



## Board of Finance

**Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street,  
1st Floor**

Join from PC, Mac, iPad, or Android:

<https://zoom.us/j/92447483947>

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**\*\*CCTV link: [https://www.youtube.com/playlist?list=PLIjLFn4BZd2PwCge7INoKug676jIf\\_iUA](https://www.youtube.com/playlist?list=PLIjLFn4BZd2PwCge7INoKug676jIf_iUA) \*\***

## 1. Agenda

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<b>Subject</b>	<b>1.1. Motion to adopt agenda</b>
Meeting	September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda

## 2. Public Forum

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<b>Subject</b>	<b>2.1. Verbal Comments</b>
Meeting	September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	2. Public Forum
Department	Council and Board

Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

### 3. Consent Agenda

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<b>Subject</b>	<b>3.1. Motion to adopt the consent agenda and take the actions indicated</b>
Meeting	September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
<b>Subject</b>	<b>3.2. August 25, 2025 Board of Finance Meeting Minutes - CT</b>
Meeting	September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
<b>Subject</b>	<b>3.3. Communication: Christine Hughes, Director, Richard Kemp Center, re: status of the \$1 million appropriation</b>
Meeting	September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Communication
Recommended Action	waive the reading and place the communication on file
<b>Subject</b>	<b>3.4. Request for Approval to Execute a Contract with Alda Laval for Comprehensive Rebuild of Belt Filer Press #1 - DPW/Water Resources</b>
Meeting	September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category	3. Consent Agenda
Department	Public Works Department - Water Resources
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council authorize the Director of Public Works' to execute a \$329,112 contract with Alfa Laval with authorization for contingency funding of an additional \$45,888 for the construction of these belt filter press improvements, subject to the review and approval of the City Attorney's Office
<b>Subject</b>	<b>3.5. Department of Corrections Grant: "Safer Communities" (Grant # 03520-1609) - CEDO/CJC</b>
Meeting	September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Community & Economic Development Office (CEDO)
Type	Action (Consent)
Recommended Action	move to approve and recommend that the City Council approve and: 1) authorize the CEDO Director to accept and execute a second amendment to State Grant #03520-1609 in the amount of \$864,063.34 for FY26 and FY27, subject to review and approval of the City Attorney and to take such further actions and execute such further instruments approved as to form by the City Attorney as may be necessary or convenient to effectuate the transactions contemplated hereby, and 2) authorize the CAO or their designee to effectuate any budget amendments necessary to reflect the necessary changes to the FY26 budget lines associated with the grant
<b>Subject</b>	<b>3.6. Court Diversion Grant #02100-FY26/27-CN - CEDO/CJC</b>
Meeting	September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Community & Economic Development Office (CEDO)
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council approve the acceptance of the State of Vermont Grant Award #02100-FY26/27-CN, in the amount of \$953,658, which will continue the offering of court diversion and pretrial services being provided by the BCJC to June 30, 2026, subject to final review and approval of the City Attorney, and to authorize the CEDO Director to sign the grant agreement, and to take such further actions or to execute such further instruments as may be necessary or convenient to effectuate the transactions contemplated hereby
<b>Subject</b>	<b>3.7. Balanced and Restorative Justice grant (# 03440-29000-26) approval - CEDO/CJC</b>
Meeting	September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda

Department Community & Economic Development Office (CEDO)

Type Action (Consent)

Recommended Action move to approve and recommend that City Council approve and authorize the CEDO Director to accept the DCF State Grant #03440-29000-26 in the amount of \$230,450.02 for the period of July1, 2025-June 30, 2026, upon final review and approval of the City Attorney's Office

#### 4. Deliberative Agenda

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**Subject 4.1. Street Light Tariff Update - BED**

Meeting September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Burlington Electric Department

Type Action

Recommended Action to approve and recommend that the City Council authorize the General Manager of the Burlington Electric Department or their designee to file the updated Street Lighting tariff with the Vermont Public Utility Commission and to take such actions as may be needed to secure its approval

**Subject 4.2. Seeking authorization to accept Grant #03420-01613 Overdose Prevention Center (OPC) Pilot Grant Funding from the Vermont Department of Health and implement a fixed-site OPC in Burlington and administer subaward/s to the qualified and approved OPC Provider - Mayor's Office**

Meeting September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Mayor's Office

Type Action

Recommended Action **Updated Motion Language:**  
 A . to authorize (i) the Mayor to execute the grant agreement with the Vermont Department of Health for the Overdose Prevention Center, subject to review and approval of the City Attorney; (ii) the Chief Administrative Officer to make all such amendments to the approved budget as may be necessary or convenient to accept and expend the grant funds; and (iii) subject to part (B) of this motion, the Mayor or Chief Administrative Officer, and each of them, to take all such further actions and to execute all such further instruments approved as to form by the City Attorney's Office, ~~including a sub-recipient agreement,~~ as may be necessary or convenient to implement the transactions contemplated hereby;

B. The foregoing approvals are conditioned on the City Council's understanding that, (i) the City Council retains all land use and zoning authority over the Overdose Prevention Center, as provided in state statute, the City Charter, and the Comprehensive Development Ordinance; and (ii) any sub-recipient agreement shall be subject to City Council approval.

**Original Motion Language:**

to approve and recommend to the City Council to authorize, (i) the Mayor to execute the grant agreement with the Vermont Department of Health for the Overdose Prevention Center, subject to review and approval of the City Attorney; (ii) the Chief Administrative Officer to make all such amendments to the approved budget as may be necessary or convenient to accept and expend the grant funds; and (iii) the Mayor or Chief Administrative Officer, and each of them, to take all such further actions and to execute all such further instruments approved as to form by the City Attorney's Office, including a sub-recipient agreement, as may be necessary or convenient to implement the transactions contemplated hereby

**5. Executive Session**

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<b>Subject</b>	<b>5.1. Discussion of Tentative Collective Bargaining Agreement between the City of Burlington and BFFA Local 3044 (July 1, 2025 – June 30, 2028)</b>
Meeting	September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	5. Executive Session
Department	Mayor's Office
Type	Action Procedural
Recommended Action	move to make a specific finding that premature general public knowledge regarding the proposed terms of a collective bargaining agreement with the Burlington Firefighters' Association would clearly place the City at a substantial disadvantage; and based upon that finding, move to enter executive session pursuant to 1 VSA 313(a)(1)(B) to discuss a labor relations agreement and to include in such session members of the BFFA, and members of the City's negotiation team from the Department of Finance and Administration, the Fire Department, the Mayor's Office, and the City Attorney's Office with outside counsel

**6. Adjournment**

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<b>Subject</b>	<b>6.1. Motion to adjourn</b>
Meeting	September 8, 2025 - Board of Finance Meeting - Monday, September 8, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	6. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn