



**BURLINGTON BOARD OF FINANCE  
BUSHOR CONFERENCE ROOM, 149 CHURCH STREET, 1ST FLOOR  
MINUTES OF MEETING  
September 8, 2025**

---

## **1. Agenda**

---

### **1. Agenda**

Mayor Mulvaney-Stanak convened the meeting at 5:03 pm.

Members present: Mayor Mulvaney-Stanak, CAO Schad, Councilors Carpenter and Barlow (all in person); City Council President Traverse (online)

Member absent: Councilor Neubieser

#### **Subject**

#### **1.1. Motion to adopt agenda**

Meeting

September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category

1. Agenda

Department

Council and Board

Type

Action  
Procedural

Recommended Action      Motion to adopt agenda

1.1. Motion to adopt agenda

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to adopt the agenda as presented. Motion passed unanimously.

## **2. Public Forum**

---

### **2. Public Forum**

#### **Subject**

#### **2.1. Verbal Comments**

Meeting

September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category

2. Public Forum

Department

Council and Board

Type

Action  
Procedural



Department Clerk/Treasurer's Office

Type Action (Consent)  
Communication

Recommended Action waive the reading and place the communication on file

3.3. Communication: Christine Hughes, Director, Richard Kemp Center, re: status of the \$1 million appropriation

**Subject 3.4. Request for Approval to Execute a Contract with Alda Laval for Comprehensive Rebuild of Belt Filter Press #1 - DPW/Water Resources**

Meeting September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Public Works Department - Water Resources

Type Action (Consent)

Recommended Action to approve and recommend that the City Council authorize the Director of Public Works' to execute a \$329,112 contract with Alfa Laval with authorization for contingency funding of an additional \$45,888 for the construction of these belt filter press improvements, subject to the review and approval of the City Attorney's Office

3.4. Request for Approval to Execute a Contract with Alda Laval for Comprehensive Rebuild of Belt Filter Press #1 - DPW/Water Resources

**Subject 3.5. Department of Corrections Grant: "Safer Communities" (Grant # 03520-1609) - CEDO/CJC**

Meeting September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Community & Economic Development Office (CEDO)

Type Action (Consent)

Recommended Action move to approve and recommend that the City Council approve and: 1) authorize the CEDO Director to accept and execute a second amendment to State Grant #03520-1609 in the amount of \$864,063.34 for FY26 and FY27, subject to review and approval of the City Attorney and to take such further actions and execute such further instruments approved as to form by the City Attorney as may be necessary or convenient to effectuate the transactions contemplated hereby, and 2) authorize the CAO or their designee to effectuate any budget amendments necessary to reflect the necessary changes to the FY26 budget lines associated with the grant

3.5. Department of Corrections Grant: "Safer Communities" (Grant # 03520-1609) - CEDO/CJC

**Subject** **3.6. Court Diversion Grant #02100-FY26/27-CN - CEDO/CJC**

Meeting September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Community & Economic Development Office (CEDO)

Type Action (Consent)

Recommended Action to approve and recommend that the City Council approve the acceptance of the State of Vermont Grant Award #02100-FY26/27-CN, in the amount of \$953,658, which will continue the offering of court diversion and pretrial services being provided by the BCJC to June 30, 2026, subject to final review and approval of the City Attorney, and to authorize the CEDO Director to sign the grant agreement, and to take such further actions or to execute such further instruments as may be necessary or convenient to effectuate the transactions contemplated hereby

3.6. Court Diversion Grant #02100-FY26/27-CN - CEDO/CJC

**Subject** **3.7. Balanced and Restorative Justice grant (# 03440-29000-26) approval - CEDO/CJC**

Meeting September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Community & Economic Development Office (CEDO)

Type Action (Consent)

Recommended Action move to approve and recommend that City Council approve and authorize the CEDO Director to accept the DCF State Grant #03440-29000-26 in the amount of \$230,450.02 for the period of July1, 2025-June 30, 2026, upon final review and approval of the City Attorney's Office

3.7. Balanced and Restorative Justice grant (# 03440-29000-26) approval - CEDO/CJC

## **4. Deliberative Agenda**

---

### **4. Deliberative Agenda**

**Subject** **4.1. Street Light Tariff Update - BED**

Meeting September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Burlington Electric Department

Type Action

Recommended Action to approve and recommend that the City Council authorize the General Manager of the Burlington Electric Department or their designee to file the updated Street Lighting tariff with the Vermont Public Utility Commission and to take such actions as may be needed to secure its approval

4.1. Street Light Tariff Update - BED

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

**Subject** **4.2. Seeking authorization to accept Grant #03420-01613 Overdose Prevention Center (OPC) Pilot Grant Funding from the Vermont Department of Health and implement a fixed-site OPC in Burlington and administer subaward/s to the qualified and approved OPC Provider - Mayor's Office**

Meeting September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Mayor's Office

Type Action

**Recommended Action** **Updated Motion Language:**

A . to authorize (i) the Mayor to execute the grant agreement with the Vermont Department of Health for the Overdose Prevention Center, subject to review and approval of the City Attorney; (ii) the Chief Administrative Officer to make all such amendments to the approved budget as may be necessary or convenient to accept and expend the grant funds; and (iii) subject to part (B) of this motion, the Mayor or Chief Administrative Officer, and each of them, to take all such further actions and to execute all such further instruments approved as to form by the City Attorney's Office, ~~including a sub-recipient agreement,~~ as may be necessary or convenient to implement the transactions contemplated hereby;

B. The foregoing approvals are conditioned on the City Council's understanding that, (i) the City Council retains all land use and zoning authority over the Overdose Prevention Center, as provided in state statute, the City Charter, and the Comprehensive Development Ordinance; and (ii) any sub-recipient agreement shall be subject to City Council approval.

**Original Motion Language:**

to approve and recommend to the City Council to authorize, (i) the Mayor to execute the grant agreement with the Vermont Department of Health for the Overdose Prevention Center, subject to review and approval of the City Attorney; (ii) the Chief Administrative Officer to make all such amendments to the approved budget as may be necessary or convenient to accept and expend the grant funds; and (iii) the Mayor or Chief Administrative Officer, and each of them, to take all such further actions and to execute all such further instruments approved as to form by the City Attorney's Office, including a sub-recipient agreement, as may be necessary or convenient to implement the transactions contemplated hereby

4.2. Seeking authorization to accept Grant #03420-01613 Overdose Prevention Center (OPC) Pilot Grant Funding from the Vermont Department of Health and implement a fixed-site OPC in Burlington and administer subaward/s to the qualified and approved OPC Provider - Mayor's Office

Councilor Neubieser joined for this agenda item.

Motion made by City Council President Traverse, seconded by Councilor Barlow, to approve the motion as amended. Motion passed unanimously.

## 5. Executive Session

---

### 5. Executive Session

Motion made by City Council President Traverse, seconded by Councilor Barlow, to go into Executive Session. Councilor Neubieser was not present for the Executive Session. Motion passed unanimously.

<b>Subject</b>	<b>5.1. Discussion of Tentative Collective Bargaining Agreement between the City of Burlington and BFFA Local 3044 (July 1, 2025 – June 30, 2028)</b>
Meeting	September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	5. Executive Session
Department	Mayor's Office
Type	Action Procedural
Recommended Action	move to make a specific finding that premature general public knowledge regarding the proposed terms of a collective bargaining agreement with the Burlington Firefighters' Association would clearly place the City at a substantial disadvantage; and based upon that finding, move to enter executive session pursuant to 1 VSA 313(a)(1)(B) to discuss a labor relations agreement and to include in such session members of the BFFA, and members of the City's negotiation team from the Department of Finance and Administration, the Fire Department, the Mayor's Office, and the City Attorney's Office with outside counsel

5.1. Discussion of Tentative Collective Bargaining Agreement between the City of Burlington and BFFA Local 3044 (July 1, 2025 – June 30, 2028)

## 6. Adjournment

---

### 6. Adjournment

<b>Subject</b>	<b>6.1. Motion to adjourn</b>
Meeting	September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	6. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn
6.1. Motion to adjourn	

Mayor Mulvaney-Stanak adjourned the meeting at 5:58 pm.