



BURLINGTON CITY COUNCIL - LICENSE COMMITTEE
BUSHOR CONFERENCE ROOM, 149 CHURCH STREET, 1ST FLOOR
MINUTES OF MEETING
June 11, 2025

1. Agenda

1. Agenda

Chair Broderick convened the meeting at 3:26 pm.

Members present: Chair Broderick, Commissioner Schachter (both in person); City Council President Traverse (online)

Ohters present: Lori Olberg, Keaton Knowles, Alice Schwenke.

Subject	1.1. Motion to adopt agenda as amended
Meeting	June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda as amended as follows: add to the agenda item 4.6. Tobacco License Application (2025-2026): Bangkok Bistro in the Alley 36 Thorsen Way
1.1. Motion to adopt agenda as amended Motion made by Councilor Schachter, seconded by City Council President Traverse, to adopt the agenda, as amended. Motion passed unanimously.	

2. Public Forum

2. Public Forum

No one spoke.

Subject	2.1. Verbal Comments
Meeting	June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	2. Public Forum
Department	Council and Board

Type Action
Procedural

Recommended Action open Public Forum
close Public Forum

2.1. Verbal Comments

3. Consent Agenda

3. Consent Agenda

Motion made by Councilor Schachter, seconded by City Council President Traverse, to adopt the consent agenda as presented. Motion passed unanimously.

Subject 3.1. Motion to adopt the consent agenda and take the actions indicated

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Council and Board

Type Action (Consent)

Recommended Action Motion to adopt the consent agenda and take the actions indicated

3.1. Motion to adopt the consent agenda and take the actions indicated

Subject 3.2. Communication: BPD, May 24, Block Party, Archibald Street, 12 pm - 10 pm

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Police Department

Type Action (Consent)
Information

Recommended Action waive the reading, accept the communication and place it on file

3.2. Communication: BPD, May 24, Block Party, Archibald Street, 12 pm - 10 pm

Subject 3.3. Communication: BPD, re: May 25, Block Party, Residents of Upper North Street, 9:30 am - 9:30 pm

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

3.3. Communication: BPD, re: May 25, Block Party, Residents of Upper North Street, 9:30 am - 9:30 pm

Subject 3.4. Communication: BPD, re: May 30, Trout Parade, begin at the Flynn Center, 12 pm - 2:30 pm

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

3.4. Communication: BPD, re: May 30, Trout Parade, begin at the Flynn Center, 12 pm - 2:30 pm

Subject 3.5. Communication: BPD, re: June 1, Block Party, Drew Street, 4:30 pm - 8:30 pm

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

3.5. Communication: BPD, re: June 1, Block Party, Drew Street, 4:30 pm - 8:30 pm

Subject 3.6. Communication: BPD, re: June 7, Block Party, Brandywine Street, 5 pm - 8 pm

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Police Department

Type Communication
Action (Consent)
Information

Recommended Action waive the reading, accept the communication and place it on file

3.6. Communication: BPD, re: June 7, Block Party, Brandywine Street, 5 pm - 8 pm

Subject 3.7. Communication: BPD, re: June - September, BCA and Love Burlington's Twilight Block Party, Main Street, 1 pm - 10 pm

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

3.7. Communication: BPD, re: June - September, BCA and Love Burlington's Twilight Block Party, Main Street, 1 pm - 10 pm

Subject 3.8. Communication: BPD, re: June 15, CVOEO/Block Party, South Champlain Street, 11 am - 4 pm

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

3.8. Communication: BPD, re: June 15, CVOEO/Block Party, South Champlain Street, 11 am - 4 pm

Subject 3.9. Communication: BPD, re: July 10, Block party for King Street Families, King Street, 1 pm - 6:30 pm (rain date July 17)

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 3. Consent Agenda

Department Police Department

Subject **4.2. Outdoor Entertainment Permit Application (2025-2026): August First, 61 Main Street**

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the 2025-2026 Outdoor Entertainment Permit Application for August First, 61 Main Street with all standard conditions

4.2. Outdoor Entertainment Permit Application (2025-2026): August First, 61 Main Street
Motion made by Councilor Schachter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

Subject **4.3. Special Event Outdoor Entertainment Permit Application (July 5): Burlington Odd Fellows, 1416 North Avenue**

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the one day only special event outdoor entertainment permit applicaiton for Burlington Odd Fellows, 1416 North Avenue

4.3. Special Event Outdoor Entertainment Permit Application (July 5): Burlington Odd Fellows, 1416 North Avenue
Motion made by Councilor Schachter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

Subject **4.4. Special Event Outdoor Entertainment Permit Application (July - August): Party on the Bricks, Church Street Marketplace, 5:30 pm - 8 pm**

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Church St. Marketplace

Type Action

Recommended Action approve the special event outdoor entertainment permit application (July - August) for Party on the Bricks, Church Street Marketplace, 5:30 pm - 8 pm

4.4. Special Event Outdoor Entertainment Permit Application (July - August): Party on the Bricks, Church Street Marketplace, 5:30 pm - 8 pm
CSM Coordinator Andrew Bacher (online)
Motion made by Councilor Schachter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

Subject **4.5. Tobacco and Tobacco Substitute Endorsement Permit Applications (2025-2026): Citizen Cider, 180 Flynn Avenue**

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the 2025-2026 Tobacco and Tobacco Substitute Endorsement Permit Applications for Citizen Cider, 180 Flynn Avenue

4.5. Tobacco and Tobacco Substitute Endorsement Permit Applications (2025-2026): Citizen Cider, 180 Flynn Avenue
Motion made by Councilor Schachter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

Subject **4.6. Tobacco License Application (2025-2026): Bangkok Bistro in the Alley, 36 Thorsen Way**

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the 2025-2026 Tobacco License Application for Bangkok Bistro in the Alley, 36 Thorsen Way

4.6. Tobacco License Application (2025-2026): Bangkok Bistro in the Alley, 36 Thorsen Way
Motion made by Councilor Schachter, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

5. Adjournment

5. Adjournment

Subject **5.1. Motion to adjourn**

Meeting June 11, 2025 - License Committee Meeting - Wednesday, June 11, 2025, 3:20 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 5. Adjournment

Department Council and Board

Type Action
Procedural

Recommended Action Motion to adjourn

5.1. Motion to adjourn

Chair Broderick adjourned the meeting at 3:53 pm.