

## **Burlington Fire Commission Meeting**

Tuesday Jun 17, 2025 08:30-08:47

Members Present: Chair Jacob Perkinson, Vice Chair Kevin McLaughlin (Via Zoom), Ashley Bond, Linda Sheehey, Monica Chapman, Deputy Chief of Operations Michael Curtin, and Administrative Assistant Meghan Sweeney

Call to Order – 08:30 am.

Motion to Amend/Adopt Agenda- No changes agenda is adopted and move forward to public comment.

Public Comment – No members of public present in person or by Zoom.

Review and Accept Minutes- Minutes are deferred until next meeting when they have been reviewed by all.

Meeting Summary: the following meeting summary minutes have been generated by AI and while they have been reviewed are not guaranteed to be accurate.

### Quick recap

The Fire Department provided updates on staffing changes, operational statistics, and equipment upgrades, while also addressing recent challenges and preparing for upcoming events. The department discussed plans for future ceremonies and commission presentations, deciding to consolidate all presentations into the annual ceremony. A Board of Merit was convened to review recommendations for merit awards related to Hurricane Dorian.

### Next steps

- Chief to email out an update on the specifics of the US Coast Guard training exercise in August.
- Josh Kirtlink to finalize the program for the upcoming awards ceremony.
- Fire Commission to decide on the future process for presenting commissions after the upcoming awards ceremony.
- Fire Commission members to attend the awards ceremony next week.
- Fire Department to follow up with Dr. Wolfson on the outcome of the patient who received Buprenorphine in the field.
- Fire Marshal to continue offering to speak at schools about the TikTok Chromebook challenge safety concerns.
- Fire Department to schedule dates for the Live-Fire training funded by the AFG grant.

### Summary

Fire Department Operations and Updates

The Fire Department provides an update on various matters. They report two recent resignations, creating six vacancies, with plans to start recruitment in October. Personnel changes include promotions for BC Troy Ruggles and Adam Savoy. The department saw a 12.35% increase in calls during April-May compared to last year, and a slight increase in overtime. They discuss equipment updates, including ordering new air packs and maintenance contracts for stations. The Fire Marshal's office has been conducting extinguisher training and addressing a TikTok challenge causing fires. The department is preparing for a July 3rd event and a multi-jurisdictional drill with the US Coast Guard in August.

#### Annual Commission Presentation Ceremony

The meeting discussed upcoming ceremonies and commission presentations. The group decided to have all commission presentations occur at the annual ceremony rather than throughout the year. They reviewed and approved merit award nominations. The Board of Merit review board, consisting of Commissioner Perkinson and McLaughlin, reviewed the nominations and approved them. With no other discussion or questions, Commissioner Perkinson asked for motion to approve them. Motion was made by Commissioner Sheehey and seconded by Commissioner Chapman. All members were in favor and approved the awards.

Motion to adjourn made by Commissioner Bond and seconded by Sheehey. All in favor meeting adjourned at 08:47 am.