



Monday, July 14, 2025, 8:30 AM, Sharon Bushor Conference Room, 149 Church St., Burlington, VT

8:30 am, Sharon Bushor Conference Room, 149 Church St., Burlington, VT OR Remotely via ZOOM:

Please click the link below to join the webinar:

Zoom Link: <https://zoom.us/j/94820907375?pwd=ZWdzWk5KTGp5K29vZ1dEd2dLaU9jQT09>

Meeting ID: 948 2090 7375

Passcode: 616429

1. Approve Agenda & Minutes

Subject	1.1. Approve Agenda
Meeting	July 14, 2025 - HRPC 07/14/2025 - Monday, July 14, 2025, 8:30 AM, Sharon Bushor Conference Room, 149 Church St., Burlington, VT
Category	1. Approve Agenda & Minutes
Department	Human Resources
Type	
Recommended Action	

Subject	1.2. Approve Minutes from 5/12/25 meeting
Meeting	July 14, 2025 - HRPC 07/14/2025 - Monday, July 14, 2025, 8:30 AM, Sharon Bushor Conference Room, 149 Church St., Burlington, VT
Category	1. Approve Agenda & Minutes
Department	Human Resources
Type	
Recommended Action	

2. Public Forum

3. Executive Session

Subject	3.1. Grievance Hearing
Meeting	July 14, 2025 - HRPC 07/14/2025 - Monday, July 14, 2025, 8:30 AM, Sharon Bushor Conference Room, 149 Church St., Burlington, VT
Category	3. Executive Session
Department	Human Resources
Type	

Recommended Action

4. Other Committee Business

5. Adjournment

Subject	5.1. Motion to adjourn
Meeting	July 14, 2025 - HRPC 07/14/2025 - Monday, July 14, 2025, 8:30 AM, Sharon Bushor Conference Room, 149 Church St., Burlington, VT
Category	5. Adjournment
Department	Council and Board
Type	
Recommended Action	

6. Informational and Non-Discrimination Statements

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities and employment opportunities. The programs and services of the City of Burlington are accessible to people with disabilities. Individuals who require special arrangements, auxiliary aid, service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Burlington, should contact the office of the Title II Burlington ADA Coordinator at 802-865-7000 as soon as possible but no later than 48 hours before the scheduled event.



Monday, May 12, 2025, 8:30 AM, HR Conference Room, 200 Church St., Burlington, VT

8:30 am, HR Conference Room, 200 Church St., Burlington, VT OR Remotely via ZOOM:

Members Present:

Councilor Sarah Carpenter, Chair (SC)
Councilor Marek Broderick (MB)
Councilor Melo Grant (MG)
Lynn Reagan, Acting HR Director (LR)

Others in Attendance:

Karen Downey (Accessibility Committee nominee)
Lisa Black (Accessibility Committee nominee)
Tim Williams, Safety Manager
Meaghan Diffenderfer, HR Administrative Coordinator

Meeting called to order by SC, 8:36 am
Introductions

1. Approve Agenda & Minutes

MB moves to approve the agenda as written
MG seconds
All in favor, motion so moved and adopted

MB moves to approve the minutes from the last meeting
SC seconds
All in favor, so moved and approved

2. Public Forum

None.

3. Advisory Committee on Accessibility Nominations

Tim Williams provides background on the Burlington Advisory Council on Accessibility, its structure, and the HRPC role in approving the nominations.

Karen Downey and Lisa Black provide thanks for consideration of the nominations. Karen Downey elaborates on the committee's current projects.

MB moves to recommend the slate of nominees to the mayor and city council
MG seconds
All in favor, motion so moved and adopted.

4. Other Committee Business

MG asks clarifying questions as a new member to the committee; SC and LR help answer.

5. Adjournment

MB moves to adjourn

6. Informational and Non-Discrimination Statements

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