



CITY OF BURLINGTON, VERMONT
CITY COUNCIL COMMUNITY DEVELOPMENT &
NEIGHBORHOOD REVITALIZATION COMMITTEE
c/o Community & Economic Development Office
City Hall, Room 32 • 149 Church Street • Burlington, VT 05401
802-865-7144 VOX • 802-865-7024 FAX • www.burlingtonvt.gov/cedo

Councilor Evan Litwin (EL), Chair, Ward 7
Councilor Carter Neubieser (CN), Ward 1
Councilor Allie Schachter (AS), East District

CDNR Committee Meeting
Wednesday, August 20th, 2025
6:30 – 8:30 PM
Sharon Bushor Conference Room, 1st Floor – City Hall

Committee members: Evan Litwin (EL), Allie Schachter (AS)

City Staff: Christine Curtis, CEDO

Other Attendees: Erin Jacobson, Mayor’s Office; Andrea Viets, Heineberg Community Senior Center; Glenn Mcraig, Burlington Aging Council; Jenny, Board of Health; Barbara Shaw-Dorso, Burlington Aging Council; Charlie Messing, Burlington Aging Council; Zachary Cummings; Theresa Vassina

Draft Minutes

Meeting Started at 6:37 PM

1. Amend agenda item #3 from “AgeWell” to “Age Strong Burlington”
MOTION by Councilor Schachter, SECOND by Councilor Litwin, to approve the amendment and adopt the agenda
VOTING: unanimous; motion carries.

2. Public Forum

- Andrea spoke
- Barbara spoke
- Charlie spoke

3. Age Strong Burlington

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For accessibility information, call 865-7144. For questions about the meeting,
contact Christine Curtis at ccurtis@burlingtonvt.gov

- Focused on discussions about aging services in Burlington, including program transitions and the future of the Aging Council, with emphasis on supporting the growing older adult population and establishing new committee structures. The group addressed various operational matters including transportation coverage, staffing needs, and accessibility issues at senior centers, while also exploring ways to gather stakeholder feedback and improve data collection systems.
- Erin Jacobson: Check with HR Director about posting the adult programmer position.
- Parks Department: Share their proposal for adult programming with the Mayor and then with CDNR committee when ready.
- CDNR committee: Make the Aging Council work a quarterly agenda item while finding a permanent home for it.
- Erin Jacobson: Discuss with the Mayor about where the Aging Council work could permanently live within city departments.
- Erin Jacobson and Andrea: Revisit the MOU about the shared van between Heineberg and the City.
- Councillor Schachter: Follow up with Glenn about proclamations and resolutions aligned with the Aging Council's priority areas.

4. Syringe Litter Check-in

- Focused on the distribution of public health boxes and the need for a protocol to ensure proper maintenance and placement, particularly in areas with substance use disorder and homelessness. Emphasized the importance of engaging stakeholders like the Board of Health and Howard Center to address these issues collaboratively. The group also discussed concerns about the Clark Street neighborhood, highlighting the need for dialogue with the Mayor's office to address public pressure points and support community members.
- Theresa: Find out where the \$150,000 allocated by the legislature for statewide sharps disposal options is and how to access it.
- Theresa: Continue developing the framework for Project SHINE including training protocols and MOUs with SSPs.
- Theresa: Share the prototype with the team for feedback.
- Team: Review the prototype and provide feedback by the end of next week.
- Team: Meet again in two weeks to finalize the feature design.
- Theresa: Pull together a budget for syringe cleanup supplies.

5. Regional Programs Initial Discussion

- Discussed the need to establish a structured process for regional programs funding, similar to the Housing Trust Fund model, to ensure transparency, equity, and consistency. Suggested using a low-barrier application process and an advisory board to review applications, aiming to have a system in place by the end of the year. The mayor's office would work with CDNR to develop this process. Additionally, the committee would explore creating a fund to support businesses impacted by construction, a task that was already on CEDO's radar.
- CDNR committee: Develop a process for regional programs funding by October/December.
- Councilor Litwin: Reach out to Kara about information on the ARPA grants model for regional programs funding.

6. Scheduling Check-in and Adjournment

- ADJOURN at 8:38 p.m. by Councilor Litwin with no objection