

Burlington Community Justice Center (BCJC)
Community Advisory Board
May 8, 3:30-5:00
200 Church St, Burlington, VT 05401

The Burlington CJC uses restorative practices and community values to foster healing, accountability, and repair for people impacted by, and responsible for, harm, conflict and crime in our community.

Meeting Agenda

3:30-3:45: Introductions/Check In

3:45-3:55: Updates

3:55-4:30: Discussion of CAB role (see excerpt from by-laws below)

4:30-4:45: Discussion for next meeting

From CAB By-Laws (last amended in September 2016):

- A. Purpose of the BCJC Citizens' Advisory Committee (CAC)
1. The BCJC CAC, in accordance with the BCJC mission statement and the values and principles of restorative justice, provides guidance and advice from the community to the BCJC Director, City of Burlington, and Agency of Human Services on issues related to community justice and the BCJC.
Specific responsibilities include:
 - a. Advise the City in hiring, evaluating, and terminating the Director, who is responsible for the day-to-day operation of the BCJC;
 - b. Provide support and advice to the Director;
 - c. Collaborate with the Director to make policy and identify priorities for the BCJC, recognizing the partnership of the BCJC with the City, other agencies and community members;
 - d. Assist the Director in educating the community and raising awareness about community and restorative justice;

- e. Advise the BCJC Director on matters relating to BCJC operations such as budget, programming, staffing, and funding, to include engaging in, reviewing, and/or approving the BCJC's strategic plan, operating plan, budget, grant applications, job descriptions and significant organizational changes;
- f. Approve applications for individuals seeking to be considered for the Offender Reentry Circles of Support and Accountability (COSA) program;
- g. Seek input from, give voice to, and report back to the citizens of Burlington regarding the work of the BCJC;
- h. Commit to representing to the greatest extent possible the diversity of the Burlington community in these efforts;
- i. Serve or support other duties as needed.