Airport Commission

Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport

PLEASE NOTE:
This meeting is will be held on zoom and in-person in the Wright Room at the Airport. Zoom Info:
Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join. https://us02web.zoom.us/j/86253461005?pwd=U0lQem55VVRxb2RCUGs4aHVFb3VSdz09
Passcode: 472807
Or One tap mobile:
+ 16468769923,,86253461005# US (New York)
+ 13017158592,,86253461005# US (Washington DC)
Or join by phone:
Dial(for higher quality, dial a number based on your current location):
US: +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 408 638 0968
Webinar ID: 862 5346 1005
International numbers available: https://us02web.zoom.us/u/kA3vE0KmX

1. Call to Order

Subject	**1.1. Call to Order**
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	1. Call to Order
Department	
Type	

Subject	**1.2. Acknowledgement of Remote Commissioners**
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	1. Call to Order
Department	
Type	

2. Agenda

2.1. Motion to amend/adopt agenda

3. Public Forum

Subject	**3.1. PUBLIC FORUM - Verbal Comments**
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	3. Public Forum
Department	
Type	

4. Action Items

Subject	**4.1. Multi-Tasking Equipment Memo** **This agenda item is added as of 3:00pm on 4/29/25 and is preliminarily on the agenda pending Airport Commission Approval.**
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	4. Action Items
Department	Burlington International Airport
Type	
Recommended Action	

5. Consent Agenda

Subject	**5.1. Approval of Minutes**
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	5. Consent Agenda
Department	
Type	
Recommended Action	

6. FY26 Budget Presentation

Subject	**6.1. FY26 Budget Presentation**
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	6. FY26 Budget Presentation
Department	Burlington International Airport
Type	
Recommended Action	

7. Construction Update, L. Lackey

Subject	**7.1. Construction Update, L. Lackey**
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	7. Construction Update, L. Lackey
Department	Burlington International Airport
Type	

8. Noise Data

Subject	**8.1. Noise Data, L. Lackey**
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	8. Noise Data
Department	Burlington International Airport
Type	

Subject	**8.2. Noise Comments, J. Sprague**
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	8. Noise Data
Department	Burlington International Airport
Type	

9. Financial Update, M. Friedman

Subject	**9.1. Financial Update, M. Friedman**
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	9. Financial Update, M. Friedman
Department	Burlington International Airport
Type	

10. Director's Report, N. Longo

Subject	**10.1. Director's Report, N. Longo**
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	10. Director's Report, N. Longo
Department	
Type	

11. Commissioner Items

Subject	**11.1. Discuss Flagpole at Eldridge Cemetery, H. Riehle**

Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	11. Commissioner Items
Department	Burlington International Airport
Type	

Subject	**11.2. Discuss Seating in Terminal, R. Guillian**
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	11. Commissioner Items
Department	
Type	

12. Follow-up Items

13. Executive Session

Subject	**13.1. Executive Session**
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	13. Executive Session
Department	Burlington International Airport
Type	
Recommended Action	Motion 1: Move that the Commission find that premature general public knowledge of information concerning ongoing litigation would clearly place the City at a substantial disadvantage. Motion 2: Based upon that finding, move that the Commission go into executive session to receive confidential updates pertaining to ongoing litigation. LLC 1 VSA §313(a)(1)(A)

14. Adjournment

Subject	**14.1. Motion to adjourn**
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	14. Adjournment
Department	Council and Board
Type	
Recommended Action	

15. Informational and Non-Discrimination Statements

Subject	**15.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged**

	to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.
Meeting	April 30, 2025 - Airport Commisssion - Wednesday, April 30, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	15. Informational and Non-Discrimination Statements
Department	Council and Board
Type	

To: Airport Commission, Board of Finance, & City Council

From: Nicolas Longo C.M.
Director of Aviation

Date: April 30, 2025 (Airport Commission)
May 12, 2025 (Board of Finance & City Council)

Subject: Request to Purchase Two Pieces of Multi-Tasking of Equipment (MTE) for Snow Removal through Passenger Facility Charge (PFC) Funds

REQUEST:

The Patrick Leahy Burlington International Airport (the Airport or Leahy BTV) seeks approval and authorization to purchase two pieces of Multi-Tasking Equipment (MTE)s from M-B Companies in the total amount of $2,649,627.

EXECUTIVE SUMMARY:

Background:
The Airport uses various heavy machinery in its snow removal processes on the airfield, including pieces of Multi-Tasking Equipment (MTE). These are essential pieces of equipment per Federal Aviation Administration (FAA) requirements MTEs can plow, broom, and air blast snow; all three parts work together to clear snow off the runway. The current MTEs owned by the Airport are older than the FAA recommended lifespan, and they are a less environmentally friendly machine as rated by the FAA than the new models, so it is an appropriate time to purchase new equipment. While there are no electronic options for MTEs on the market, the new machines are rated with lower carbon emissions and consume less fuel than the models currently owned by the Airport. Additionally, the purchase of this equipment is mapped out in the Airport's Snow Removal Equipment Replacement Plan. The Airport contracts with Passero Associates, a consultant in the aviation industry, helps the Airport to make selections on equipment, such as MTEs. Passero wrote the specs in the RFPQ for Leahy BTV's specific needs.

SOURCING:

Leahy BTV worked with Passero Associates to assist and provide guidance on the bid process to attain competitive pricing of equipment that meets FAA snow removal guidelines. The following is a summary of the bid results:

Bid Open Date: Monday, December 16, 2024 at 10:30 am, Virtual
Funding Source: PFC

SUMMARY OF BID RESULTS

Bidder	Amount		Addendum 1 Acknowledged		Addendum 2 Acknowledged		Delivery Date	Warranty
			Y	N	Y	N		
Boschung America	$1,986,107		✓			✓	365 days	5
MB Companies, Inc	$2,649,627		✓		✓		500 days	5
Fortbrand Services	$2,660,242		✓		✓		30 days 1st unit 100 days 2nd unit	5

Leahy BTV Staff and Passero Associates received proposals from Boschung America, MB Companies, and Fortbrand Services. Boschung America was the lowest bidder but did not meet all the required parts of the application, as they did not acknowledge Addendum 2. The MTE in Boschung America's proposal also did not meet the specs of the MTE detailed in the proposal. Both Fortbrand and M-B Companies proposed MTEs with similar capabilities. After Boschung America, the lowest cost bid was from M-B Companies, so the bid was awarded to M-B Companies for the purchase of two (2) MTE at a total cost of $2,649,627.

FUNDING:

This equipment is eligible for funding under the Airport's Passenger Facility Charges (PFC) program. The PFC program allows funds generated by the Passenger Facility Charge to purchase snow removal equipment. This equipment is being included in the City of Burlington's upcoming Fiscal Year 2026 Master Lease. The Clerk Treasurer's office is coordinating the lease RFP process on behalf of all City Departments. The PFC program will cover the principal and interest cost under the master lease. These annual lease payments shall be budgeted in each fiscal year, starting with Fiscal Year 2026 budget.

PROPOSED MOTIONS:

The Airport respectfully requests the following motions:

Airport Commission:
Recommend as presented.

Board of Finance

To approve and recommend the City Council to authorize the Director of Aviation to execute an agreement to purchase two pieces of Multi-Tasking Equipment from M-B Companies in the amount of $2,649,627, subject to the review and approval of the City Attorney, and to authorize the Director of Aviation or designee to take such further actions and to execute such further instruments approved as to form by the City Attorney as may be necessary or convenient to effectuate the purchase."

City Council:

"To authorize the Director of Aviation to purchase two pieces of Multi-Tasking Equipment from M-B Companies in the amount of $2,649,627, subject to the review and approval of the City Attorney, and to authorize the Director of Aviation or designee to take such further actions and to execute such further instruments approved as to form by the City Attorney as may be necessary or convenient to effectuate the purchase."

PATRICK LEAHY BURLINGTON INTERNATIONAL AIRPORT

BOARD OF AIRPORT COMMISSIONERS

MINUTES OF MEETING

April 2, 2025

Location: The Wright Room

1200 Airport Drive,

South Burlington, VT 05403

[Hybrid meeting]

MEMBERS PRESENT:	Tim George, Chair
	Jeff Schulman, Vice Chair
	Robin Guillian
	Connor Daley
MEMBERS ABSENT:	Greg Shepler
	Chip Mason
	Helen Riehle
BTV STAFF PRESENT:	Nic Longo, Director of Aviation
	Larry Lackey, Director of Engineering & Environmental Compliance
	Andrew Geppner, Airfield Manager
	Jeff Bartley, Director of Innovation & Marketing
	Jesse Sprague, Executive Assistant
	Marie Friedman, Director of Finance
OTHERS PRESENT:	Channel 17
	Jeffrey Nichelson
	Leslie Mencia

1.0 Call to Order

Airport Commission Chair, Tim George, called the meeting to order at 4:06 PM. Individuals attending the meeting remotely identified themselves (Connor Daley, Jeff Schulman, Robin Guillian)

2.0 Agenda

Approve/Adopt Agenda

MOTION by Robin Guillian, SECOND by Connor Daley to approve the agenda as presented. VOTING: unanimous (4-0); motion carried.

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3.0 Public Forum

3.1 Jeff Nichelson talked about the upcoming end of bus service to Leahy BTV and requested increased bus services at the Airport

3.2 Leslie Mencia talked about employee parking and restaurant options at the Airport

4.0 Consent Agenda

4.1 Approval of the Minutes

MOTION by Jeff Schulman, SECOND by Tim George to approve the amended minutes
VOTING: unanimous (4-0); motion carried.

5.0 Action Items

5.1 Request to Execute Contract Amendment and FAA Grant Application for Project NexT Construction

MOTION by Robin Guillian, second by Jeff Schulman to recommend the City of Burlington Board of Finance and City Council approve and authorize the Director of Aviation to Execute a Contract Amendment with Engelberth Construction, Inc for Project NexT the North Concourse Replacement Project; and accept and execute an additional Federal Aviation Administration (FAA) Grant Application 3 for construction of the North Concourse Replacement Project "Project NexT".

DISCUSSION: These funds continue the project that uses additional federal funds by the bipartisan infrastructure bill funding that allows the Airport an annual dollar amount of funding. These funds will be used for the next grant funding phase of Project NexT. The Airport does not have grants in hand; however, the funds are already appropriated.

VOTING: unanimous (4-0); motion carried.

Marie Friedman joined meeting at 4:21pm

5.2 Request to Purchase Wheeled Loader Using Passenger Facility Charges (PFC)

MOTION by Robin Guillian, second by Connor Daley to recommend the City of Burlington Board of Finance and City Council approve and authorize the Director of Aviation to Purchase a Wheeled Loader Using Passenger Facility Charges (PFC)

DISCUSSION: Funds generated by PFCs are approved for purchases of snow removal equipment. Benefits of this loader include: 15% larger footprint for removal, 50% increase in hauling capabilities, greater horsepower, more fuel efficient, newer model. This will replace a loader than is from 2003, and the FAA outlines that a machine reaches its life capacity after ten years. This specific machine takes snow that has been removed and moves it somewhere else, specifically for use on the passenger air carrier apron and other general aviation aprons.

VOTING: unanimous (4-0); motion carried

5.3 Request to Execute a Contract with Jacobs Engineering Group, Inc. (JEG) for Taxiway C/G Rehabilitation Project Design and Construction Oversight Services.

MOTION by Connor Daley, SECOND by Robin Guillian to recommend the City of Burlington Board of Finance and City Council approve and authorize the Director of Aviation to Execute a Contract with Jacobs Engineering Group, Inc. (JEG) for Taxiway C/G Rehabilitation Project Design and Construction Oversight Services.

DISCUSSION: Useful life of T C and intersection of G is below the condition index requirement, so rehabilitation is required. The project goes out to bid next week and hopefully construction will happen next year. Taxiway C will need to close during the

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rehabilitation. This project is partially a standard rehabilitation, but some places need more work than others.

VOTING: unanimous (4-0); motion carried

6.0 Construction Update

In addition to the written construction update provided to the Airport Commission, Larry Lackey highlighted the following updates:

6.1 Madison Regan was hired as the new Environmental Compliance Agent & Project Manager. She starts in June 2025

6.2 Glycol Recycling Upgrade Study has not been finalized yet; a plan for this should be ready by next month to go into scoping.

6.3 Weekly construction meetings continue so that we can review the status of the ongoing construction

6.4 The Airport is applying for three grants this year: Taxiway C/G, next phase of Project NexT, and Phase 5 of the Residential Sound Insulation Project (RSIP)

7.0 Noise Data

In addition to the written construction update provided to the Airport Commission, Larry Lackey highlighted the following:

7.1 Good process on phase 3 of the RSIP.

7.2 Staff will work on an amendment to keep the project under one grant. Director Lackey discussed the work that this grant will involve.

7.3 There is a new noise map

8.0 Financial Update

In addition to the written financial update provided to the Airport Commission, Marie Friedman highlighted the following:

8.1 The Airport has no new borrowings under the Grant Anticipation Note (GAN)

8.2 Revenues are growing

8.3 Landing fees increased by 10%, and revenues have also increased by more than 10%.

8.4 PFC revenues have reached pre-pandemic numbers

8.5 Employee benefits are higher per employee, and maintenance costs are higher this year.

8.6 Cash at the end of February was $7.3 Million, and the Airport did not owe the City of Burlington any money.

8.7 Discussion about revenue, including land fees and tenant leases.

8.8 The Airport received a clean audit for the 2024 year.

8.9 There is some ARPA money left over.

9.0 Director's Update

In addition to the written presentation, Aviation Director Longo reported:

9.1 Mass timber will be delivered in the next few weeks

9.2 The Airport is bringing information to legislators at the Airport (in the tours last month) and at visits to the Statehouse in Montpelier

9.3 Jeff Bartley, Director of Innovation and Marketing, and Director Longo travelled to Washington DC for the ACI-NA/AAAE Washington Legislative Conference last week

9.4 Leahy BTV staff has been meeting with businesses to discussion their relationship with the Airport and how the Airport can better serve those businesses.

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9.5 In May 2025, Leahy BTV is partnering with Hello Burlington and the State of Vermont to promote Breeze Airways' Charleston inaugural flight in May 2025
9.6 The Airport is collaborating with a local hockey player who will make a video at the Airport this week.
9.7 Real ID deadline is coming up; After May 7, passengers flying domestically will be required to show a Real ID verified for identification.
9.8 Future projections for scheduled seated are strong. Projections estimate over 900,000 scheduled seats for the 2025 calendar year.
9.9 The projection for 2025 is to have over 750,000 passengers—this figure comes from taking 80% of the scheduled seats

10.0 Commissioner Items

10.1 Commissioner Robin Guillian asked about the relationship between Airport Operations and the contracted companies working for the airlines and manage the ground crews on the airfield. Discussion included: Airport operations are not able to participate with ground crews to bring planes in, and the airlines at Leahy BTV are managed by third party contracted companies who hire their own staff.

10.2 Commissioner Robin Guillian asked about the relationship between state airports, Leahy BTV and the legislative tours.

11.0 Follow-up Items

11.1 The next Airport Commission meeting will be moved from May 7, 2025 to April 30, 2025.

12.0 Adjourn

MOTION by Robin Guillian, SECOND by Connor Daley to adjourn the meeting.

VOTING: unanimous (4-0); motion carried.

The meeting was adjourned at 5:39 PM.

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BTV
PATRICK LEAHY BURLINGTON INTERNATIONAL AIRPORT

Airport Commission

April 30, 2025

Fiscal Year 2026

Budget Presentation

A Leahy BTV Overview

FEDERAL GOVERNING

Federal government jurisdiction that at a state and local level Leahy BTV must abide by.

FAA - Air Traffic Control (Local Tower)

FAA - Airports, Funding, Certificate of Operation, Part 139 - Safety - Inspections, FBO, Flight Schooling, & Manufacturing

TSA - Safety & Security

CBC - Customs

USDA - Environmental
DOD - F-35 Active Base, & ARFF

STATE GOVERNING

State government jurisdiction that at a local level Leahy BTV must abide by.

Army National Guard
Air National Guard
Agency of Transportation - Airports Funding (Fuel Tax)
Act 250

Airfield Tenants (Leases)
Heritage Aviation (FBO)
BETA (Manufacturing)
VFAA (Flight School)
FedEx (Cargo)
General Aviation Activity
(Aircraft Storage, Maintenance)

LOCAL GOVERNING BURLINGTON

Contractual
Financial commitments
Ownership & management - Parking garage, Airfield, Quick-Turnaround Facility (QTA), Terminal Building, Airfield buildings, misc. (Hangars)

LOCAL GOVERNING SOUTH BURLINGTON

Land use/re-use
DRB

FREE MARKETING AGENTS

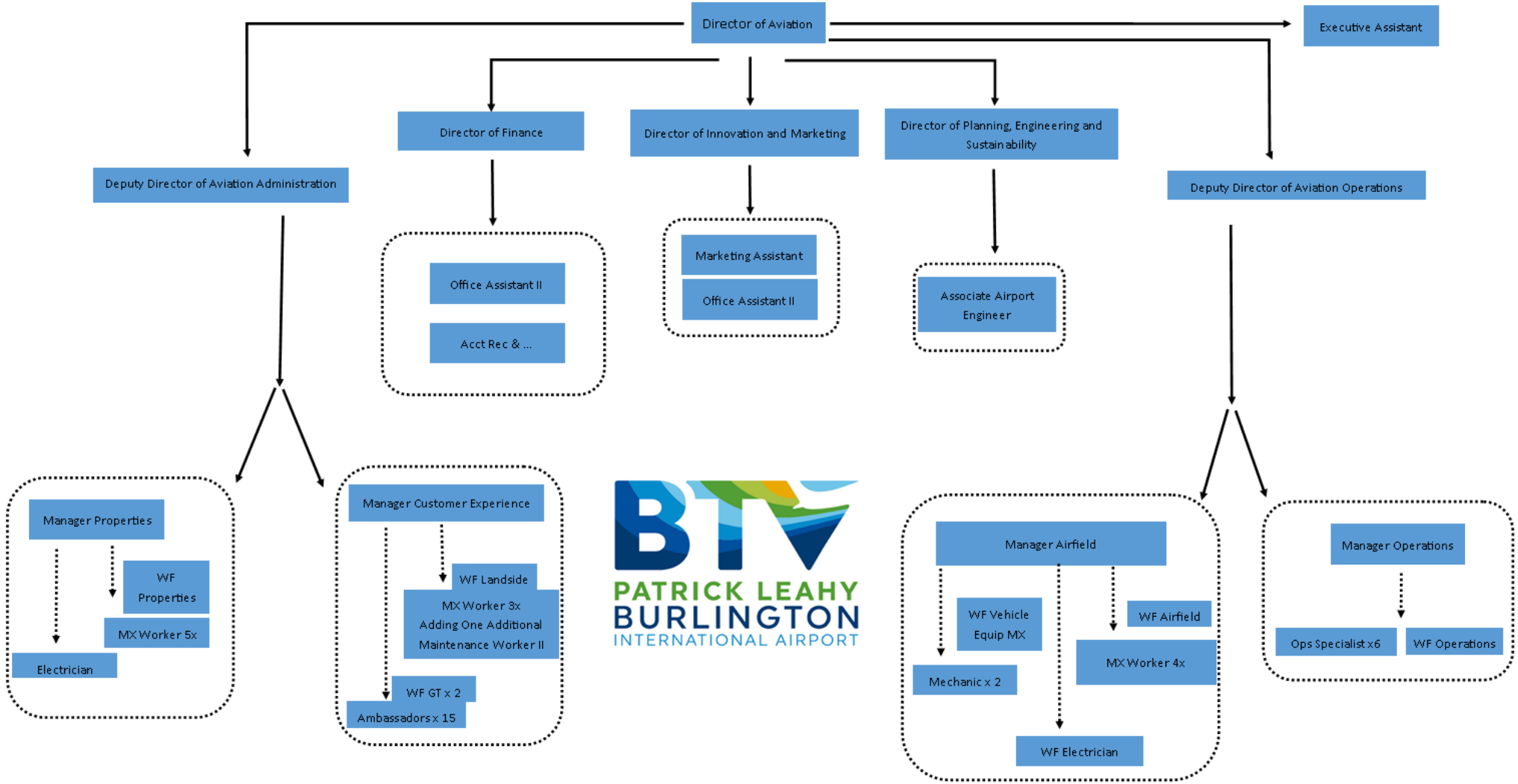
Companies that have contracts and/or leases in place, as approved by Leahy BTV Airport Commission, Burlington's Board of Finance and City Council.

Concessionaires (Contract):
Rental Cars
Airlines
Hudson News
Skinny Pancake

Airfield Tenants (Leases):
Heritage Aviation (FBO)
BETA (Manufacturing)
VFAA (Flight School)
FedEx (Cargo)
General Aviation Activity
(Aircraft Storage, Maintenance)

BTV
PATRICK LEAHY
BURLINGTON
INTERNATIONAL AIRPORT

Department Organizational Chart



WF = Working Foreman

MX Worker = Maintenance Worker II

April 2025

FY25 Highlights

Boundless! **T**ranscendent! **V**isionary!

- Level One Airport Carbon Accreditation
- New Concessionaire – Kestrel Coffee Roasters
- Launched Sunflower Program
- Moody's Credit Rating Upgrade – Baa1 Stable Outlook
- Community Involvement: Aero the Griffin, SoBu Block Party, Lake Champlain Chamber Breakfast, Vermont Chamber Speaker Series
- New Airline Introductions – Breeze and Frontier
- Aero Pass Program for travelers
- Project NexT construction began
- Skyline Soiree on June 4, 2025

Cost Savings and Revenue Changes for FY2026

Expenses:

- Airport was able to reduce repairs and maintenance due to several multi-year repair projects finishing up in early July 2025 – savings of over $900,000

- Worked hard to manage our expenses with growing escalation of costs, only seeing a 1.2% increase in operating expenses or only $269,424 increase over FY25 on a over $22 Million annual budget

Revenues:

- Parking Garage Revenues increased with demand and a new budgeted Garage rate of $14 per day, first change in over 15 years, increasing revenues by over $500,000

- Healthy growth of revenues through consistent passenger demand, driving many of our revenue categories

Operating Revenues

AIRPORT FUND 400 Fiscal Year 2026 BUDGET REVENUES	FY 2026 Proposed	FY 2025 Amended	Dollar Change	Percent change
Airline Generated Revenues	5,150,228	5,276,000	(125,772)	-2.4%
General Airport Revenues	1,754,484	1,822,841	(67,357)	-3.7%
Garage Parking Revenues	8,135,000	7,181,600	953,400	13.3%
Rental Car Related Revenues	6,000,000	5,600,000	400,000	7.1%
QTA Revenues	650,000	650,000	-	0.0%
Concession Related Revenues	1,225,000	1,110,000	115,000	10.4%
Ground and Building Rent	1,742,341	1,805,409	(63,068)	-3.5%
Investment Income	100,000	150,000	(50,000)	-33.3%
Grants State Operating	217,000	58,000	159,000	274.1%
Total Operating Revenues	**24,974,053**	**23,653,850**	**1,320,203**	**5.6%**

Operating Expenses

AIRPORT FUND 400 Fiscal Year 2026 BUDGET EXPENDITURES	FY 2026 Proposed	FY 2025 Amended	Dollar Change	Percent change
Salaries & Benefits	7,143,454	6,541,120	602,334	9.2%
Office Expenses	604,125	580,700	23,425	4.0%
6200 Accounts	600,900	498,575	102,325	20.5%
Fuel	138,000	128,177	9,823	7.7%
Fuel - for Car Rental QTA operations	650,000	643,428	6,572	1.0%
Runway De-Ice	275,000	310,097	(35,097)	-11.3%
Repairs & Maintenance Accounts	2,658,500	3,371,052	(712,552)	-21.1%
Utilities	1,872,725	1,790,650	82,075	4.6%
Professional and Consultant	1,976,000	2,063,074	(87,074)	-4.2%
Maintenance Contracts	1,772,105	1,867,291	(95,186)	-5.1%
Travel & Training	102,800	105,990	(3,190)	-3.0%
Accounts Fees for Service	24,500	25,350	(850)	-3.4%
Special Events/Projects	38,500	-	38,500	100.0%
Other Expenses	4,000	12,500	(8,500)	-68.0%
Operating Lease Accounts	718,763	572,488	146,275	25.6%
Insurance	439,686	402,071	37,615	9.4%
Regulatory and Bank Fees	225,000	225,000	-	0.0%
Interest on GAN	75,000	75,000	-	0.0%
Real Estate Taxes	905,661	852,670	52,991	6.2%
Indirect Fees	700,000	664,499	35,501	5.3%
Airport Security	1,548,437	1,474,000	74,437	5.1%
Total Operating Expenditures	**22,473,156**	**22,203,732**	**269,424**	**1.2%**

Non-Operating Revenues, Expenses and Use of Fund Balance

NON-OPERATING REVENUES	FY 2026 Proposed	FY 2025 Amended	Dollar Change	Percent change
CRRSA/American Rescue Grant	**870,000**	**3,040,542**	**(2,170,542)**	**-71.4%**
CRRSA	-	390,000	(390,000)	-100.0%
American Rescue Grant	870,000	2,650,542	(1,780,542)	-67.2%
PFC Revenue and PFC Interest	**2,810,000**	**2,710,000**	**100,000**	**3.7%**
PFC Revenue	2,800,000	2,700,000	100,000	3.7%
Interest Income PFC	10,000	10,000	-	0.0%
Total Non-Operating Revenues	**3,680,000**	**5,750,542**	**(2,070,542)**	**-36.0%**
Use of Fund Balance on Capital Infrastructure projects	1,994,867	-	1,994,867	100.0%
Total Non-Operating Revenues and Use of Fund Balance	**5,674,867**	**5,750,542**	**(75,675)**	**-1.32%**

NON-OPERATING EXPENDITURES	FY 2026 Proposed	FY 2025 Amended	Dollar Change	Percent change
Debt Service	**3,647,214**	**3,659,655**	**(12,441)**	**-0.3%**
Capital Leases	**808,550**	**501,005**	**307,545**	**61.4%**
Interfund Transfers	**3,500,000**	**2,750,000**	**750,000**	**27.3%**
Local share for AIP grants and Airport funded construction	3,500,000	2,750,000	750,000	27.3%
Capital Accounts	**220,000**	**290,000**	**(70,000)**	**-24.1%**
Capital	220,000	290,000	(70,000)	-24.1%
Airline Surplus Spending	-	-	-	
Total Non-Operating Expenditures	8,175,764	7,200,660	**975,104**	**13.5%**

Threats and Opportunities

Threats:

- Risks associated with federal grant program changes i.e. delays in cash flow, delays in grant terms, risks of reduced airport grants.
  - While there is no indication that these are being reduced, we continuously monitor for Federal grant changes and updates
- Airline volatility is always a conversation at the airport and changes to the industry occur quickly
- Reduction in Canadian travelers is an ongoing concern – while we are anecdotally seeing less Canadian cars, we have not seen a reduction in total revenues.

Opportunities:

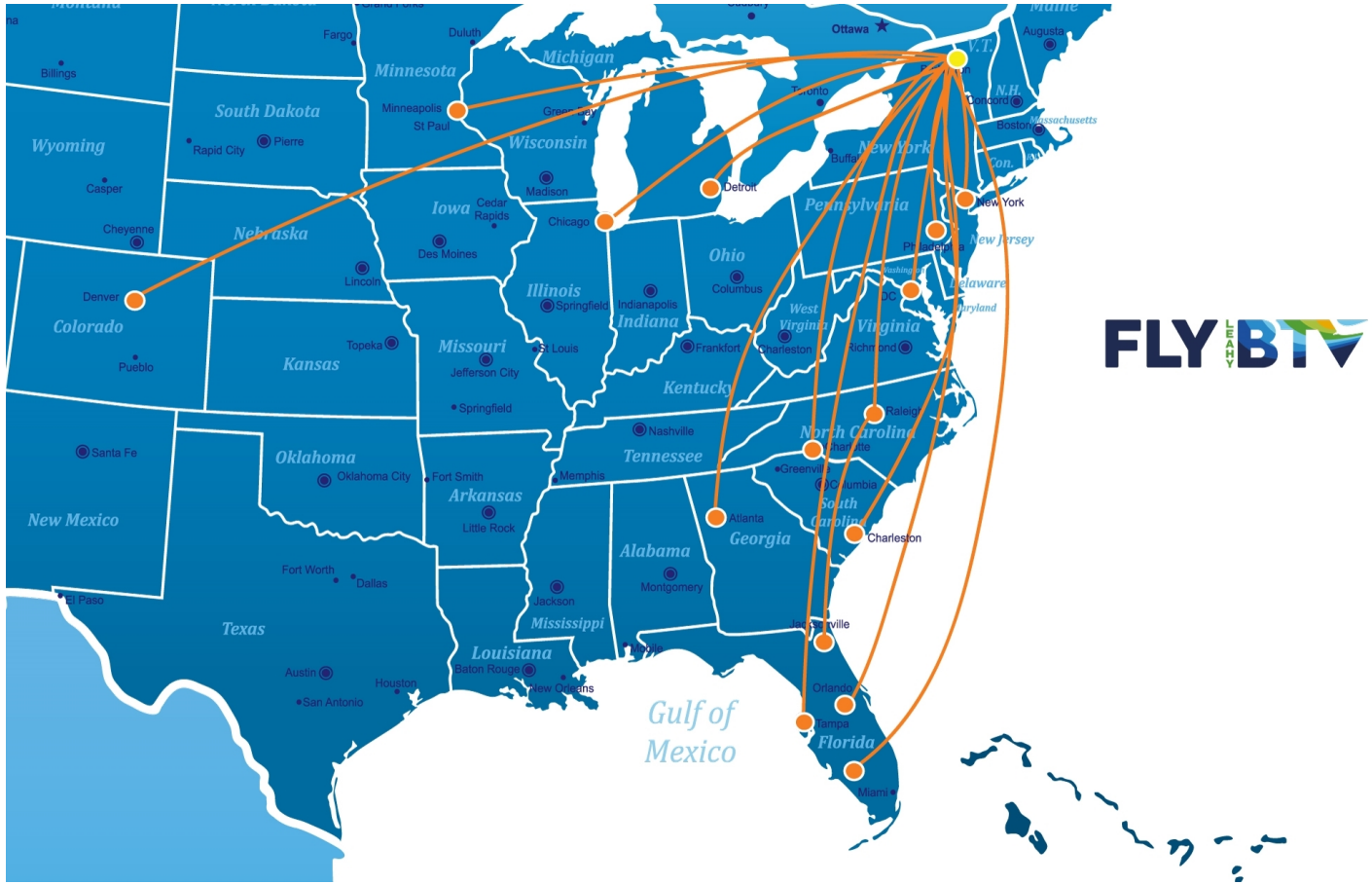
- Continued opportunities to rent additional new spaces for increased revenues.
- New leases are being developed for new hangars and tenants
- New garage/service lot opportunities to increase revenue control and increased parking

Summary

- Operating Expense Budget increased only 1.2% while operating revenues increased 5.6%
- Largest budgeted expense is associated with Salaries and benefits, almost 10%
- Staffing is maintained at current levels
- Airport is building the largest terminal project in its history, without any need for revenue bonds. The majority of this project is funded with Federal grant funds, while a portion being constructed with internal accumulated funds to support this long term investment.
- The Airport is an a great position today with increased projected passenger and operational traffic

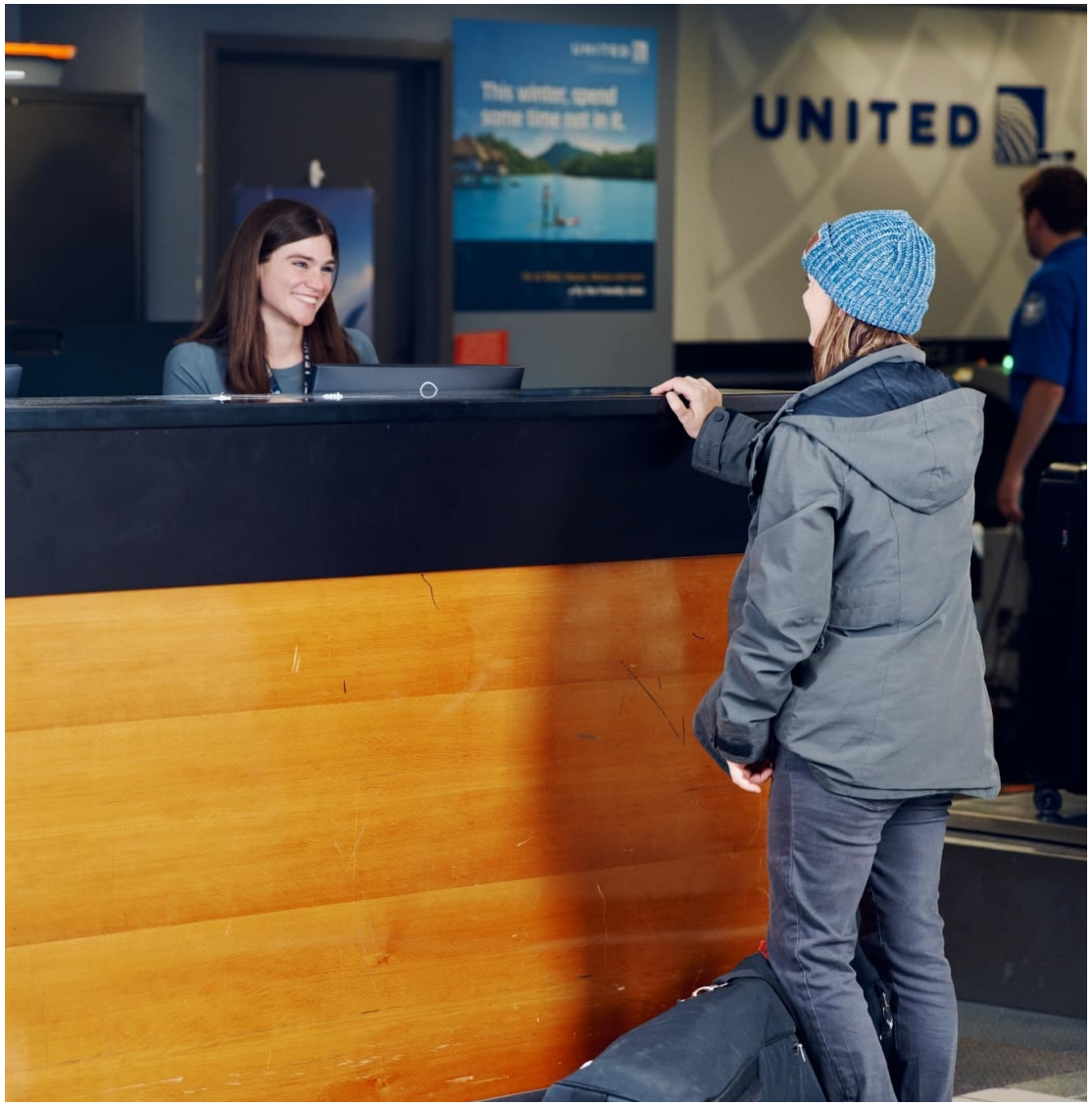
THANK YOU

The most destinations dating back to 1990!



- Atlanta (ATL) via Delta
- Charlotte (CLT) via American Airlines
- Chicago (ORD) via United
- Detroit (DTW)* via Delta
- Denver (DEN)* via United
- Fort Myers (RSW) via Breeze
- Jacksonville (JAX)* via Breeze
- Minneapolis - St. Paul (MSP)* via Sun Country Airlines or Delta
- Newark (EWR) via United
- New York (JFK) via Delta
- New York (LGA) via Delta or American Airlines
- Orlando (MCO) via Breeze or Frontier
- Philadelphia (PHL) via American Airlines
- Raleigh-Durham (RDU) via Breeze
- Tampa (TPA) via Breeze or Frontier
- Washington DC (IAD) via United
- Washington DC (DCA) via American Airlines

*Seasonal



Economic Impact*

Valuation

- The overall value of the Airport to the region is **$1.04 billion**
- The annual economic activity generated by the airport is **$481 million**
- The current asset value of the airport is **$562 million**

Jobs

- The airport supports **4,935 jobs** – only 50-60 are direct employees of Leahy BTV.
- The airport provides Vermonters with **$170.3 million** in salaries annually

Taxes

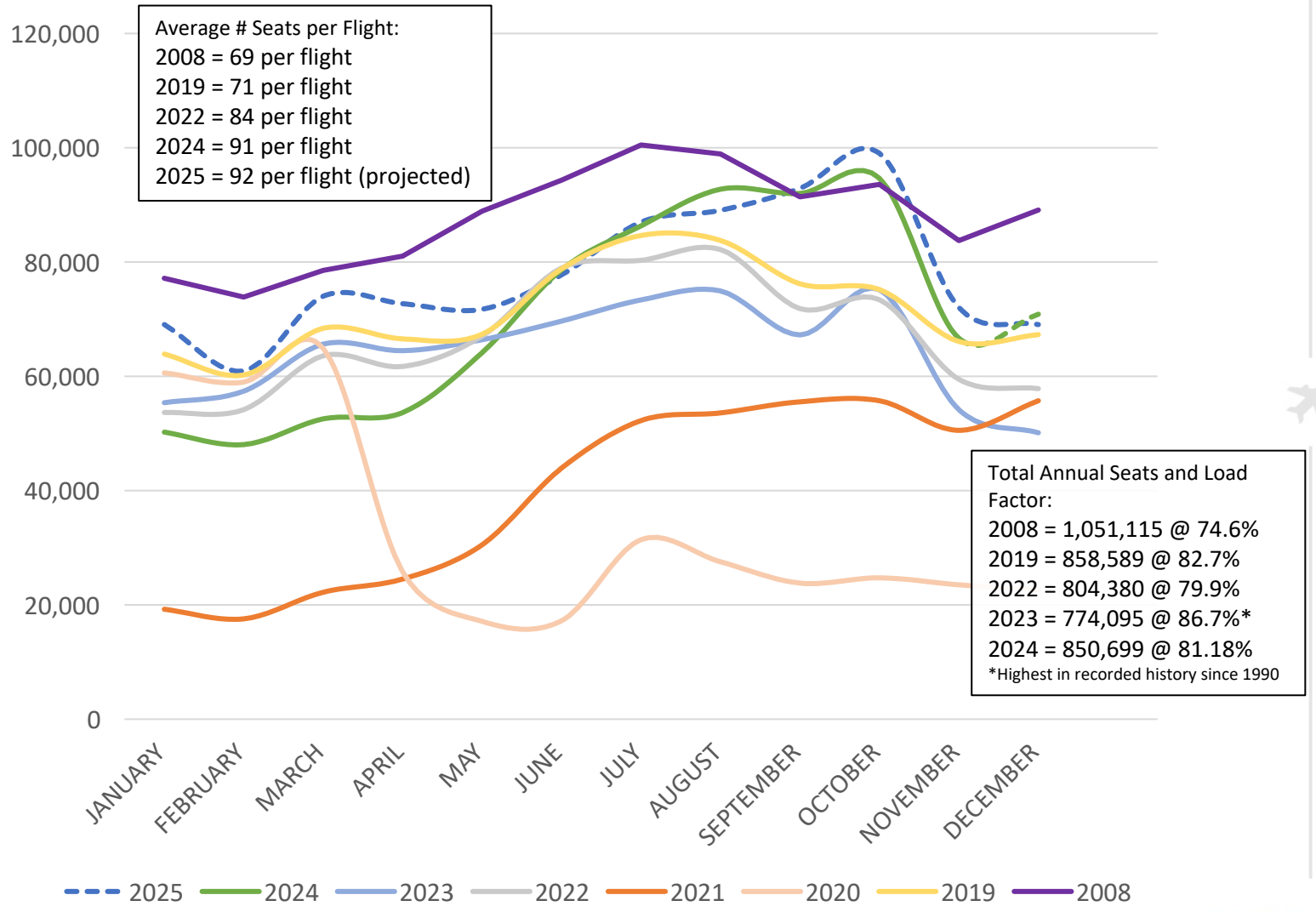
- The airport generates approximately **$29 million** in state taxes and **$6 million** in local taxes annually
- Estimated **$2 million** in airport fuel revenue generated at Leahy that must be re-invested in an aviation program. Leahy BTV receives $**500,000**

**2017 economic impact study.*

Scheduled Seats; Past and Projections

	2025	2024	2023	2022	2021	2020	2019
JAN	69,073	50,245	55,401	53,680	19,243	60,623	63,905
FEB	60,958	48,066	57,412	54,187	17,571	59,004	60,240
MAR	74,030	52,577	65,656	63,612	22,229	64,908	68,428
APR	*72,724*	53,671	64,497	61,736	24,541	25,790	66,566
MAY	*71,754*	64,163	66,423	67,070	30,532	17,126	67,379
JUN	*77,772*	78,672	69,679	78,974	43,954	17,236	78,828
JUL	*87,025*	86,352	73,387	80,312	52,270	31,442	84,658
AUG	*89,067*	92,765	74,942	82,198	53,620	27,551	83,786
SEP	*92,914*	92,016	67,270	71,852	55,555	23,823	76,194
OCT	*99,057*	94,651	75,143	73,411	55,743	24,753	75,193
NOV	*72,028*	66,633	54,148	59,481	50,552	23,524	66,096
DEC	*69,079*	70,888	50,137	57,867	55,753	22,648	67,316
TOTAL	*935,481*	850,699	774,095	804,380	481,563	398,428	858,589

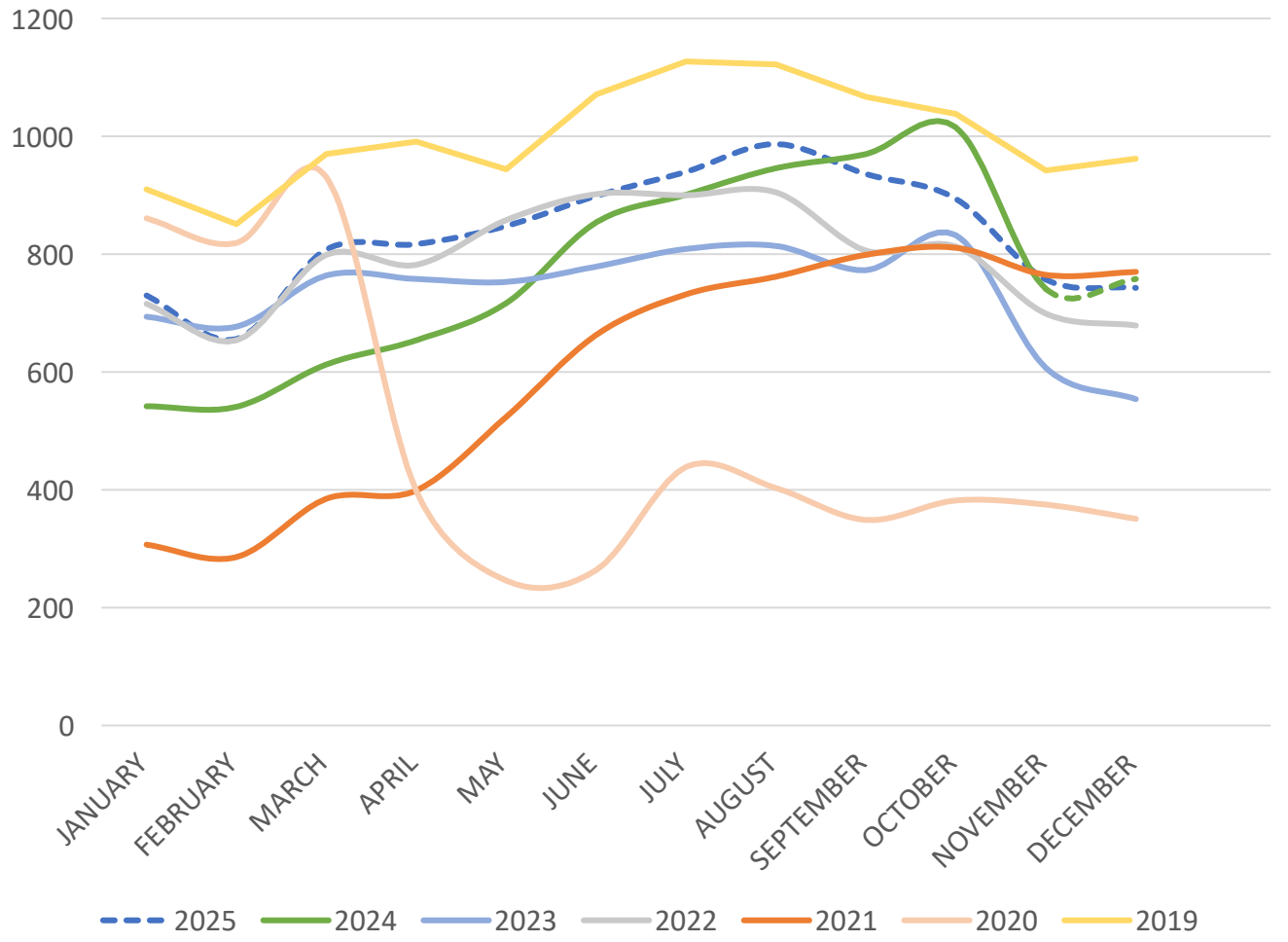
*Italicized and Underlined numbers are estimates



Scheduled Departures; Projections

	2025	2024	2023	2022	2021	2020	2019
JAN	730	542	694	716	307	861	910
FEB	656	541	677	654	286	819	851
MAR	808	613	764	799	385	931	970
APR	*815*	654	758	782	399	398	991
MAY	*848*	717	753	858	524	246	944
JUN	*890*	854	779	902	663	264	1,071
JUL	*940*	901	809	900	732	439	1,127
AUG	*956*	946	814	905	762	403	1,122
SEP	*973*	970	773	806	799	349	1,067
OCT	*1,060*	1,015	832	813	811	382	1,038
NOV	*795*	741	607	699	765	375	942
DEC	*780*	758	554	679	770	351	962
TOTAL	*10,251*	9,341	8,814	9,513	7,203	5,818	11,995

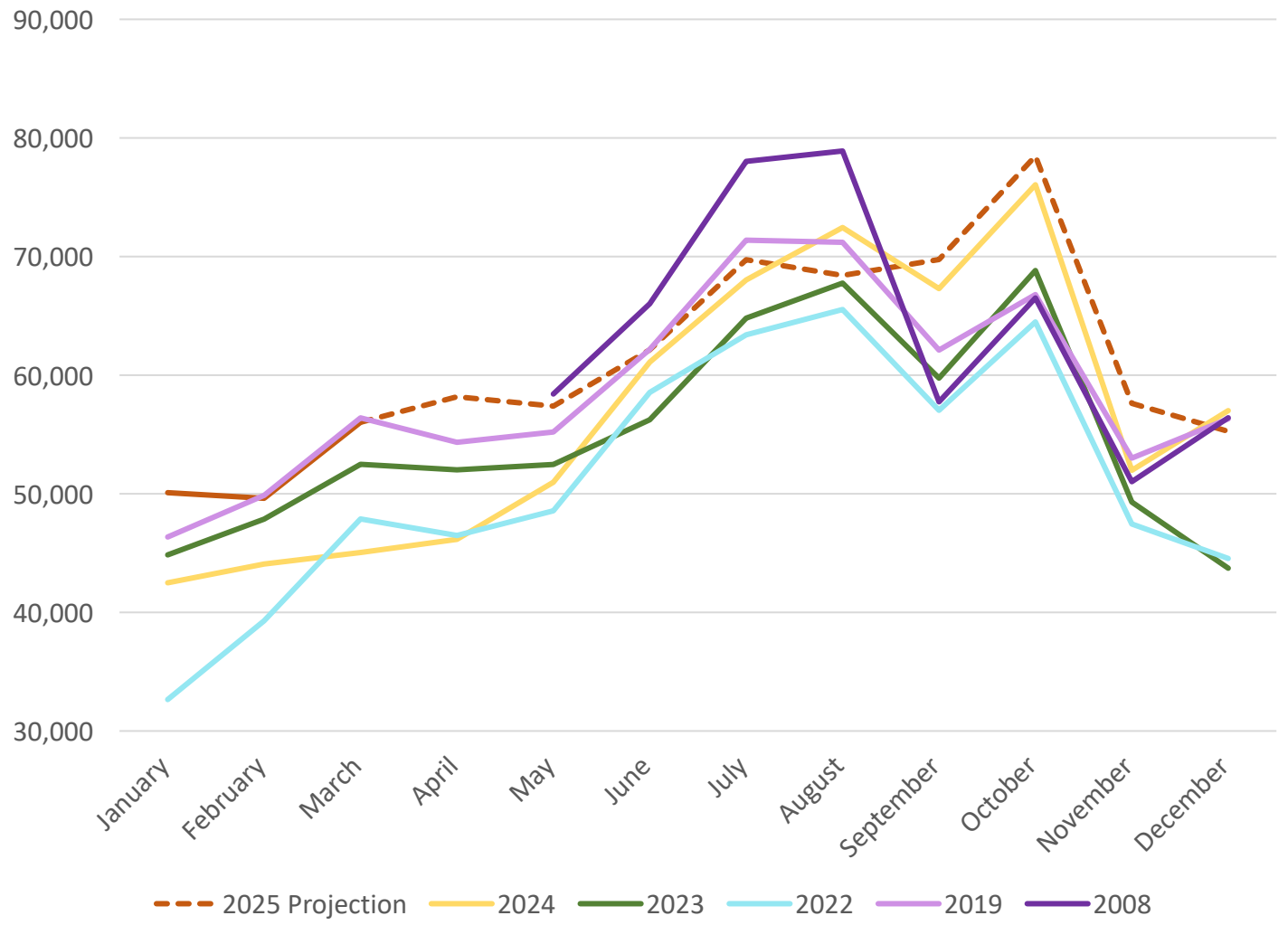
*Italicized and Underlined numbers are estimates



Passenger Statistics

	2025	2024	2023	2022	2021	2020	2019
Jan	50,093	42,691	44,848	32,652	8,979	50,750	46,356
Feb	49,619	44,133	47,864	39,291	11,696	49,341	49,867
Mar	56,029	45049	52,484	47,878	13,491	26,158	56,400
April	*58,179*	46,158	52,018	46,485	19,563	1,448	54,340
May	*57,389*	50,972	52,471	48,564	26,325	3,911	55,209
June	*62,138*	61136	56,241	58,546	37,229	7,458	62,180
July	*69,734*	68,026	64,807	63,402	46,344	12,119	71,381
Aug	*68,409*	72,448	67,763	65,535	47,059	12,823	71,200
Sept	*69,635*	67,296	59,751	57,037	43,072	11,292	62,116
Oct	*67,749*	76,054	68,823	64,490	50,618	14,416	66,795
Nov	*57,622*	51,977	49,302	47,452	41,572	10,211	53,007
Dec	*55,263*	57,012	43,725	44,545	42,886	9,393	56,314
TOTALS	***732,698***	**681,925**	**660,097**	**615,877**	**388,834**	**209,320**	**705,165**

*Italicized and Underlined numbers are estimates



To: Airport Commission

From: Larry Lackey, Director of Planning, Engineering and Environmental Compliance

Date: April 30, 2025

Subject: Airport Commission Construction Update

1. **Annual Parking Garage Maintenance ($.35M).** The replacement of the expansion joints and joint seal repair in the vicinity of the north and south garage areas has started and is ongoing. This will be completed by July.

2. **Environmental Assessment (est. $.25M).** The purpose of this project is to evaluate environmental impacts related to the mitigation of obstructions with in the aircraft approach surfaces to the runways. This is in follow up to the recently completed Master Plan, which includes obstruction identification and environmental review. The scope and IFE process is complete and a grant application was prepared and submitted on April 29, 2022. Grant received. Contract issued with work progressing. Letters currently going out to property owns about the investigations required. Investigations are complete with the report in progress. The draft report has been submitted to the FAA for review. Received FAA review. We have completed a full response to FAA's comments and they were accepted by staff. They have moved it to the FAA's legal review.

3. **South Terminal Replacement Project ($35M).** The purpose of this project is for overall terminal efficiencies and a better passenger experience. Due to increased aircraft seating existing passenger hold areas are overcrowded during peak times as identified in the recent Master Plan Update. Recently the opportunity had risen through the Airport Terminal Improvement Program from the Bipartisan Infrastructure Law. We have submitted our request for full build out of this project, including: Demolition of the existing South Concourse; new Terminal improvements (approximately 45,000 SF of new gross floor area on 2 levels); five (5) new aircraft gates; up to four (4) new passenger boarding bridges (PBB), new passenger circulation and hold rooms; future concessions space; and apron construction within demolished South Concourse footprint. The South Terminal Replacement Project will be approximately 160' farther from Taxiway A as the existing South Concourse. We were not selected this past year and have reapplied for FFY23 design only. We did receive notice from the program that we will be awarded a design only grant for this project. We have finalized discussions with the FAA to how best move this project forward in the future, as the timing to design this needs to be pushed back due to FAA scheduling requirement and having the funding to complete the construction of this project.

4. **Cargo Apron Design Project ($.3M)**. The purpose of this project is to provide additional space for other potential cargo carry operations. Have submitted 7460-1 (Air Space Review) to FAA for this project. The scoping of the he project, design only has been completed with the FAA. The IFE process for completion before a FAA Grant Application in April has been completed. Grant Application was submitted on April 3, 2023. Grant has been issued, moving to finalize contract. The contract has been issued to Hoyle, Tanner and Associates with the design to start. It has been determined that this project will require additional FAA technical operations review prior to proceeding. The FAA updated review has been issued as favorable, and the project design is moving forward.

5. **SRE Building Design ($1.2M).** The purpose of this project is to replace the existing out dated facilities, which does not meet the storage needs of the required equipment to maintain the airfield. A contract for study is being completed with programing and scoping moving forward. The scoping session with the FAA has been completed. The final scope is complete with the IFE process was completed. The Grant Application was submitted to the FAA. Contract has been signed with Passero Associates to design and bid this project. Site investigations were completed in November. The site plan is developed with the building design at 30%. We have had page turn of the draft plans. Applications for permits are being moved forward. A pre –Application meeting was held with South Burlington Planning and Development Staff in preparation for an upcoming DRB hearing. Permit Applications are being prepared.

6. **Burlington Tech Center (BTC) ($12M).** The purpose of this project is to support the design efforts for an improved facility at the airport for the regional educational needs. The Burlington School district has been given an award for $10M in which they are in the process of applying for. We continue to work with the school on this project. Permit applications were submitted on March 25th to the regulatory bodies for this project. The SB DRB issued there positive decision with follow submittal needed as agreed during the hearing. DEW was the selected contractor. Construction started December 4th. The planned completion is August 2025.

7. **FAA CIP for next 5 years.** We had our FAA Airports Division CIP review on September 14th.The focus was on next years proposed projects (FFY24), with the balance of the meeting discussion on the needed funds for our identified projects for the additional 4 years and beyond. A couple of weeks ago we had our annual review. IT went very well with the FAA requesting proposed project worksheets. They asked that we submit them in the next 2 weeks. Item's (Projects) included the balance of Project Next, TW C rehabilitation, obstruction removal, and the SRE Building. FAA Verification of intent forms were filed in January for the FFY 25 projects.

8. **BETA – Development**
   Communication and coordination with Beta on the first phase of the Electric Aircraft Assemble Facility and Valley West Hangar for all aspects of permitting, environmental, engineering, utilities and attendance at public hearing and construction meetings. The first Phase is complete.

9. **South Apron and TW G Ext. Development ($6.6)**. The purpose of this project is to provide much needed additional general aviation apron area on the airfield. Received scope and proposal from the consultant

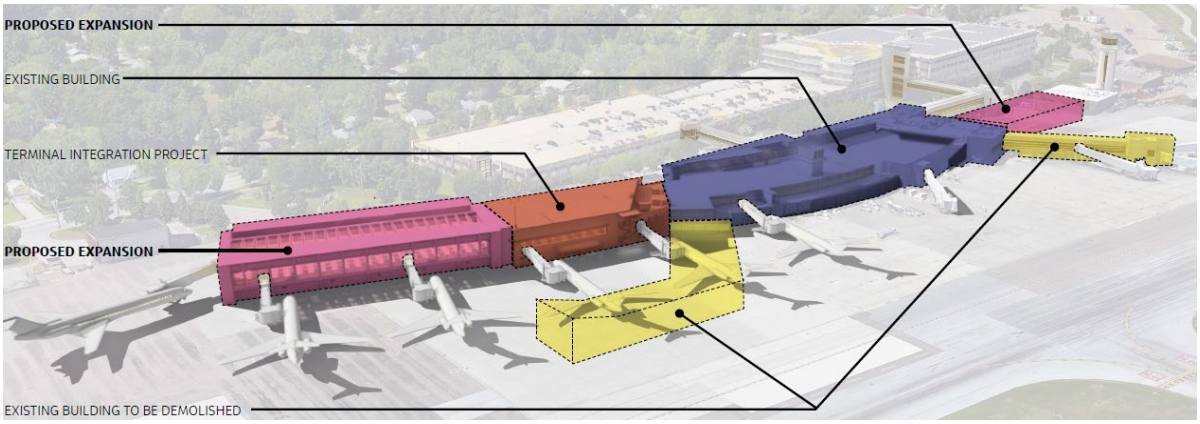
(Hoyle, Tanner and Associates) and have completed the FAA scoping session. The FAA IFE process is complete. The proposed project would extend Taxiway G approximately 100', construct a 19,000 SY general aviation apron in the area of the "quarry". Excess material from the site would be used to fill in the "gully" creating a level area along the Medium Intensity Approach Light System (MALSF) approach lighting plane replacing two light stations currently on towers with ground mounts and connecting the vehicle service road from the civilian to the military side of the airport. Scope for design and bidding has been completed with an IFE. Design is underway. There has been a delay in design do to the availability of the geotech contractor. Request for bids have been issued. The geotech report confirmed that a total fill of the gully is not economically feasible at this time. Grant has been recieved. Received Bids with the selected bidder being Engineers Construction, Inc. Grant Application has been submitted to the FAA. Completed questions from the FAA on the Application. We have completed permit process. Contractor started mobilization/construction on July 17, 2023. Mass excavation is complete. Stormwater chamber installation is complete, with other drainage piping work is completed. Placement of final sub-base materials is underway. In vicinity of the Beta building a temporary aircraft access for the winter is complete. Project is complete with exception to tie downs. This is being coordinated for spring installation.

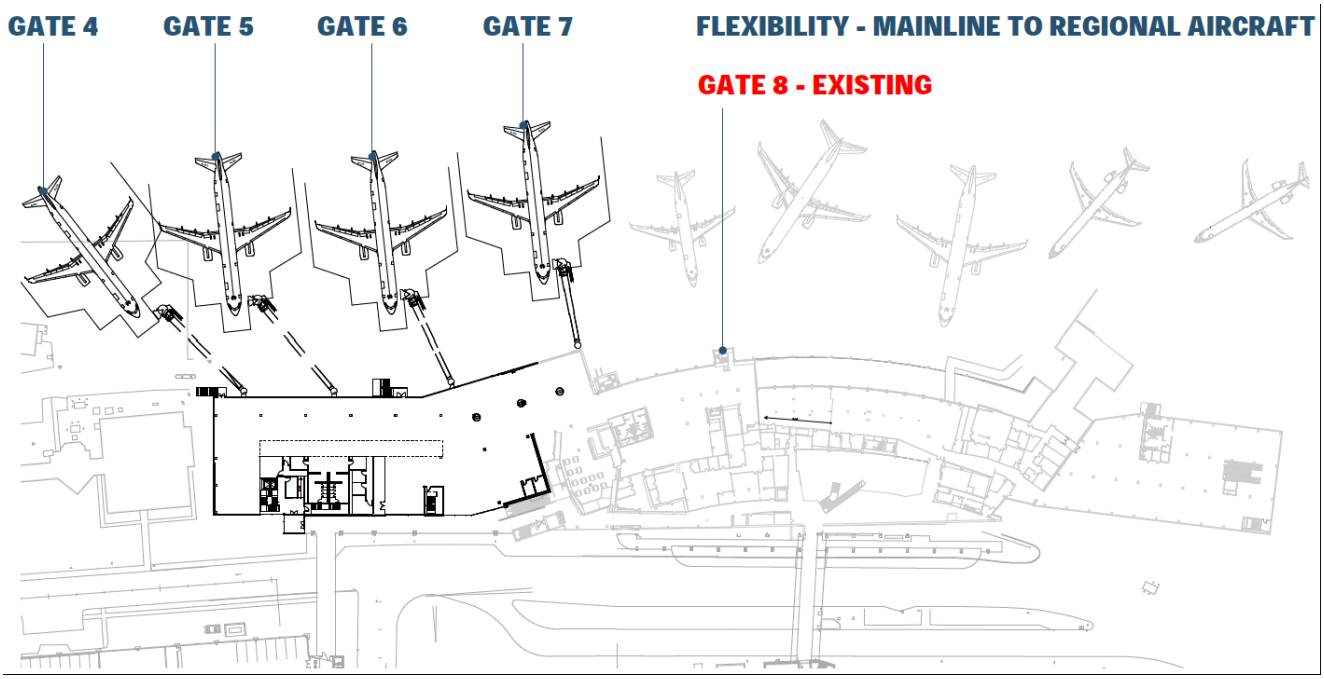
10. **Glycol System Upgrade (est. $3.5M).** The purpose of this project is to improve the glycol system (De-icing). We have had additional follow up discussions with the FAA and it appears this is eligible for funding and is being added back into our FAA CIP. We have received and reviewed the site evaluation and process review scope. We brought this for Airport Commission approval last month subsequently, it was approved by City Council. Study is moving forward. We visited the Syracuse Airport to evaluate and understand the technology they were using to compare to our Portland Jetport visit. The Draft study has been issued and is under review by the airport team. A review session with Stantec was completed. We had a joint meeting last week with our consultant and our FBO Heritage Flight to get their input. We waiting on the final report so we can make a decision on how we will move forward, so we can start scoping the project with the FAA.

11. **North Terminal Improvement Project ($2.2M)**. The purpose of this project is for overall terminal efficiencies and a better passenger experience due to the completion of the TIP the north terminal will be upgraded to provide more capacity for passengers and concessions. This includes the removal of the existing north TSA station along with the removal of the existing escalators. This project is under design and funding is anticipated from the recent approval of the Infrastructure Law. Received Bids with the selected bidder being Engelberth Construction, Inc. Preparing and submitting Grant Application. This will become a FFY23 Project. We have received the Grant from the FAA. Construction is nearing completion, and should be complete by September 15th. There was a delay related to the glass for the new restaurant area. Construction is complete with final inspection with the FAA completed on 10/30/23. Project closeout in process. We have applied for an additional grant to add additional egress lanes in both the North and South Terminal locations. A grant application was submitted April 26th to the FAA. Received BOF approval to accept the Grant on June 17, 2024, City Council to vote on June 25, 2024. Grant has been issued for the two new egress lanes. A review of the issued funding is being reviewed by the airport on how much money can actually be used from the grant for this project.

12. **PROJECT NEXT: North Terminal Replacement Project and New PBB's ($63M)**. The purpose of this project is for overall terminal efficiencies and a better passenger experience. Due to increased aircraft seating existing passenger hold areas are overcrowded during peak times as identified in the recent Master Plan Update. Recently the opportunity had risen from Senator Leahy's office through Congressional Directed Spending. We have submitted our request for full build out of this project Phase III Terminal Improvement Project, including: Demolition of the existing North Concourse; new Terminal Improvement (approximately 25,000 SF of new gross floor area on 2 levels); five (5) new aircraft gates; six (6) new passenger boarding bridges (PBB), new passenger circulation and hold rooms; future concessions space; and apron construction within demolished North Concourse footprint. Contract for 30% design has been issues to Jacobs Engineering Group. Geo-technical site work has been completed. Data collection and design currently on going. We submitted to the FAA for a Construction Manager at Risk (CMAR) RFQ/P construction development process. We received approval from the FAA on this procurement process. The RFQ/P for CMAR has been advertised with a pre-bid meeting and site visit by prospective contractors completed. CMAR Proposals received reviewed and scored. Also, held interviews with the top 3 contractors. This has been scored and we can let you know the selected contractor at the AC meeting. As reported the CMAR selected is Engelberth Construction Company. The contract with our design engineer, Jacobs Engineering Group, is completing the 80% design to move to pricing. We received City Council approval to accept the Grant on March 25 for this project, as brought for your approval during our last meeting. Our CMAR is in the process of receiving bids for the final price for this project. The FAA asked us to submit a draft grant application for administrative review prior to final construction pricing to help us expedite the grant issuance, with them once final pricing is in. The Draft Application was completed and submitted on March 27. The FAA grant application was submitted on May 23. Received BOF approval to accept the Grant on June 17, 2024, City Council to vote on June 25, 2024. We received the Grants for this project. The work has started and is ongoing the project. We are moving forward with NeXT Grant 3 with Contractor Change Orders to support the new passenger boarding bridges and possible the second floor renovations. We will be submitted a grant for this project on April 28, 2025.

Conceptual Renderings – North and South Terminal (concourse) Improvements





13. **RW 15 – 33 Improvements – Mill and Overlay (15M).** The purpose of this project is to improve the pavement condition of the airport's main runway. The 100% plans are complete and we are moving to bid this project. FAA Grant Application will be submitted by May 1, 2024. Construction will begin in the spring of 2025. This project bids were received on April 18. The bids received were in line with the engineers estimate and bids reviewed were all within a difference of $100K on a $10.2M low bid. Received BOF approval to accept the Grant on June 17, 2024, City Council to vote on June 25, 2024. We received the Grant for this project. Construction to start on June 1, 2025.

14. **Airfield Pavement Plan Update ($.25M).** The purpose of this project is to update the outdated pavement condition report done in 2017. All surfaces will be evaluated so we can plan on future improvement for the safety of the aircraft users. Scoping has been completed with the FAA. We have completed the IFE. A Grant Application was submitted on April 3, 2023. Investigations have started, and

the grant has been issued. Moving to finalize contract. The Contract has been issued to HTA with the investigations being completed. The report is in progress.

15. **TW C/G Rehabilitation ($4.6M).** The purpose of this project is to improve the pavement condition of the airport's taxiway C and intersection at taxiway G. Bids will be received on April 24, 2025. The FAA Grant Application will be submitted on April 28, 2025. Construction will begin in the spring of 2026.

16. **Obstruction Removal ($0.5M).** The purpose of this project is to remove potential obstructions with in the aircraft approach surfaces to runways 15 and 33. Environmental Assessment is almost complete with the scoping session with the FAA to be scheduled. FAA Grant Application is pushed back to May 1, 2026. This is due to a review of our existing easement and a determination if others may be required Construction will begin as soon after grant is issued as possible taking into environmental conditions.

17. **Runway 33 Threshold Bar Improvement Project ($.25M).** The purpose of this project is to remove the damaged navigational aid, replace the lights and rings, and place a quick dry durable concrete for a longer term fix. This bar has been detreating for years. The airport has spent thousands of dollars repairing this FAA owned aid. We have also spent years working to resolve this issue with the FAA Tech Operations Section and finally have a plan to move forward. Design and pricing has been completed. We are working with the FAA and Contractor to have this added to the RW 15-33 Rehab project.

18. **VTANG Arrester Cable Drainage (Stormwater) Project ($1.5M).** This project involves repairing and modifying the existing Aircraft Arresting Systems (AAS), which are safety mechanisms designed to rapidly decelerate aircraft during landings or takeoffs by catching the aircraft with cables or barriers. The improvements will include upgrading the drainage system by adding infiltration galleries and connecting it to the existing stormwater system, ensuring continued compliance with state and federal stormwater regulations. Enhancements include upgrading the sump pump capabilities to establish redundant drainage functions in each barrier pit, updating the control system for flood-level monitoring, and relocating the Arresting Gear Markers. The AAS at Leahy BTV are the only functioning systems for this installation and are critical to operations. This project will be completed concurrently with the Runway 15 – 33 Rehabilitation Project. The project was bid. Engineers Construction, Inc. (ECI) was selected to complete this work. We have a signed contract from ECI and are awaiting final documents from VTANG, which are expected at any time now. Once received the contract will be executed by the Airport.

PATRICK LEAHY BURLINGTON INTERNATIONAL AIRPORT

Patrick Leahy Burlington International Airport Board of Commissioners Sound/Noise Update Report

April 30, 2025

ADDITIONAL INFORMATION IS UPLOADED TO WWW.BTVSOUND.COM

BACKGROUND:

Residential Sound Insulation Programs:

The purpose of the project is to convert a sample of incompatible residential units to a compatible land use by installing an acoustical treatment package which will provide relief from aircraft noise by upgrading interior living areas. Upgrades may include replacement of windows and doors with acoustically rated products and installation or upgrade of ventilation systems. The sound insulation treatments are designed to reduce the interior noise levels to below 45 DNL and provide a minimum noise level reduction of 5dB.

PHASES OF THE RESIDENTIAL SOUND INSULATION PROGRAM (RSIP)

1. **Sound Insulation Pilot Project (Phase 1) ($1.5M).** This Program includes: Program formulation, Home eligibility determination, project schedule for this Phase 1 portion included 9 properties, and construction improvements are substantially complete. The close out is ongoing with the contractor.

2. **Residential Sound Insulation Project - Phase 2 ($2.20M)** The purpose of the project was to convert incompatible residential units to a compatible land use by installing an acoustical treatment package which will provide relief from aircraft noise by upgrading interior living areas as defined in the Phase 1 project and the Noise Compatibility Program. The Airport continued implementation of its Residential Sound Insulation Program (RSIP). This grant included: community outreach, historic review, design and bidding of 52 homes, noise reduction of 6 homes which construction improvements were substantially completed and close out is ongoing with the contractor. Properties were located within the 70+ DNL FAA accepted 2023

A: 1200 Airport Drive, #1 South Burlington, VT 05403
P: 802.863.2874

noise contours. The installation of noise reduction materials for the 5 properties was completed. Materials were purchased for the 6th property however the homeowner left the area. It will be completed with the next phase of homes. The close out is ongoing with the contractor.

3. **Residential Sound Insulation Project - Phase 3 ($6.2M).** The Airport is continuing the implementation of its Residential Sound Insulation Program (RSIP) as described in more detail above. This grant was issued and includes: the construction improvements of the 52 Homes designed and bid in Phase 2, in addition it provides for community outreach, historic review, design and bidding of the next approximately 50 homes for improvements. The schedule for installing the noise insulating improvements for the 52 homes started in 2024. The Construction Improvements has started on this phase of homes and will continue through October 2025. See status below as of 20250416:

Homes in Contract per NTP	Total: 52
To be Dropped / Added	0
In Final Stage	Total: 13
Accepted as Final with Exception	12
Accepted as Final	1
In Construction	Total: 7
Active construction	*3*
Substantially Complete – Punch Requested	*1*
Punch List Issued	*0*
Pending Request for Final	*0*
Incomplete Punch List Items	*0*
Pending Final Visit	*2*
Pending Fire Marshall Permit Closure	*0*
Pending Final Documents	*1*
Pending	Total: 32

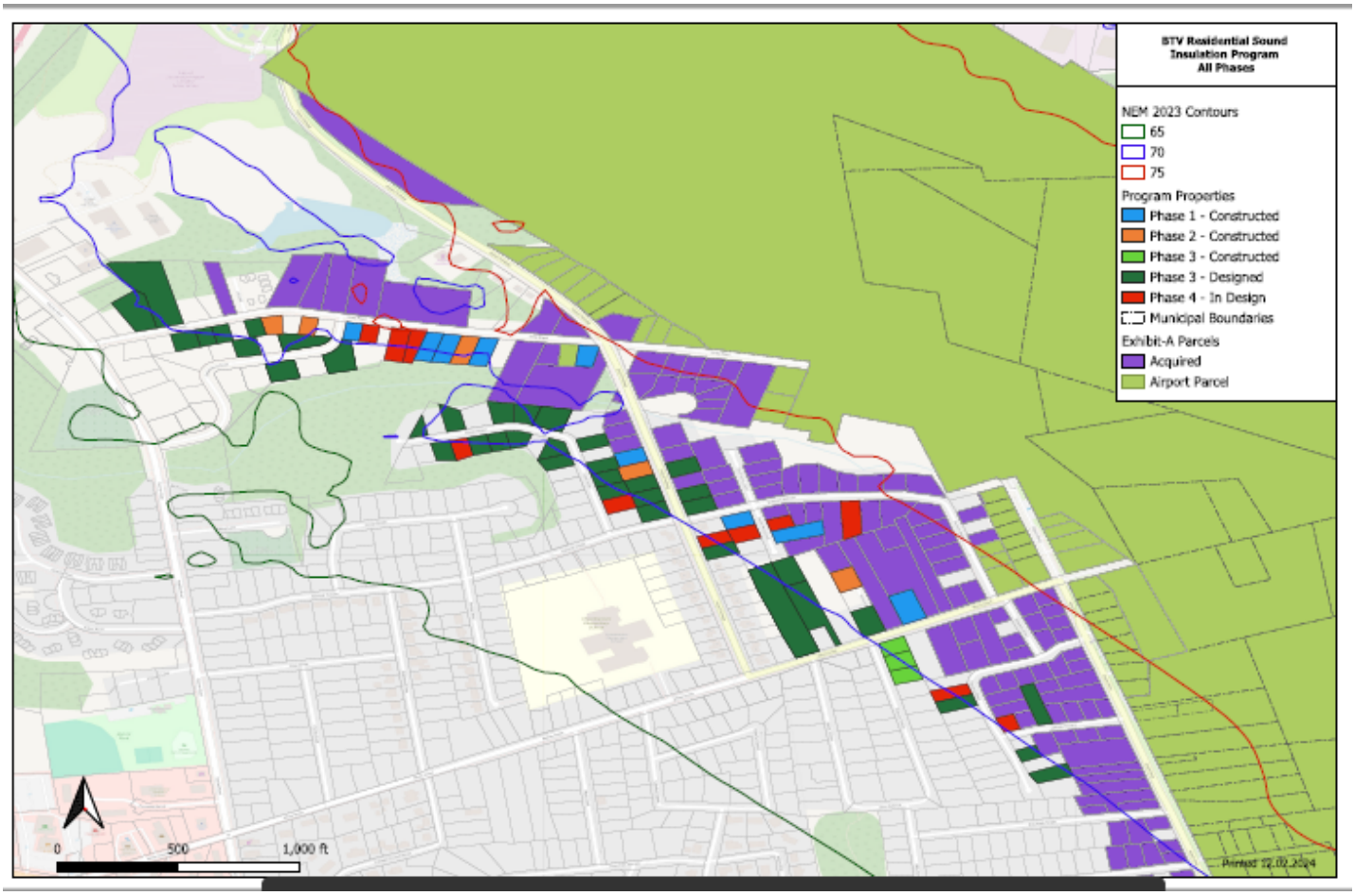
4. **Residential Sound Insulation Project - Phase 4 ($3.9M EST.).** The Airport is proposing to continue implementation of its Residential Sound Insulation Program (RSIP) as described in more detail above. We are currently reviewing the status of the programing and will be able to detail this in our next month's airport commission meeting. The initial grant for 16 of the 50 homes for construction improvements was submitted grant was received from the FAA. Also in the grant was the funding for the next 50 homes. As discussed we are completing the required new acoustical testing for the balance of the 50 homes so we can do a follow grant application on those homes. (See update above) The Buy American process moving forward but awaiting grant for the 16 homes. We received the grant for this phase however; the amount ($)'s was slightly less than what the application was. Based on instructions from the FAA we will leave the scope intact for this project and just amend the grant during closure. The Contact with Strong Tower to start construction improvements has been signed. Strong Tower is working on submittals and scheduling for this phase.

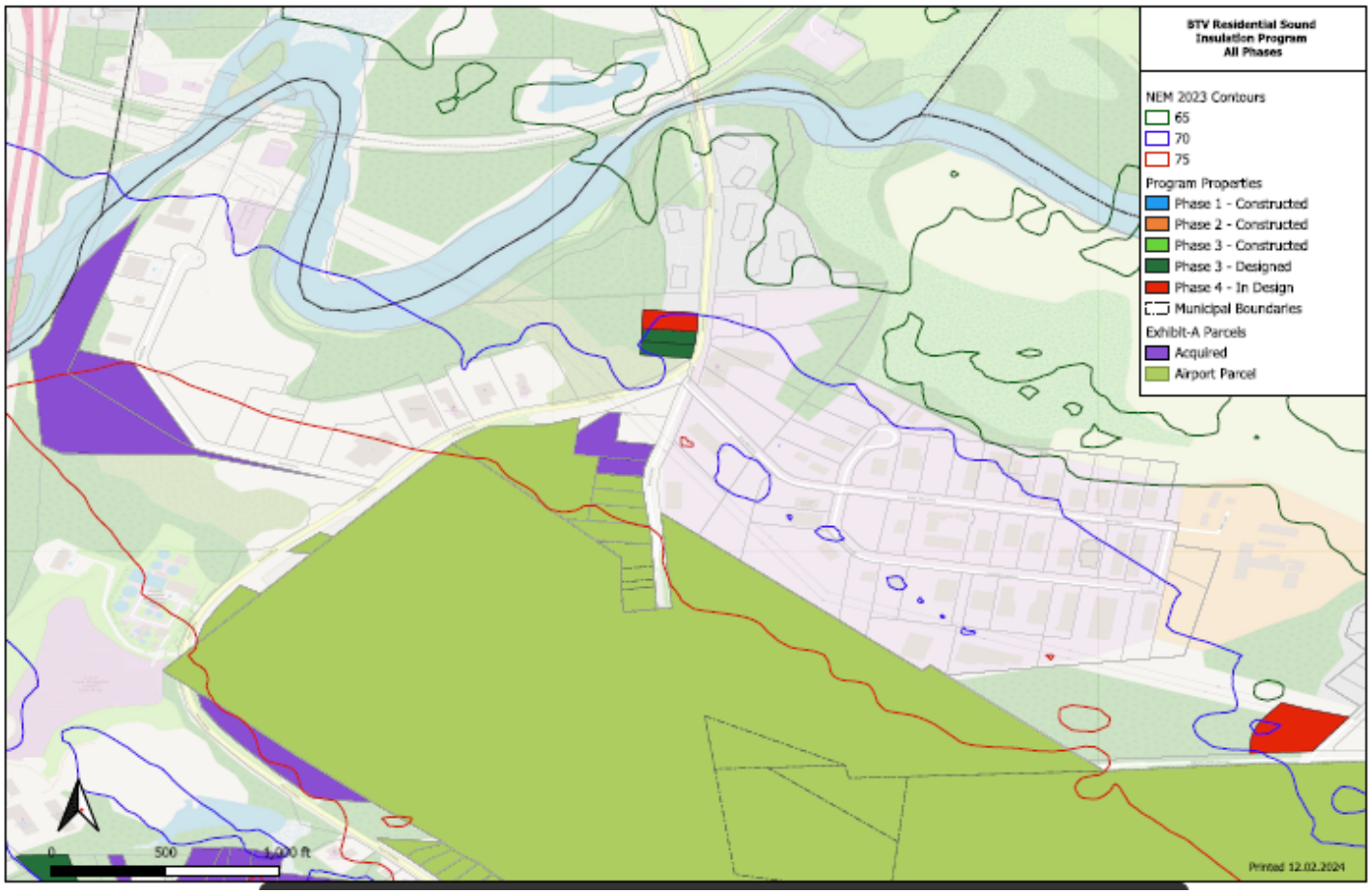
RSIP Phase Status Chart & Timeline

Patrick Leahy Burlington International Airport RSIP Phase Status Chart
January 2025

AIP NO.	Phase	Grant Scope	Units Designed					Units Constructed					Status
			Total	Burlington	South Burlington	Winooski	Williston	Total	Burlington	South Burlington	Winooski	Williston	
129	1	Design 10 homes	**9**	0	9	0	0						Complete
		Construction 10 homes						**9**	0	9	0	0	Complete/ Final Close out
141	2	Design 7 homes	**6**	0	6	0	0						Complete
		Construction of 7 homes						**5**	0	5	0	0	Complete/ Final Close out
		Design 54 homes	**52**	0	52	0	0						Complete
148	3	Construction 52 homes						**4**	0	4	0	0	Construction Ongoing
		Design 50 homes	**16**	0	16	0	0						Design of 16 complete Outreach underway 34 (Delay due to FAA approval of Acoustical Test Plan)
157	4	Design 50 homes	**0**										Outreach underway

5. **<u>Residential Sound Insulation Project - Phase 5 ($1.6M EST.).</u>** The Airport is proposing to continue implementation of its Residential Sound Insulation Program (RSIP) as described in the first paragraph in this report. It includes the construction improvements of 6 units that remain in the above 70 DNL contour. Also, due to the change in the FAA acoustical requirement additional funding is being requested for homes in outreach from Phase 4. We will be submitting a grant application to the FAA on April 28, 2025 for this phase.





6. **<u>Noise Exposure Map Updates (NEM) (est. $.85M).</u>** The purpose of the Federal Aviation Administration (FAA) grant is to prepare a 14 C.F.R Part 150 Noise Exposure Map (NEM) update for Patrick Leahy Burlington International Airport (Leahy BTV). The NEM Update replaced the maps which were accepted by the FAA in 2019. Under the Federal requirements, the previous NEM Update indicated an update would be completed once the F-35A aircraft have been operational for one year. The scope and Independent Fee process are complete and a grant was received by FAA to proceed. Currently, the schedule, outlined below, and Technical Advisory Committee (TAC) meetings are being coordinated and outreach is proceeding with communities to identify these changes. Further, the Airport held in informational town meeting style meeting at the Chamberlin Elementary School on September 14, 2023 to discuss the proposed schedule and general updates to the process. Additional TAC meetings and public meetings were identified and planned under the proposed schedule. We received final word from the FAA and are moving forward the final noise contours. The map was released and presented to the TAC on October 23, 2024. We followed up with public meeting that evening in South Burlington and one was held in Winooski on October 24th, 2024. All public comments were

responded to for the report. Submittal of the NEM to the FAA was completed the last week of December. The FAA has accepted the NEM and it was posted in local newspapers 3 times.

	Project Phase	2023						2024													
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
1	Data Collection; approval of military aircraft modeling; development of operational forecasts																				
2	Development of draft contours; land use analysis																				
3	Draft NEM document for public review; public meeting; public comment period																				
4	Finalize and submit final NEM to FAA for approval																				

Consultant Task Community Input Agency Review

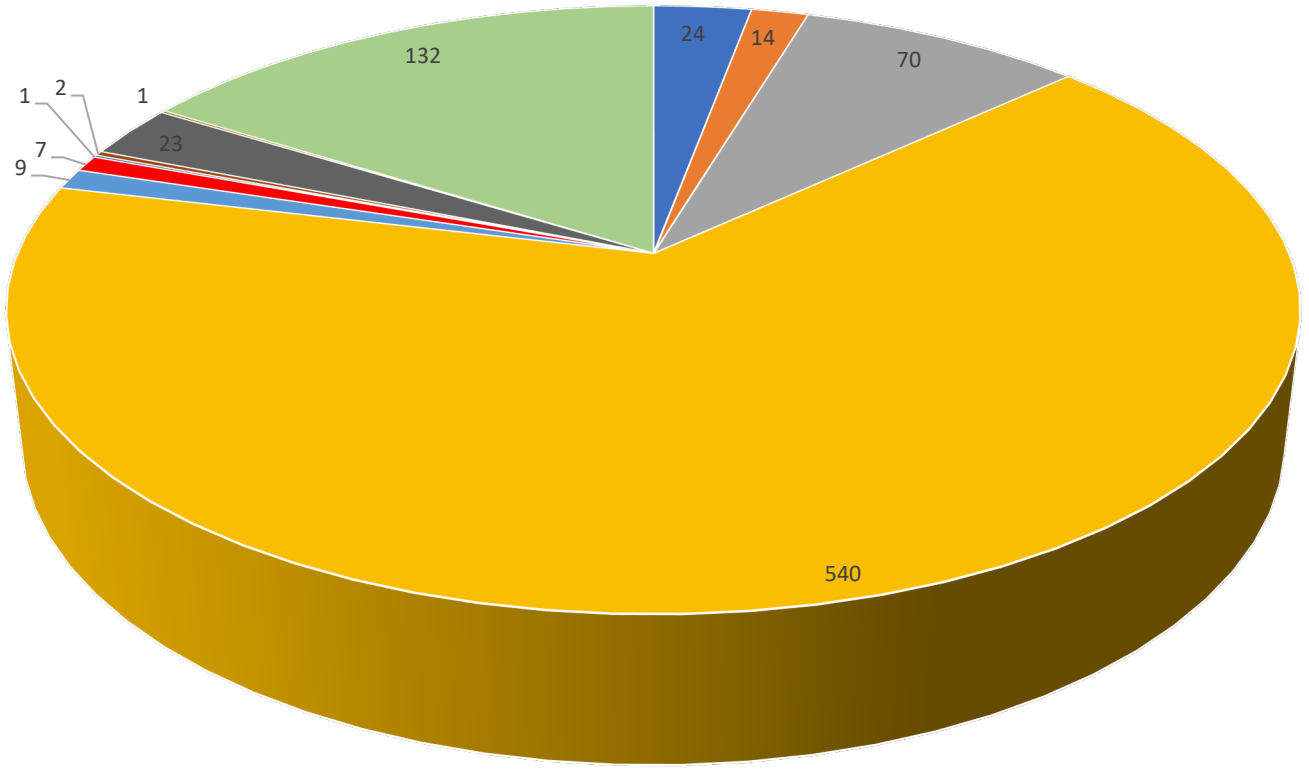
BTV
PATRICK LEAHY
BURLINGTON
INTERNATIONAL AIRPORT

Patrick Leahy
Burlington International Airport

April 30, 2025
Airport Commission
Noise Comments

Comments by Aircraft
6/1/21-4/21/25

Total Comments: 823



Comments by Town
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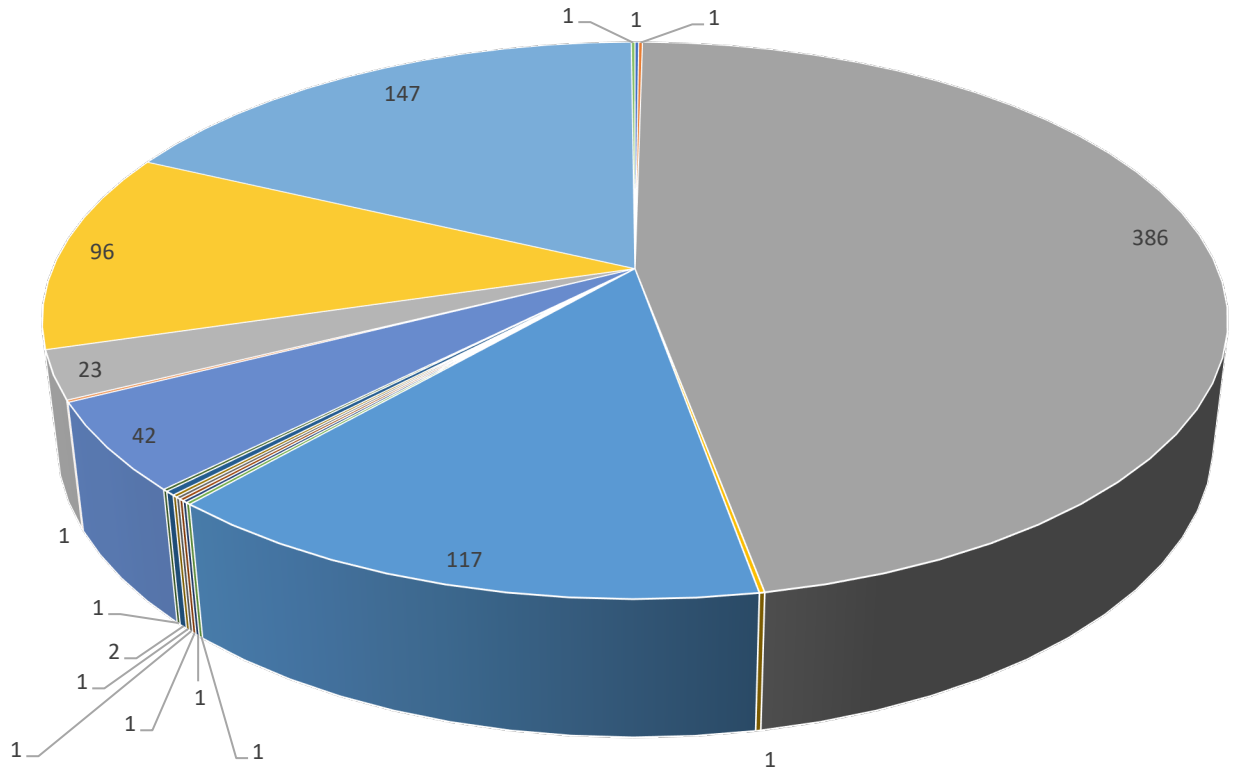
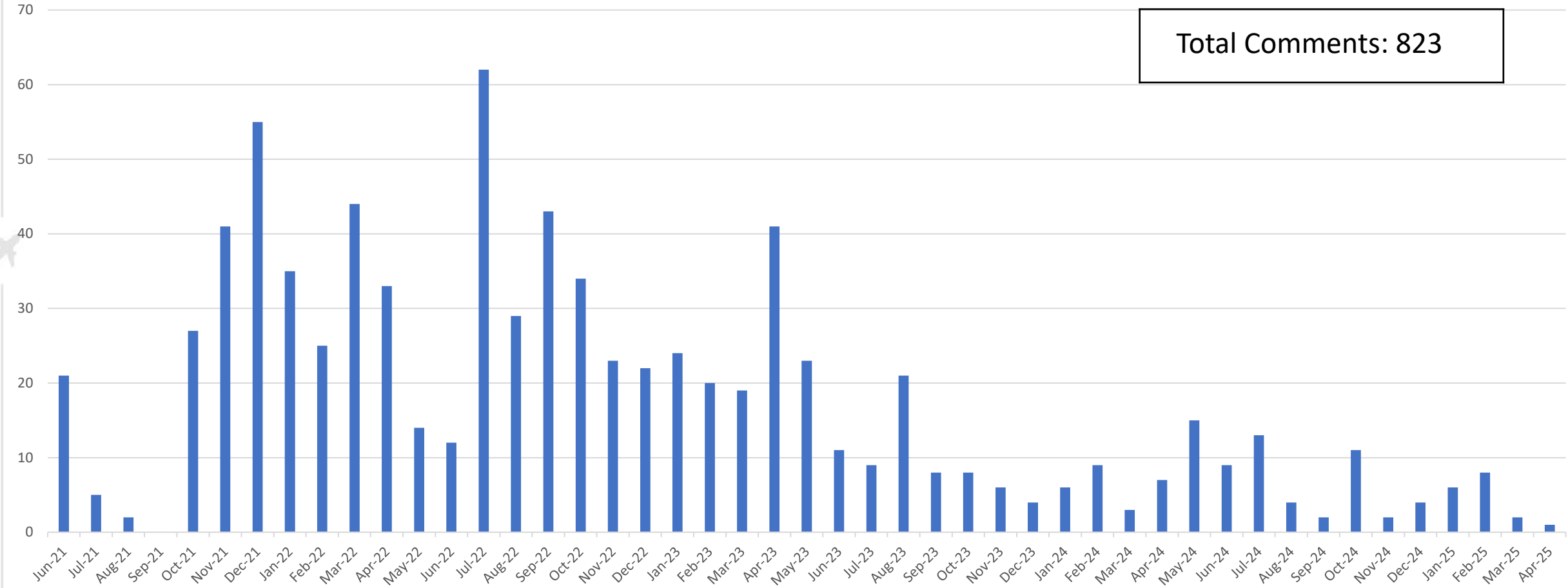


Baltimore, MD | Bowmanville, ON | Burlington, VT | Charlotte, VT | Colchester, VT | Essex, VT
Grand Isle, VT | Greensboro, VT | Hampton, NH | North Rose, NY | Richmond, VT | Saranac Lake, NY
South Burlington | Strafford, VT | Underhill, VT | Williston | Winooski | Unknown

Comments by Aircraft (6/1/21-4/21/25)			
Gen. Aviation (light)	24	Seaplane	1
Helicopter	14	Turboprop	2
Jet	70	Unknown	23
Military	540	Zeppelin/Blimp	1
Multiple	9	Not specified	132
Propeller	7	Total Comments:	823

Comments by Town (6/1/21-4/21/25)			
Baltimore, MD	1	North Rose, NY	1
Bowmanville, ON	1	Richmond, VT	2
Burlington, VT	386	Saranac Lake, NY	1
Charlotte, VT	1	South Burlington	42
Colchester, VT	117	Strafford, VT	1
Essex, VT	1	Underhill, VT	23
Grand Isle, VT	1	Williston	96
Greensboro, VT	1	Winooski	147
Hampton, NH	1	Unknown	1

Noise Comments Per Month
(6/1/21-4/21/25)



To: Airport Commissioners
From: Marie Friedman, CPA, Director of Finance
Date: April 30, 2025
Re: Financial Highlights Report for April 30th, 2025 meeting

- This month's financial package includes the March P&L, Revenue Recovery Metrics, Banking Balance report and the AIP Receivable report.
- STIMULUS GRANTS Summary
    - CRSSA Grant was received April 5, 2021 for a combined total of $4.04M. A closeout report to draw down $391,000 was submitted to the FAA in October. The FAA approved the closeout and reimbursed the airport in December.
    - The Airport received a $7.6M Grant November 30, 2021 under the American Rescue Act. There is still $768,957 available under ARPA grant. A reimbursement request for $1.34 Million was submitted to the FAA in January and money was received in February. We have four years to utilize this grant.
    - BTV renewed the Grant Anticipation Note (GAN) on June 26, 2024. There is no current borrowings under the GAN. The Airport has approximately $9 million still available to draw on if needed. The Airport drew down $1,058,216 under the GAN for AIP-125 and repaid this in January. Interest rates are adjusted monthly. Interest paid on the GAN is eligible for reimbursement under a future PFC application.
- Year-to-date (YTD) Revenues through March were $22.1 Million. Operating revenues are higher than the prior year primarily due to parking garage ($478k), higher landing fee revenues ($413k), higher PFC revenues ($238k), higher terminal concessions ($116k) and higher rental car revenues ($143k). Please refer to the P&L for more detail. The Airport Revenue recovery schedule is included as well. All metrics are recovering as expected. This shows five revenue sources and how they performed over time. The data points represent a trailing twelve month for each month. PFC revenues are at 101% which is similar to enplanement recovery and this is expected to increase. Landing fees year-to-date are higher than last year due to increased flights and an increase to the landing rate.
- Expenses thru March were $14.7 Million. The biggest component of this increase is salaries and employee benefits ($602k higher), repairs and maintenance ($508k higher) and Airport Security to Police ($267k higher). Please refer to the P&L for more detail.
- Cash update: As of March 31, 2025, BTV had $4,028,034 in the Airport International account and did not owe the City any money.
- AIP receivable update: As of March 31, 2025, the FAA owes the airport $5.7 Million. The FAA

reimbursed the Airport $141k in March. Additionally, approximately $1.5 Million will be reimbursed through the grant closeout process. In December, the FAA approved closeout grant request for AIP-122 and AIP-120. In January, the FAA approved closeout grant request for AIP-130, AIP-125, AIP-124 and AIP-131. In February, the FAA approved the closeout grant request for AIP-137. The FAA is able to provide BTV a partial reimbursement up the grant amount at this time. The remaining balance due of $122,389.33 will be issued after BTV's AIP entitlement funds become available.

- The Leahy BTV airport approved a new PFC application (PFC Notice of Intent 9 application 25-09-C-00-BTV) to the FAA on Mach 31st. This application approves using PFC revenues in the amount of $13.26 million for 17 projects.

Burlington International Airport

Cash and Investments
March 31, 2025

Account	Account Description	3/31/2025
Unrestricted Bank Accounts		
1000_400	Bank Account Airport	4,028,034
1050_496	Cash Restricted AIP Deposit Keybank	188,651
Restricted Bank Accounts		
1050_420	Cash Restricted Escrows - Airport PFC TD Bank	9,769,152
1000_415	Bank Account - PFC Prepaid Cash Account	491,892
1000_420	Bank Account CFC	3,960,872
1050_416	Cash Restricted Revenue Bond DSR-Zion Trustee	3,524,104
1050_492	Cash Restricted Air Debt Service Fund - Interest	231,363
1050_401	Cash Restricted Air Debt Service Fund-Principal	1,373,332
1050_402	Cash Restricted Air Debt Service Fund-Sinking	839,399
1050_425	Cash Restricted Escrows - Airport - Op Maint Res	5,728,812
1050_430	Cash Restricted Airport Renewal and replacement - Zion	351,768
1050_495	Projects Operating Acct/Escrow GAN Keybank	279
Total Cash and Investments		30,487,658
1100_999	(Due To) / Due From Pooled Cash (timing)	-

Comparative Information on Primary Airport bank account

		3/31/2025
1000_400	Bank Account Airport - Current Fiscal year	4,028,034
1000_400	Bank Account Airport - Prior Fiscal year - Mar 2024	2,984,352
1000_400	Bank Account Airport - Two prior years - Mar 2023	5,843,415

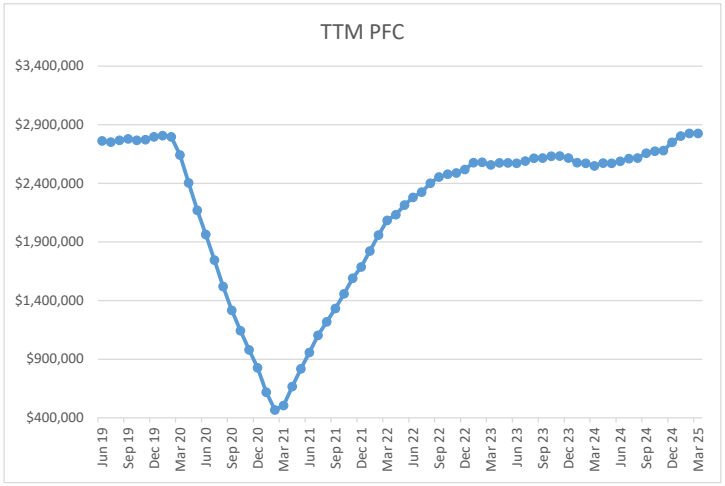
		PROJECT DESCRIPTION	FEDERAL GRANT A/R BALANCE 06/30/24	TOTAL PROJECT EXPENSES FY 2025	GRANT Reimburse Percent	% OF PROJECT EXPENSES FY 2025	REIMBURSE-MENTS FY 2025	FEDERAL GRANT A/R BALANCE 03/31/25	10% LOCAL SHARE FY 2025
ACTIVE AIP PROJECTS									
423	120	ACCESS CONTROL SECURITY REHAB	115,648	-	100%	-	(115,647)	0	-
420-700	122	S. TERMINAL APRON REHAB PH 7	245,804	-	100%	-	(245,804)	-	-
415	124	NOISE MONITORING EQUIPMENT	1,380	-	100%	-	(1,380)	-	-
425	125	TERMINAL INTEGRATION PROJECT	1,450,562	-	88%	-	(1,450,562)	(0)	-
425	155	TERMINAL INTEGRATION PROJECT-BIL	388,054	-	88%	-	(314,320)	73,734	-
400	127	CRRSA STIMULUS GRANT	(0)	391,088	100%	391,088	(391,088)	(0)	-
400	128	CRRSA CONCESSION GRANT	143,605	-	100%	-	-	143,605	
428-901	129	SOUND INSULATION PILOT PROGRAM	315,733	-	100%	-	-	315,733	-
427-900	130	HOT SPOT MITIGATION GRANT	99,954	-	100%	-	(99,594)	360	-
427-904	131	HSR TWC & K	54,584	-	100%	-	(54,584)	-	-
427-902	132	HSR RW 1 PAPI	2,790	-	100%	-	(2,790)	-	-
420-903	133	TERMINAL APRON PH 7, Parts 2&3	922,144	7,234	100%	7,234	(334,586)	594,793	-
400	134	ARPA	(0)	2,287,343	100%	2,287,343	(2,287,343)	(0)	
400	135	ARPA CONCESSION GRANT	579,132	-	100%	-	-	579,132	-
427-911	136	HSR TW K PAPI	0	-	90%	-	-	0	-
427-905	137	TW K CONSTRUCTION GRANT	259,830	-	90%	-	(137,440)	122,389	-
416-907	138	ENVIRONMENTAL ASSESSMENT	27,770	16,161	90%	14,545	(27,770)	14,545	1,616
426-910	139	BOARDING BRIDGE GATE 12	269,428	7,091	90%	6,382	-	275,810	709
416-913	140	NOISE EXPOSURE MAP	0	161,844	90%	145,659	(66,377)	**79,283**	16,184
428-908	141	SOUND INSULATION PROGRAM FFY22	255,787	-	90%	-	(60,648)	**195,139**	-
427-906	142	REHAB TAXIWAY A	1,028,323	384,621	90%	346,159	(1,104,582)	**269,900**	38,462
416-925	144	PAVEMENT MANAGEMENT PLAN	16,391	52,433	90%	47,189	(63,581)	**(0)**	5,243
424-924	145	CARGO APRON DESIGN 2023	17,511	1,720	90%	1,548	(18,781)	277	172
421-918	future	SOUTH TERMINAL REPLACEMENT	-	-	90%	-	-	-	-
426-923	147	SNOW REMOVAL EQUIPMENT BLDG	46,360	234,432	90%	210,988	(236,720)	**20,628**	23,443
424-909	149	SOUTH APRON CONSTRUCTION	1,226,815	28,740	90%	25,866	(625,505)	627,176	2,874
421-919	153	NEXT PROJECT	1,948,041	9,123,945	90%	8,211,550	(8,992,682)	**1,166,910**	912,394
421-931	156	NEXT PROJECT - BIL funding	-	783,527	90%	705,174	(576,462)	**128,712**	78,353
426-916	143	NORTH TERMINAL RENOVATION	420,011	-	95.76%& 90%	-	-	420,011	-
427-927	146	TW A MILL & OVERLAY, TW C	314,612	116,136	90%	104,523	(314,612)	104,523	11,614
428-926	148	SOUND INSULATION PHASE 3	0	1,613,794	90%	1,452,414	(885,730)	**566,684**	161,379
426-930	155	ADDITIONAL EGRESS LANES	-	-	90%	-			
427-928	154	RUNWAY 15-33 MILL & OVERLAY	499,819	121,189	90%	109,070	(564,513)	**44,376**	12,119
428-932	157	SOUND INSULATION PHASE 4	3,600		90%		(3,600)	-	-
		TOTAL CURRENT PROJECTS	**10,653,685**	**15,331,297**		**14,066,734**	**(18,976,700)**	**5,743,719**	**1,264,563**

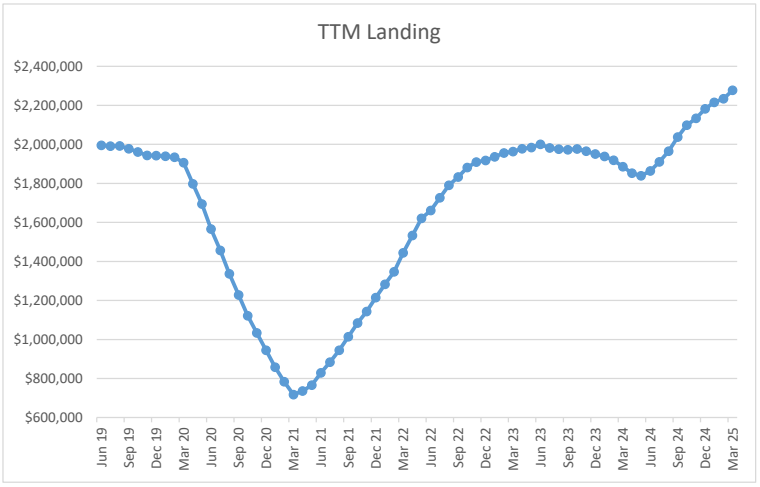
AIP Projects being Closed out	$ 1,514,013
Future AIP Projects	
	$ -

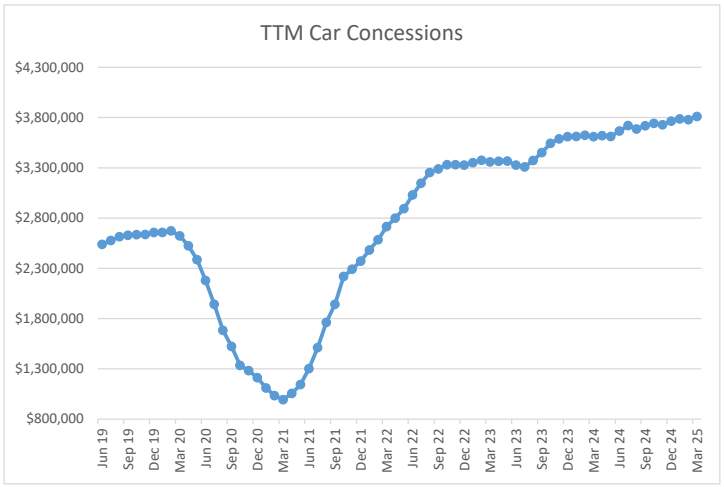
Recovery Metrics

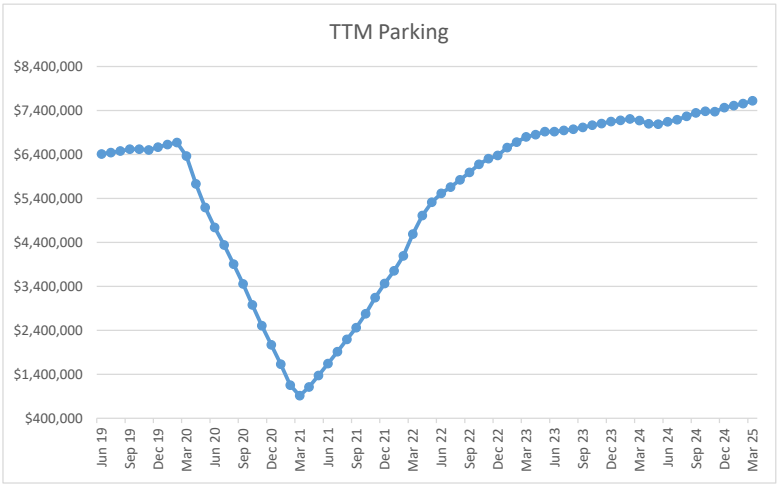
	At Feb 2020	Minimum	Drop	Current	Recovery
Parking	$6,670,572	$911,595	-86%	$7,617,701	114%
PFCs	$2,797,591	$467,680	-83%	$2,826,492	101%
Car Concessions	$2,673,896	$994,488	-63%	$3,810,788	143%
Landing Fees	$1,933,993	$291,209	-85%	$2,276,928	118%
CFCs	$1,568,752	$352,036	-78%	$2,200,720	140%

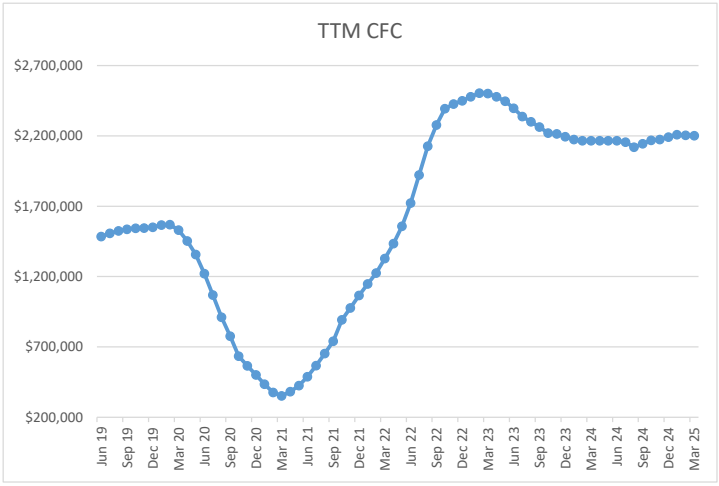
All figures are trailing twelve months











PATRICK LEAHY BURLINGTON INTERNATIONAL AIRPORT

Patrick Leahy

Burlington International Airport

April 30, 2025

Airport Commission

Director's Report

Project NexT

Coffee Hour at the Statehouse

Real ID Press Conference

Parking Garage Reaches Capacity

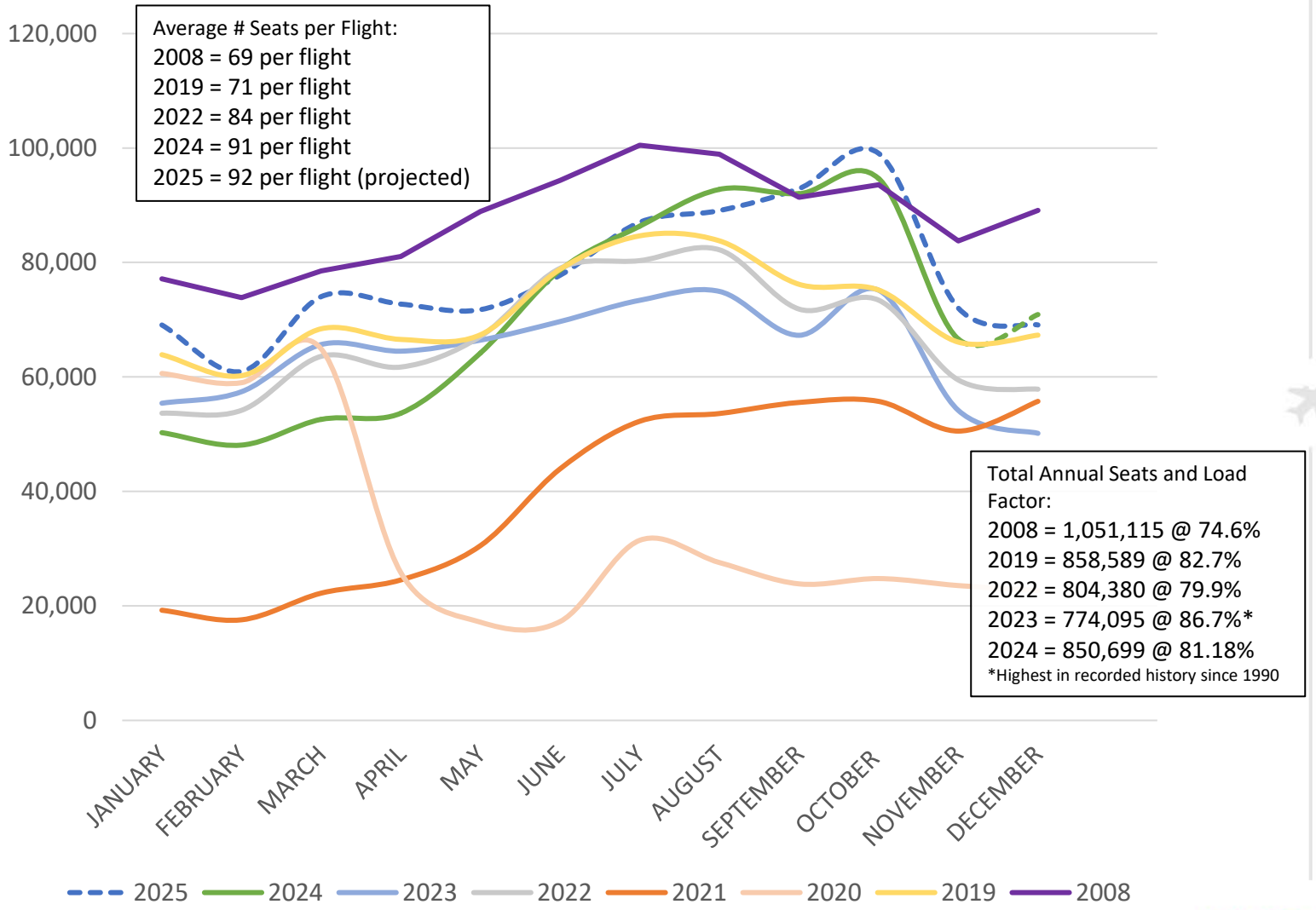
Upcoming Events and Items

- Events:
  - May 5 - South Burlington City Council presentation
    - Green Up Day!
  - May 30 - Charleston Flight
  - June 4- Celebration event for our terminal building
    - More info coming soon!
  - June 9-11 - Jumpstart Conference
  - June 8-10 - 97th Annual AAAE Conference & Exposition
  - June 16-18 – FAA Inspection

Scheduled Seats; Past and Projections

	2025	2024	2023	2022	2021	2020	2019
JAN	69,073	50,245	55,401	53,680	19,243	60,623	63,905
FEB	60,958	48,066	57,412	54,187	17,571	59,004	60,240
MAR	74,030	52,577	65,656	63,612	22,229	64,908	68,428
APR	*72,724*	53,671	64,497	61,736	24,541	25,790	66,566
MAY	*71,754*	64,163	66,423	67,070	30,532	17,126	67,379
JUN	*77,772*	78,672	69,679	78,974	43,954	17,236	78,828
JUL	*87,025*	86,352	73,387	80,312	52,270	31,442	84,658
AUG	*89,067*	92,765	74,942	82,198	53,620	27,551	83,786
SEP	*92,914*	92,016	67,270	71,852	55,555	23,823	76,194
OCT	*99,057*	94,651	75,143	73,411	55,743	24,753	75,193
NOV	*72,028*	66,633	54,148	59,481	50,552	23,524	66,096
DEC	*69,079*	70,888	50,137	57,867	55,753	22,648	67,316
TOTAL	*935,481*	850,699	774,095	804,380	481,563	398,428	858,589

*Italicized and Underlined numbers are estimates



Scheduled Departures; Projections

	2025	2024	2023	2022	2021	2020	2019
JAN	730	542	694	716	307	861	910
FEB	656	541	677	654	286	819	851
MAR	808	613	764	799	385	931	970
APR	*815*	654	758	782	399	398	991
MAY	*848*	717	753	858	524	246	944
JUN	*890*	854	779	902	663	264	1,071
JUL	*940*	901	809	900	732	439	1,127
AUG	*956*	946	814	905	762	403	1,122
SEP	*973*	970	773	806	799	349	1,067
OCT	*1,060*	1,015	832	813	811	382	1,038
NOV	*795*	741	607	699	765	375	942
DEC	*780*	758	554	679	770	351	962
TOTAL	*10,251*	9,341	8,814	9,513	7,203	5,818	11,995

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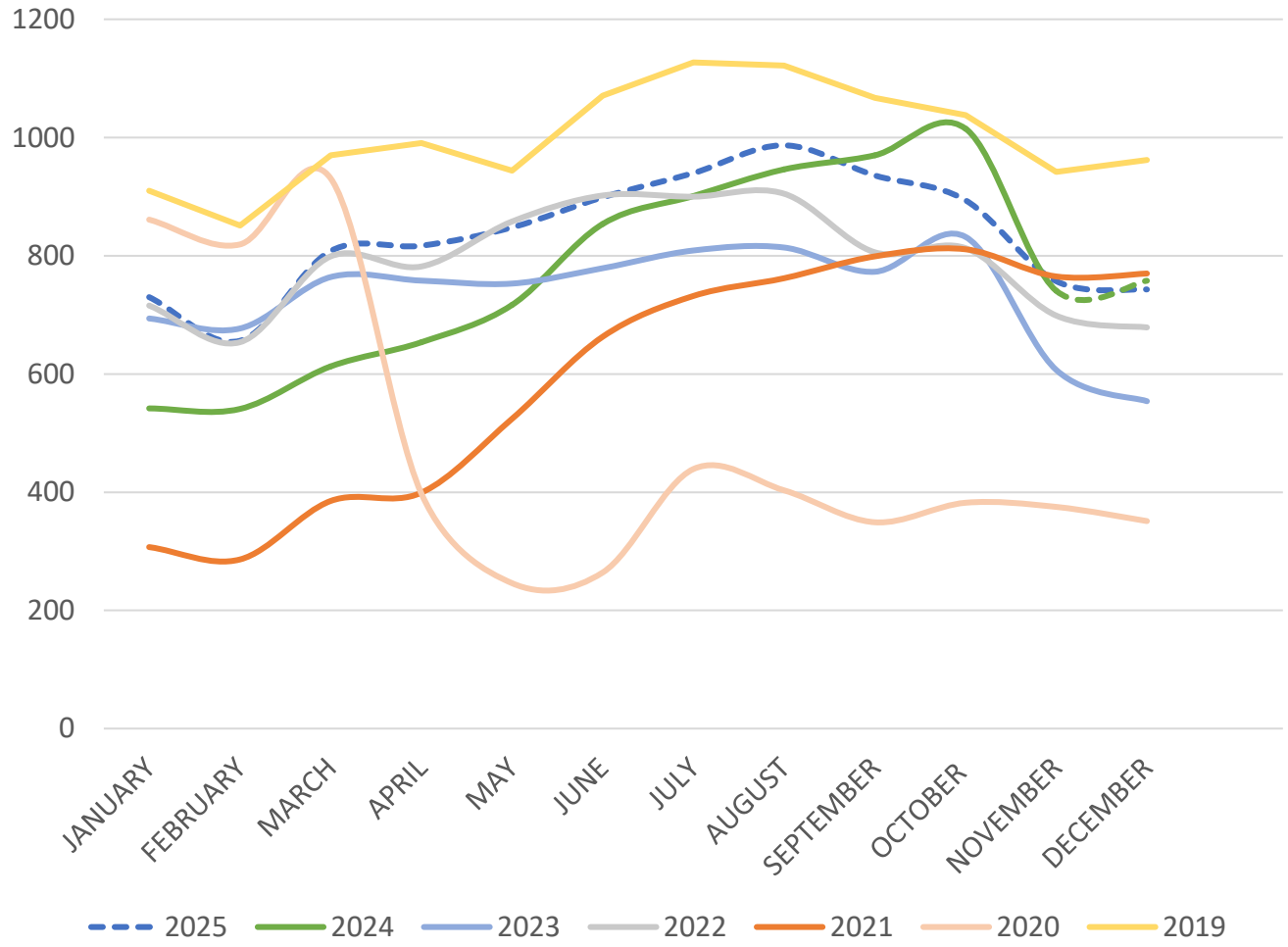
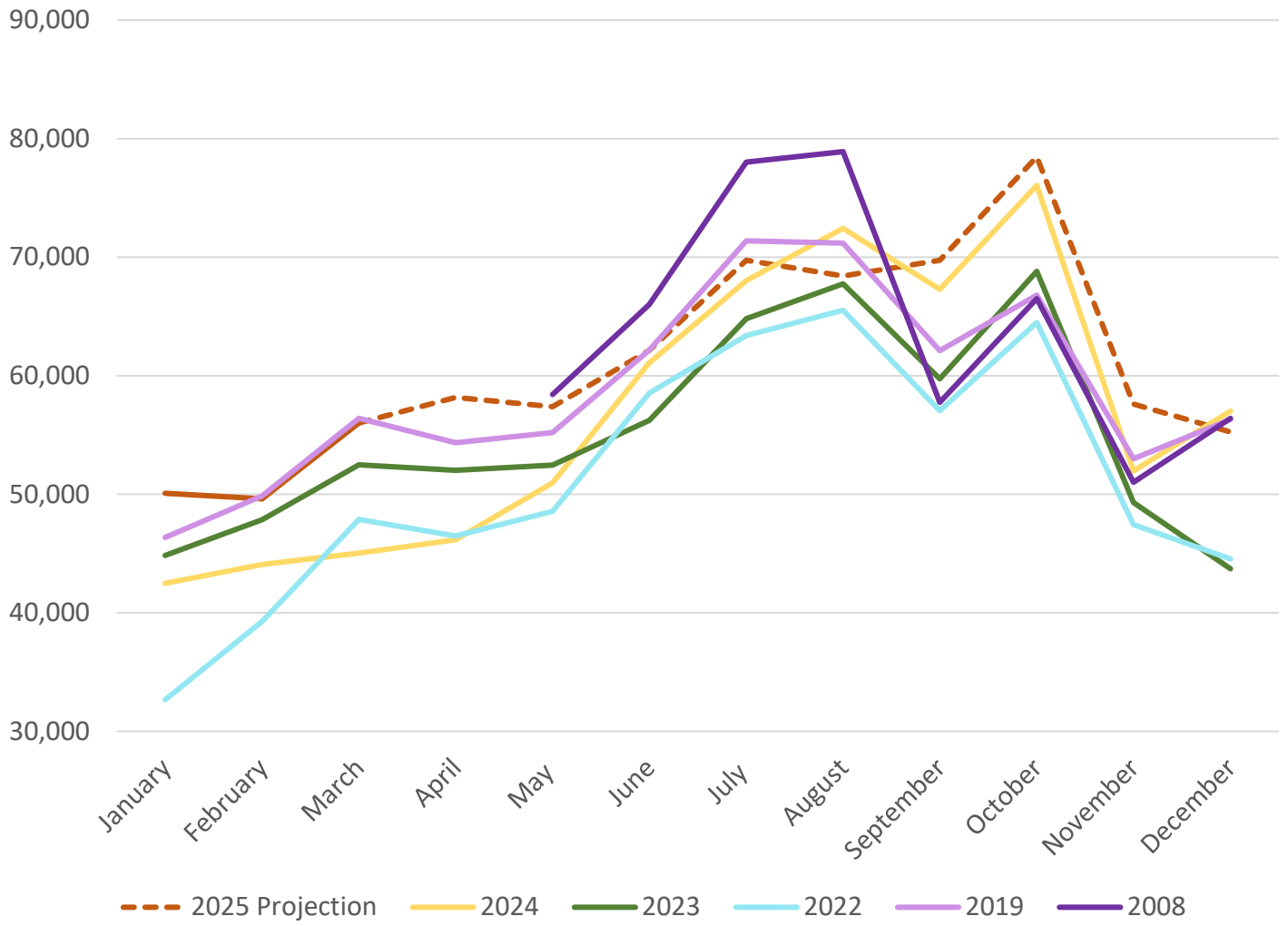


Passenger Statistics

	2025	2024	2023	2022	2021	2020	2019
Jan	50,093	42,691	44,848	32,652	8,979	50,750	46,356
Feb	49,619	44,133	47,864	39,291	11,696	49,341	49,867
Mar	56,029	45049	52,484	47,878	13,491	26,158	56,400
April	*58,179*	46,158	52,018	46,485	19,563	1,448	54,340
May	*57,389*	50,972	52,471	48,564	26,325	3,911	55,209
June	*62,138*	61136	56,241	58,546	37,229	7,458	62,180
July	*69,734*	68,026	64,807	63,402	46,344	12,119	71,381
Aug	*68,409*	72,448	67,763	65,535	47,059	12,823	71,200
Sept	*69,635*	67,296	59,751	57,037	43,072	11,292	62,116
Oct	*67,749*	76,054	68,823	64,490	50,618	14,416	66,795
Nov	*57,622*	51,977	49,302	47,452	41,572	10,211	53,007
Dec	*55,263*	57,012	43,725	44,545	42,886	9,393	56,314
TOTALS	***732,698***	**681,925**	**660,097**	**615,877**	**388,834**	**209,320**	**705,165**

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