



Airport Commission

Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport

PLEASE NOTE:

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1. Call to Order

Subject	1.1. Call to Order
Meeting	July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	1. Call to Order
Department	
Type	

Subject	1.2. Acknowledgement of Remote Commissioners
Meeting	July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	1. Call to Order
Department	

Type

2. Agenda

2.1. Motion to amend/adopt agenda

3. Election of the Airport Commission Chair

Subject	3.1. Election of the Airport Commission Chair
Meeting	July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	3. Election of the Airport Commission Chair
Department	Burlington International Airport
Type	
Recommended Action	

4. Election of the Airport Commission Vice Chair

Subject	4.1. Election of the Airport Commission Vice Chair
Meeting	July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	4. Election of the Airport Commission Vice Chair
Department	Burlington International Airport
Type	
Recommended Action	

5. Public Forum

Subject	5.1. PUBLIC FORUM - Verbal Comments
Meeting	July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	5. Public Forum
Department	
Type	

6. Consent Agenda

Subject	6.1. Approval of Minutes
Meeting	July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	6. Consent Agenda
Department	

Type

Recommended Action

7. Construction Update

Subject **7.1. Construction Update, L. Lackey**

Meeting July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 7. Construction Update

Department Burlington International Airport

Type

8. Financial Update

Subject **8.1. Financial Update, M. Friedman**

Meeting July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 8. Financial Update

Department Burlington International Airport

Type

9. Noise Data

Subject **9.1. Noise Data, L. Lackey**

Meeting July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 9. Noise Data

Department Burlington International Airport

Type

Subject **9.2. Noise Comments, J. Sprague**

Meeting July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 9. Noise Data

Department Burlington International Airport

Type

10. Director's Report

Subject **10.1. Director's Report, N. Longo**

Meeting July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 10. Director's Report

Department

Type

11. Commissioner Items

Subject **11.1. Commissioner Items**
Meeting July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category 11. Commissioner Items
Department

Type

Subject **11.1. Immigration and Customs Enforcement, H. Riehle**
Meeting July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category 11. Commissioner Items
Department Burlington International Airport

Type

Recommended Action

12. Follow-up Items

Subject **12.1. Eldridge Cemetery Flagpole Updates, Dave Carman**
Meeting July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category 12. Follow-up Items
Department Burlington International Airport

Type

Subject **12.2. Organizational Chart of Airport Staff**
Meeting July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category 12. Follow-up Items
Department Burlington International Airport

Type

13. Adjournment

Subject **13.1. Motion to adjourn**
Meeting July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category 13. Adjournment
Department Council and Board

Type

Recommended Action

14. Informational and Non-Discrimination Statements

Subject	14.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.
Meeting	July 2, 2025 - Airport Commission - Wednesday, July 2, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	14. Informational and Non-Discrimination Statements
Department	Council and Board
Type	

PATRICK LEAHY BURLINGTON INTERNATIONAL AIRPORT

BOARD OF AIRPORT COMMISSIONERS

MINUTES OF MEETING

May 28, 2025

Location: The Wright Room

1200 Airport Drive,

South Burlington, VT 05403

[Hybrid meeting]

MEMBERS PRESENT: Tim George, Chair
Jeff Schulman, Vice Chair
Robin Guillian
Chip Mason
Greg Shepler
Connor Daley

MEMBERS ABSENT: Helen Riehle

BTV STAFF PRESENT: Nicolas Longo, Director of Aviation
Larry Lackey, Director of Engineering & Environmental Compliance
Jeff Bartley, Director of Innovation & Marketing
Jesse Sprague, Executive Assistant

OTHERS PRESENT: Jeffrey Nicholson

1.0 Call to Order

Airport Commission Chair, Tim George, called the meeting to order at 4:05 PM. Individuals attending the meeting remotely identified themselves (Chip Mason, Jeff Schulman)

2.0 Agenda

Approve/Adopt Agenda

MOTION by Connor Daley, SECOND by Greg Shepler to approve the agenda as presented.

VOTING: unanimous (6-0); motion carried.

3.0 Public Forum

3.1 Jeffrey Nicholson spoke about access to public transportation at the Airport, specifically the changes to the GMT bus schedule.

4.0 Consent agenda:

4.1 Approval of the minutes

MOTION by Greg Shepler, SECOND by Connor Daley, to approve the minutes as presented in the agenda packet.

VOTING: unanimous (6-0); motion carried.

5.0 Action Items:

5.1 Taxiway C-G Contract Memo

MOTION by Connor Daley, SECOND by Robin Guillian, to recommend that the Board of Finance and City Council approve the contract with Pike Industries for Taxiway C-G rehabilitation and the execution of the related FAA grant as outlined in the agenda packet.

DISCUSSION led by Aviation Director Nic Longo. Rehabilitation of the runway is part of routine runway maintenance that is necessary every ten to twenty years. Pike Industries was the lowest bidder in the bid selection process, so their bid was selected for the work. Taxiway C will be closed, and the project will start sometime next year. Commissioner Guillian pointed out on the map in the room where Taxiway C was located. There is no grant currently for the project, however, the project is funded through entitlement funds with costs that come to the Airport based on passenger numbers, so funding is guaranteed. Jeff Schulman joined in person at 4:17pm.

VOTING: unanimous (6-0); motion carried.

5.2 RSIP Phase 5 Contract Memo

MOTION by Connor Daley, SECOND by Greg Shepler, to recommend that the Board of Finance and City Council approve: the execution of contracts with Strong Tower and the Jones Payne Group for Residential Sound Insulation Improvements; and the execution of a related FAA grant, as outlined in the agenda packet.

DISCUSSION led by Director Longo. This project is funded by noise discretionary funding from the FAA for noise compatibility programs. The Jones Payne Group (JPG) will continue outreach associated with the noise program as part of this program. More details about the noise program and eligibility can be found at btvsound.com

VOTING: unanimous (6-0); motion carried.

5.3 Beta Technologies Lease Memo

MOTION by Connor Daley, SECOND by Robin Guillian, to recommend that the Board of Finance and City Council endorse the execution of a non-aeronautical real estate lease at 25 Customs Drive with Beta Technologies as outlined in the agenda packet.

DISCUSSION led by Director Longo. The previous lease at this property was held with Aviatron, which has moved to Essex Junction. Donahue and Associates listed the building, and Beta Technologies was the only interested party to lease the property. The rental cost is slightly increased from the previous tenant. The lease includes a 5-year renewal option, and Beta plans to make some improvements to the building for their business. Discussion was had regarding whether Commissioners ought to view contracts in final form prior to making a motion to recommend to Board of Finance and City Council. Commissioner George clarified that the motions specify that the recommendation is based on information presented in the agenda packet alone.

VOTING: unanimous (6-0); motion carried.

6.0 Construction Update, L. Lackey

In addition to the written construction update provided to the Airport Commission, Larry Lackey highlighted the following updates:

- 6.1 Leahy BTV will present at the South Burlington Development Review Board (DRB) Meeting for the Snow Removal Equipment (SRE) maintenance building next week on Tuesday 6/3/25.
- 6.2 Leahy BTV staff discussed that a portion of the runway pavement has been tested prior to the start of the runway closure for the runway rehabilitation. This testing is standard.
- 6.3 The concrete around the threshold lighting system will be worked on during the runway closure. The FAA will be providing the upgrades.
- 6.4 Today the Airport received comments from legal review regarding easements, so the Airport can start looking at easements and what applications we can submit next year.
- 6.5 There was discussion around the progress towards a glycol system. With a study completed, decisions on the best solution can be made regarding next steps toward a glycol recycling system, but scoping with the FAA as the next steps. This is part of Leahy BTV's sustainability plan goals.
- 6.6 Discussion on the Runway Closure Project starting June 1. When the runway rehabilitation project begins on June 1, the runway will be closed to all planes from 11:45pm-5:45am. Flights that do not arrive on time will not be able to land at BTV or will be cancelled. Leahy BTV staff discussed the parameters of the runway closure project and the impacts to the airfield.
- 6.7 Jeff Bartley left the meeting at 4:53pm

7.0 Noise Data,

7.1 Noise Data

- 7.1.1 In addition to the written construction update provided to the Airport Commission, Larry Lackey highlighted the following:
 - The noise program continues to move forward smoothly.

7.2 Noise Comments

- 7.2.1 In addition to the written report, Executive Assistant Jesse Sprague highlighted the following:
 - There have been zero additional noise comments since the Airport Commission meeting held on April 30, 2025, so the data presented today is the same as the previous meeting.

8.0 Financial Update, N. Longo

In addition to the written financial update provided to the Airport Commission, Director Longo highlighted the following:

- 8.1 Revenues are higher than last year, and both the cash on hand and Airport Improvement Plan (AIP) grant receivables looks great
- 8.2 The Airport's PFC application was recently approved by the FAA, which allowed the Airport to start drawing down on a restricted PFC bank account.

9.0 Director's Update

In addition to the written presentation, Director Longo reported:

- 9.1 Mass timber for Project NexT has been delivered, as seen in the photos of the report.
- 9.2 The Fire Department uses fluorine free firefighting foam because VTANG uses it on their trucks.
- 9.3 The Commission meeting encountered some technical difficulties that resulted in the presentation being unavailable for a short period of time but the audio was not impacted.
- 9.4 Director Longo discussed the Residential Sound Insulation Program work that is currently being done on homes, as featured in the photos in the written report.

- 9.5 Director Longo and members of the marketing team will travel to Charleston this week to visit the Charleston Airport and travel back to BTV
- 9.6 Leahy BTV staff is very excited for the Skyline Soiree coming up on June 4
- 9.7 Jeff Bartley and Director Longo will be attending the Jumpstart Conference in Indianapolis, hosted by the American Association of Airport Executives (AAAE) to meet with airlines.
- 9.8 Larry Lackey, Marie Friedman, and Dave Carman will be in Atlanta for the 97th Annual Association of Airport Executives conference.
- 9.9 Annually the Airport goes through an FAA inspection. The Department of Defense (DOD) and Federal Aviation Administration (FAA) have a Memorandum of Understanding (MOU) which agrees that the FAA cannot regulate military firefighting services. The DOD has higher standards for inspections than the FAA, which eases the Airport's ability to pass the FAA inspection. The DOD standards apply to Leahy BTV because the Airport is joint use between the terminal operations for commercial flying and general aviation, as well as military usage.
- 9.10 Departures as featured in the written report only measure airline departures out of BTV
- 9.11 The numbers reported in the chart and graph are incorrect; a corrected report will be posted to the agenda packet at a later date with the correct numbers. The new data will be in an updated report as an additional attachment marked by the date it is posted.
- 9.12 Passenger statistics are based on passengers who originate their trip at Leahy BTV.
- 9.13 Director Longo discussed passenger ticket purchasing data.

10.0 Commissioner Items

10.1 Commissioner Items:

10.1.1 Commissioner Guillian reported on the following:

- Request for the placement of a sign to alert drivers to the presence of goslings near the Vermont Flight Academy.
- The Ninety-Nines, a women's aviation agency, is hosting their conference in Burlington over the summer and requests the Airport be involved.
- Burlington High School's Year End Studies (YES program) will be visiting the Airport on Monday.

10.1.2 Commissioner Shepler asked about the bus system and how the Airport identifies cars in the parking garage. Director Longo clarified that the bus route #11 that comes to the Airport will be reduced. Leahy BTV met with Green Mountain Transport about the bus service. The Airport provides access to Uber and Lyft. The Airport is looking into providing Level 1 electric vehicle charging in the parking garage. Commissioner Shepler also asked about how the Airport verifies abandoned cars in the garage. Director Longo said that the Airport is looking into a system where the Airport can track cars by license plate to be aware of how long cars are in the garage.

10.2 Recommendation to Reappoint the Director of Aviation
MOTION by Jeff Schulman, SECOND by Connor Daley, to approve the letter written to recommend the reappointment of the Director of Aviation.

VOTING: unanimous (6-0); motion carried.

11.0 Follow Up Items

11.1 Eldridge Cemetery Flagpole Updates

- 11.1.1 This will stay on the agenda at the next meeting. David Carman met with the Sextons for the cemetery and discussed the flagpole and lights. The zoning in South Burlington will likely play a role in getting a flagpole at the cemetery.
- 11.1.2 At the next meeting, the Airport Commission requested that staff provide updates on the flagpole at Eldridge Cemetery
- 11.2 Staff can present an organizational chart of Airport staff at the next meeting or provide it to Commissioners via email.

12.0 Adjournment

MOTION by Greg Shepler, SECOND by Jeff Schulman to adjourn the meeting.

VOTING: unanimous (6-0); motion carried.

DRAFT

To: Airport Commission

From: Larry Lackey, Director of Planning, Engineering and Environmental Compliance

Date: **July 2, 2025**

Subject: Airport Commission Construction Update

1. **Annual Parking Garage Maintenance (\$0.35M)**. The replacement of the expansion joints and joint seal repair in the vicinity of the north and south garage areas has started and is ongoing. This will be completed by July.
2. **Environmental Assessment (est. \$0.25M)**. The purpose of this project is to evaluate environmental impacts related to the mitigation of obstructions within the aircraft approach surfaces to the runways. This is in follow up to the recently completed Master Plan, which includes obstruction identification and environmental review. The scope and IFE process is complete and a grant application was prepared and submitted on April 29, 2022. Grant received. Contract issued with work progressing. Letters currently going out to property owners about the investigations required. Investigations are complete with the report in progress. The draft report has been submitted to the FAA for review. Received FAA review. We have completed a full response to FAA's comments and they were accepted by staff. They have moved it to the FAA's legal review.
3. **South Terminal Replacement Project (\$35M)**. The purpose of this project is for overall terminal efficiencies and a better passenger experience. Due to increased aircraft seating existing passenger hold areas are overcrowded during peak times as identified in the recent Master Plan Update. Recently the opportunity has risen through the Airport Terminal Improvement Program from the Bipartisan Infrastructure Law. We have submitted our request for full build out of this project, including: Demolition of the existing South Concourse; new Terminal improvements (approximately 45,000 SF of new gross floor area on 2 levels); five (5) new aircraft gates; up to four (4) new passenger boarding bridges (PBB), new passenger circulation and hold rooms; future concessions space; and apron construction within demolished South Concourse footprint. The South Terminal Replacement Project will be approximately 160' farther from Taxiway A as the existing South Concourse. We were not selected this past year and have reapplied for FFY23 design only. We did receive notice from the program that we will be awarded the a design only grant for this project. We have finalized discussions with the FAA to how best move this project forward in the future, as the timing to design this needs to be pushed back due to FAA scheduling requirement and having the funding to complete the construction of this project.

4. **Cargo Apron Design Project (\$3M)**. The purpose of this project is to provide additional space for other potential cargo carry operations. Have submitted 7460-1 (Air Space Review) to FAA for this project. The scoping of the he project, design only has been completed with the FAA. The IFE process for completion before a FAA Grant Application in April has been completed. Grant Application was submitted on April 3, 2023. Grant has been issued, moving to finalize contract. The contract has been issued to Hoyle, Tanner and Associates with the design to start. It has been determined that this project will require additional FAA technical operations review prior to proceeding. The FAA updated review has been issued as favorable, and the project design is moving forward. **We plan on bidding this project later this year.**
5. **SRE Building Design (\$1.2M)**. The purpose of this project is to replace the existing out dated facilities, which does not meet the storage needs of the required equipment to maintain the airfield. A contract for study is being completed with programing and scoping moving forward. The scoping session with the FAA has been completed. The final scope is complete with the IFE process was completed. The Grant Application was submitted to the FAA. Contract has been signed with Passero Associates to design and bid this project. Site investigations were completed in November. The site plan is developed with the building design at 30%. We have had page turn of the draft plans. Applications for permits are being moved forward. A pre –Application meeting was held with South Burlington Planning and Development Staff in preparation for an upcoming DRB hearing. Permit Applications are being prepared. **We presented to the South Burlington DRB on June 3rd. The hearing was not closed. There were items that needed follow up. We have followed up on these items and are scheduled back with the DRB on July 1, 2025. We plan on advertising for bids for this project in the fall.**
6. **Burlington Tech Center (BTC) (\$12M)**. The purpose of this project is to support the design efforts for an improved facility at the airport for the regional educational needs. The Burlington School district has been given an award for \$10M in which they are in the process of applying for. We continue to work with the school on this project. Permit applications were submitted on March 25th to the regulatory bodies for this project. The SB DRB issued there positive decision with follow submittal needed as agreed during the hearing. DEW was the selected contractor. Construction started December 4th. The planned completion is August 2025.
7. **FAA CIP for next 5 years**. We had our FAA Airports Division CIP review on September 14th. The focus was on next years proposed projects (FFY24), with the balance of the meeting discussion on the needed funds for our identified projects for the additional 4 years and beyond. A couple of weeks ago we had our annual review. IT went very well with the FAA requesting proposed project worksheets. They asked that we submit them in the next 2 weeks. Item’s (Projects) included the balance of Project Next, TW C rehabilitation, obstruction removal, and the SRE Building. FAA Verification of intent forms were filed in January for the FFY 25 projects. **We are scheduled in August for review of our FY26 and beyond projects.**
8. **BETA – Development**
Communication and coordination with Beta on the first phase of the Electric Aircraft Assemble Facility and Valley West Hangar for all aspects of permitting, environmental, engineering, utilities and

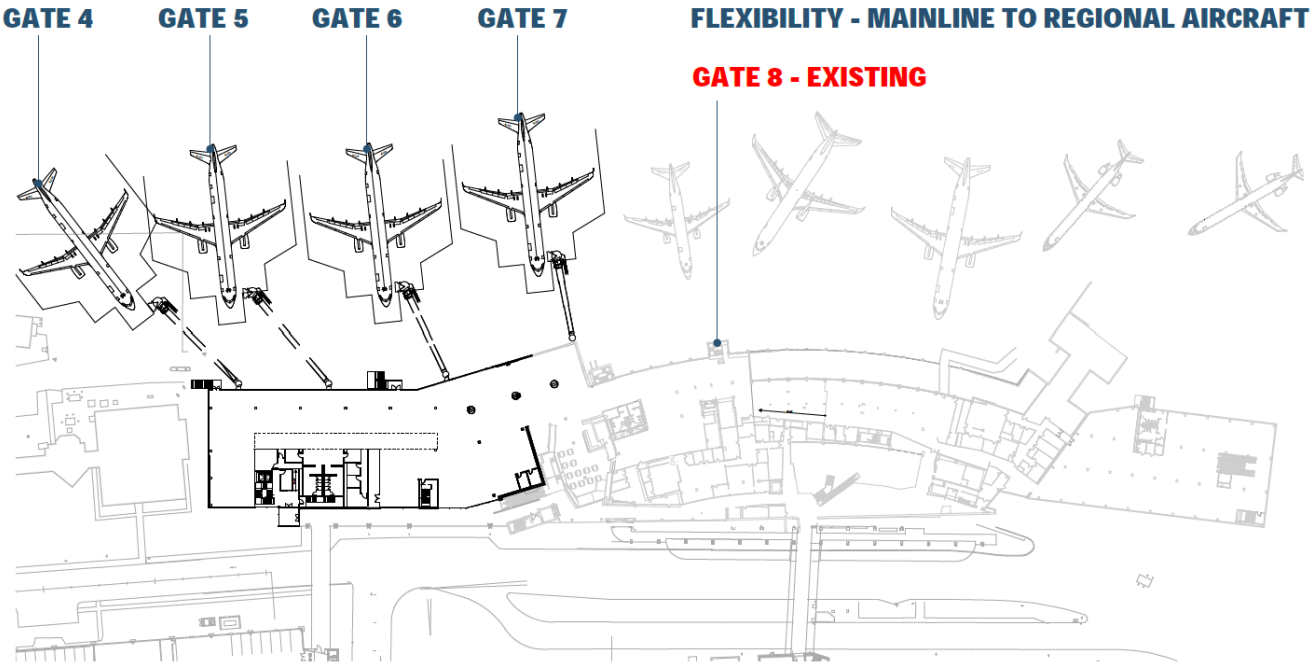
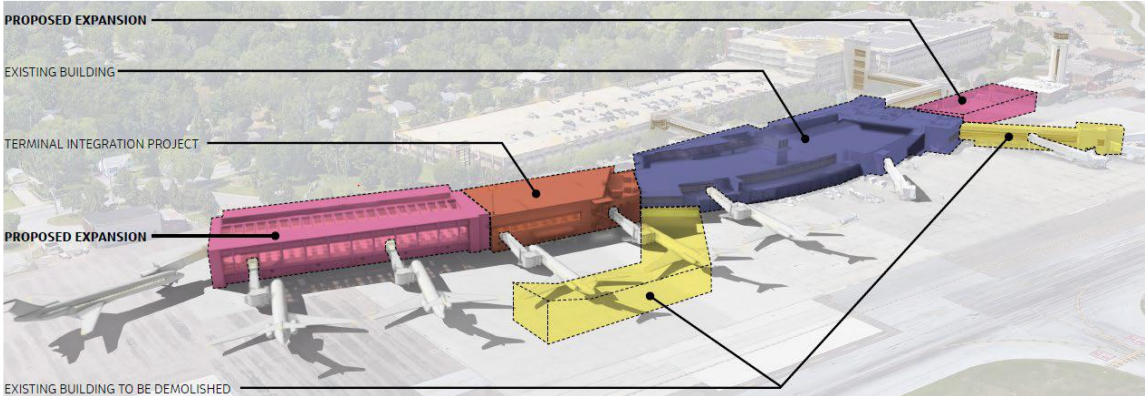
attendance at public hearing and construction meetings. The first Phase is complete.

9. **South Apron and TW G Ext. Development (\$6.6)**. The purpose of this project is to provide much needed additional general aviation apron area on the airfield. Received scope and proposal from the consultant (Hoyle, Tanner and Associates) and have completed the FAA scoping session. The FAA IFE process is complete. The proposed project would extend Taxiway G approximately 100', construct a 19,000 SY general aviation apron in the area of the "quarry". Excess material from the site would be used to fill in the "gully" creating a level area along the Medium Intensity Approach Light System (MALSF) approach lighting plane replacing two light stations currently on towers with ground mounts and connecting the vehicle service road from the civilian to the military side of the airport. Scope for design and bidding has been completed with an IFE. Design is underway. There has been a delay in design do to the availability of the geotech contractor. Request for bids have been issued. The geotech report confirmed that a total fill of the gully is not economically feasible at this time. Grant has been recieved. Received Bids with the selected bidder being Engineers Construction, Inc. Grant Application has been submitted to the FAA. Completed questions from the FAA on the Application. We have completed permit process. Contractor started mobilization/construction on July 17, 2023. Mass excavation is complete. Stormwater chamber installation is complete, with other drainage piping work is completed. Placement of final sub-base materials is underway. In vicinity of the Beta building a temporary aircraft access for the winter is complete. Project is complete with exception to tie downs. **The tie downs are scheduled to be placed in July.**
10. **Glycol System Upgrade (est. \$3.5M)**. The purpose of this project is to improve the glycol system (De-icing). We have had additional follow up discussions with the FAA and it appears this is eligible for funding and is being added back into our FAA CIP. We have received and reviewed the site evaluation and process review scope. We brought this for Airport Commission approval last month subsequently, it was approved by City Council. Study is moving forward. We visited the Syracuse Airport to evaluate and understand the technology they were using to compare to our Portland Jetport visit. The Draft study has been issued and is under review by the airport team. A review session with Stantec was completed. We had a joint meeting last week with our consultant and our FBO Heritage Flight to get their input. We waiting on the final report so we can make a decision on how we will move forward, so we can start scoping the project with the FAA.
11. **North Terminal Improvement Project (\$2.2M)**. The purpose of this project is for overall terminal efficiencies and a better passenger experience due to the completion of the TIP the north terminal will be upgraded to provide more capacity for passengers and concessions. This includes the removal of the existing north TSA station along with the removal of the existing escalators. This project is under design and funding is anticipated from the recent approval of the Infrastructure Law. Received Bids with the selected bidder being Engelberth Construction, Inc. Preparing and submitting Grant Application. This will become a FFY23 Project. We have received the Grant from the FAA. Construction is nearing completion, and should be complete by September 15th. There was a delay related to the glass for the new restaurant area. Construction is complete with final inspection with the FAA completed on 10/30/23. Project closeout in process. We have applied for an additional grant to add additional egress lanes in both the North and South Terminal locations. A grant application was

submitted April 26th to the FAA. Received BOF approval to accept the Grant on June 17, 2024, City Council to vote on June 25, 2024. Grant has been issued for the two new egress lanes. A review of the issued funding is being reviewed by the airport on how much money can actually be used from the grant for this project. **This determination is close to being resolved. We anticipate a decision in July.**

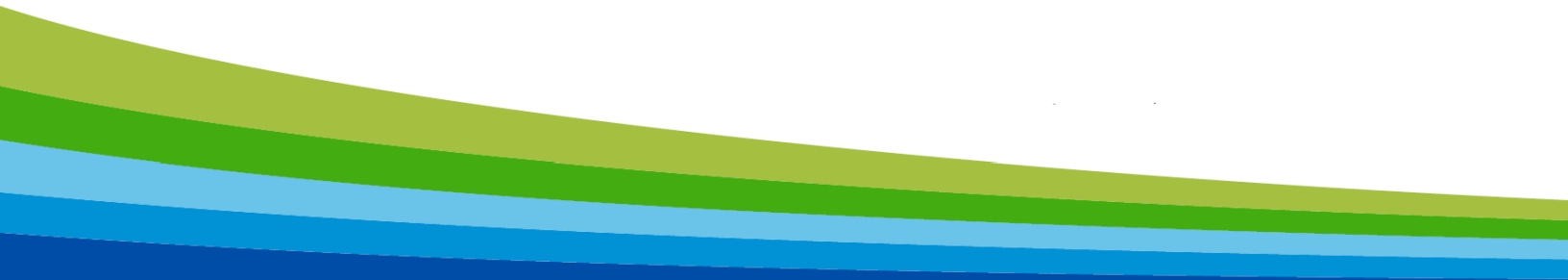
- 12. PROJECT NEXT: North Terminal Replacement Project and New PBB's (\$63M).** The purpose of this project is for overall terminal efficiencies and a better passenger experience. Due to increased aircraft seating existing passenger hold areas are overcrowded during peak times as identified in the recent Master Plan Update. Recently the opportunity had risen from Senator Leahy's office through Congressional Directed Spending. We have submitted our request for full build out of this project Phase III Terminal Improvement Project, including: Demolition of the existing North Concourse; new Terminal Improvement (approximately 25,000 SF of new gross floor area on 2 levels); five (5) new aircraft gates; six (6) new passenger boarding bridges (PBB), new passenger circulation and hold rooms; future concessions space; and apron construction within demolished North Concourse footprint. Contract for 30% design has been issues to Jacobs Engineering Group. Geo-technical site work has been completed. Data collection and design currently on going. We submitted to the FAA for a Construction Manager at Risk (CMAR) RFQ/P construction development process. We received approval from the FAA on this procurement process. The RFQ/P for CMAR has been advertised with a pre-bid meeting and site visit by prospective contractors completed. CMAR Proposals received reviewed and scored. Also, held interviews with the top 3 contractors. This has been scored and we can let you know the selected contractor at the AC meeting. As reported the CMAR selected is Engelberth Construction Company. The contract with our design engineer, Jacobs Engineering Group, is completing the 80% design to move to pricing. We received City Council approval to accept the Grant on March 25 for this project, as brought for your approval during our last meeting. Our CMAR is in the process of receiving bids for the final price for this project. The FAA asked us to submit a draft grant application for administrative review prior to final construction pricing to help us expedite the grant issuance, with them once final pricing is in. The Draft Application was completed and submitted on March 27. The FAA grant application was submitted on May 23. Received BOF approval to accept the Grant on June 17, 2024, City Council to vote on June 25, 2024. We received the Grants for this project. The work has started and is ongoing the project. We submitted the NeXT Grant Application - 3 with Contractor Change Orders to support the new passenger boarding bridges and the second floor renovations, on April 28, 2025. **We are waiting for grant issuance.**

Conceptual Renderings – North and South Terminal (concourse) Improvements



- 13. RW 15 – 33 Improvements – Mill and Overlay (15M).** The purpose of this project is to improve the pavement condition of the airport’s main runway. The 100% plans are complete and we are moving to bid this project. FAA Grant Application will be submitted by May 1, 2024. Construction will begin in the spring of 2025. This project bids were received on April 18. The bids received were in line with the engineers estimate and bids reviewed were all within a difference of \$100K on a \$10.2M low bid. Received BOF approval to accept the Grant on June 17, 2024, City Council to vote on June 25, 2024. We received the Grant for this project. **Construction started on June 1, 2025. As of June 25, 51% of the new pavement has been completed.**
- 14. Airfield Pavement Plan Update (\$0.25M).** The purpose of this project is to update the outdated pavement condition report done in 2017. All surfaces will be evaluated so we can plan on future improvement for the safety of the aircraft users. Scoping has been completed with the FAA. We have completed the IFE. A Grant Application was submitted on April 3, 2023. Investigations have started, and the grant has been issued. Moving to finalize contract. The Contract has been issued to HTA with the investigations being completed. The report is in progress.
- 15. TW C/G Rehabilitation (\$4.6M).** The purpose of this project is to improve the pavement condition of the airport’s taxiway C and intersection at taxiway G. Bids were received on April 24, 2025. We received 2 bids. Pike Industries was the lowest most responsive bidder. The FAA Grant Application was submitted on April 28, 2025. Construction will begin in the spring of 2026. **We are waiting for grant issuance.**
- 16. Obstruction Removal (\$0.5M).** The purpose of this project is to remove potential obstructions with in the aircraft approach surfaces to runways 15 and 33. Environmental Assessment is almost complete with the scoping session with the FAA to be scheduled. FAA Grant Application is pushed back to May 1, 2026. This is due to a review of our existing easement and a determination if others may be required. Construction will begin as soon after grant is issued as possible taking into environmental conditions.
- 17. Runway 33 Threshold Bar Improvement Project (\$0.25M).** The purpose of this project is to remove the damaged navigational aid, replace the lights and rings, and place a quick dry durable concrete for a longer term fix. This bar has been detreating for years. The airport has spent thousands of dollars repairing this FAA owned aid. We have also spent years working to resolve this issue with the FAA Tech Operations Section and finally have a plan to move forward. Design and pricing has been completed. **We have worked with the FAA and Contractor to have this added to the RW 15-33 Rehab project. This will be constructed in late July or the first of August.**
- 18. VTANG Arrester Cable Drainage (Stormwater) Project (\$1.5M).** This project involves repairing and modifying the existing Aircraft Arresting Systems (AAS), which are safety mechanisms designed to rapidly decelerate aircraft during landings or takeoffs by catching the aircraft with cables or barriers. The improvements will include upgrading the drainage system by adding infiltration galleries and connecting it to the existing stormwater system, ensuring continued compliance with state and

federal stormwater regulations. Enhancements include upgrading the sump pump capabilities to establish redundant drainage functions in each barrier pit, updating the control system for flood-level monitoring, and relocating the Arresting Gear Markers. The AAS at Leahy BTV are the only functioning systems for this installation and are critical to operations. **This project is being completed concurrently with the Runway 15 – 33 Rehabilitation Project.** The project was bid. Engineers Construction, Inc. (ECI) was selected to complete this work. We have a signed contract from ECI and have received final documents from VTANG. The contract has been executed by the Airport. **This project is scheduled to be completed by September.**



To: Airport Commissioners
From: Marie Friedman, CPA, Director of Finance
Date: June 27, 2025
Re: Financial Highlights Report for July 2, 2025 meeting

- This month's financial package includes the May P&L, Revenue Recovery Metrics, Banking Balance report and the AIP Receivable report.
- STIMULUS GRANTS Summary
 - CRSSA Grant was received April 5, 2021 for a combined total of \$4.04M. A closeout report to draw down \$391,000 was submitted to the FAA in October. The FAA approved the closeout and reimbursed the airport in December.
 - The Airport received a \$7.6M Grant November 30, 2021 under the American Rescue Act. There is still \$768,957 available under ARPA grant. A reimbursement request for \$1.34 Million was submitted to the FAA in January and money was received in February. We have four years to utilize this grant.
 - BTV is renewing the Grant Anticipation Note (GAN) June 30th. There will be one drawdown for AIP-149 (South Apron Construction) for \$372,000 under the new GAN. The Airport has \$9,628,000 million still available to draw on if needed. Interest rates are adjusted monthly. Interest paid on the GAN is eligible for reimbursement under a future PFC application.
- Year-to-date (YTD) Revenues through May were \$26.3 Million. Operating revenues are higher than the prior year primarily due to parking garage (\$618k), higher landing fee revenues (\$483k), higher PFC revenues (\$310k), higher terminal concessions (\$120k) and higher rental car revenues (\$145k). Please refer to the P&L for more detail. The Airport Revenue recovery schedule is included as well. All metrics are recovering as expected. This shows five revenue sources and how they performed over time. The data points represent a trailing twelve month for each month. PFC revenues are at 104% which is similar to enplanement recovery and this is expected to increase. Landing fees year-to-date are higher than last year due to increased flights and an increase to the landing rate.
- Expenses thru May were \$17.6 Million. The biggest component of this increase is salaries and employee benefits (\$666k higher), repairs and maintenance (\$650k higher) and Airport Security to Police (\$140k higher). Please refer to the P&L for more detail.
- Cash update: As of May 31, 2025, BTV had \$6,282,903 in the Airport International account and did not owe the City any money.
- AIP receivable update: As of May 31, 2025, the FAA owes the airport \$6.95 Million. The FAA reimbursed the Airport \$2.17 million in May. In December, the FAA approved closeout grant request

for AIP-122 and AIP-120. In January, the FAA approved closeout grant request for AIP-130, AIP-125, AIP-124 and AIP-131. In February, the FAA approved the closeout grant request for AIP-137. The FAA is able to provide BTV a partial reimbursement up the grant amount at this time. The remaining balance due of \$122,389.33 is being reimbursed in May.

- The Leahy BTV airport approved a new PFC application (PFC Notice of Intent 9 application 25-09-C-00-BTV) to the FAA on Mach 31st. This application approves using PFC revenues in the amount of \$13.26 million for 17 projects.



Budget Performance Report

Fiscal Year to Date 5/31/2025

Account	Account Description	Amended Budget	YTD Encumbrances	FY 2025 YTD Transactions	Remaining Balance	% Used/ Received	FY 2024 YTD Transactions
REVENUES							
4050	Parking Fines	32,100	-	785	31,315	2%	-
4247	Fees and Permits	115,000	-	121,467	(6,467)	106%	110,517
4267	Utility Reimbursement	148,700	-	147,351	1,349	99%	120,360
4268	Sale of Gasoline	650,000	-	558,824	91,176	86%	539,429
4295	Parking Fees	7,149,500	-	7,183,178	(33,678)	100%	6,564,448
4297	CFC's	2,065,000	-	1,982,836	82,164	96%	1,928,906
4345	Advertising Revenues	200,000	-	112,650	87,350	56%	86,845
4380	Third Party Gateway	-	-	606	(606)	+++	-
4385	Ticket Sales	21,000	-	-	21,000	0%	64,000
4390	Concessions	360,000	-	412,864	(52,864)	115%	342,323
4440	Taxi Fees	170,000	-	208,087	(38,087)	122%	180,831
4445	Terminal Rent - Exclusive	1,375,000	-	966,527	408,473	70%	1,086,333
4450	Terminal Rent - Commonuse	1,601,000	-	1,518,278	82,722	95%	1,389,312
4455	Terminal Concessions Airport	750,000	-	725,330	24,670	97%	605,165
4460	Rental Car Concessions	3,600,000	-	3,457,332	142,668	96%	3,311,931
4465	Rent Grounds	549,707	-	521,567	28,140	95%	510,338
4470	Rent Buildings	1,255,702	-	993,813	261,889	79%	1,271,661
4475	Landing Fees	2,300,000	-	2,154,461	145,540	94%	1,670,896
4480	PFC Revenue	2,700,000	-	2,636,095	63,905	98%	2,326,005
4505	Terminal Non Airline	705,000	-	553,396	151,604	78%	758,479
4535	Misc Rev	1,000	-	12,985	(11,985)	1299%	728
4600	Fees For Services	6,500	-	5,980	520	92%	7,125
4700	Interest / Investment Income	50,000	-	208,381	(158,381)	417%	224,191
4702	Interest Income PFC	10,000	-	12,686	(2,686)	127%	10,923
4703	Restricted Interest Income	100,000	-	196,553	(96,553)	197%	147,821
4705	Unrealized Gain/Loss-Invest	-	-	(36,499)	36,499	+++	105,151
4750	Gain/Loss On Asset	-	-	69,991	(69,991)	+++	23,078
4875	Grants	-	-	-	-	+++	67,320
4890	Grant Federal - Non Operating	3,040,542	-	1,337,842	1,702,700	44%	1,247,428
4925	Proceeds	10,000	-	-	10,000	0%	61,110
4961	Property Tax Reimbursement - Airport	215,638	-	217,021	(1,383)	101%	217,879
Total Revenues		\$ 29,181,389	\$ -	\$ 26,280,388	\$ 2,901,001	90%	\$ 24,980,582

Account	Account Description	Amended Budget	YTD Encumbrance	FY 2025 YTD Transactions	Remaining Balance	% Used/ Received	FY 2024 YTD Transactions
EXPENDITURES							
5000	Salaries and Wages	3,865,703	-	3,355,343	510,360	87%	3,047,815
5100	Overtime	369,012	-	341,414	27,598	93%	276,795
5200	Other Personnel Services	517,880	-	369,809	148,071	71%	413,618
5400	Employee Benefits	1,765,225	-	1,519,779	245,446	86%	1,181,830
		6,517,820	-	5,586,345	931,475	86%	4,920,058
6000	Office Supplies	6,000	-	2,414	3,586	40%	2,960
6005	Postage	200	-	152	48	76%	134
6007	Shipping and Moving	34,000	(584)	26,841	7,743	79%	17,469
6010	Computer Equipment	68,000	-	30,440	37,561	45%	37,938
6015	Computer Software	4,300	-	-	4,300	0%	5,452
6017	Computer Licensing and Maint.	307,500	1,652	242,857	62,991	79%	232,819
6020	Office Equipment	11,000	-	550	10,450	5%	1,484
6025	Furnishings	51,800	-	35,203	16,597	68%	31,829
6200	Medical Fees And Supplies	5,500	(37)	2,794	2,744	51%	2,679
6202	Printing/Copying/Paper Mgt	11,900	-	11,274	626	95%	8,944
6203	Dues/Subscriptions	139,500	-	137,390	2,110	98%	93,830
6206	Custodian Supplies	130,000	-	88,165	41,835	68%	77,482
6208	Special Supplies	84,500	1,380	60,237	22,883	71%	65,817
6210	Small Tools and Equipment	80,810	1,855	39,724	39,231	49%	37,939
6211	Specialized Equipment	13,765	-	314	13,451	2%	9,750
6212	Fuel	771,605	-	659,026	112,579	85%	625,280
6214	Clothing And Uniforms	33,800	-	24,160	9,640	71%	3,532
6215	Uniform Laundering	20,200	1,324	17,933	943	89%	13,428
6216	Oil & Grease & Antifreeze	20,000	-	9,894	10,106	49%	6,557
6222	Runway De-Ice	246,897	-	55,168	191,729	22%	212,891
6247	Energy Efficient	-	-	-	-	+++	66,439
6294	Donations	2,500	-	5	2,495	0%	3,581
6300	Repair & Maintenance	3,379,052	255,265	2,514,935	608,853	74%	1,864,540
6350	Legal Notice & Advertising	1,500	-	810	690	54%	345
6400	Utilities	1,790,650	(5,750)	1,481,553	314,847	83%	1,407,263
6500	Professional and Consultant Svs	2,028,074	18,585	1,333,543	675,946	66%	1,450,871
6530	Rentals	11,000	-	4,675	6,325	43%	15,366
6600	Maintenance Contracts	329,939	6,644	212,249	111,046	64%	209,621
6605	Radio Maintenance	40,350	29,248	10,714	388	27%	9,531
6610	Custodial Contracts	807,205	(67,835)	814,020	61,020	101%	746,185
6615	Property Repairs	502,400	16,829	199,592	285,979	40%	262,489
6625	Equipment Maintenance Repairs	209,897	10,063	183,258	16,576	87%	86,867
6700	Travel & Training	105,990	-	87,088	18,902	82%	79,636
6800	Fees for Services	25,350	-	14,425	10,925	57%	17,923
7200	Capital Leases	572,488	-	538,790	33,698	94%	522,083
7230	Insurance	402,071	-	375,867	26,204	93%	397,008
7303	Regulatory and Bank Fees	225,000	-	99,743	125,257	44%	177,908
7312	Real Estate Taxes	852,670	-	852,668	2	100%	797,280
7652	Discretionary Spending	55,000	-	32,036	22,964	58%	51,161
8015	Indirect Fees	571,839	-	524,183	47,656	92%	1,014,563
8017	Indirect Fees - City Attorney	92,660	-	84,942	7,718	92%	161,161
8135	Airport Security To Police	1,474,000	-	1,161,218	312,782	79%	1,021,350
8400	Special Events/Projects	80,000	5,753	68,465	5,781	86%	-
	Total Expenditures	\$ 22,118,732	\$ 274,393	\$ 17,625,659	\$ 4,218,681	80%	\$ 16,781,405
	Net Operating Revenues			\$ 8,654,730			\$ 8,199,177

Net Operating Revenues (which are used to pay for Bond payments, Capital and FAA projects)

Burlington International Airport

Cash and Investments

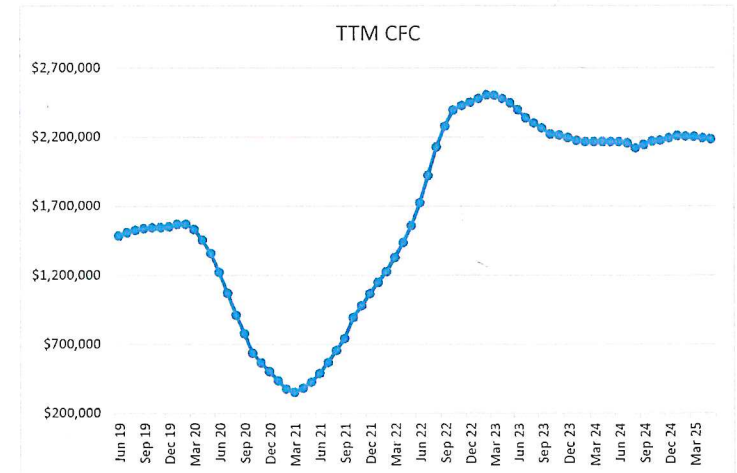
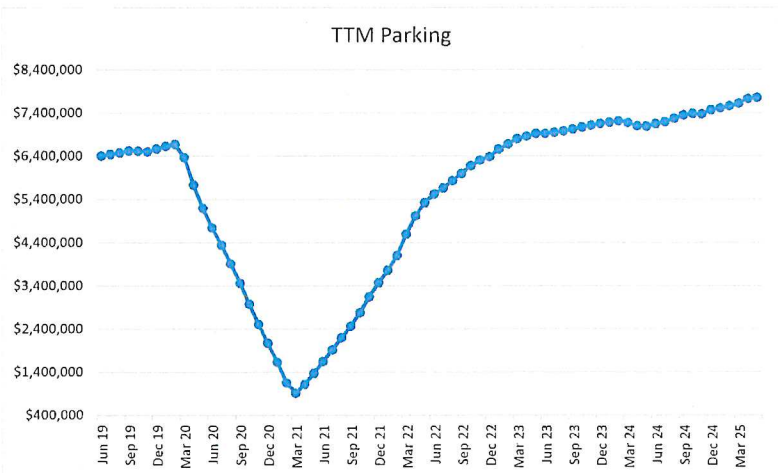
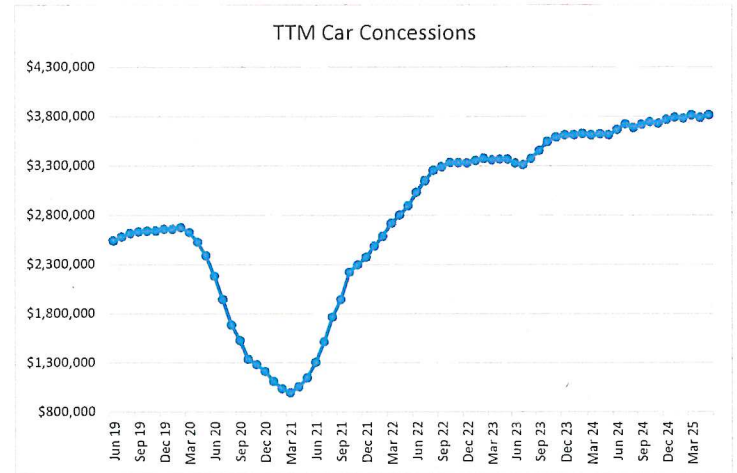
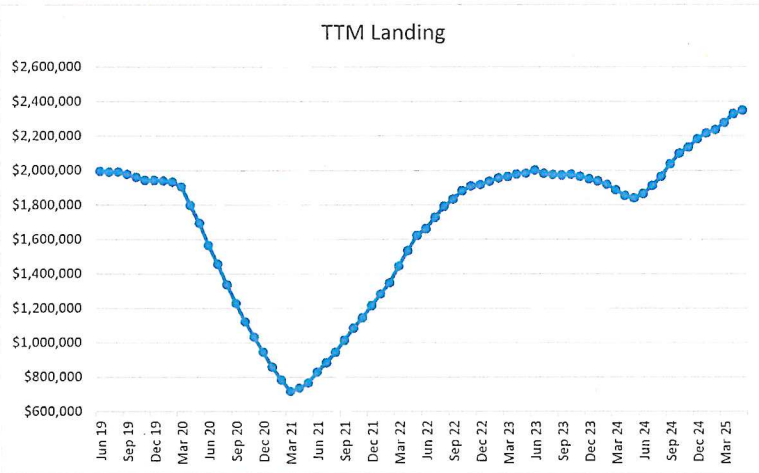
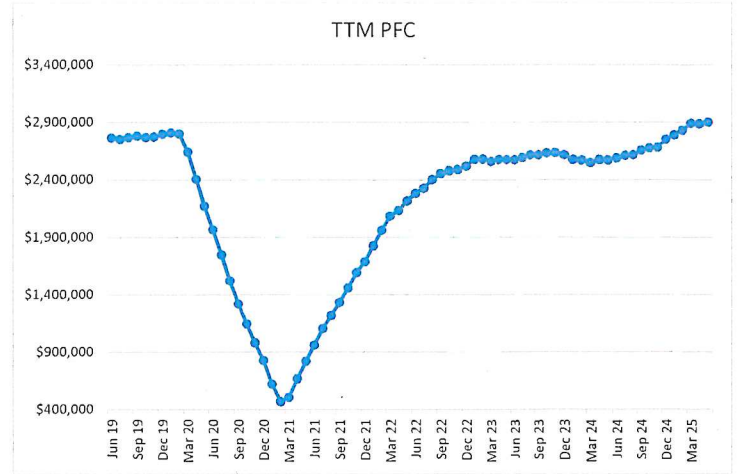
May 31, 2025

Account	Account Description	5/31/2025
Unrestricted Bank Accounts		
1000_400	Bank Account Airport	6,282,903
1050_496	Cash Restricted AIP Deposit Keybank	26,749
Restricted Bank Accounts		
1050_420	Cash Restricted Escrows - Airport PFC TD Bank	8,562,482
1000_415	Bank Account - PFC Prepaid Cash Account	491,892
1000_420	Bank Account CFC	4,095,038
1050_416	Cash Restricted Revenue Bond DSR-Zion Trustee	3,551,448
1050_492	Cash Restricted Air Debt Service Fund - Interest	381,072
1050_401	Cash Restricted Air Debt Service Fund-Principal	1,682,516
1050_402	Cash Restricted Air Debt Service Fund-Sinking	1,028,346
1050_425	Cash Restricted Escrows - Airport - Op Maint Res	5,768,554
1050_430	Cash Restricted Airport Renewal and replacement - Zion	385,753
1050_495	Projects Operating Acct/Escrow GAN Keybank	279
Total Cash and Investments		32,257,034
1100_999	(Due To) / Due From Pooled Cash (timing)	-
Comparative Information on Primary Airport bank account		
		5/31/2025
1000_400	Bank Account Airport - Current Fiscal year	6,282,903
1000_400	Bank Account Airport - Prior Fiscal year - May 2024	4,105,110
1000_400	Bank Account Airport - Two prior years - May 2023	6,555,388

Recovery Metrics

	At Feb 2020	Minimum	Drop	Current	Recovery
Parking	\$6,670,572	\$911,595	-86%	\$7,753,774	116%
PFCs	\$2,797,591	\$467,680	-83%	\$2,899,349	104%
Car Concessions	\$2,673,896	\$994,488	-63%	\$3,813,365	143%
Landing Fees	\$1,933,993	\$291,209	-85%	\$2,346,895	121%
CFCs	\$1,568,752	\$352,036	-78%	\$2,183,954	139%

All figures are trailing twelve months





PROJECT DESCRIPTION

FEDERAL GRANT A/R BALANCE 06/30/24

TOTAL PROJECT EXPENSES FY 2025

GRANT Reimburse Percent

% OF PROJECT EXPENSES FY 2025

REIMBURSEMENTS FY 2025

FEDERAL GRANT A/R BALANCE 05/31/25

10% LOCAL SHARE FY 2025

ACTIVE AIP PROJECTS

423	120	ACCESS CONTROL SECURITY REHAB	115,648	-	100%	-	(115,647)	0	-
420-700	122	S. TERMINAL APRON REHAB PH 7	245,804	-	100%	-	(245,804)	-	-
415	124	NOISE MONITORING EQUIPMENT	1,380	-	100%	-	(1,380)	-	-
425	125	TERMINAL INTEGRATION PROJECT	1,450,562	-	88%	-	(1,450,562)	(0)	-
425	155	TERMINAL INTEGRATION PROJECT-BIL	388,054	-	88%	-	(314,320)	73,734	-
400	127	CRRSA STIMULUS GRANT	(0)	391,088	100%	391,088	(391,088)	(0)	-
400	128	CRRSA CONCESSION GRANT	143,605	-	100%	-	-	143,605	-
428-901	129	SOUND INSULATION PILOT PROGRAM	315,733	-	100%	-	-	315,733	-
427-900	130	HOT SPOT MITIGATION GRANT	99,954	-	100%	-	(99,594)	360	-
427-904	131	HSR TWC & K	54,584	-	100%	-	(54,584)	-	-
427-902	132	HSR RW 1 PAPI	2,790	-	100%	-	(2,790)	-	-
420-903	133	TERMINAL APRON PH 7, Parts 2&3	922,144	7,234	100%	7,234	(929,379)	-	-
400	134	ARPA	(0)	2,287,343	100%	2,287,343	(2,287,343)	(0)	-
400	135	ARPA CONCESSION GRANT	579,132	-	100%	-	-	579,132	-
427-911	136	HSR TW K PAPI	0	-	90%	-	-	0	-
427-905	137	TW K CONSTRUCTION GRANT	259,830	-	90%	-	(259,830)	0	-
416-907	138	ENVIRONMENTAL ASSESSMENT	27,770	19,483	90%	17,534	(27,770)	17,534	1,948
426-910	139	BOARDING BRIDGE GATE 12	269,428	7,091	90%	6,382	-	275,810	709
416-913	140	NOISE EXPOSURE MAP	0	164,497	90%	148,047	(66,377)	81,671	16,450
428-908	141	SOUND INSULATION PROGRAM FFY22	255,787	-	90%	-	(60,648)	195,139	-
427-906	142	REHAB TAXIWAY A	1,028,323	413,547	90%	372,192	(1,104,582)	295,934	41,355
416-925	144	PAVEMENT MANAGEMENT PLAN	16,391	62,658	90%	56,392	(63,581)	9,203	6,266
424-924	145	CARGO APRON DESIGN 2023	17,511	1,720	90%	1,548	(18,781)	277	172
421-918	future	SOUTH TERMINAL REPLACEMENT	-	-	90%	-	-	-	-
426-923	147	SNOW REMOVAL EQUIPMENT BLDG	46,360	253,264	90%	227,938	(236,720)	37,578	25,326
424-909	149	SOUTH APRON CONSTRUCTION	1,226,815	53,747	90%	48,372	(625,505)	649,682	5,375
421-919	153	NEXT PROJECT	1,948,041	13,377,780	90%	12,040,002	(10,207,876)	3,780,167	1,337,778
421-931	156	NEXT PROJECT - BIL funding	-	1,306,288	90%	1,175,659	(705,174)	470,485	130,629
426-916	143	NORTH TERMINAL RENOVATION	420,011	-	95.76%&90%	-	(1,630,083)	(1,210,072)	-
427-927	146	TW A MILL & OVERLAY, TW C	314,612	122,326	90%	110,094	(314,612)	110,094	12,233
428-926	148	SOUND INSULATION PHASE 3	0	1,993,557	90%	1,794,201	(1,809,921)	(15,719)	199,356
426-930	155	ADDITIONAL EGRESS LANES	-	-	90%	-	-	-	-
427-928	154	RUNWAY 15-33 MILL & OVERLAY	499,819	729,661	90%	656,695	(564,513)	592,001	72,966
428-932	157	SOUND INSULATION PHASE 4	3,600	-	90%	-	(3,600)	-	-
TOTAL CURRENT PROJECTS			10,653,685	21,191,285		19,340,723	(23,592,062)	6,402,346	1,850,562

AIP Projects being Closed out
Future AIP Projects

\$	796,831
\$	-

Patrick Leahy Burlington International Airport Board of Commissioners Sound/Noise Update Report

July 2, 2025

ADDITIONAL INFORMATION IS UPLOADED TO WWW.BTVSOUND.COM

BACKGROUND:

Residential Sound Insulation Programs:

The purpose of the project is to convert a sample of incompatible residential units to a compatible land use by installing an acoustical treatment package which will provide relief from aircraft noise by upgrading interior living areas. Upgrades may include replacement of windows and doors with acoustically rated products and installation or upgrade of ventilation systems. The sound insulation treatments are designed to reduce the interior noise levels to below 45 DNL and provide a minimum noise level reduction of 5dB.

PHASES OF THE RESIDENTIAL SOUND INSULATION PROGRAM (RSIP)

1. **Sound Insulation Pilot Project (Phase 1) (\$1.5M)**. This Program includes: Program formulation, Home eligibility determination, project schedule for this Phase 1 portion included 9 properties, and construction improvements are substantially complete. **The close out is ongoing with the contractor.**
2. **Residential Sound Insulation Project - Phase 2 (\$2.20M)** The purpose of the project was to convert incompatible residential units to a compatible land use by installing an acoustical treatment package which will provide relief from aircraft noise by upgrading interior living areas as defined in the Phase 1 project and the Noise Compatibility Program. The Airport continued implementation of its Residential Sound Insulation Program (RSIP). This grant included: community outreach, historic review, design and bidding of 52 homes, noise reduction of 6 homes which construction improvements were substantially completed and close out is

ongoing with the contractor. Properties were located within the 70+ DNL FAA accepted 2023 noise contours. The installation of noise reduction materials for the 5 properties was completed. Materials were purchased for the 6th property however the homeowner left the area. It will be completed with the next phase of homes. **The close out is ongoing with the contractor.**

3. **Residential Sound Insulation Project - Phase 3 (\$6.2M).** The Airport is continued implementation of its Residential Sound Insulation Program (RSIP) as described in more detail above. This grant was issued and includes: the construction improvements of the 52 Homes designed and bid in Phase 2, in addition it provides for community outreach, historic review, design and bidding of the next approximately 50 homes for improvements. The schedule for installing the noise insulating improvements for the 52 homes started in 2024. The Construction Improvements has started on this phase of homes and will continue through October 2025. **See status below as of 20250624:**

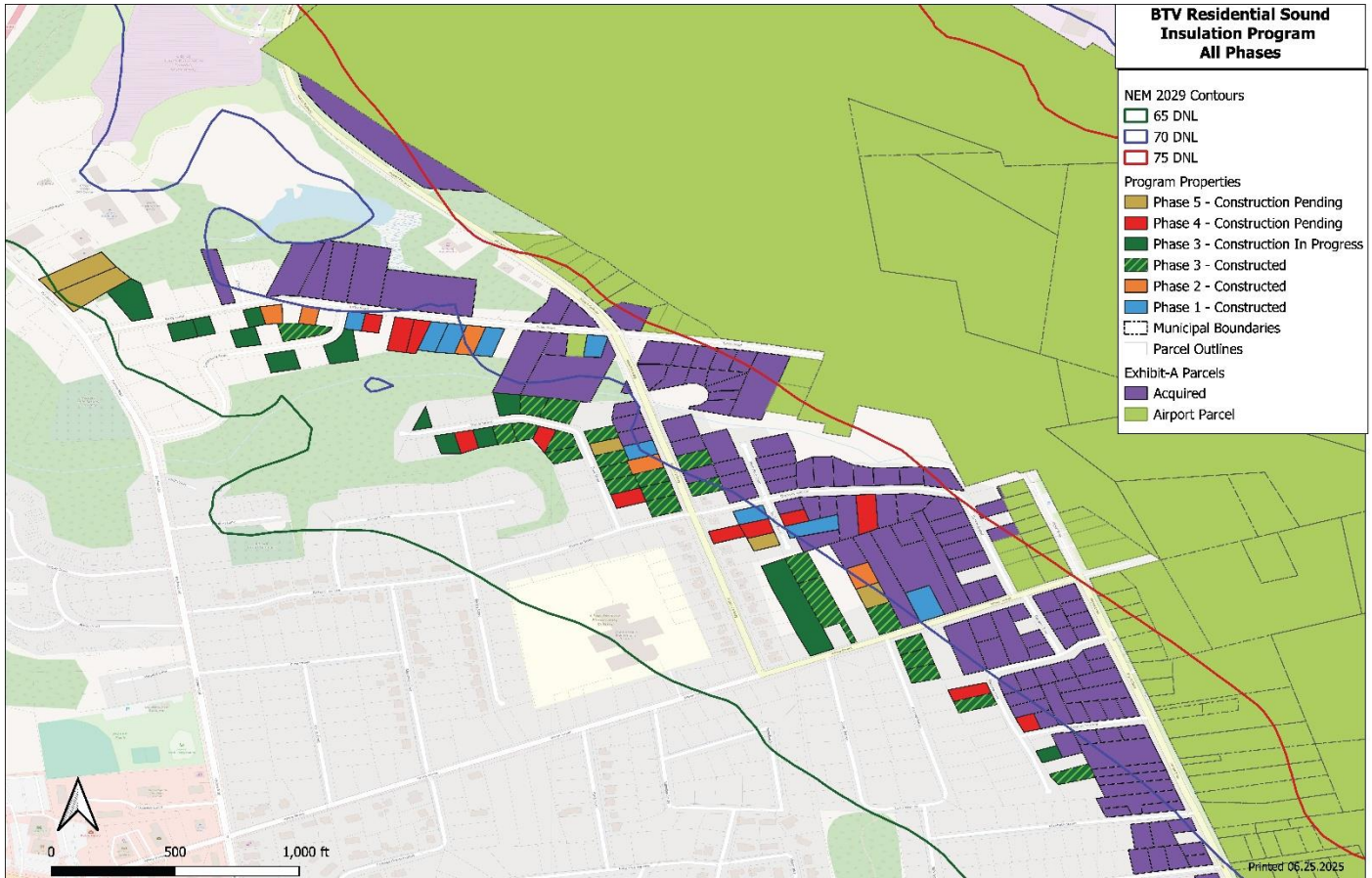
Homes in Contract per NTP	Total: 52
Dropped	6
In Final Stage	Total: 16
Accepted as Final with Exception	15
Accepted as Final	1
In Construction	Total: 15
Active construction	4
Substantially Complete – Punch Requested	1
Punch List Issued	1
Pending Request for Final	0
Incomplete Punch List Items	0
Pending Final Visit	2
Pending Fire Marshall Permit Closure	0
Pending Final Documents	7
Pending	Total: 15

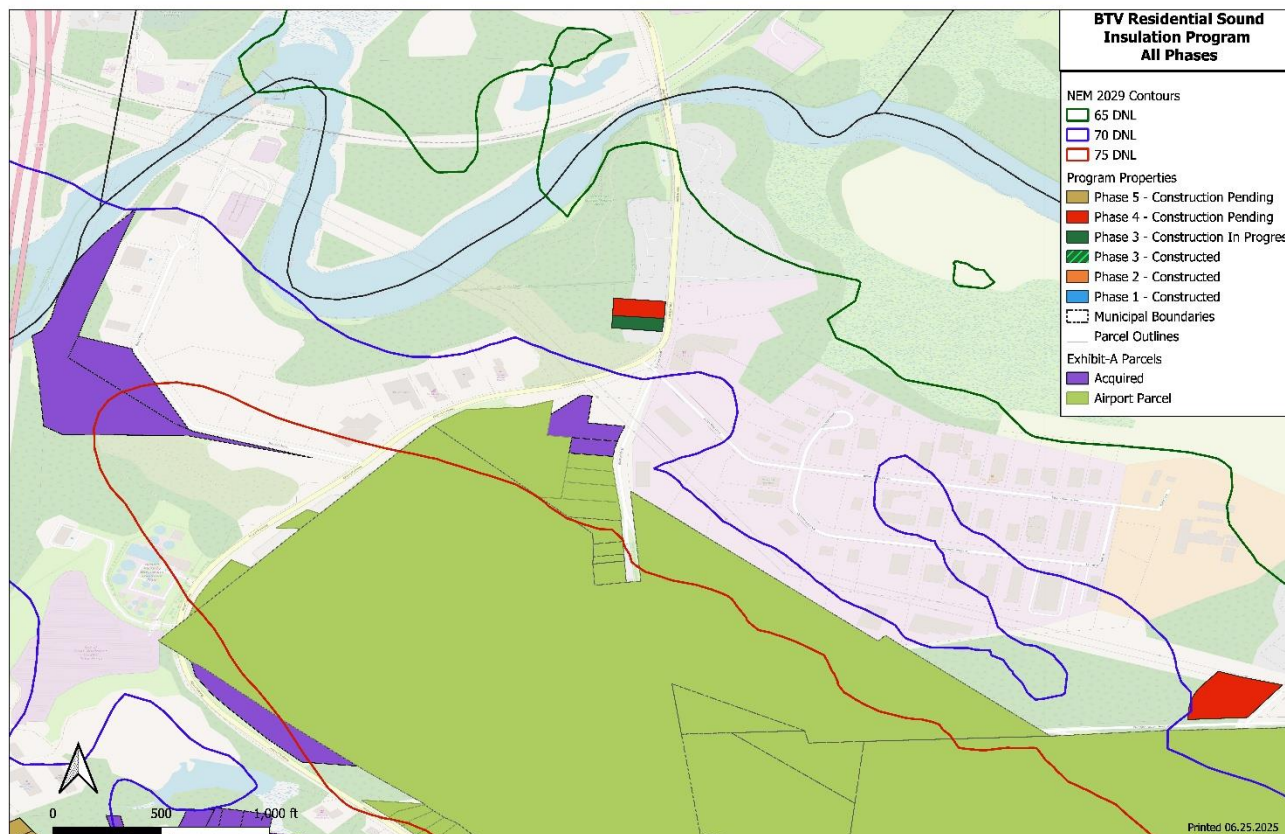
4. Residential Sound Insulation Project - Phase 4 (\$3.9M EST.). The Airport is proposing to continue implementation of its Residential Sound Insulation Program (RSIP) as described in more detail above. We are currently reviewing the status of the program and will be able to detail this in our next month's airport commission meeting. The initial grant for 16 of the 50 homes for construction improvements was submitted grant was received from the FAA. Also in the grant was the funding for the next 50 homes. As discussed we are completing the required new acoustical testing for the balance of the 50 homes so we can do a follow grant application on those homes. (See update above) The Buy American process moving forward but awaiting grant for the 16 homes. We received the grant for this phase however; the amount (\$)'s was slightly less than what the application was. Based on instructions from the FAA we will leave the scope intact for this project and just amend the grant during closure. The Contact with Strong Tower to start construction improvements has been signed. Strong Tower is working on submittals and scheduling for this phase.

RSIP Phase Status Chart & Timeline
20250513

AIP NO.	Phase	Grant Scope	Units Designed					Units Constructed					Status
			Total	Burlington	South Burlington	Winooski	Williston	Total	Burlington	South Burlington	Winooski	Williston	
129	1	Design 10 homes	9	0	9	0	0						Complete
		Construction 10 homes						9	0	9	0	0	Complete/ Final Close out
141	2	Design 7 homes	6	0	6	0	0						Complete
		Construction 7 homes						5	0	5	0	0	Complete/ Final Close out
		Design 54 homes	52	0	52	0	0						Complete
148	3	Construction 52 homes						46	0	16	0	0	
		Design 50 homes (16 home package) (6 home package)	22	0	22	0	0						Outreach of 28 units underway pending categorization/acoustical testing and historic review. Design anticipated to start Fall of 2025.
157	4	Design 50 homes	0										Outreach underway Pending categorization and acoustical testing and historic review. Design anticipated to start Winter 2026
	4	Construction of 16 Homes						0	0	0	0	0	Construction to begin October 2025
TBD	5	Construction of 6 Homes						0	0	0	0	0	Construction to begin Spring 2026

5. **Residential Sound Insulation Project - Phase 5 (\$2.4M EST.).** The Airport is proposing to continue implementation of its Residential Sound Insulation Program (RSIP) as described in the first paragraph in this report. It includes the construction improvements of 6 units that remain in the above 70 DNL contour. Also, due to the change in the FAA acoustical requirement additional funding is being requested for homes in outreach from Phase 4. We submitted a grant application to the FAA on April 28, 2025 for this phase. **We are awaiting grant issuance.**





- 6. Noise Exposure Map Updates (NEM) (est. \$.85M).** The purpose of the Federal Aviation Administration (FAA) grant is to prepare a 14 C.F.R Part 150 Noise Exposure Map (NEM) update for Patrick Leahy Burlington International Airport (Leahy BTV). The NEM Update replaced the maps which were accepted by the FAA in 2019. Under the Federal requirements, the previous NEM Update indicated an update would be completed once the F-35A aircraft have been operational for one year. The scope and Independent Fee process are complete and a grant was received by FAA to proceed. Currently, the schedule, outlined below, and Technical Advisory Committee (TAC) meetings are being coordinated and outreach is proceeding with communities to identify these changes. Further, the Airport held in informational town meeting style meeting at the Chamberlin Elementary School on September 14, 2023 to discuss the proposed schedule and general updates to the process. Additional TAC meetings and public meetings were identified and planned under the proposed schedule. We received final word from the FAA and are moving forward the final noise contours. The map was released and presented to the TAC on October 23, 2024. We followed up with public meeting that evening in South Burlington and one was held in Winooski on October 24th, 2024. All public comments were responded to for the report. Submittal of the NEM to the FAA was completed the last week of December. The FAA has accepted the NEM and it was posted in local newspapers 3 times.

	Project Phase	2023						2024											
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	Data Collection; approval of military aircraft modeling; development of operational forecasts																		
2	Development of draft contours; land use analysis																		
3	Draft NEM document for public review; public meeting; public comment period																		
4	Finalize and submit final NEM to FAA for approval																		
		 Consultant Task			 Community Input			 Agency Review											



**PATRICK LEAHY
BURLINGTON
INTERNATIONAL AIRPORT**

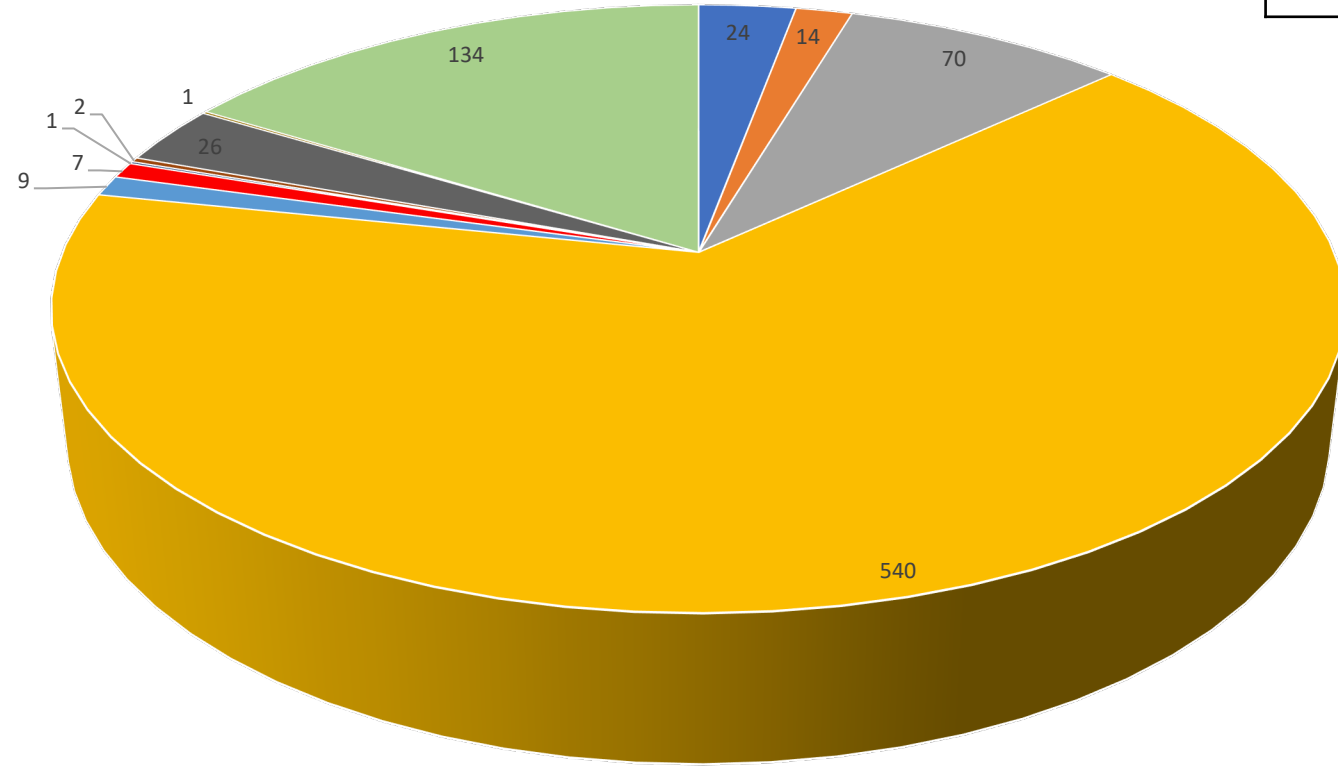
**Patrick Leahy
Burlington International Airport**

**July 2, 2025
Airport Commission
Noise Comments**



Comments by Aircraft
6/1/21-6/27/25

Total comments: 829



- Gen. Aviation (light)
- Helicopter
- Jet
- Military
- Multiple
- Propeller
- Seaplane
- Turboprop
- Unknown
- Zeppelin/Blimp
- Not specified

Comments by Aircraft (6/1/21-6/27/25)

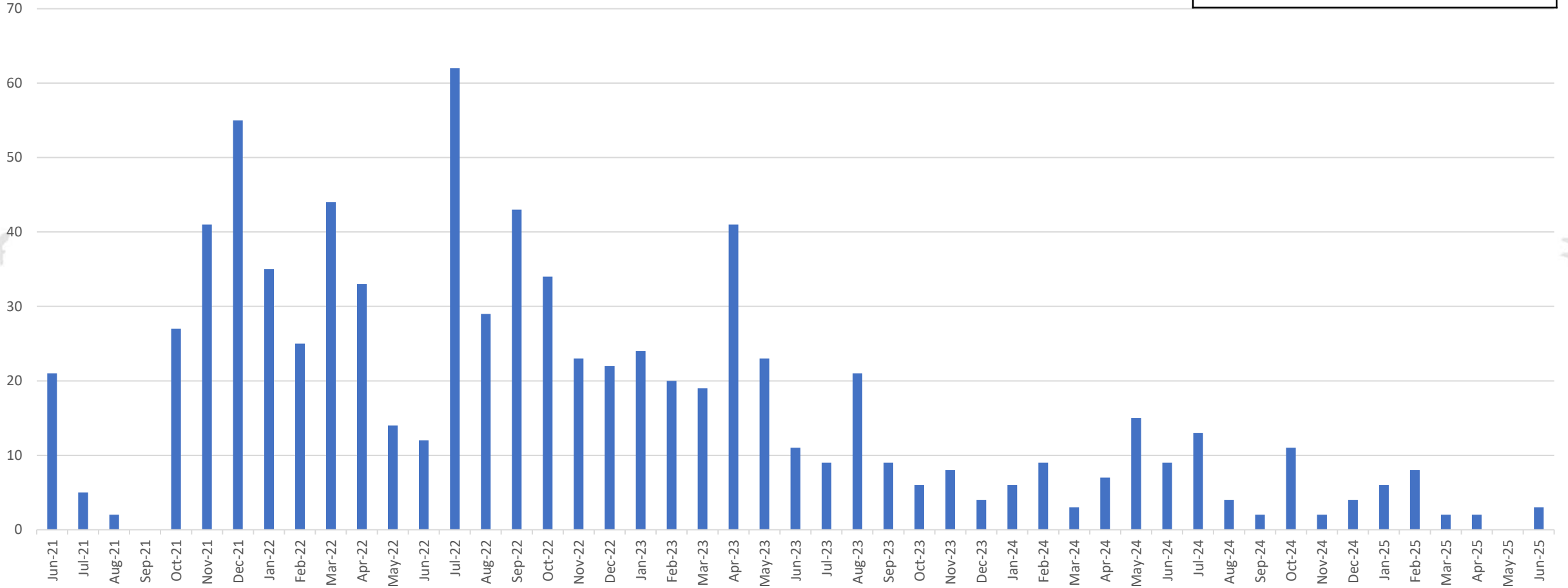
Gen. Aviation (light)	24	Seaplane	1
Helicopter	14	Turboprop	2
Jet	70	Unknown	26
Military	540	Zeppelin/Blimp	1
Multiple	9	Not specified	132
Propeller	7	Total Comments:	826

Comments by Town (6/1/21-6/27/25)

Baltimore, MD	1	North Rose, NY	1
Bowmanville, ON	1	Richmond, VT	2
Burlington, VT	386	Saranac Lake, NY	1
Charlotte, VT	1	South Burlington	44
Colchester, VT	117	Strafford, VT	1
Essex, VT	1	Underhill, VT	23
Grand Isle, VT	1	Williston	96
Greensboro, VT	1	Winooski	148
Hampton, NH	1	Unknown	1

Noise Comments Per Month
(6/1/21-6/27/25)

Total comments: 829



Statistics

- 72% of comments came from 5 individuals
- 71% of commenters commented one time
- The top five commenters provided 591 of the total comments
- Three additional comments in June; two comments of the new data were tests



PATRICK LEAHY
BURLINGTON
INTERNATIONAL AIRPORT

Patrick Leahy
Burlington International Airport

July 2, 2025
Airport Commission
Director's Report



Project NextT



Charleston Inaugural Flight



Skyline Soiree



Jumpstart Conference



97th Annual AAE Conference & Exposition



FAA Inspection

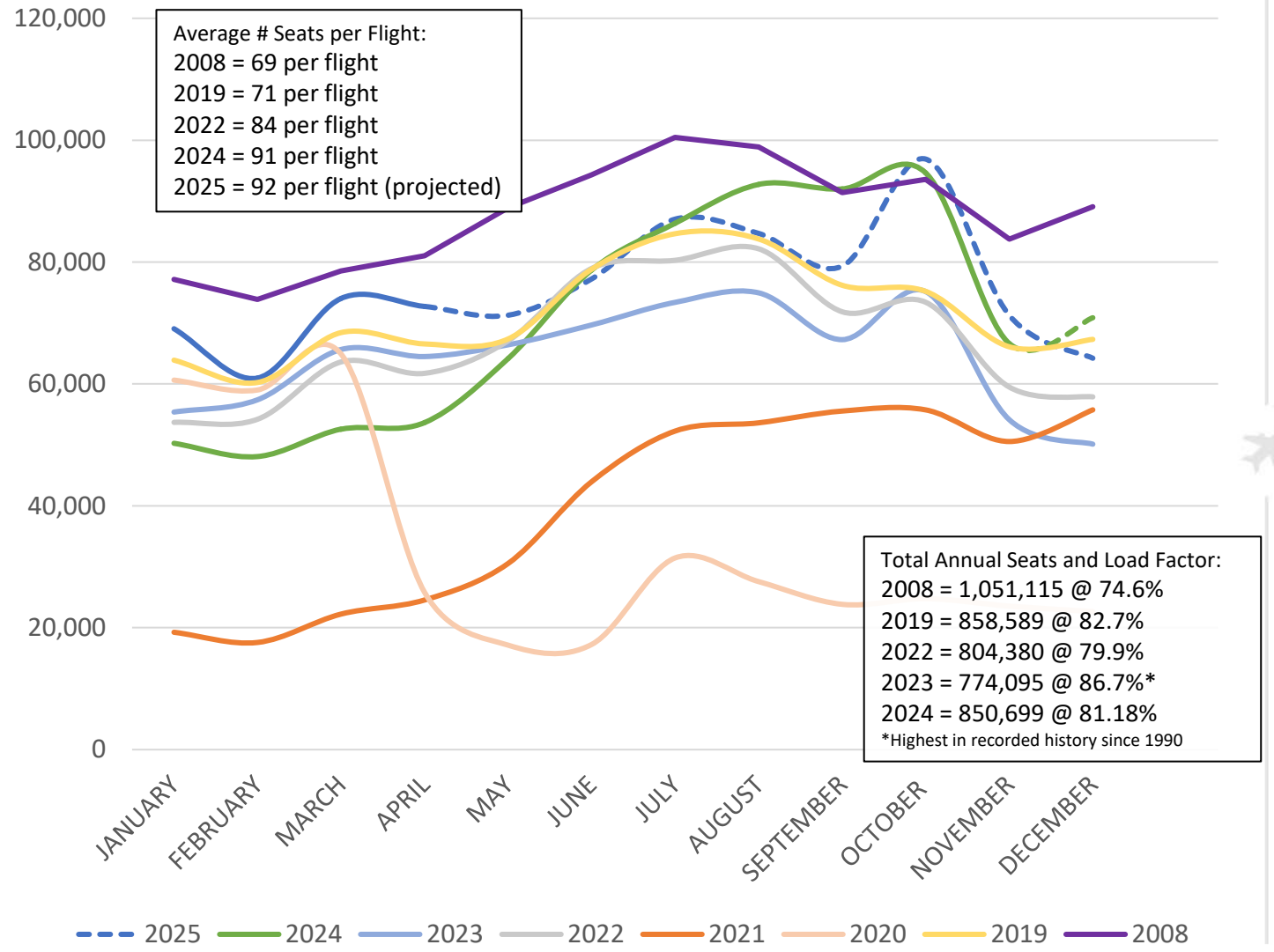


Events and Items

- Changes to the Vehicle for Hire
- RSAT Presentation on 6/25/25
- Upcoming:
 - New Flash System for Parking Garage
 - 3060 Williston Road Lease
 - TSA/GSA Lease
 - Hangar Condo Association Lease
 - Vermont Flight Academy Lease
 - Staff Retreat this summer

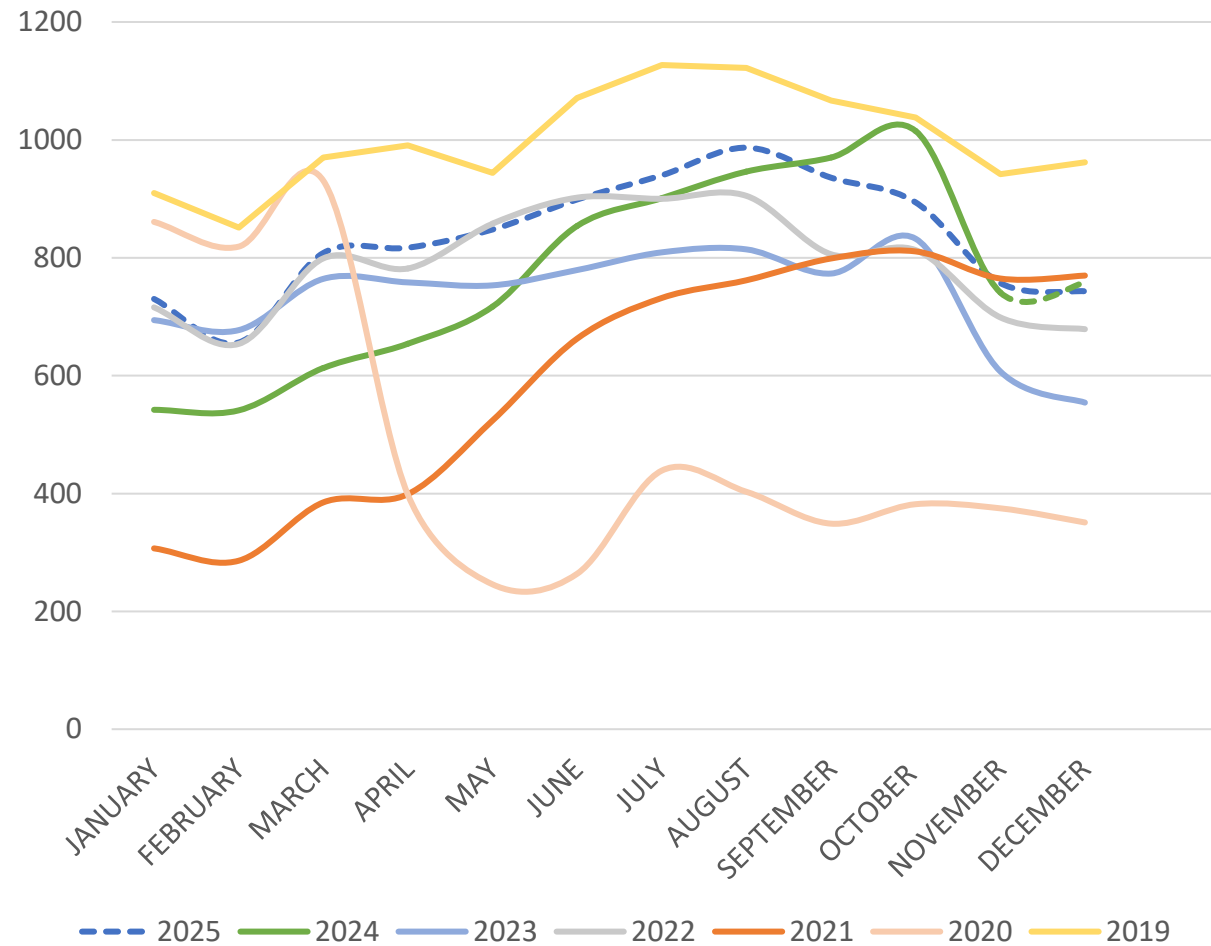
Scheduled Seats; Past and Projections

	2025	2024	2023	2022	2021	2020	2019
JAN	69,073	50,245	55,401	53,680	19,243	60,623	63,905
FEB	60,958	48,066	57,412	54,187	17,571	59,004	60,240
MAR	74,030	52,577	65,656	63,612	22,229	64,908	68,428
APR	72,724	53,671	64,497	61,736	24,541	25,790	66,566
MAY	71,276	64,163	66,423	67,070	30,532	17,126	67,379
JUN	77,239	78,672	69,679	78,974	43,954	17,236	78,828
JUL	87,057	86,352	73,387	80,312	52,270	31,442	84,658
AUG	84,705	92,765	74,942	82,198	53,620	27,551	83,786
SEP	79,330	92,016	67,270	71,852	55,555	23,823	76,194
OCT	96,911	94,651	75,143	73,411	55,743	24,753	75,193
NOV	71,260	66,633	54,148	59,481	50,552	23,524	66,096
DEC	64,215	70,888	50,137	57,867	55,753	22,648	67,316
TOTAL	908,778	850,699	774,095	804,380	481,563	398,428	858,589



Scheduled Departures; Projections

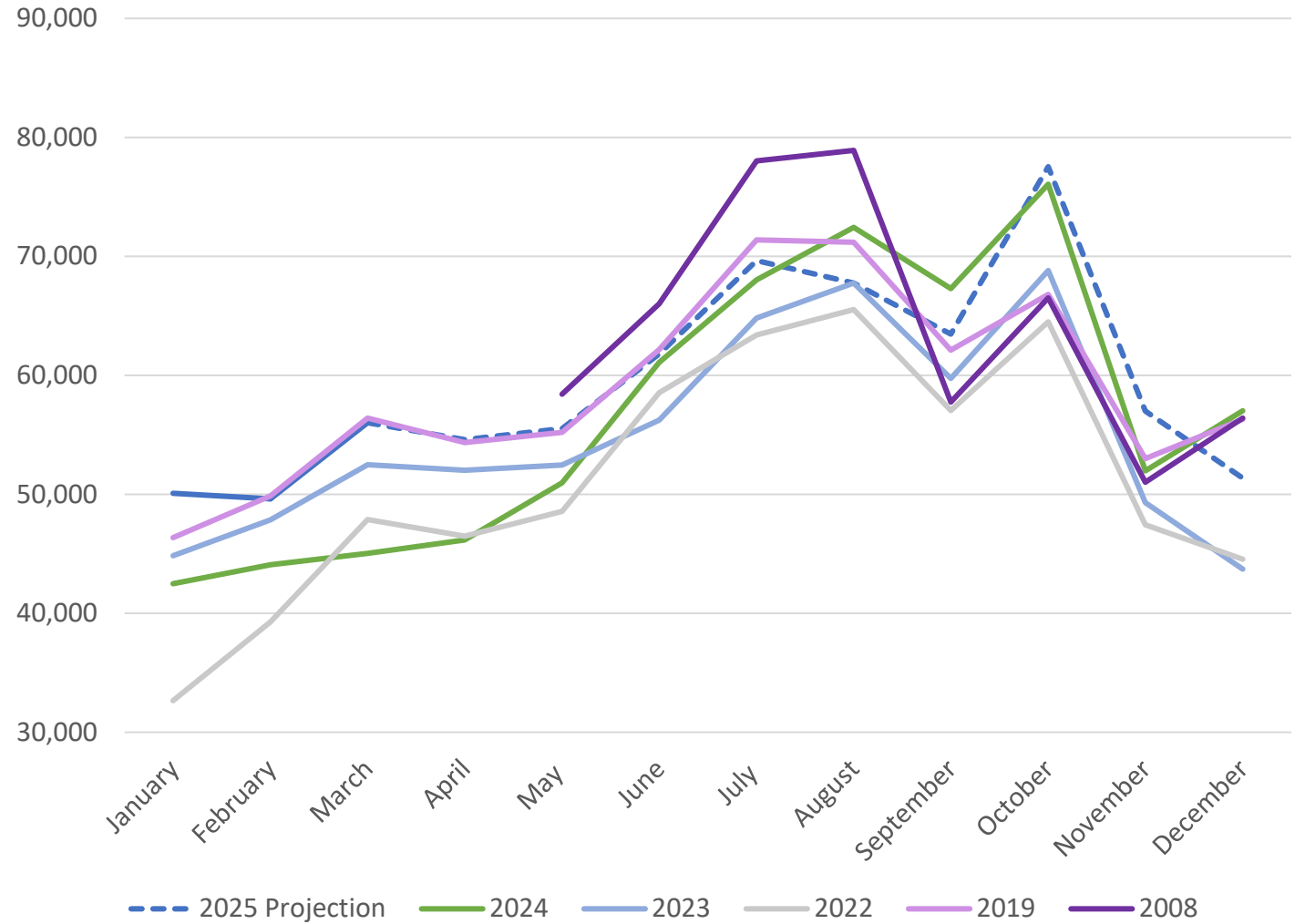
	2025	2024	2023	2022	2021	2020	2019
JAN	730	542	694	716	307	861	910
FEB	656	541	677	654	286	819	851
MAR	808	613	764	799	385	931	970
APR	815	654	758	782	399	398	991
MAY	846	717	753	858	524	246	944
JUN	887	854	779	902	663	264	1,071
JUL	938	901	809	900	732	439	1,127
AUG	912	946	814	905	762	403	1,122
SEP	859	970	773	806	799	349	1,067
OCT	1,056	1,015	832	813	811	382	1,038
NOV	791	741	607	699	765	375	942
DEC	775	758	554	679	770	351	962
TOTAL	10,073	9,341	8,814	9,513	7,203	5,818	11,995



Passenger Statistics

	2025	2024	2023	2022	2021	2020	2019
JAN	50,093	42,691	44,848	32,652	8,979	50,750	46,356
FEB	49,619	44,133	47,864	39,291	11,696	49,341	49,867
MAR	56,029	45,049	52,484	47,878	13,491	26,158	56,400
APR	54,601	46,158	52,018	46,485	19,563	1,448	54,340
MAY	55,533	50,972	52,471	48,564	26,325	3,911	55,209
JUN	<u>61,791</u>	61,136	56,241	58,546	37,229	7,458	62,180
JUL	<u>69,646</u>	68,026	64,807	63,402	46,344	12,119	71,381
AUG	<u>67,764</u>	72,448	67,763	65,535	47,059	12,823	71,200
SEPT	<u>63,464</u>	67,296	59,751	57,037	43,072	11,292	62,116
OCT	<u>77,529</u>	76,054	68,823	64,490	50,618	14,416	66,795
NOV	<u>57,008</u>	51,977	49,302	47,452	41,572	10,211	53,007
DEC	<u>51,372</u>	57,012	43,725	44,545	42,886	9,393	56,314
TOTALS	<u>714,449</u>	681,925	660,097	615,877	388,834	209,320	705,165

*Underlined numbers are future estimates



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Stacy Leveille

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Operations Specialists
Vehicle Maintenance Specialists
Electrician

OPERATIONS