



**BURLINGTON BOARD OF FINANCE
BUSHOR CONFERENCE ROOM, 149 CHURCH STREET, 1ST FLOOR
MINUTES OF MEETING
May 19, 2025**

1. Agenda

1. Agenda

Mayor Mulvaney-Stanak convened the meeting at 5:02 pm.

Members present: Mayor Mulvaney-Stanak, City Council President Traverse, Councilors Barlow and Carpenter, CAO Schad (all in person); Councilor Neubieser online until 5:20 pm then in person.
Others present: DOF Kukenberger, City Attorney Brown, BED General Manager Springer, Emily Stehhins-Wheelock, Munir Kasti (all BED); Lee Perry, DPW Director Spencer (both DPW)

Subject

1.1. Motion to adopt agenda

Meeting May 19, 2025 - Board of Finance Meeting - Monday, May 19, 2025, 5:00 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category

1. Agenda

Department

Council and Board

Type

Action
Procedural

Recommended Action Motion to adopt agenda

1.1. Motion to adopt agenda

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to adopt the agenda as presented. Motion passed unanimously.

2. Public Forum

2. Public Forum

Subject

2.1. Verbal Comments

Meeting May 19, 2025 - Board of Finance Meeting - Monday, May 19, 2025, 5:00 PM,
Bushor Conference Room, 149 Church Street, 1st Floor

Category

2. Public Forum

Department

Council and Board

Type	Action Procedural
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Recommended Action	open Public Forum close Public Forum
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2.1. Verbal Comments

Sharon Bushor: 1) recycling MOA SWGT questions in-house consolidated collection and 2) GAN - what if we have to pay back?

3. Consent Agenda

3. Consent Agenda

Motion made by City Council President Traverse, seconded by Councilor Barlow, to adopt the consent agenda as presented. Motion passed unanimously.

Subject	3.1. Motion to adopt the consent agenda and take the actions indicated
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Meeting	May 19, 2025 - Board of Finance Meeting - Monday, May 19, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
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Category	3. Consent Agenda
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Department	Council and Board
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Type	Action (Consent) Procedural
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Recommended Action	Motion to adopt the consent agenda and take the actions indicated
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3.1. Motion to adopt the consent agenda and take the actions indicated

Subject	3.2. May 12, 2025 Board of Finance Meeting Minutes - C/T
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Meeting	May 19, 2025 - Board of Finance Meeting - Monday, May 19, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
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Category	3. Consent Agenda
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Department	Clerk/Treasurer's Office
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Type	Action (Consent) Minutes
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Recommended Action	approve the minutes
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3.2. May 12, 2025 Board of Finance Meeting Minutes - C/T

Subject	3.3. Request to Purchase Two Pieces of Multi-Tasking of Equipment (MTE) for Snow Removal through Passenger Facility Charge (PFC) Funds - Airport
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Meeting	May 19, 2025 - Board of Finance Meeting - Monday, May 19, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
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Category	3. Consent Agenda
Department	Airport
Type	Action (Consent)
Recommended Action	to approve and recommend the City Council to authorize the Director of Aviation to execute an agreement to purchase two pieces of Multi-Tasking Equipment from M-B Companies in the amount of \$2,649,627, subject to the review and approval of the City Attorney, and to authorize the Director of Aviation or designee to take such further actions and to execute such further instruments approved as to form by the City Attorney as may be necessary or convenient to effectuate the purchase

3.3. Request to Purchase Two Pieces of Multi-Tasking of Equipment (MTE) for Snow Removal through Passenger Facility Charge (PFC) Funds - Airport

4. Deliberative Agenda

4. Deliberative Agenda

Subject	4.1. City's Recycling Program Next Steps - DPW
Meeting	May 19, 2025 - Board of Finance Meeting - Monday, May 19, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Public Works Department
Type	Action
Recommended Action	To: ☐ Approve and recommend that the City Council authorize the DPW Director to execute the DPW Employee Retention and Recruitment Memorandum of Agreement between AFSCME Local 1343 and City of Burlington, Department of Public Works

4.1. City's Recycling Program Next Steps - DPW

Motion made by Councilor Barlow, seconded by City Council President Traverse, to approve the motion as presented. Motion passed unanimously.

Subject	4.2. FY 2026 Proposed 4.5% Rate Increase - BED
Meeting	May 19, 2025 - Board of Finance Meeting - Monday, May 19, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Burlington Electric Department
Type	Action
Recommended Action	to approve and recommend that the City Council authorize the General Manager of the Burlington Electric Department or their designee to file tariff amendments and supporting documents with the Vermont Public Utility Commission requesting an

increase in Burlington Electric Department rates of 4.5 percent on bills rendered on or after September 1, 2025 as proposed

4.2. FY 2026 Proposed 4.5% Rate Increase - BED

Motion made by City Council President Traverse, seconded by Councilor Barlow, to approve the motion as presented. Motion passed unanimously.

Subject	4.3. Burlington Electric Department Tariff Sheets, Effective September 1, 2025, Energy Assistance Program (EAP) Rate - BED
Meeting	May 19, 2025 - Board of Finance Meeting - Monday, May 19, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Burlington Electric Department
Type	Action
Recommended Action	to approve and recommend that the City Council authorize the General Manager of the Burlington Electric Department or their designee to file tariff amendments and supporting documents with the Vermont Public Utility Commission to amend the Energy Assistance Program as proposed

4.3. Burlington Electric Department Tariff Sheets, Effective September 1, 2025, Energy Assistance Program (EAP) Rate - BED

Motion made by Councilor Barlow, seconded by Councilor Carpenter, to approve the motion as presented. Motion passed unanimously.

Subject	4.4. Approving The Issuance Of A Grant Anticipation Note For The Costs Of certain City Capital Improvement Projects - C/T
Meeting	May 19, 2025 - Board of Finance Meeting - Monday, May 19, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Action
Recommended Action	to approve and recommend that the City Council waive the reading and approve the attached resolution

4.4. Approving The Issuance Of A Grant Anticipation Note For The Costs Of certain City Capital Improvement Projects - C/T

Motion made by Councilor Barlow, seconded by Councilor Neubieser, to approve the motion as presented. Motion passed unanimously.

5. Adjournment

5. Adjournment

Subject	5.1. Motion to adjourn
Meeting	May 19, 2025 - Board of Finance Meeting - Monday, May 19, 2025, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category	5. Adjournment
Department	Council and Board
Type	Action Procedural

Recommended Action	Motion to adjourn
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5.1. Motion to adjourn

Mayor Mulvaney-Stanak adjourned the meeting at 5:44 pm.