



Board of Finance

Monday, March 10, 2025, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor

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1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	March 10, 2025 - Board of Finance Meeting - Monday, March 10, 2025, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	March 10, 2025 - Board of Finance Meeting - Monday, March 10, 2025, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category	2. Public Forum
Department	Council and Board
Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda and take the actions indicated
Meeting	March 10, 2025 - Board of Finance Meeting - Monday, March 10, 2025, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
Subject	3.2. February 18, 2025 Board of Finance Meeting Minutes, Draft - C/T
Meeting	March 10, 2025 - Board of Finance Meeting - Monday, March 10, 2025, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Communication Information Minutes
Recommended Action	approve the minutes
Subject	3.3. Parking Garage Security Contract Extension through FY25 - DPW - Division of Parking and Traffic
Meeting	March 10, 2025 - Board of Finance Meeting - Monday, March 10, 2025, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Public Works Department
Type	Action (Consent)
Recommended Action	to approve and recommend that City Council authorize the Director of Public Works to execute an amendment to the FY24-25 contract with Green Mountain Concert Services for security services at the Marketplace Garage and Downtown Garage, extending the contract through September 30, 2025 for up to an additional \$115,000 in authorized

expenditure, for a total authorized contract value not to exceed \$395,000, subject to review and approval by the City Attorney's Office and approval by the Chief Administrative Office for compliance with the City's procurement and expenditure policies

Subject	3.4. Authorization to Amend Project Budget for East Avenue Traffic Calming - DPW
Meeting	March 10, 2025 - Board of Finance Meeting - Monday, March 10, 2025, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Public Works Department
Type	Action (Consent)
Recommended Action	1. To authorize the Chief Administrative Officer, or her designee, to effectuate necessary budget amendments and transfers of funds which result in an increase of the project budget by \$28,857.40 and a total contract amount of \$425,177.50. 2. To authorize the Director of Public Works to execute Change Order #1, increasing the East Avenue Traffic Calming construction contract amount from \$360,291 to \$425,177.50.

Subject	3.5. FY24 City of Burlington TIF District Reports to the Vermont Economic Progress Council (VEPC) - C/T
Meeting	March 10, 2025 - Board of Finance Meeting - Monday, March 10, 2025, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent)
Recommended Action	Motion: To accept the staff report. (No further action is required by the Board of Finance or City Council. State law merely requires presentation of this information to you.)

4. Deliberative Agenda

Subject	4.1. Creation of Limited Service Interim Chief of Police Position - Mayor's Office
Meeting	March 10, 2025 - Board of Finance Meeting - Monday, March 10, 2025, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Mayor's Office
Type	Action
Recommended Action	to approve and recommend that City Council approve the hiring of Shawn Burke and creation of an Interim Chief of Police, a Limited Service, Non-union, Full-time, Exempt position
Subject	4.2. Creation of one new CEDO position within the CJC - CEDO/CJC/HR

Meeting	March 10, 2025 - Board of Finance Meeting - Monday, March 10, 2025, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Community & Economic Development Office (CEDO)
Type	Action
Recommended Action	to approve and recommend that the City Council approve the creation of a second Reentry Coordinator position within CEDO, a Regular Service, Full-time, Union, Grade 16, position
Subject	4.3. Acceptance And Approval Of The FY2024 Audit - C/T
Meeting	March 10, 2025 - Board of Finance Meeting - Monday, March 10, 2025, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Resolution Action
Recommended Action	move to recommend that the City Council adopt the attached resolution related to the FY24 Audit

5. Adjournment

Subject	5.1. Motion to adjourn
Meeting	March 10, 2025 - Board of Finance Meeting - Monday, March 10, 2025, 5:15 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	5. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn