



## Church Street Marketplace Commission

**Wednesday, August 20, 2025, 9:00 AM, Zoom/Sharon Busher Conference Room,  
Ground Floor City Hall**

Zoom Link: <https://zoom.us/j/7366336595>

### 1. Adopt the Agenda

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### 2. Adopt Minutes

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<b>Subject</b>	<b>2.1. Adoption of Minutes</b>
Meeting	August 20, 2025 - Church Street Marketplace Commission Meeting - Wednesday, August 20, 2025, 9:00 AM, Zoom/Sharon Busher Conference Room, Ground Floor City Hall
Category	2. Adopt Minutes
Department	Church St. Marketplace
Type	

### 3. Public Forum

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#### 3.1. Verbal Comments

### 4. Commissioner Updates (Marketplace Updates: up to 5 minutes Per Commissioner)

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### 5. Recission Micro Mobile Kitchen

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<b>Subject</b>	<b>5.1. Vote Needed</b>
Meeting	August 20, 2025 - Church Street Marketplace Commission Meeting - Wednesday, August 20, 2025, 9:00 AM, Zoom/Sharon Busher Conference Room, Ground Floor City Hall
Type	Action
Department	Church St. Marketplace
Recommended Action	Approve the rescission of Micro Mobile Kitchen's contract and impose a 20% fee, calculated off of the total value of the contract (\$300).

File Attachments

- 1. Memo Rescission of Micro Mobile Kitchen Contract Memo Rescission of Micro Mobile Kitchen Contract.pdf

## 6. Menu Change Mathew's Montreal's Famous

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<b>Subject</b>	<b>6.1. Vote Needed</b>
Meeting	August 20, 2025 - Church Street Marketplace Commission Meeting - Wednesday, August 20, 2025, 9:00 AM, Zoom/Sharon Busher Conference Room, Ground Floor City Hall
Type	Action
Department	Church St. Marketplace
Recommended Action	Approves the requested menu and schedule change

File Attachments

- 1. Memo Mathews Montreals Famous Menu and Schedule Change Commission 8-20-2025      Memo Mathews Montreals Famous Menu and Schedule Change Commission 8-20-2025.pdf

## 7. Reports

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<b>Subject</b>	<b>7.1. Treasurer's Report</b>
Meeting	August 20, 2025 - Church Street Marketplace Commission Meeting - Wednesday, August 20, 2025, 9:00 AM, Zoom/Sharon Busher Conference Room, Ground Floor City Hall
Category	7. Reports
Department	Church St. Marketplace
Type	Report

<b>Subject</b>	<b>7.2. Director's Report</b>
Meeting	August 20, 2025 - Church Street Marketplace Commission Meeting - Wednesday, August 20, 2025, 9:00 AM, Zoom/Sharon Busher Conference Room, Ground Floor City Hall
Category	7. Reports
Department	Church St. Marketplace
Type	Report

<b>Subject</b>	<b>7.3. Chair's Report</b>
Meeting	August 20, 2025 - Church Street Marketplace Commission Meeting - Wednesday, August 20, 2025, 9:00 AM, Zoom/Sharon Busher Conference Room, Ground Floor City Hall
Category	7. Reports
Department	Church St. Marketplace
Type	Report

## 8. Adjournment

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**Subject** **8.1. Motion to adjourn**

Meeting August 20, 2025 - Church Street Marketplace Commission Meeting - Wednesday, August 20, 2025, 9:00 AM, Zoom/Sharon Busher Conference Room, Ground Floor City Hall

Category 8. Adjournment

Department Church St. Marketplace

Type

Recommended Action

## **9. Informational and Non-Discrimination Statements**

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**Subject** **9.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.**

Meeting August 20, 2025 - Church Street Marketplace Commission Meeting - Wednesday, August 20, 2025, 9:00 AM, Zoom/Sharon Busher Conference Room, Ground Floor City Hall

Category 9. Informational and Non-Discrimination Statements

Department Church St. Marketplace

Type



**CHURCH STREET MARKETPLACE DISTRICT COMMISSION**

**July 16th, 2025**

**9:00 AM**

Location: City Hall, Bushor Conference Room, 149 Church St.  
Enter at street level  
Conference room on the right  
In-person or via Zoom: <https://zoom.us/j/7366336595>

**ATTENDANCE:**

Commissioners: Mark Bouchett, Becky Holt (Zoom, leaves early),  
Linda Magoon, Erik Monsen,  
Cara Tobin (Zoom, leaves early), Romeo von Hermann

Absent: Sam Tolstoi, Chris Haessly, Sarah Beal

Staff: Samantha McGinnis - Executive Director, Jessica Dudley -  
Marketing Manager, Aida  
Washburn - Projects & Event Specialist, Kara Alnasrawi, CEDO  
Director

**COME TO ORDER**

a. Meeting is brought to order at 9:06am

**I. APPROVE AGENDA**

b. Agenda approved unanimously

**II. ELECTION OF OFFICERS**

a. CHAIR

i. Mark Bouchett

1. Elected unanimously

b. Vice Chair

i. Becky Holt

1. Elected unanimously

c. Secretary

i. Linda Magoon

1. Elected unanimously

d. Treasurer

i. Sam Tolstoi

1. Elected unanimously

III. APPROVE MINUTES

a. Minutes approved unanimously

IV. PUBLIC FORUM - GENERAL

V. COMMISSIONER UPDATES

VI. UPDATES FROM CHIEF BURKE

a. Chief Burke discusses BPD policies and challenges  
in the downtown

b. Commissioner Holt leaves meeting (9:50am)

VII. RECISSION OF MICRO MOBILE KITCHEN CART VENDOR CONTRACT

a. During discussion and deliberation on item,  
Commissioner Tobin leaves meeting (10:20am). Quorum is lost.

b. Vote not taken

Commission fails to have a quorum of members present

Commission adjourns due to lack of quorum



**CHURCH STREET**  
M A R K E T P L A C E

To: Church Street Marketplace Commission

From: Samantha McGinnis, Director

Date: July 11, 2025

**Re: Rescission of Micro Mobile Kitchen Contract**

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**Background:** Daryoush Khamnei is the owner/operator of the food cart, Micro Mobile Kitchen. His cart joined the Marketplace's cart vending program in 2024, where he operated his cart along with the community cart program. With this, he allowed new vendors to try their hand at vending using his kitchen and equipment. Micro Mobile Kitchen was a consistent and reliable vendor during the 2024 season and the cart vendor committee openly accepted and approved their application for the 2025 season. The Commission followed the cart vendor committee's recommendation and approved them as a vendor at the February 2025 commission meeting.

**Request for Rescission:** After the birth of his first child earlier this year, Daryoush had the best intention to continue to vend on the Marketplace. However, as the season began, he realized he would not be able to accommodate vending on the Marketplace along side childcare and has requested the Commission cancel his contract for the 2025 season. He has not operated at all on the Marketplace during the 2025 season and has indicated his intent to apply for the program again in 2026.

**Recommended Action:**

Marketplace staff recommends the Commission approve the rescission of Micro Mobile Kitchen's contract and impose a 20% fee, calculated off of the total value of the contract (\$300).



**CHURCH STREET**  
M A R K E T P L A C E

To: Church Street Marketplace Commission

From: Samantha McGinnis, Director

Date: July 14, 2025

**Re: Mathew's Montreal's Famous Cart Menu and Schedule Change**

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**Background:** Mathew Panetta is the owner of the food cart, Mathew's Montreal's Famous. For the 2025-2026 season, Mathew partnered with Maharaja Spice, a local Indian food truck, to manage his cart and serve food from Maharaja Spice's menu. At the Church Street Marketplace Commission meeting on May 21, 2025, the Commission approved the menu change. Due to concerns about menu competition with Laliguras, a brick-and-mortar Indian restaurant on the same block, the cart schedule was adjusted to be from 10 pm – 2 am only.

**Request for Menu and Schedule Change:** The business agreement between Maharaja Spice and Mathew's Montreal's Famous was dissolved at the end of June, leaving no one to operate Mathew's cart. In order to remain an active cart on the Marketplace, Mathew is requesting to revert to his original menu of Mediterranean lamb gyros and chicken over rice. His new operating schedule will be Thursday-Saturday 12 pm – 2 am.

**Recommended Action:**

Marketplace staff recommends the Commission approve Mathew's requested menu and schedule change on the condition that no further menu or schedule changes are proposed for this season.