



**BURLINGTON BOARD OF FINANCE
SPECIAL BOARD OF FINANCE MEETING, BUSHOR CONFERENCE ROOM, 149
CHURCH STREET, 1ST FLOOR
MINUTES OF MEETING
May 5, 2025**

1. Agenda

1. Agenda

Mayor Mulvaney-Stanak convened the meeting at 5:32 pm

Members present: CAO Schad, Councilors Carpenter, Barlow, Neubieser and City Council President Traverse (all in person)

Others present: Councilors Schachter and Bergman (in person); Councilors Grant, McKnight, Singh and Litwin (online); Interim Human Resources Director Reagan, City Attorney Brown, IT Director Barker, Deputy COS Magee

Subject

1.1. Motion to adopt agenda

Meeting

May 5, 2025 - Special Board of Finance Meeting - Monday, May 5, 2025, 5:30 PM, Special Board of Finance Meeting, Bushor Conference Room, 149 Church Street, 1st Floor

Category

1. Agenda

Department

Council and Board

Type

Action
Procedural

Recommended Action Motion to adopt agenda

1.1. Motion to adopt agenda

Motion made by City Council President Traverse, seconded by Councilor Neubieser, to adopt the agenda as presented. Motion passed unanimously.

2. Public Forum

2. Public Forum

No one spoke

Subject

2.1. Verbal Comments

Meeting

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Category

2. Public Forum

Department Council and Board

Type Action
Procedural

Recommended Action open Public Forum
close Public Forum

2.1. Verbal Comments

3. Executive Session Regarding Personnel Matters

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Subject 3.1. Executive Session Regarding Personnel Matters

Meeting May 5, 2025 - Special Board of Finance Meeting - Monday, May 5, 2025, 5:30 PM,
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Floor

Category 3. Executive Session Regarding Personnel Matters

Department Council and Board

Type Action
Procedural

Recommended Action Motion 1: Move that the Council find that premature general public knowledge of
information concerning the details of personnel matters to which the City is a party
or has a stated interest would clearly place the City at a substantial disadvantage,
1 V.S.A. §313 (a)(1);

Motion 2: Based upon that finding, move that the Council go into executive session
to receive confidential personnel information, pursuant to 1 V.S.A. §313(a)(1)(B),
(a)(4), and (a)(6), including representatives from the Mayor's Office, the City
Attorney's Office, the Clerk/Treasurer's Office and Human Resources.

3.1. Executive Session Regarding Personnel Matters

Motion 1: Motion made by City Council President Traverse, seconded by Councilor Neubieser. Motion passed
unanimously.

Motion 2: Motion made by City Council President Traverse, seconded by Councilor Carpenter. Motion passed
unanimously.

4. Adjournment

4. Adjournment

Subject 4.1. Motion to adjourn

Meeting May 5, 2025 - Special Board of Finance Meeting - Monday, May 5, 2025, 5:30 PM,
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Category 4. Adjournment

Department Council and Board

Type	Action Procedural
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Recommended Action	Motion to adjourn
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4.1. Motion to adjourn

Motion made by City Council President Traverse, seconded by Councilor Neubieser, to adjourn the meeting at 7:46 pm