



BURLINGTON CITY COUNCIL - LICENSE COMMITTEE
BUSHOR CONFERENCE ROOM, 149 CHURCH STREET, 1ST FLOOR
MINUTES OF MEETING
August 20, 2025

1. Agenda

1. Agenda

Chair Broderick convened the meeting at 4:31 pm.

Members present: Chair Broderick and Councilor Schachter (both in person)

Member absent: City Council President Traverse

Others present: Assistant Fire Marshal Edgerley (online); Alice Schwenke (DPW) and Lori Olberg (CT) both in person

Subject

1.1. Motion to adopt agenda

Meeting

August 20, 2025 - City Council License Committee Meeting - Wednesday, August 20, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category

1. Agenda

Department

Council and Board

Type

Action
Procedural

Recommended Action

Motion to amend/adopt the agenda as follows: add to the consent agenda item 3.8. Communication: BPD, re: UVM New President Installation Ceremony & Procession, September 30, 2025, 11 am - 5 pm; add to the consent agenda item 3.9. Communication: BPD, re: Block Party, September 6, 2025 (rain date September 7, 2025), Killarney Drive, 4 pm - 9 pm

1.1. Motion to adopt agenda

Motion made by Chair Broderick, seconded by Councilor Schachter, to adopt the agenda as amended. Motion passed unanimously.

2. Public Forum

2. Public Forum

Subject

2.1. Verbal Comments

Meeting

August 20, 2025 - City Council License Committee Meeting - Wednesday, August 20, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category

2. Public Forum

Department Council and Board

Type Action
Procedural

Recommended Action open Public Forum
close Public Forum

2.1. Verbal Comments
None.

3. Consent Agenda

3. Consent Agenda

Motion made by Chair Broderick, seconded by Councilor Schachter, to adopt the consent agenda as amended. Motion passed unanimously.

Subject 3.1. Motion to adopt the consent agenda (as amended) and take the actions indicated

Meeting August 20, 2025 - City Council License Committee Meeting - Wednesday, August 20, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Council and Board

Type Action (Consent)
Procedural

Recommended Action Motion to adopt the consent agenda (as amended) and take the actions indicated
3.1. Motion to adopt the consent agenda (as amended) and take the actions indicated

Subject 3.2. Communication: BPD, re: Vermont Rises, June 14, 2025, 11:15 am - 11:45 am, Begin at City Hall Park and end at Waterfront Park

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

3.2. Communication: BPD, re: Vermont Rises, June 14, 2025, 11:15 am - 11:45 am, Begin at City Hall Park and end at Waterfront Park

Subject 3.3. Communication: BPD, re: Block Party, July 26, 2025, 9 am - 5 pm, Decatur Street

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

3.3. Communication: BPD, re: Block Party, July 26, 2025, 9 am - 5 pm, Decatur Street

Subject 3.4. Communication: BPD, re: Block Party, August 9, 2025, Spring Street, 11 am - 2 pm

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

3.4. Communication: BPD, re: Block Party, August 9, 2025, Spring Street, 11 am - 2 pm

Subject 3.5. Communication: BPD, re: Block Party, August 16, 2025, Convent Square, 5 pm - 10 pm

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

3.5. Communication: BPD, re: Block Party, August 16, 2025, Convent Square, 5 pm - 10 pm

Subject 3.6. Communication: BPD, re: UVM First Year Student Move-in Days, August 20 - 21, 2025, University Heights

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

3.6. Communication: BPD, re: UVM First Year Student Move-in Days, August 20 - 21, 2025, University Heights

Subject 3.7. Communication: BPD, re: UVM Convocation, August 24, 2025, Multiple, 3 pm - 9 pm

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

3.7. Communication: BPD, re: UVM Convocation, August 24, 2025, Multiple, 3 pm - 9 pm

Subject 3.8. Communication: BPD, re: UVM New President Installation Ceremony & Procession, September 30, 2025, 11 am - 5 pm, Northbound traffic shut down on University Place from Main Street

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

3.8. Communication: BPD, re: UVM New President Installation Ceremony & Procession, September 30, 2025, 11 am - 5 pm, Northbound traffic shut down on University Place from Main Street

Subject **3.9. Communication: BPD, re: Block Party, September 6, 2025 (rain date September 7, 2025), Killarney Drive, 4 pm -9 pm**

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Category 3. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

3.9. Communication: BPD, re: Block Party, September 6, 2025 (rain date September 7, 2025), Killarney Drive, 4 pm -9 pm

4. Deliberative Agenda

4. Deliberative Agenda

Subject **4.1. Special Event Outdoor Entertainment Permit Application (one day only): Genesis Vermont, October 3, 2025, 5 pm - 10 pm, 420 Pine Street**

Meeting August 20, 2025 - City Council License Committee Meeting - Wednesday, August 20, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the one day only special event outdoor entertainment permit application for Genesis Vermont, October 3, 2025, 5 pm - 10 pm, 420 Pine Street

4.1. Special Event Outdoor Entertainment Permit Application (one day only): Genesis Vermont, October 3, 2025, 5 pm - 10 pm, 420 Pine Street
Motion made by Councilor Schachter, seconded by Chair Broderick, to approve the motion as amended: contingent upon Fire Marshal approval. Motion passed unanimously.

Subject **4.2. Special Event Outdoor Entertainment Permit Application (three days only): High Desert Light & Sound, September 5th - 7th, 5 pm - 10 pm, 345 Pine Street**

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Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the three day only special event outdoor entertainment permit application for High Desert Light & Sound, September 5th - 7th, 5 pm - 10 pm, 345 Pine Street

4.2. Special Event Outdoor Entertainment Permit Application (three days only): High Desert Light & Sound, September 5th - 7th, 5 pm - 10 pm, 345 Pine Street
Applicant Michael Haseck (online)

Motion made by Councilor Schachter, seconded by Chair Broderick, to approve the motion as presented. Motion passed unanimously.

Subject 4.3. Special Event Outdoor Entertainment Permit Application (three days only): SEABA, September 5 - 7, 2025, various times, South End Arts District along Pine Street from Maple to Flynn Ave

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Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the three day only special event outdoor entertainment permit application, **as amended**, for SEABA, September 5 - 7, 2025. various times, South End Arts District along Pine Street from Maple to Flynn Ave

4.3. Special Event Outdoor Entertainment Permit Application (three days only): SEABA, September 5 - 7, 2025, various times, South End Arts District along Pine Street from Maple to Flynn Ave
Applicant Christy Mitchell (online)

Motion made by Councilor Schachter, seconded by Chair Broderick, to approve the motion as amended. Motion passed unanimously.

Subject 4.4. 169 Church Street - Encumbrance Permit Application - Outdoor seating area - DPW

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Category 4. Deliberative Agenda

Department Public Works Department

Type Action

Recommended Action to approve and recommend that the City Council approve the Encumbrance Application for Thai Taste Café, LLC . d/b/a East West Cafe for the address located at 169 Church Street, requesting use of the sidewalk on the west side of Lower Church Street parking stall and greenbelt for a staging area and to further recommend that the City Council authorize the Mayor to enter into a license agreement with the Applicant for use of the portion of the right-of-way outlined in the Application, subject to review by the City Attorney's Office

4.4. 169 Church Street - Encumbrance Permit Application - Outdoor seating area - DPW

DPW Alice Schwenke spoke to this agenda item; Applicant Spencer Richland (online).

Motion made by Councilor Schachter, seconded by Chair Broderick, to approve the motion as presented. Motion passed unanimously.

Subject **4.5. 131 Main Street - Encumbrance Application - Outdoor Seating - DPW**

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Category 4. Deliberative Agenda

Department Public Works Department

Type Action

Recommended Action to approve and recommend that the City Council approve the Encumbrance Application for The Gryphon, LLC, for the installation and use of an outdoor seating area at 131 Main Street and authorize the Mayor to execute a License Agreement—approved by the City Attorney’s Office—on behalf of the City of Burlington for a term commencing on the date of execution and terminating on October 15th 2025

4.5. 131 Main Street - Encumbrance Application - Outdoor Seating - DPW
DPW Alice Schwenke spoke to this agenda item: Manager Sam (in person).

Motion made by Councilor Schachter, seconded by Chair Broderick, to approve the motion as presented. Motion passed unanimously.

5. Adjournment

5. Adjournment

Subject **5.1. Motion to adjourn**

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Category 5. Adjournment

Department Council and Board

Type Action
Procedural

Recommended Action Motion to adjourn

5.1. Motion to adjourn
Chair Broderick adjourned the meeting at 4:49 pm.