



Board of Finance

Monday, April 28, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall

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1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	April 28, 2025 - Board of Finance Meeting - Monday, April 28, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	April 28, 2025 - Board of Finance Meeting - Monday, April 28, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	2. Public Forum

Department	Council and Board
Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda and take the actions indicated
Meeting	April 28, 2025 - Board of Finance Meeting - Monday, April 28, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
Subject	3.2. April 14, 2025 Board of Finance Meeting Minutes - C/T
Meeting	April 28, 2025 - Board of Finance Meeting - Monday, April 28, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
Subject	3.3. BTVthanks: Burlington Fire: Event Name: International Firefighter Appreciation Day Community Cookout - Councilor Litwin
Meeting	April 28, 2025 - Board of Finance Meeting - Monday, April 28, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council authorize the use of up to \$2,000 from the City Council Initiative Fund to celebrate and thank the City's Fire Department, in conjunction with the community, on International Firefighter Appreciation Day
Subject	3.4. Authorization to Accept Grant Funds for Leddy Park Roller Rink - BPRW

Subject	4.2. DPW - Technical Services Reorganization - DPW
Meeting	April 28, 2025 - Board of Finance Meeting - Monday, April 28, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Public Works Department
Type	Action
Recommended Action	To recommend that City Council approve the: ☐ Elimination of the vacant Regular, Full-time, Exempt, Non-Union, Grade 18 Planner position in the Technical Services Division of the Department of Public Works. ☐ Creation a Regular, Full-time, Exempt, Non-Union, Grade 19 Associate Public Works Transportation Engineer position in the Technical Services Division of the Department of Public Works
Subject	4.3. Request to Execute a Contract with Jacobs Engineering Group, Inc. (JEG) for Taxiway C/G Rehabilitation Project Design and Construction Oversight Services - Airport
Meeting	April 28, 2025 - Board of Finance Meeting - Monday, April 28, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Airport
Type	Action
Recommended Action	to authorize the Director of Aviation, to execute a contract with Jacobs Engineering Group, Inc. in the amount of up to \$380,961.00 as allowed by the grant, for the Taxiway C/G Rehabilitation Project Design and Construction Oversight Services, subject to review and approval of the City Attorney's Office
Subject	4.4. Request to Execute a Contract Amendment with Engelberth Construction, Inc (Engelberth) for Project NexT the North Concourse Replacement Project, to accept and execute an additional Federal Aviation Administration (FAA) Grant Application 3 for construction of the North Concourse Replacement Project "Project NexT" - Airport
Meeting	April 28, 2025 - Board of Finance Meeting - Monday, April 28, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Airport
Type	Action
Recommended Action	To approve and recommend the City Council to authorize the Director of Aviation, 1. "To execute a contract amendment with Engelberth Construction Inc. in the amount of up to \$6,416,012.00, as allowed by the grant, for the construction of Project NexT – North Concourse Replacement Project, subject to review and approval of the City Attorney's Office." 2. "To execute a grant from the Federal Aviation Administration to accept an amount up to \$5,852,172.00, as allowed under the grant, passenger boarding bridges and terminal

second floor rehabilitation construction of the North Concourse Replacement Project "Project NEXT" Grant Application 3, subject to review by the City Attorney's Office."

Subject	4.5. Fletcher Free Library Restoration & Preservation Project Neagley & Chase Contract, Restoration & Preservation of Windows and Masonry to 1904 building - Library
Meeting	April 28, 2025 - Board of Finance Meeting - Monday, April 28, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Fletcher Free Library
Type	Action
Recommended Action	to approve and recommend that the City Council approve the execution, by the Director of the Fletcher Free Library, of a contract and any related documents needed to carry out said contract with Neagley & Chase for the Restoration & Preservation of Windows and Masonry for the Fletcher Free Library in an amount of \$1,826,700 subject to final review and approval of the City Attorney's Office. Additionally, to approve and recommend that the City Council approve expenditures for a General Project allowance of \$105,000.00 as needed

Subject	4.6. Waterfront Overnight Security Contract - BPRW
Meeting	April 28, 2025 - Board of Finance Meeting - Monday, April 28, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Parks, Recreation, & Waterfront
Type	Action
Recommended Action	to approve and authorize the three-year contract with Securitas Security Services to provide waterfront overnight security services for the 2025-2027 summer seasons, for a total authorized contract expenditure not to exceed \$273,521, which comes from the North Beach and Marina Budgets and to authorize Cindi Wight, BPRW Director to execute the contract and any related documents, subject to review by the City Attorney's Office

5. Adjournment

Subject	5.1. Motion to adjourn
Meeting	April 28, 2025 - Board of Finance Meeting - Monday, April 28, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	5. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn