



**BURLINGTON BOARD OF FINANCE  
SPECIAL BOARD OF FINANCE MEETING, BUSHOR CONFERENCE ROOM, 149  
CHURCH STREET, 1ST FLOOR  
MINUTES OF MEETING  
June 25, 2025**

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## **1. Agenda**

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### **1. Agenda**

Mayor Mulvaney-Stanak convened the meeting at 5:33 pm.

Members present: Mayor Mulvaney-Stanak, CAO Schad, City Council President Traverse, Councilors Carpenter and Barlow (all in person); Councilor Neubieser (online).

Others present: City Attorney Brown, Councilor Litwin, COS Jacobsen, DOF Kukenberger, Councilor Grant (online); Courtney Lamdin (Seven Days).

#### **Subject**

#### **1.1. Motion to adopt agenda**

Meeting June 25, 2025 - Special Board of Finance Meeting - Wednesday, June 25, 2025, 5:30 PM, Special Board of Finance Meeting, Bushor Conference Room, 149 Church Street, 1st Floor

Category

1. Agenda

Department

Council and Board

Type

Action  
Procedural

Recommended Action Motion to adopt agenda

1.1. Motion to adopt agenda

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to adopt the agenda as presented. Motion passed unanimously.

## **2. Public Forum**

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### **2. Public Forum**

#### **Subject**

#### **2.1. Verbal Comments**

Meeting June 25, 2025 - Special Board of Finance Meeting - Wednesday, June 25, 2025, 5:30 PM, Special Board of Finance Meeting, Bushor Conference Room, 149 Church Street, 1st Floor

Category

2. Public Forum

Department

Council and Board

Type Action  
Procedural

Recommended Action open Public Forum  
close Public Forum

#### 2.1. Verbal Comments

In person: Councilor Litwin: raised a question re: 9% tax (ordinance language) on short-term rentals-wants to ensure full 9% goes to HTF

Online:

Keren Sita: clear direction re: REIB \$; Kemp Center "as promised" \$

Sharon Bushor: is \$ increase per household inclusive of fees? line 135-what do we gain? line 216-collection of impact fees

### 3. Deliberative Agenda

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#### 3. Deliberative Agenda

**Subject 3.1. Resolution: Annual Appropriation And Budget For Fiscal Year Beginning July 1, 2025, And Ending June 30, 2026**

Meeting June 25, 2025 - Special Board of Finance Meeting - Wednesday, June 25, 2025, 5:30 PM, Special Board of Finance Meeting, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Deliberative Agenda

Department Mayor's Office

Type Action  
Resolution

Recommended Action to recommend that the City Council approve the attached resolution

3.1. Resolution: Annual Appropriation And Budget For Fiscal Year Beginning July 1, 2025, And Ending June 30, 2026

Motion made by Councilor Barlow, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

**Subject 3.2. Resolution: Annual Tax Assessments On The Property Grand List Of The City For The Fiscal Year Beginning July 1, 2025 And Ending June 30, 2026**

Meeting June 25, 2025 - Special Board of Finance Meeting - Wednesday, June 25, 2025, 5:30 PM, Special Board of Finance Meeting, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action  
Resolution

Recommended Action to recommend that the City Council approve the attached resolution

3.2. Resolution: Annual Tax Assessments On The Property Grand List Of The City For The Fiscal Year Beginning July 1, 2025 And Ending June 30, 2026  
Motion made by Councilor Barlow, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

## 4. Adjournment

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### 4. Adjournment

**Subject**

**4.1. Motion to adjourn**

Meeting

June 25, 2025 - Special Board of Finance Meeting - Wednesday, June 25, 2025, 5:30 PM, Special Board of Finance Meeting, Bushor Conference Room, 149 Church Street, 1st Floor

Category

4. Adjournment

Department

Council and Board

Type

Action  
Procedural

Recommended Action

Motion to adjourn

4.1. Motion to adjourn

Mayor Mulvaney-Stanak adjourned the meeting at 6:07 pm.