



**BURLINGTON LOCAL CONTROL SUB-COMMITTEE
BUSHOR CONFERENCE ROOM, 149 CHURCH STREET, 1ST FLOOR
MINUTES OF MEETING
June 11, 2025**

1. Agenda

1. Agenda

Chair Broderick convened the meeting at 3:09 pm.

Members present: Chair Broderick, Commissioner Schachter (both in person); City Council President Traverse (online)

Ohters present: Lori Olberg, Keaton Knowles, Alice Schwenke,

Subject	1.1. Motion to amend/adopt agenda
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Meeting	June 11, 2025 - Local Control Sub-committee Meeting - Wednesday, June 11, 2025, 3:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
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Category	1. Agenda
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Department	Council and Board
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Type	Action Procedural
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Recommended Action	Motion to amend/adopt agenda as follows: add to the consent agenda item 3.8. Expansion of Outside Consumption Permit (August 7); Halvorson's Upstreet Cafe, 10 Church Street; add to the agenda item 4.4. First and Third Class Liquor License Applications (2025-2026): Bangkok Bistro in the Alley, 36 Thorsen Way; add to the agenda item 4.5. Outside Consumption Permit Application (2025-2026): Bangkok Bistro in the Alley, 36 Thorsen Way
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1.1. Motion to amend/adopt agenda

Motion made by Commissioner Schachter, seconded by City Council President Traverse, to adopt the agenda as amended. Motion passed unanimously.

2. Public Forum

2. Public Forum

Chair Broderick opened the Public Forum at 3:11 pm.

Chair Broderick closed the Public Forum at 3:11 pm.

No one spoke.

Subject	2.1. Verbal Comments
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Category	2. Public Forum
Department	Council and Board
Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

2.1. Verbal Comments

3. Consent Agenda

3. Consent Agenda

Motion made by Commissioner Schachter, seconded by City Council President Traverse, to adopt the consent agenda as presented. Motion passed unanimously.

Subject 3.1. Motion to adopt the consent agenda (as amended) and take the actions indicated

Meeting June 11, 2025 - Local Control Sub-committee Meeting - Wednesday, June 11, 2025, 3:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)
Procedural

Recommended Action Motion to adopt the consent agenda (as amended) and take the actions indicated

3.1. Motion to adopt the consent agenda (as amended) and take the actions indicated

Subject 3.2. Catering Log - C/T

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Category 3. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

3.2. Catering Log - C/T

Subject 3.3. Location Change re: Champlain College 1st and 3rd class liquor license permits

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Category 3. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)

Recommended Action approve the location change for Champlain College's 1st and 3rd class liquor license permits

3.3. Location Change re: Champlain College 1st and 3rd class liquor license permits

Subject 3.4. First, Third Class Liquor License and Outside Consumption Permit Renewals (2025-2026): see attached list

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Category 3. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)

Recommended Action approve the 2025-2026 First, Third Class Liquor License and Outside Consumption Permit Renewals as listed with all standard conditions

3.4. First, Third Class Liquor License and Outside Consumption Permit Renewals (2025-2026): see attached list

Subject 3.5. Outside Consumption Permit Expansion (July 24 & August 21); Church Street Tavern, 103 Church Street

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Category 3. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)

Recommended Action approve the outside consumption permit expansion (July 24 & August 21) for Church Street Tavern, 103 Church Street

3.5. Outside Consumption Permit Expansion (July 24 & August 21); Church Street Tavern, 103 Church Street

Subject 3.6. Expansion of Outside Consumption Permit (July 17 & August 14): Ken's Pizza and Pub, 71 Church Street

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Category 3. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)

Recommended Action approve the expansion of outside consumption permit (July 17 & August 14) for Ken's Pizza and Pub, 71 Church Street

3.6. Expansion of Outside Consumption Permit (July 17 & August 14): Ken's Pizza and Pub, 71 Church Street

Subject 3.7. Outside Consumption Permit Expansion (July 10): Halvorson's Upstreet Cafe, 10 Church Street

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Category 3. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)

Recommended Action approve the expansion of the outside consumption permit for Halvorson's Upstreet Cafe, 10 Church Street (July 10)

3.7. Outside Consumption Permit Expansion (July 10): Halvorson's Upstreet Cafe, 10 Church Street

Subject 3.8. Expansion of Outside Consumption Permit (August 7); Halvorson's Upstreet Cafe, 10 Church Street

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Category 3. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)

Recommended Action approve the outside consumption permit expansion (August 7) for Halvorson's Upstreet Cafe, 10 Church Street

3.8. Expansion of Outside Consumption Permit (August 7); Halvorson's Upstreet Cafe, 10 Church Street

4. Deliberative Agenda

4. Deliberative Agenda

Subject 4.1. Outside Consumption Permit Application (2025-2026): Poppy Cafe & Market, 88 Oak Street

Meeting June 11, 2025 - Local Control Sub-committee Meeting - Wednesday, June 11, 2025, 3:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the 2025-2026 Outside Consumption Permit Application for Poppy Cafe & Market, 88 Oak Street

4.1. Outside Consumption Permit Application (2025-2026): Poppy Cafe & Market, 88 Oak Street
Owner Abby Portman on line.

Motion made by Commissioner Schachter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

Subject 4.2. First, Second and Third Class Liquor License Applications (2025-2026): AC Hotel, 130 Bank Street

Meeting June 11, 2025 - Local Control Sub-committee Meeting - Wednesday, June 11, 2025, 3:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the 2025-2025 First, Second and Third Class Liquor License Applications for AC Hotel, 130 Bank Street with the following conditions: contingent upon Fire Marshal Approval, all City Permits need to be closed out and with all standard conditions

4.2. First, Second and Third Class Liquor License Applications (2025-2026): AC Hotel, 130 Bank Street
General Manager Christian Kuzia in person.

Motion made by Commissioner Schachter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

Subject 4.3. First and Third Class Liquor License Applications (2025-2026): Perrywinkle's, 227 Main Street

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Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the 2025-2026 First and Third Class Liquor License Applications for Perrywinkle's, 227 Main Street with the following conditions; contingent upon Fire Marshal Approval and with all standard conditions

4.3. First and Third Class Liquor License Applications (2025-2026): Perrywinkle's, 227 Main Street
Owner Perry Sporn in person.

Motion made by Commissioner Schachter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

Subject	4.4. First and Third Class Liquor License Applications (2025-2026): Bangkok Bistro in the Alley, 36 Thorsen Way
Meeting	June 11, 2025 - Local Control Sub-committee Meeting - Wednesday, June 11, 2025, 3:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Action
Recommended Action	approve the 2025-2026 First and Third Class Liquor License Applications for Bangkok Bistro in the Alley, 36 Thorsen Way with the following conditions: complete record checks, contingent upon Fire Marshal approval and with all standard conditions

4.4. First and Third Class Liquor License Applications (2025-2026): Bangkok Bistro in the Alley, 36 Thorsen Way

Attorney Karl Anderson, Owners Ismael Beltran Rivera and Aristote Zabali in person.

Motion made by Commissioner Schachter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

Subject	4.5. Outside Consumption Permit Application (2025-2026): Bangkok Bistro in the Alley, 36 Thorsen Way
Meeting	June 11, 2025 - Local Control Sub-committee Meeting - Wednesday, June 11, 2025, 3:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Action
Recommended Action	approve the 2025-2026 Outside Consumption Permit Application for Bangkok Bistro in the Alley, 36 Thorsen Way with the following condition: complete record checks

4.5. Outside Consumption Permit Application (2025-2026): Bangkok Bistro in the Alley, 36 Thorsen Way
Attorney Karl Anderson, Owners Ismael Beltran Rivera and Aristote Zabali in person.

Motion made by Commissioner Schachter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

5. Adjournment

5. Adjournment

Subject	5.1. Motion to adjourn
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Category 5. Adjournment

Department Council and Board

Type Action
Procedural

Recommended Action Motion to adjourn

5.1. Motion to adjourn

Chair Broderick adjourned the meeting at 3:26 pm.