



City Council - License Committee

Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

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1. Agenda

Subject	1.1. Motion to amend/adopt agenda
Meeting	April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to amend/adopt agenda as follows: add to the consent agenda item 3.5. Indoor and Outdoor Entertainment Permit Renewals (2025-2026): see attached list

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	2. Public Forum
Department	Council and Board
Type	Action Procedural

Recommended Action open Public Forum
 close Public Forum

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda (as amended) and take the actions indicated
Meeting	April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda (as amended) and take the actions indicated
Subject	3.2. UVM Commencement Permit - Friday, May 16 - Sunday, May 18, 2025 - BPD
Meeting	April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Police Department
Type	Action (Consent) Communication Information
Recommended Action	waive the reading, accept the communication and place it on file
Subject	3.3. Lake Champlain Dragon Boat Festival Permit - Saturday, August 2, 2025 and Sunday, August 3, 2025 - BPD
Meeting	April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Police Department
Type	Action (Consent) Communication Information
Recommended Action	waive the reading, accept the communication and place it on file
Subject	3.4. Tobacco and Tobacco Substitute Endorsement Renewals (2025-2026): see attached list
Meeting	April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda

Department	Clerk/Treasurer's Office
Type	Action (Consent)
Recommended Action	approve the 2025-2026 Tobacco and Tobacco Substitute Endorsement Renewals as listed
Subject	3.5. Indoor and Outdoor Entertainment Permit Renewals (2025-2026): see attached list
Meeting	April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent)
Recommended Action	approve the 2025-2026 Indoor and Outdoor Entertainment Permit Renewals as listed with all standard conditions

4. Deliberative Agenda

Subject	4.1. Indoor Entertainment Permit Application (2025-2026): Arts Riot, 400 Pine Street
Meeting	April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Action
Recommended Action	approve the 2025-2026 Indoor Entertainment Permit Application for Arts Riot, 400 Pine Street with all standard conditions
Subject	4.2. Outdoor Entertainment Permit Application (2025-2026): Arts Riot, 400 Pine Street
Meeting	April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Action
Recommended Action	approve the 2025-2026 Outdoor Entertainment Permit Application for Arts Riot, 400 Pine Street with all standard conditions
Subject	4.3. Special Event Outdoor Entertainment Permit Application (one day only): Switchback, lawn on brewery property at 160 Flynn Avenue, May 3, 2025, 12 pm - 9 pm, Green Up Vermont

Meeting April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the one day only special event outdoor entertainment permit application for Switchback, lawn on brewery property at 160 Flynn Avenue, May 3, 2025, 12 pm - 9 pm, Green Up Vermont

Subject 4.4. Special Event Outdoor Entertainment Permit Application (every Friday from May 16 - August 29, 2025): South End Get Down, 377 Pine Street, 5 pm - 11 pm

Meeting April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the special event outdoor entertainment permit application (every Friday from May 16 - August 29, 2025), South End Get Down, 377 Pine Street, 5 pm - 11 pm

Subject 4.5. Special Event Indoor and Outdoor Entertainment Permit Application (one day only): Plex Art Event, various locations and organizations, May 24, 2025

Meeting April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the one day only special event indoor and outdoor entertainment permit application for Plex Art Event, various locations and organizations, May 24, 2025

Subject 4.6. Special Event Outdoor Entertainment Permit Application (one day only): South End Get Down, 98 North Avenue, Saturday, June 21, 2025, 5 pm - 10 pm

Meeting April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the one day only special event outdoor entertainment permit application for South End Get Down, 98 North Avenue, Saturday, June 21, 2025, 5 pm - 10 pm

Subject **4.7. Special Event Outdoor Entertainment Permit Application (one day only): Rock and Roll Playhouse, 160 Flynn Avenue, various organizations, August 23, 2025, 12 pm - 10 pm**

Meeting April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the one day only special event outdoor entertainment permit application for Rock and Roll Playhouse, 160 Flynn Avenue, various organizations, August 23, 2025, 12 pm - 10 pm

Subject **4.8. Special Event Outdoor Entertainment Permit Application (two days only): The Pinery, Art Hop Event, September 5 - 6, 2025, 377 Pine Street**

Meeting April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the two day only special event outdoor entertainment permit application for The Pinery, Art Hop Event, 377 Pine Street, September 5 - 6, 2025

Subject **4.9. Special Event Outdoor Entertainment Permit Application (three days only): Oktoberfest, 377 Pine Street, September 18 - 20, 2025**

Meeting April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the three day only special event outdoor entertainment permit application for Oktoberfest, 377 Pine Street, September 18 - 20, 2025

Subject **4.10. Special Event Outdoor Entertainment Permit Application (one day only): PoutineFest USA, 377 Pine Street, September 28, 2025, 11:30 am - 4:30 pm**

Meeting April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Clerk/Treasurer's Office

Type	Action
Recommended Action	approve the one day only special event outdoor entertainment permit application for PoutineFest USA, 377 Pine Street, September 28, 2025, 11:30 am - 4:30 pm
Subject	4.11. 177 Church Street - Encumbrance Application - Parklet for Outdoor Seating - DPW
Meeting	April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Public Works Department
Type	Action
Recommended Action	to approve and recommend that the City Council approve the Encumbrance Application for Nomads VT, LLC, for the installation and use of an outdoor seating parklet at 177 Church Street and authorize the Mayor to execute a License Agreement—approved by the City Attorney’s Office—on behalf of the City of Burlington for a term commencing on the date of execution and terminating on October 15, 2025
Subject	4.12. 174 South Winooski Avenue - Encumbrance Permit Request - DPW
Meeting	April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Public Works Department
Type	Action
Recommended Action	to approve and recommend that the City Council approve the Encumbrance Application for the sidewalk on the east side of South Winooski Street, and to further recommend that the City Council authorize the Mayor to enter into a license agreement with the Applicant for use of the portion of the right-of-way outlined in the Application, subject to review by the City Attorney’s Office
Subject	4.13. 111 St. Paul Street - Encumbrance Application - Parklet for Outdoor Seating - DPW
Meeting	April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Public Works Department
Type	Action
Recommended Action	to approve and recommend that the City Council approve the Encumbrance Application for Devil takes a Holiday, LLC, for the installation and use of an outdoor seating parklet at 111 St. Paul Street and authorize the Mayor to execute a License Agreement—approved by the City Attorney’s Office—on behalf of the City of Burlington for a term commencing on the date of execution and terminating on October 15, 2025

Subject **4.14. 266 College Street - Permanent License Agreement for Building Amenities - DPW**

Meeting April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Public Works Department

Type Action

Recommended Action to approve and recommend that the City Council approve the Encumbrance Application for Greencastle Group LLC, requesting use of the City right-of-way for permanent building amenities, and authorize the Mayor and Director of Public Works to take such further actions, and to execute such further instruments approved as to form by the City Attorney, as may be necessary or convenient to effectuate the transactions contemplated hereby

Subject **4.15. 260, 266 College Street & 89 South Union Street - Easement Clarification Agreement - DPW**

Meeting April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 4. Deliberative Agenda

Department Public Works Department

Type Action

Recommended Action to approve and recommend that the City Council approve the Easement Agreement between The College Street Parties and the City, and authorize the Mayor and Director of Public Works to take such further actions, and to execute such further instruments approved as to form by the City Attorney, as may be necessary or convenient to effectuate the transactions contemplated hereby

5. Adjournment

Subject **5.1. Motion to adjourn**

Meeting April 23, 2025 - City Council License Committee Meeting - Wednesday, April 23, 2025, 4:30 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category 5. Adjournment

Department Council and Board

Type Action
Procedural

Recommended Action Motion to adjourn