



**BURLINGTON CITY COUNCIL
CONTOIS AUDITORIUM, 149 CHURCH STREET, 2ND FLOOR
MINUTES OF MEETING
May 19, 2025**

1. Agenda

1. Agenda

City Council President Traverse convened the meeting at 6:04 pm.

Members present: City Council President Traverse, Councilors Barlow, Bergman, Broderick, Carpenter, Grant (arrived at 6:06 pm), Kane (arrived at 6:15 pm), Litwin (arrived at 6:14 pm), McKnight, Neubieser, Schachter and Singh.

Others present: Mayor Mulvaney-Stanak, COS Jacobsen (arrived at 6:17 pm), CAO Schad, City Attorney Brown, Lori Olberg, Keaton Knowles, Sarah Russell, Brian Pine, Lee Perry, Chapin Spencer, Ashley Parker, Assistant City Attorney Ramakrishnan.

Subject	1.1. Motion to amend/adopt agenda
Meeting	May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to amend/adopt the agenda as follows: suspend the rules to add consent agenda item 7.12. CSWD-FY26 Proposed Budget (per City Council President Traverse)
1.1. Motion to amend/adopt agenda Motion made by Councilor McKnight, seconded by Councilor Bergman, to adopt the agenda as amended. Motion passed unanimously.	

2. Work Session Regarding Impact Fees (20 mins.)

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Ashley Parker spoke to this agenda item .

Subject	2.1. Work Session Regarding Impact Fees (20 mins.)
Meeting	May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	2. Work Session Regarding Impact Fees (20 mins.)
Department	Clerk/Treasurer's Office

Type	Information Presentation
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2.1. Work Session Regarding Impact Fees (20 mins.)

3. Work Session Regarding Update on Homelessness (25 mins.)

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Sarah Russell spoke to this agenda item.

Subject	3.1. Work Session Regarding Update on Homelessness (25 mins.)
Meeting	May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	3. Work Session Regarding Update on Homelessness (25 mins.)
Department	Community & Economic Development Office (CEDO)
Type	Information Presentation Discussion

3.1. Work Session Regarding Update on Homelessness (25 mins.)

4. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**

4. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**

City Council President Traverse opened Public Forum at 6:30 pm.

City Council President Traverse closed Public Forum at 8:43 pm.

Subject	4.1. Verbal Comments
Meeting	May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	4. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**
Department	Council and Board
Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

4.1. Verbal Comments

BTV residents (in person):

Julie Macuga: not in favor of 8.1

Leif Taranta: not in favor of 8.1

Shelby Johnson: not in favor of 8.1

Colleen Syron: in favor of 8.1

Katy Hellman: in favor of 8.1

Rachel Siegel: 8.1

Bernice Walenty: 8.1

Michael Cassidy: 8.1

Adam Franz: not in favor of 8.1 or 8.3
David Maher: in favor of 8.1
Roberto Fitzgerald: in favor of 8.1
Vivon Bose-Pyne: not in favor of 8.1
Colin Palmer: not in favor of 8.1
Rae Beecher: not in favor of 8.1
Martha Molpus: in favor of 8.2
Gloria Reynolds: in favor of 8.2
Megan Meinen: in favor of 8.1
Gabriel Nelsen: not in favor of 8.1 and 8.3
Tyler Mello: in favor of 8.1
Kenzie Hines: not in favor of 8.1
Steve Margolin: not in favor of 8.1
Ari Moskowitz: 8.1
Stephen Marshall: not in favor of 8.1
Andrea Viets: in favor of 8.2
Dolon Metlay: not in favor of 8.1
Allan Walker-Hodrin: in favor of 8.1
Sam Bliss: not in favor of 8.1
Deborah Goodman: not in favor of 8.1
Mark Montalban: not in favor of 8.1
Jessica Whitney: not in favor of 8.1
Gwen G.: not in favor of 8.1/work session 3: trans/safety
Faried Munar Syah: not in favor of 8.1
Charles Messing: not in favor of 8.1/in favor of 8.2
Lucy Weiner: not in favor of 8.1
Lena Greenberg: not in favor of 8.1
Brett Yates: not in favor of 8.3 or 8.1
Sasha Mayo: not in favor of 8.1
Joanne Jastatt: in favor of 8.1
Gail Anderson: in favor of 8.1
Max Schindler: not in favor of 8.1
Rachel Boehr: not in favor of 8.1
Charles Dinklage: in favor of 8.1
Debra Clemmer: Clarke Street is safe
Ed Baker: OPC/Merchant Letter
Caroline Sheehan: not in favor of 8.1
Nathan Stevens: not in favor of 8.1
Peter Lackowski: not in favor of 8.1
Stefanie Waite: in favor of 8.1
Josh Spiefelman: in favor of 8.3
Nolan Rogers: taxes/services
Lee Morrigan: not in favor of 8.1
Sharyl Green: not in favor of 8.1
Ariel Berger: not in favor of 8.1
Mark Leopold: in favor of 8.1 and 8.2

BTV property owner (in person):

Mark Bouchett: in favor of 8.1

Non BTV resident (in person):

Brian Clifford: not in favor of 8.1
Alex Olsen: not in favor of 8.1
Ryan Allen: 8.1
Chris Harinsky: in favor of 8.3
So Ughetti: not in favor of 8.1

BTV resident (online):

Andrew Kranichfeld: not in favor of 8.1
Lauren Greco: not in favor of 8.1

Non BTV resident (online):

Jane Catton: in favor of 8.2
Martha Waterman: not in favor of 8.1/proposed OPC

5. Mayor - General City Affairs (to include Climate and Public Health & Safety Emergency Reports: up to 10 mins.)

5. Mayor - General City Affairs (to include Climate and Public Health & Safety Emergency Reports: up to 10 mins.)

Subject	5.1. Verbal reports
Meeting	May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Mayor - General City Affairs (to include Climate and Public Health & Safety Emergency Reports: up to 10 mins.)
Department	Council and Board
Type	Information

5.1. Verbal reports

6. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)

6. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)

Subject	6.1. Verbal reports
Meeting	May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)
Department	Council and Board
Type	Information

6.1. Verbal reports

7. Consent Agenda

7. Consent Agenda

Motion made by Councilor Broderick, seconded by Councilor Grant to adopt the consent agenda as amended. Motion passed unanimously.

Note: Councilor Schachter recused herself from consent agenda item 7.4 due to a professional conflict of interest.

Subject	7.1. Motion to adopt the consent agenda (as amended) and take the actions indicated
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Meeting May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Council and Board

Type Action (Consent)
Procedural

Recommended Action Motion to adopt the consent agenda (as amended) and take the actions indicated

7.1. Motion to adopt the consent agenda (as amended) and take the actions indicated

Subject 7.2. Accountability List - C/T

Meeting May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

7.2. Accountability List - C/T

Subject 7.3. Outdoor Entertainment Permit Renewal (2025-2026): Orlando's, 1 Lawson Lane, Suite 10

Meeting May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)

Recommended Action approve the 2025-2026 Outdoor Entertainment Permit Renewal for Orlando's, 1 Lawson Lane, Suite 10 with all standard conditions

7.3. Outdoor Entertainment Permit Renewal (2025-2026): Orlando's, 1 Lawson Lane, Suite 10

Subject 7.4. 2025 Umbrella Entertainment Permit Application (June 4 - June 8): Flynn Center for Performing Arts, Jazzfest, various venues and times around the City

Meeting May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category	7. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent)
Recommended Action	approve the 2025 Umbrella Entertainment Permit Application for Flynn Center for Performing Arts, Jazzfest, June 4 - 8, 2025, various venues and times around the City

7.4. 2025 Umbrella Entertainment Permit Application (June 4 - June 8): Flynn Center for Performing Arts, Jazzfest, various venues and times around the City

Subject 7.5. Request to Purchase Two Pieces of Multi-Tasking of Equipment (MTE) for Snow Removal through Passenger Facility Charge (PFC) Funds - Airport

Meeting May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Airport

Type Action (Consent)

Recommended Action to authorize the Director of Aviation to purchase two pieces of Multi-Tasking Equipment from M-B Companies in the amount of \$2,649,627, subject to the review and approval of the City Attorney, and to authorize the Director of Aviation or designee to take such further actions and to execute such further instruments approved as to form by the City Attorney as may be necessary or convenient to effectuate the purchase

7.5. Request to Purchase Two Pieces of Multi-Tasking of Equipment (MTE) for Snow Removal through Passenger Facility Charge (PFC) Funds - Airport

Subject 7.6. FIO Documents

Meeting May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Clerk/Treasurer's Office

Type Communication
Action (Consent)
Information

Recommended Action for information only

7.6. FIO Documents

Subject	7.7. Ordinance: COMPREHENSIVE DEVELOPMENT ORDINANCE SEID Stormwater Standards ZA-25-03 (Office of City Planning, Planning Commission)
Meeting	May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Planning
Type	Action (Consent) Ordinance - First Reading
Recommended Action	first read, waive the reading and refer to the Ordinance Committee
7.7. Ordinance: COMPREHENSIVE DEVELOPMENT ORDINANCE SEID Stormwater Standards ZA-25-03 (Office of City Planning, Planning Commission)	
Subject	7.8. Ordinance: COMPREHENSIVE DEVELOPMENT ORDINANCE PlanBTV Downtown Code Parking Setbacks ZA-25-06 (Office of City Planning, Planning Commission)
Meeting	May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Planning
Type	Action (Consent) Ordinance - First Reading
Recommended Action	first read, waive the reading and refer to the Ordinance Committee
7.8. Ordinance: COMPREHENSIVE DEVELOPMENT ORDINANCE PlanBTV Downtown Code Parking Setbacks ZA-25-06 (Office of City Planning, Planning Commission)	
Subject	7.9. Ordinance: COMPREHENSIVE DEVELOPMENT ORDINANCE Impact Fees ZA-25-08 (Planning, Planning Commission)
Meeting	May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Planning
Type	Action (Consent) Ordinance - First Reading
Recommended Action	first read, waive the reading, suspend the rules and warn for a public hearing
7.9. Ordinance: COMPREHENSIVE DEVELOPMENT ORDINANCE Impact Fees ZA-25-08 (Planning, Planning Commission)	

Subject **7.10. Resolution: Adoption Of Updated Local Emergency Management Plan (Councilor Barlow)**

Meeting May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Council and Board

Type Action (Consent)
Resolution

Recommended Action waive the reading and adopt the resolution

7.10. Resolution: Adoption Of Updated Local Emergency Management Plan (Councilor Barlow)

Subject **7.11. Resolution: Approving The Issuance Of A Grant Anticipation Note For The Costs Of Certain City Capital Improvement Projects (Board of Finance)**

Meeting May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)
Resolution

Recommended Action waive the reading and adopt the resolution

7.11. Resolution: Approving The Issuance Of A Grant Anticipation Note For The Costs Of Certain City Capital Improvement Projects (Board of Finance)

Subject **7.12. CSWD - FY26 Proposed Budget**

Meeting May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Council and Board

Type Action (Consent)

Recommended Action approve the CSWD proposed FY26 budget

7.12. CSWD - FY26 Proposed Budget

8. Deliberative Agenda

8. Deliberative Agenda

Subject **8.1. Resolution: Support Of Local Businesses And A Vibrant, Welcoming, Safe Downtown (Councilors McKnight, Barlow, Carpenter, Litwin, Schachter, Singh and Traverse)(30 mins.)**

Meeting May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 8. Deliberative Agenda

Department Council and Board

Type Action
Resolution

Recommended Action waive the reading and adopt the resolution

8.1. Resolution: Support Of Local Businesses And A Vibrant, Welcoming, Safe Downtown (Councilors McKnight, Barlow, Carpenter, Litwin, Schachter, Singh and Traverse)(30 mins.)

Motion made by Councilor McKnight, seconded by Councilor Barlow, to waive the reading and adopt the resolution (updated version).

Motion made by Councilor Broderick, seconded by Councilor Grant, to strike all references to the relocation of the food distribution service on the wall of the marketplace garage, which means delete the second whereas clause on page 2 and the 4th, 5th, and 6th paragraphs on page 5. Roll call vote; Motion passed: 8:4 (nays): Councilors Barlow, McKnight, Singh and City Council President Traverse.

Motion made by Councilor Schachter, seconded by Councilor Carpenter, to further amend on page 5, 4th paragraph: while the City in no way seeks to interfere with the provision of mutual aid, the Marketplace garage is not an ideal location either for the recipients of food distribution or for people parking in the garage, and food distribution is not a permitted use under our ordinances on municipal garages. The Administration, members of the City staff, and City Councilors have been engaged in conversations for over a year about finding an alternative location for this important food distribution service, and the Administration shall report back to the City Council on or by its meeting on July 14, 2025 with a proposal on the long-term relocation of the food distribution provided in the Marketplace garage Roll call vote: Motion passed: 7:5 (nays): Councilors Bergman, Broderick, Grant, Kane and Neubieser.

Roll call vote: as amended (twice): Councilors Barlow, Carpenter, Litwin, McKnight, Neubieser, Schachter, Singh and City Council President Traverse (ayes); Councilors Bergman, Broderick, Grant and Kane (nays). Motion passed: 8:4.

Subject **8.2. Resolution: Adopt The Burlington Aging Council Age Strong BTV Plan (Councilors Carpenter and Schachter)(20 mins.)**

Meeting May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 8. Deliberative Agenda

Department Council and Board

Type Action
Resolution

Recommended Action waive the reading and adopt the resolution

8.2. Resolution: Adopt The Burlington Aging Council Age Strong BTV Plan (Councilors Carpenter and Schachter)(20 mins.)

Brian Pine and Glenn McRae spoke to this agenda item,.

Motion made by Councilor Carpenter, seconded by Councilor Schachter, to waive the reading and adopt the resolution. Motion passed unanimously,

Subject	8.3. City's Recycling Program Next Steps - DPW (30 mins.)
Meeting	May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	8. Deliberative Agenda
Department	Public Works Department
Type	Action
Recommended Action	To: ☐ Authorize the DPW Director to execute the DPW Employee Retention and Recruitment Memorandum of Agreement between AFSCME Local 1343 and City of Burlington, Department of Public Works ☐ Support putting out a request for price quotes (RFPQ) to area haulers in May or June 2025 for a 3-5 year contracted operation of the City's Recycling program, and ☐ Support DPW management developing, in parallel, a sustainable municipally-run operational model and full cost estimate for a Recycling program delivered by DPW staff, and ☐ Request the Transportation, Energy & Utilities Committee work with City staff to develop a plan, timeline and budget to evaluate a potential transition to a fully consolidated solid waste collection system and provide the proposed plan back to the City Council by November 2025

8.3. City's Recycling Program Next Steps - DPW (30 mins.)

Lee Perry and Chapin Spencer spoke to this agenda item.

Motion made by Councilor Barlow, seconded by Councilor Bergman, to approve the motion as written.

Motion made by Councilor Broderick, seconded by Councilor Kane, to remove the second bullet of the motion. Motion failed.

Motion passed 10:2 with Councilors Broderick and Kane (nays)

Subject	8.4. Extension of Letter of Agreement between City of Burlington and University of Vermont - C/T (20 mins.)
Meeting	May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	8. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Action
Recommended Action	to approve the one-year extension to the Letter of Agreement between the City of Burlington and University of Vermont dated June 24, 2019

8.4. Extension of Letter of Agreement between City of Burlington and University of Vermont - C/T (20 mins.)

Motion made by Councilor Bergman, seconded by Councilor Carpenter, to approve the motion as written. Motion passed unanimously.

Subject	8.5. Ordinance: GROSS RECEIPTS (Clerk-Treasurer)(20 mins.)
Meeting	May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	8. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Ordinance - First Reading Action
Recommended Action	to waive and approve the first reading of the proposed ordinance re gross receipts, and to suspend the rules to refer it to the Board of Finance to report back by June 2, 2025
8.5. Ordinance: GROSS RECEIPTS (Clerk-Treasurer)(20 mins.) Motion made by Councilor Bergman, seconded by Councilor Carpenter, to approve the motion as written. Motion passed 9:3 with City Council President Traverse, Councilors McKnight and Singh (nays).	

9. Committee Reports

9. Committee Reports

Subject	9.1. Verbal reports
Meeting	May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	9. Committee Reports
Department	Council and Board
Type	Information

9.1. Verbal reports

10. City Council President - Council Updates (up to 5 mins.)

10. City Council President - Council Updates (up to 5 mins.)

Subject	10.1. Verbal reports
Meeting	May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	10. City Council President - Council Updates (up to 5 mins.)
Department	Council and Board
Type	Information

10.1. Verbal reports

11. Adjournment

11. Adjournment

Subject **11.1. Motion to adjourn**

Meeting May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 11. Adjournment

Department Council and Board

Type Action
Procedural

Recommended Action Motion to adjourn

11.1. Motion to adjourn

City Council President Traverse adjourned the meeting at 12:43 am.

12. Informational and Non-Discrimination Statements

12. Informational and Non-Discrimination Statements

Subject **12.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Council and Licensing Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.**

Meeting May 19, 2025 - Regular City Council Meeting - Monday, May 19, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 12. Informational and Non-Discrimination Statements

Department Council and Board

Type Information

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