

Meeting Agenda

Ward 2 Neighborhood Planning Assembly (NPA)

September 11th, 2025 | 6:30-8:30pm | All are welcome



Join in person:

ONE Community Center, 20 Allen Street

Join remotely:

<https://zoom.us/j/93179389982>

O.N.E. Community Dinner

5:30-6:30pm | Free | Donations welcome

Late Summer Bounty Menu: Gazpacho, Loaded Veggie Cornbread Casserole, Cranberry Bean & Tomato Salad, and more, with Chocolate Zucchini Cake for dessert.

Music: Brian Perkins

Facilitator: Lauren Ebersol **Notetaker:** Kason Hudman

6:30 pm Introduction

5 min Review and adopt/approve the agenda and previous minutes; introductions as time allows.

6:35 pm Public Forum (2 minutes max per person)

10 min Please state your full name, pronouns, street, and ward, and follow the NPA ground rules.

6:45 pm Vote: Steering Committee Overview & Yearly Election

15 min We will be voting on renewing existing Steering Committee members, as well as any nominations from the floor.

7:00 pm Burlington Police Department Intro & Vision from the Chief of Police

60 min *Shawn Burke - Interim Chief of Police, BPD*

Meet Chief Burke and learn more about his vision for and updates from BPD.

8:00 pm Vote & Presentation: Resolution to Strengthen the Relationship between NPAs & the City

30 min *Jonathan Chapple-Sokol - Ward 1 NPA Steering Committee*

Carter Neubieser - Ward 1 City Councilor

Hear about a proposed resolution between the City & NPAs and vote to determine Ward 2's stance on it.

8:30 pm Door prize drawing + Adjourn!

Our next meeting is Thursday, October 9!

Scan the QR code ([or click here](#)) to: [Email us](#) • Go to [our website](#) • Watch meeting recordings on [CCTV's website](#) • Connect with us on [Instagram](#) • Request a time slot with [CEDO's request form](#) • Get to all links related to this meeting



Appendix to the Agenda

Ward 2 NPA Steering Committee

To contact the entire Ward 2 NPA Steering Committee, email ward2npa@googlegroups.com

Name	Email	Joined	Term expiration
Lauren Ebersol	lebersol27@gmail.com	2023	2027
Kason Hudson	kasonhudman@gmail.com	2024	2028
Charlie Giannoni	charliecpg@gmail.com	2024	2028
Marc Stannard	Marc.Stannard@outlook.com	2024	2028
Nora Aronds	noraaronds@yahoo.com	2025	2029
Vacancy			

NPA Guiding Principles

- Operate through democratic principles and democratic procedures.
- Provide a safe and welcoming forum where residents can actively share their voices about issues that matter to them, and where they can learn from the voices of others.
- Cultivate involvement by a diverse spectrum of community members through active outreach and through eliminating barriers to participation.
- Operate in a manner that models respectful, inclusive, culturally, and economically aware practices.
- Be a fun, creative, and vital organization that provides value and benefit through the multitude of perspectives shared by those who participate.

Ward 2 NPA Ground Rules

- Meetings should have **clearly defined agenda and roles**.
- **Honor time limits:** A best effort must be made to start on time, follow the agenda, and finish on time.
- **Listen to others:** Make efforts to be an open-minded member of the group.
- **Respect the agenda and the process:** Try to remain focused on the issue at hand.
- **Share your opinion respectfully:** Speak out, but not over, others' comments.
- **Treat people how you would like to be treated:** Be respectful of everyone, including guests.

Elected officials representing Ward 2

Mayor

Mayor Emma Mulvaney-Stanak	Progressive	mayor@BurlingtonVT.gov
----------------------------	-------------	------------------------

City Councilors

Central District (Wards 2 & 3)	Melo Grant	Progressive	megrant@burlingtonvt.gov	802-310-0962
Ward 2	Gene Bergman	Progressive	gbergman@burlingtonvt.gov	802-598-3602

School Board Members

Central District (Wards 2 & 3)	Jean Waltz	jwaltz@bsdvt.org	802-355-7856
Ward 2	Polly Vanderputten	pvanderputten@bsdvt.org	802-578-8653

Vermont State House Representatives

Chittenden-15	Troy Headrick	Independent	theadrick@leg.state.vt.us	(802) 828-2228
Chittenden-15	Brian Cina	Progressive/Democrat	bcina@leg.state.vt.us	(802) 828-2228
Chittenden-16	Kate Logan	Progressive/Democrat	klogan@leg.state.vt.us	(802) 828-2228
Chittenden-16	Jill Krowinski	Democrat	jkrowinski@leg.state.vt.us	(802) 828-2228
Chittenden-17	Abigail Duke	Democrat	aduke@leg.state.vt.us	(802) 828-2228

Vermont State Senators

Chittenden-Central	Tanya Vyhovsky	Progressive/Democrat	tvyhovsky@leg.state.vt.us	(802) 828-2228
Chittenden-Central	Martine Gulick	Democrat	mgulick@leg.state.vt.us	(802) 828-2228
Chittenden-Central	Philip Baruth	Democrat/Progressive	pbaruth@leg.state.vt.us	(802) 503-5266

Resolution Relating to: Strengthening the Relationship between the City Administration, City Council, and Neighborhood Planning Assemblies (NPAs)

Presented by:

Carter Neubieser, Ward 1 City Councilor

Jonathan Chapple-Sokol, Ward 1 NPA

Steering Committee



Agenda & Notes before we get started:

- Presenters: Carter - Ward 1 City Councilor & Jonathan Chapple-Sokol, longtime Ward 1 NPA Steering Committee Member
- Over the next 20-30 minutes we will cover...
 - What it is the resolution does
 - How the work came about
 - Why it is needed and the problems it addresses
 - Discuss the practical implications
 - Q&A Period pen it up for questions
 - Ask the NPA to vote to voice their affirmative support



**What does this
resolution do ?**



How did the NPA's and this resolution come about?



Dates we are presenting to NPA's:

- Ward 3 - estimating June
- Ward 2 - unsure
- Ward 8 - unsure
- Ward 5 - May 15
- Ward 6 - May 1st
- Ward 4/7 - April 23rd
- Ward 1 is May 14th



What problems does the resolution address?



**The resolution does
the following...**



The City of Burlington and the Neighborhood Planning Assemblies affirm the following principles:

- The NPAs are essential to the civic health of our community.
- The NPAs shall be open and accessible to all city residents and shall abide by Open Meeting Law.
- The NPAs shall adhere to state and local laws regarding anti-discrimination, free speech, and accessibility.
- The NPAs shall adhere to the provisions of their bylaws and decisions shall be made in a transparent manner.
- The NPAs shall expend funds allocated to them by the City Council in a manner consistent with the City's terms, conditions, and restrictions.
- The NPAs shall set the terms and conditions for their gatherings and shall determine their agendas and priorities.

The Community and Economic Development Office (CEDO) shall:

- Develop a standardized process in collaboration with the NPAs by which each NPA can communicate a list of annual priorities to the City Council and City Administration
- Consult with other relevant city staff to develop easily understood materials that outline the legal requirements of the NPAs.
- Consult with other relevant city staff to review and update these materials as needed but no less than every three calendar years.
- Collaborate with NPAs and other relevant city staff to ensure NPAs understand the legal requirements of the NPAs.
- Include a representative, chosen by the NPAs to serve on hiring committees for staff roles predominantly focused on supporting and liaising with the NPAs

The City Council acknowledges and agrees that:

- The NPAs play an important role in the city's deliberative process.
- The advice and counsel received from residents at NPA meetings is valuable and important to the City's decision-making process.
- Individual City Councilors shall be encouraged to regularly attend NPA meetings in their respective Ward or District.

The City Council shall endeavor in good faith to consult with each NPA on:

- Issues that impact NPA governance and structure before proceeding with resolutions and ordinances.
- Issues that disproportionately impact a particular area of the city.
- Matters identified by the NPAs as priorities for the current fiscal year.
- All development projects that require Major Impact Review.
- Redistricting and changes to ward boundaries and polling places.
- Proposed charter changes and ballot questions that appear on the Annual Town Meeting Day ballot.

Q&A

Motion:
**Does the NPA support
the main spirit of this
resolution?**

Resolution Relating to:

Strengthening the Relationship between the City Administration, City Council, and Neighborhood Planning Assemblies (NPAs)

In the year Two Thousand and Twenty-Five Resolved by the City Council of the City of Burlington, as follows:

WHEREAS the City Council has adopted a resolution that encouraged and supported the establishment of Neighborhood Planning Assemblies in each of the city's wards; and

WHEREAS the Neighborhood Planning Assemblies were intended to be open and accessible to all voters of the city residing in a particular ward; and

WHEREAS the responsibility for organizing the Neighborhood Planning Assemblies was delegated to the Community and Economic Development Office; and

WHEREAS all residents of a particular ward are considered voting members of the Neighborhood Planning Assembly for that ward; and

WHEREAS each Neighborhood Planning Assembly has developed its own bylaws and meeting operating procedures; and

WHEREAS the Neighborhood Planning Assemblies were established to help provide city residents with information concerning city programs and activities; and

WHEREAS the Neighborhood Planning Assemblies were established to provide advice to the City Council, the various city commissions, and city administration with respect to governmental decisions, the allocation of revenues, and issues facing individual neighborhoods and the city as a whole; and

WHEREAS the priorities, needs, and interests of city residents has evolved over time as the city has grown and developed; and

WHEREAS the City Council frequently considers matters of importance that intersect with the interests and priorities of the Neighborhood Planning Assemblies; and

WHEREAS the City Council and Neighborhood Planning Assemblies have a mutual interest to work together for the benefit of city residents;

NOW, THEREFORE, BE IT RESOLVED that the City of Burlington and the Neighborhood Planning Assemblies affirm the following principles:

- The NPAs are essential to the civic health of our community.
- The NPAs shall be open and accessible to all city residents and shall abide by Open Meeting Law.
- The NPAs shall adhere to federal, state, and local laws regarding anti-discrimination, free speech, and accessibility.
- The NPAs shall adhere to the provisions of their bylaws and decisions shall be made in a transparent manner.

- The NPAs shall expend funds allocated to them by the City Council in a manner consistent with the City's terms, conditions, and restrictions.
- The NPAs shall set the terms and conditions for their gatherings and shall determine their agendas and priorities.

BE IT FURTHER RESOLVED that the Community and Economic Development Office (CEDO) shall:

- Develop a standardized process in collaboration with the NPAs by which each NPA can communicate a list of annual priorities to the City Council and City Administration
- Consult with other relevant city staff to develop easily understood materials that outline the legal requirements of the NPAs.
- Consult with other relevant city staff to review and update these materials as needed but no less than every three calendar years.
- Collaborate with NPAs and other relevant city staff to ensure NPAs understand the legal requirements of the NPAs.
- Include a representative, chosen by the NPAs to serve on hiring committees for staff roles predominantly focused on supporting and liaising with the NPAs

BE IT FURTHER RESOLVED that the City Council acknowledges and agrees that:

- The NPAs play an important role in the city's deliberative process.
- The advice and counsel received from residents at NPA meetings is valuable and important to the City's decision-making process.
- Individual City Councilors shall be encouraged to regularly attend NPA meetings in their respective Ward or District.

BE IT FURTHER RESOLVED that the City Council shall endeavor in good faith to consult with each NPA on:

- Issues that impact NPA governance and structure before proceeding with resolutions and ordinances.
- Issues that disproportionately impact a particular area of the city.
- Matters identified by the NPAs as priorities for the current fiscal year.
- All development projects that require Major Impact Review.
- Redistricting and changes to ward boundaries and polling places.
- Proposed charter changes and ballot questions that appear on the Annual Town Meeting Day ballot.