

**Public Safety Committee**  
**Thursday, May 29, 2025**  
**Remote via Zoom/In-Person in Champlain Room, 3<sup>rd</sup> Floor, City Hall, Burlington,**  
**Vermont**  
**DRAFT MINUTES**

**Members Present:** Melo Grant (Chair), Mark Barlow

**Staff Present:** Hayley McClenahan (Assistant City Attorney), Michael LaChance (Fire Chief), Michael Curtin (BFD Battalion Chief), Shannon Trammell (BPD Executive Manager)

**Public Present:**

Meeting called to order at 5:33 PM by Councilor Grant.

**1. Adopt the Agenda**  
**1.01 Adopt the Agenda**

*Motion to Adopt Agenda as written.*

*Motion by Councilor Barlow, Seconded by Councilor Grant*

*Final Resolution: Motion Passes*

*Yes: Unanimous*

**2. Adopt Minutes**  
**2.01 Motion to Adopt Draft Minutes from April 17, 2025**

*Motion to Adopt Agenda as written.*

*Motion by Councilor Barlow, Seconded by Councilor Grant*

*Final Resolution: Motion Passes*

*Yes: Unanimous*

**3. Public Forum**  
**3.01 Verbal Comments**

No action was taken.

Public forum closed at 5:35.

**4. Chiefs' Oral Reports**  
**4.01 Police**

Executive Manager Trammell discussed Chief Burke's ideas for the chief's report going forward and recruitment and retention strategies. No action was taken.

## **4.02 Fire**

Chief LaChance reviewed the latest response data from the Fire Department. No action taken.

## **5. Data from State's Attorney**

### **5.01 Data from State's Attorney**

Councilor Grant reviewed the latest caseload data from the State's Attorney's Office. No action was taken.

## **6. Urban Park Ranger Information**

### **6.01 Reminders about Camping in Parks**

Councilor Grant, in anticipation of more activity in the summer months, stated that where posted, camping is not allowed in parks, and people have 2 hours to vacate from when they are notified of the violation. Councilor Barlow added that camping activity can be reported through SeeClickFix. No action was taken.

## **7. Sheltering on Public Lands Policy**

### **7.01 Sheltering on Public Lands Policy**

The Committee stated there would be a review of this item at a future meeting. No action was taken.

## **8. Overdose Prevention Center – Next Steps**

### **8.01 Overdose Prevention Center – Next Steps**

The Committee discussed how the location of the Overdose Prevention Center would be a community-driven process. No action was taken.

## **9. Chair Comments on Public Safety Resolutions**

### **9.01 Chair Comments on Public Safety Resolutions**

Councilor Grant and Councilor Barlow shared comments on the public safety resolution passed by the City Council on May 19.

No action was taken.

## **10. Upcoming Meeting Dates**

### **10.01 Upcoming Meeting Dates**

The Committee set the next meeting dates for June 26, July 24, and August 28. No action was taken.

## **11. Adjournment**

### **11.01 Motion to Adjourn**

*Motion to adjourn the meeting.*

*Motion by Councilor Barlow, Seconded by Councilor Grant*

*Final Resolution: Motion Passes*

*Yes: Unanimous*

The meeting was adjourned at 6:52 PM.

DRAFT