

DRAFT



**BURLINGTON ADVISORY COMMITTEE ON ACCESSIBILITY
THIS HYBRID MEETING WILL TAKE PLACE IN THE SHARON BUSHOR
CONFERENCE ROOM, FIRST FLOOR OF CITY HALL 149 CHURCH STREET,
BURLINGTON, VERMONT AND ONLINE OVER ZOOM.
MINUTES OF MEETING
June 16, 2025**

1. Call to Order

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Meeting Called to order at 3:03 pm by Tim Williams

2. Adopt the Agenda

2. Adopt the Agenda

Motion to Adopt the agenda with the following amendments: adding an item under news and updates for BPRW to speak about the Open Spaces plan, and to move both electing a chair and co chair from item 11 to item 9

Motioned by Tim Williams, seconded by Karen Downey

Final Resolution: Motion Passes

Yes: Unanimous

3. Adpot Minutes

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Approval and Adoption of the May 19th minutes of the Burlington Advisory Committee on Accessibility as posted on Civic Clerk

Motion to Adopt the Meeting minutes as written

Motioned by Sharon Huerault, seconded by Katherine Schad

Final Resolution: Motion Passes

Yes: Unanimous

Subject

3.1. Advisory Committee on Accessibility Monday, May 19th 2025

Meeting

June 16, 2025 - Burlington Advisory Committee On Accessibility - Monday, June 16, 2025, 3:00 PM, This hybrid meeting will take place in the Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont and online over Zoom.

Category

3. Adpot Minutes

Department

Other

Type

Recommended Action

3.1. Advisory Committee on Accessibility Monday, May 19th 2025

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4. Committee Members Introductions

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Members of the Committee Present

Joined in Person - Tim Williams (He/Him) - Staff support for the committee

Joined in Person - Ashley Parker (She/Her) - Capital Programs Director

Joined in Person - Katherine Schad (She/Her) - Chief Administrative Officer and ADA Coordinator

Joined Online - Lisa Black(She/Her) - Disabled physicians assistant, a board-certified patient advocate, licensed ADA coordinator

Joined In Person - Karen Downey (She/Her) - Resident of Burlington and Adjunct Faculty Instructor UVM Occupation Therapy Doctoral Program

Joined in Person - John Thomas (He/Him) - Vermont Association for the Blind and Visually Impaired

Joined in Person - Sharon Huerault (She/Her) - Resident of Burlington

Members of the Committee Not Present

Scottie Taylor (They/Them) - Nominee for the committee and Burlington Resident

Nate Besio (He/Him)- Representative of the Vermont Center for Independent Living

Other Guests Present

Joined Online - Sophie Sauvé (She/ Her) - Burlington Parks Recreation and Waterfront Parks Comprehensive Planner

Joined Online - Phillip Peterson (He/Him) - Burlington Department of Public Works Tech Services Division Senior Planner

Joined In Person - Laura Wheelock (She/Her) - Burlington Department of Public Work Division Director of Tech Services

Joined In Person - Jon Adam-Kolitz (He/Him) - Burlington parks Recreation and Waterfront Parks Project Manager

5. Public Forum

5. Public Forum

No members of the public were present online or in person to address the committee. However, two comments were submitted via email prior to the committee meeting. Those communications are provided as attachments to the agenda.

Subject

5.1. Written Comments Submitted - Meeting minutes as posted on Civic Clerk

Meeting

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Category

5. Public Forum

Department

Other

Type

Recommended Action

5.1. Written Comments Submitted - Meeting minutes as posted on Civic Clerk

Subject

5.2. Written Comments Submitted - BPRW Adult Programing: ASL classes

Meeting

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Category 5. Public Forum

Department Other

Type

Recommended Action

5.2. Written Comments Submitted - BPRW Adult Programing: ASL classes

6. News & Updates

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Subject 6.1. Update on operating budget request for walking path mural.

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Category 6. News & Updates

Department Other

Type

Recommended Action

6.1. Update on operating budget request for walking path mural.
Tim Williams shared that there were no updates available at that time.

Subject 6.2.
1. Update on capital budget request for Leddy Park elevator

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Category 6. News & Updates

Department Other

Type

Recommended Action

6.2.
1. Update on capital budget request for Leddy Park elevator

Ahley Parker shared that there were no updates available at that time.

7. Accessible Parking and Accessibility of City Construction Projects

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Phillip Peterson (He/Him) - Burlington Department of Public Works Tech Services Division Senior Planner, and Laura Wheelock (She/Her) - Burlington Department of Public Works Division Director of Tech Services, entered into a dialogue with the committee so that the committee and, by extension, the public would have more information about accessible parking in the city of Burlington, as well as information around how accessibility is maintained around city construction projects.

Contact information for the community outreach persons for both the main street and the parkway construction projects was shared, and has been provided below.

Main Street Outreach & More Information

Contact Natalie Boyle,
Public Information Consultant
nboyle@eivtech.com
802-855-3893

Champlain Parkway Public Outreach Team

info@champlainparkway.com
802-496-8956

The committee was informed of the Park Burlington website, which has a map of all ADA parking spaces on public streets, and city-owned lots/ garages. www.parkburlington.com

A full list of questions was submitted in advance of the meeting, and their responses have been included, as well as responses that may not have been covered in active discussion.

8. Other Committee Business

8. Other Committee Business

No other Committee Business at this time.

9. Adjournment of Public Meeting

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Motion to Adjourn at 349pm
Motioned by Tim Williams, seconded by John Thomas
Final Resolution: Motion Passes
Yes: Unanimous

10. Informational and Non-Discrimination Statements

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11. Election of Officers

11. Election of Officers

Motion to postpone the election of Chair and Co-chair till the next meeting
Motioned by Lisa Black, seconded by Sharon Huerault
Final Resolution: Motion Passes
Yes: Unanimous

Subject

11.1. Election of Chair

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Category

11. Election of Officers

Department Other

Type

Recommended Action

11.1. Election of Chair

Subject

11.2. Election of Co-Chair

Meeting

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Category

11. Election of Officers

Department

Other

Type

Recommended Action

11.2. Election of Co-Chair