



City Council

Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

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****ONLINE closes one hour prior to the beginning of public forum****

Do not sign up in person and via Zoom - select one only

1. Agenda

Subject	1.1. Motion to amend/adopt agenda
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to amend/adopt agenda

2. Executive Session

Subject	2.1. Executive Session Regarding Litigation Update (verbal) (30 mins.)
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category	2. Executive Session
Department	Mayor's Office
Type	Communication Information Action Procedural
Recommended Action	Motion 1: Move that the Council find that premature general public knowledge of legal advice and information concerning the details of "pending and/or potential" litigation to which the City is a party or has a stated interest would clearly place the City at a substantial disadvantage; Motion 2: Based upon that finding, move that the Council go into executive session to receive confidential attorney-client communications, 1 VSA §313(a)(1)(F), in a pending civil litigation matter, 1 VSA §313(a)(1)(E), including representatives from the Mayor's Office, City Attorney's Office, and outside legal counsel.

3. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**

Subject	3.1. Verbal Comments
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	3. Public Forum: Time Certain: 6:30 pm **See above for signup instructions**
Department	Council and Board
Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

4. Work Sessions

Subject	4.1. Burlington Overdose Prevention Center Update (25 mins.)
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	4. Work Sessions
Department	Mayor's Office
Type	Information Discussion Presentation
Subject	4.2. Update On FY26 Recycling (25 mins.)
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	4. Work Sessions
Department	Public Works Department
Type	Discussion Information

5. Mayor - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 10 mins.)

Subject	5.1. Verbal reports
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	5. Mayor - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 10 mins.)
Department	Council and Board
Type	Information

6. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)

Subject	6.1. Verbal reports
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	6. City Council - General City Affairs (to include Climate and Public Health & Safety Emergency Updates: up to 5 mins. per Councilor)
Department	Council and Board
Type	Information

7. Consent Agenda

Subject	7.1. Motion to adopt the consent agenda and take the actions indicated
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural

Recommended Action Motion to adopt the consent agenda and take the actions indicated

Subject	7.2. Accountability List - C/T
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Communication

Information

Recommended Action waive the reading, accept the communication and place it on file

Subject 7.3. Cambrian Rise Stormwater Offset Project MOU Approval - DPW/Water Resources

Meeting April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Public Works Department - Water Resources

Type Action (Consent)

Recommended Action

1. To authorize Chapin Spencer, the Director of Public Works, and Cindi Wight, the Director of the Department of Parks, Recreation and Waterfront to execute the Cambrian Rise Memorandum of Understanding and Agreement ("MOU") with BC Community Housing ("BCCH") and to authorize the Mayor to take such further actions and to execute such further instruments approved as to form by the City Attorney as may be necessary or convenient to effectuate the transactions contemplated hereby for the purpose of constructing a stormwater offset project within PR&W's property provided that all these authorizations are contingent on the contract and any amendment thereto having the prior approval of the City Attorney and Chief Administrative Officer.
2. To authorize the Chief Administrative Officer, or her designee, to approve use of up to \$275,000 of Fund 245 fund balance and to effectuate necessary budget amendments and transfers of funds to create the project budget of \$275K for the North Ave Combined Sewer Reduction" project.

Subject 7.4. Authorization of Sidewalk Reconstruction Program Project Budget and Construction Contract - DPW

Meeting April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Public Works Department

Type Action (Consent)

Recommended Action

1. To authorize the Chief Administrative Officer, or their designee, to affect all necessary budget amendments and transfers of funds, as described in the attached project budget, to a total of \$931,381.65 for the projected construction costs to complete the CY25 Sidewalk Reconstruction Program.
2. To authorize the Public Works Director to execute a construction contract for the Sidewalk Reconstruction Project with SD Ireland Brothers Corporation with a maximum limiting amount of \$846,004.00, subject to review and approval of the City Attorney and within existing project appropriations, and to take such further actions and to execute such further instruments approved as to form by the City Attorney as may be necessary or convenient to implement the transactions contemplated hereby.

Subject 7.5. Approval of Preservation Easement Agreement for Fletcher Free Library Restoration & Preservation Project - Library

Meeting April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department	Clerk/Treasurer's Office
Type	Action (Consent)
Recommended Action	To approve and authorize for Mayor to sign the Preservation Easement Agreement for the Fletcher Free Library Restoration & Preservation Project subject to final review and approval by the City Attorney's Office, including modifications noted in the Preservation Easement Agreement and any further modifications needed to meet state and federal requirements, and to take such further actions and execute such further instruments approved as to form by the City Attorney as may be necessary or convenient to effectuate the transactions contemplated hereby.
Subject	7.6. FEMA Hazard Mitigation Grant Application, 505 Riverside Avenue - DPI
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Permitting & Inspections
Type	Action (Consent)
Recommended Action	1. To approve the submission of a Hazard Mitigation Grant Program application for the buy-out of 505 Riverside Avenue, and 2. To authorize the acceptance of the Hazard Mitigation Grant Program award, if granted, and 3. To authorize the Mayor, the Director of Public Works and the Director of Permitting & Inspections to take such further actions and execute such further instruments approved as to form by the City Attorney or designee as may be necessary or convenient to effectuate the grant acceptance and property transactions contemplated hereby.
Subject	7.7. Creation of a cemetery reserve fund - BPRW
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Parks, Recreation, & Waterfront
Type	Action (Consent)
Recommended Action	To approve and authorize the creation of a reserve fund for replacing equipment needed for full burials with the burial rate set annually by the Cemetery Commission, subject to the review and approval of the Chief Administrative Officer or designee
Subject	7.8. Communication: Hannah Brislin, Member, Conservation Board, re: Resignation
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Clerk/Treasurer's Office

Type	Action (Consent) Communication
Recommended Action	waive the reading, accept the communication, place it on file, advertise the vacancy (part of 4/16 7 days edition) and send a letter of appreciation to Hannah Brislin thanking them for their service as a Member of the Conservation Board
Subject	7.9. Communication: Olga Bravo, BRV Member, re: Resignation
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Communication
Recommended Action	waive the reading, accept the communication, place it on file, advertise the vacancy (part of 4/16 7 days edition) and send a letter of appreciation thanking Olga Bravo for her time served as a Member of the Board of Registration for Voters
Subject	7.10. Communication: Solveig Overby, re: \$10 Million giveaway, 3-acre prime Burlington downtown Gateway/Memorial Block - 3/24/25 Work Session Agenda item 2.3
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Communication
Recommended Action	waive the reading and place the communication on file
Subject	7.11. Communication: Solveig Overby, re: Forwarded: Here's the plan we need for Development of the Memorial Block - 3/24 City Council Meeting Agenda item 2.3
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Communication
Recommended Action	waive the reading and place the communication on file
Subject	7.12. Communication: Solveig Overby, re; No ground lease valuation in appraisal; Developer resales of "pad sites" - 3/24 CC Agenda item 2.3 - Memorial Block Update

Meeting April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)
Communication

Recommended Action waive the reading and place the communication on file

Subject 7.13. 3rd Annual Kids Fest

Meeting April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

Subject 7.14. Authorization to Issue Early Learning Initiative Capacity Grants to Robin's Nest Children Center for \$30,000 - BWD

Meeting April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Business and Workforce Development

Type Action (Consent)

Recommended Action To approve and authorize the Director of Business and Workforce Development to enter into an ELI Capacity grant agreement with Robin's Nest Children's Center in the amount not to exceed \$30,000 to expand enrollment and address overdue plumbing and bathroom maintenance needs, subject to review of the grant capacity agreements by the City Attorney's Office.

Subject 7.15. Tobacco and Tobacco Substitute Endorsement Renewals (2025-2026): see attached list

Meeting April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)

Recommended Action	approve the 2025-2026 Tobacco and Tobacco Substitute Endorsement Renewals as listed
Subject	7.16. Indoor and Outdoor Entertainment Permit Renewals (2025-2026): see attached list
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent)
Recommended Action	approve the 2025-2026 Indoor and Outdoor Entertainment Permit Renewals as listed with all standard conditions
Subject	7.17. Update on the sale of 200 Church St. - CEDO
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Community & Economic Development Office (CEDO)
Type	Action (Consent) Communication Information
Recommended Action	waive the reading, accept the communication and place it on file
Subject	7.18. Annual Report on Livable Wage Ordinance - FY25 - City Attorney's Office
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	City Attorney
Type	Action (Consent) Report
Recommended Action	waive the reading, accept the report and place it on file
Subject	7.19. Rose St. and Cedar St. VTrans TAP Grant - DPW
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Public Works Department
Type	Action (Consent)

Recommended Action 1. To authorize the Director of Public Works to execute the Project Commitments Form from the Vermont Agency of Transportation for Rose St / Cedar St Improvements, obligating the City to commit a local match of \$150,000, for a total project budget of \$750,000 in furtherance of accepting a reimbursable grant amount up to \$600,000, and to take such further actions and execute such further instruments as may be necessary or convenient to implement the project within existing project appropriations, subject to review and approval by the City Attorney's Office.
2. To authorize the Chief Administrative Offices, or her designee, to effectuate necessary budget amendments and transfers of funds to create the project budget(s) of \$750,000 for the Rose St / Cedar St Improvements
3. To approve the use of the VTrans At-the-Ready program for Professional Design Consultant Procurement.

Subject **7.20. DPW Division Director - Technical Services/City Engineer Compensation Review & Market Factor Recommendation - DPW/HR**

Meeting April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Public Works Department

Type Action (Consent)

Recommended Action To approve:
The compensation adjustment of the DPW Division Director – Technical Services/City Engineer, a Regular, Full-Time, Exempt, Non-Union, Grade 25 role to Division Director – Technical Services/City Engineer, a Regular, Full-Time, Exempt, Non-Union, market factor role in the Department of Public Works as listed above, and to include retroactive pay back to December 9, 2024

Subject **7.21. DPW Division Director - Water Resources Compensation Review & Market Factor Recommendation - DPW/HR**

Meeting April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Public Works Department

Type Action (Consent)

Recommended Action To approve:
☐ The compensation adjustment of the DPW Division Director – Water Resources, a Regular, Full-Time, Exempt, Non-Union, market factor role to Division Director – Water Resources, a Regular, Full-Time, Exempt, Non-Union, market factor role in the Department of Public Works as listed above, and to include retroactive pay back to December 9, 2024.

Subject **7.22. FIO Documents**

Meeting April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category 7. Consent Agenda

Department Clerk/Treasurer's Office

Type	Action (Consent) Information
Recommended Action	for information only
Subject	7.23. Resolution: Allocation Of Bond Proceeds For Public Improvements -- Series 2022A Bonds (Board of Finance)
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Resolution Action (Consent)
Recommended Action	(1) To waive the reading and adopt the attached resolution authorizing the Mayor's Office, Chief Administrative Officer, or the City's Assistant Director of Finance to execute the reallocation of the identified Series 2022A bond proceeds, not to exceed \$634,928.00, to complete facility capital improvements at the Police Station and Fire Station 3, (2) To authorize the Mayor, Chief Administrative Officer, and the Assistant Director of Finance to take such further actions and to execute such further instruments, subject to final review and approval of the City Attorney's Office, as may be necessary or convenient to effectuate the transactions contemplated hereby.
Subject	7.24. Burlington Police Department HVAC Project 2025 - BPRW
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Parks, Recreation, & Waterfront
Type	Action (Consent)
Recommended Action	To approve authorize the execution of a contract with Energy Efficient Investments, Inc., for a price not to exceed \$758,964 for the Burlington Police Department HVAC project, plus a project contingency of \$75,000, for a total approved project expenditure not to exceed \$833,964, and to authorize Cindi Wight, Director of Parks, Recreation and Waterfront, to execute the contract and any related documents needed to carry out the project, subject to the review of the City Attorney's Office.
Subject	7.25. McNeil RFPs - BED
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Burlington Electric Department
Type	Action (Consent)
Recommended Action	subject to City Attorney Brown's revisions, to move that the City Council approves BED executing the proposals presented under each of the RFPs

Subject	7.26. Council Initiative Request for Arts So Wonderful
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	7. Consent Agenda
Department	Council and Board
Type	Action (Consent)
Recommended Action	to approve the use of \$3,675 from the City Council Initiative Fund to subsidize graffiti removal and mural by Arts So Wonderful

8. Deliberative Agenda

Subject	8.1. Ordinance: VACANT BUILDINGS BCO Chapter 8, Art. III (Councilor Traverse, Ordinance Committee)(20 mins.)
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	8. Deliberative Agenda
Department	Permitting & Inspections
Type	Action Ordinance - Second Reading
Recommended Action	Second Reading. Waive the reading and approve the ordinance as amended by the Ordinance Committee

Subject	8.2. Public Hearing Regarding ZA-25-04 Performing Arts Centers in the Enterprise-Light Manufacturing District
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	8. Deliberative Agenda
Department	Planning
Type	Action Public Hearing
Recommended Action	open Public Hearing close Public Hearing

Subject	8.3. Ordinance: CDO-Performing Art Centers in the E-LM District ZA-25-04 (Planning, Planning Commission, Ordinance Committee)(15 mins.)
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	8. Deliberative Agenda
Department	Planning

Type	Action
Recommended Action	Adopt the ordinance as amended by the Ordinance Committee.
Subject	8.4. Ordinance: ZA-25-02 Neighborhood Code - Additional Housing Development Options (Office of City Planning, Planning Commission)(15 mins.)
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	8. Deliberative Agenda
Department	Planning
Type	Action Ordinance - First Reading
Recommended Action	First Reading. Motion: Waive the reading and refer to Ordinance Committee.
Subject	8.5. Battery Street Scoping Study Preferred Alternative Approval - DPW (20 mins.)
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	8. Deliberative Agenda
Department	Public Works Department
Type	Action
Recommended Action	To approve the Battery Street Scoping Study Project Advisory Committee's selection of revised Alternative 2 as the preferred alternative for this study and further recommends that the Department of Public Works reviews the curb cuts along the entire corridor to further enhance bicycle and pedestrian safety during future phases of this project
Subject	8.6. Presentation Regarding Net Zero Energy Roadmap Update - BED (20 mins.) **AGENDA ITEM POSTPONED TO 5/12**
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	8. Deliberative Agenda
Department	Burlington Electric Department
Type	Discussion Information Presentation

9. Committee Reports

Subject	9.1. Verbal reports
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor

Category	9. Committee Reports
Department	Council and Board
Type	Information

10. City Council - Council Updates (up to 5 mins.)

Subject	10.1. Verbal reports
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	10. City Council - Council Updates (up to 5 mins.)
Department	Council and Board
Type	Information

11. Adjournment

Subject	11.1. Motion to adjourn
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	11. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn

12. Informational and Non-Discrimination Statements

Subject	12.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Council and Licensing Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.
Meeting	April 14, 2025 - Regular City Council Meeting - Monday, April 14, 2025, 6:00 PM, Contois Auditorium, 149 Church Street, 2nd Floor
Category	12. Informational and Non-Discrimination Statements
Department	Council and Board
Type	Information