



Airport Commission

Wednesday, March 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

PLEASE NOTE:

This meeting is will be held on zoom and in-person in the Wright Room at the Airport. Zoom Info:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [https://us02web.zoom.us/j/86253461005?](https://us02web.zoom.us/j/86253461005?pwd=U0IQem55VVRxb2RCUGs4aHVFb3VSdz09)

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Or One tap mobile:

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Or join by phone:

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US: +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782

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Webinar ID: 862 5346 1005

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1. Call to Order

Subject

1.1. Call to Order

Meeting

March 5, 2025 - Airport Commission Meeting - Wednesday, March 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category

1. Call to Order

Department

Type

Subject

1.2. Acknowledgement of Remote Commissioners

Meeting

March 5, 2025 - Airport Commission Meeting - Wednesday, March 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category

1. Call to Order

Department

Type

2. Agenda

2.1. Motion to amend/adopt agenda

3. Public Forum

Subject	3.1. PUBLIC FORUM - Verbal Comments
Meeting	March 5, 2025 - Airport Commission Meeting - Wednesday, March 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	3. Public Forum
Department	
Type	

4. Consent Agenda

Subject	4.1. Approval of Minutes
Meeting	March 5, 2025 - Airport Commission Meeting - Wednesday, March 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	4. Consent Agenda
Department	
Type	
Recommended Action	

5. Action Items

Subject	5.1. TSA Construction and Leasing Memo
Meeting	March 5, 2025 - Airport Commission Meeting - Wednesday, March 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	5. Action Items
Department	Burlington International Airport
Type	
Recommended Action	

Subject	5.2. Aircraft Arrestor Cable Drainage System Memo
Meeting	March 5, 2025 - Airport Commission Meeting - Wednesday, March 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	5. Action Items
Department	Burlington International Airport
Type	
Recommended Action	

6. Construction Update, L. Lackey

Subject	6.1. Construction Update, L. Lackey
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Meeting March 5, 2025 - Airport Commission Meeting - Wednesday, March 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 6. Construction Update, L. Lackey

Department Burlington International Airport

Type

7. Noise Data, L. Lackey

Subject 7.1. Noise Data, L. Lackey

Meeting March 5, 2025 - Airport Commission Meeting - Wednesday, March 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 7. Noise Data, L. Lackey

Department Burlington International Airport

Type

8. Financial Update, M. Friedman

Subject 8.1. Financial Update, M. Friedman

Meeting March 5, 2025 - Airport Commission Meeting - Wednesday, March 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 8. Financial Update, M. Friedman

Department Burlington International Airport

Type

9. Director's Report

Subject 9.1. Director's Report

Meeting March 5, 2025 - Airport Commission Meeting - Wednesday, March 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 9. Director's Report

Department

Type

10. Commissioner Items

Subject 10.1. Commissioner Items

Meeting March 5, 2025 - Airport Commission Meeting - Wednesday, March 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport

Category 10. Commissioner Items

Department

Type

11. Follow-up Items

12. Adjournment

Subject	12.1. Motion to adjourn
Meeting	March 5, 2025 - Airport Commission Meeting - Wednesday, March 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	12. Adjournment
Department	Council and Board
Type	
Recommended Action	

13. Informational and Non-Discrimination Statements

Subject	13.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.
Meeting	March 5, 2025 - Airport Commission Meeting - Wednesday, March 5, 2025, 4:00 PM, Zoom/Wright Room at the Airport
Category	13. Informational and Non-Discrimination Statements
Department	Council and Board
Type	

PATRICK LEAHY BURLINGTON INTERNATIONAL AIRPORT

BOARD OF AIRPORT COMMISSIONERS

MINUTES OF MEETING

February 5, 2025

[Hybrid meeting]

MEMBERS PRESENT: Tim George, Chair
Jeff Schulman, Vice Chair
Helen Riehle
Robin Guillian
Connor Daley

MEMBERS ABSENT: Greg Shepler
Chip Mason

BTV STAFF PRESENT: Nic Longo, Director of Aviation
Larry Lackey, Director of Engineering & Environmental Compliance
Dave Carman, Director of Aviation Operations
Jeff Bartley, Director of Innovation & Marketing
Jesse Sprague, Executive Assistant
Marie Friedman, Director of Finance

OTHERS PRESENT: Channel 17

1.0 Call to Order

Airport Commission Chair, Tim George, called the meeting to order at 4:15 PM. Individuals attending the meeting remotely identified themselves (Connor Daley, Jeff Schulman, Helen Riehle)

2.0 Agenda

Approve/Adopt Agenda

MOTION by Helen Riehle SECOND by Connor Daley to approve the agenda as presented.

VOTING: unanimous (4-0); motion carried.

3.0 Public Forum

3.1 No members of the public present.

4.0 Consent Agenda

4.1 Approval of the Minutes

MOTION by Connor Daley, SECOND by Helen Riehle to approve the agenda as presented. VOTING: unanimous (4-0); motion carried.

5.0 Action Items

5.1 New Concession – Kestrel Coffee Roasters

MOTION by Connor Daley, **SECOND** by Helen Riehle, to recommend that the Board of Finance and City Council approve a ten-year lease with one three-year extension option with Kestrel Coffee Roasters as outlined in the agenda packet. Robin Guillian joined virtually.

DISCUSSION: With approval from Board of Finance and City Council, Kestrel Coffee Roasters will build a café space in the TIP area of Airport and provide locally roasted coffee and food options. They will have a 20 x 20-foot space above the TSA Checkpoint.

VOTING: unanimous (5-0); motion carried.

6.0 Construction Update

In addition to the written construction update provided to the Airport Commission, Larry Lackey highlighted the following updates:

- 6.1 Project NexT is moving forward
- 6.2 Staff is working on all planning requirements for runway rehabilitation and stormwater improvements on the airfield to get started by June 1.

7.0 Noise Data

In addition to the written construction update provided to the Airport Commission, Larry Lackey highlighted the following:

- 7.1 Construction on the 68 homes in progress is going well through the winter season. Current numbers are in the report, and staff expects the work to speed up now that the work is underway with a routine.
- 7.2 Further outreach is continuing for about 220 units for sound insulation.

8.0 Financial Update

In addition to the written financial update provided to the Airport Commission, Marie Friedman highlighted the following:

- 8.1 Revenues and expenditures are in line with what was budgeted.
- 8.2 The Airport currently does not owe anything under the Grant Anticipation Note, and the FAA has reimbursed the Airport and closed out the AIP 125 grant.
- 8.3 Revenues to date were \$15.7 Million.
- 8.4 PFC revenues have increased; the Airport is currently at 97% of numbers reported during the COVID-19 pandemic.
- 8.5 Expenses are \$9.5 Million
- 8.6 There is \$7.5 Million in the Airport's checking account and did not owe the city money.
- 8.7 The Airport received a clean audit; the Passenger Facility Charges (PFC) program was also reviewed and given a clean review. Marie Friedman will present on the Audit in the future.
- 8.8 There is a meeting with airlines next week about the PFC program.
- 8.9 Discussion by commissioners and staff regarding the impacts of current executive orders from the federal government—staff said that the Airport has not been negatively affected by any actions and is monitoring whether any actions from the federal government will affect the Airport.

9.0 Director's Update

In addition to the written presentation, Aviation Director Longo reported:

- 9.1 Project Next Construction has been successful so far.
- 9.2 Staff members from Leahy BTV travelled to Montpelier to provide legislators with updates on everything happening at the Airport this year.
- 9.3 The Airport held a press conference regarding the recent Level 1 Carbon Accreditation status from the Airports Council International (ACI) Carbon Accreditation program
- 9.4 The Airport has been featured recently by VTDigger, Burlington Free Press, WDEV and WVMT.
- 9.5 Beta Technologies hosted a Legislative Breakfast with the Lake Champlain Chamber of Commerce. In March, the Airport will host another Legislative Breakfast in the TIP area by Gate 9.
- 9.6 The Airport announced a new concession; Kestrel Coffee Roasters will be coming to the Airport in the TIP area in 2025.
- 9.7 Breeze Airways will begin a route from BTV to Charleston, South Carolina in May 2025.
- 9.8 The Airport currently offers passengers the most routes it has ever offered at one time.
- 9.9 TSA Federal Security Director plans to present at the Commission meeting on 3/5/25.
- 9.10 In accordance with the Airport's Vehicle Replacement Plan, the Airport will purchase a snow blower and two Multi-Tasking Equipment (MTE) vehicles
- 9.11 Passenger projections are looking strong; the first half of the 2025 calendar year is looking extremely strong.

10.0 Commissioner Items

None

11.0 Follow-up Items

None

12.0 Adjourn

MOTION by Robin Guillian, SECOND by Tim George to adjourn the meeting.

VOTING: unanimous (5-0); motion carried.

The meeting was adjourned at 4:59 PM.

TO: Airport Commission

FROM: Patrick Leahy Burlington International Airport

Nic Longo, Director of Aviation
Larry Lackey, Director of Planning, Engineering and Sustainability

DATE: March 5, 2025

SUBJECT: To recommend to the City of Burlington Board of Finance and City Council to authorize the Director of Aviation, to execute a contract with Engelberth Construction Inc. (ECI) for the Design-Build Contract for the TSA Break Room/ Locker Room and Small New Office in the South Terminal adjacent to the TSA passenger processing area.

REQUEST

The Patrick Leahy Burlington International Airport (“Leahy BTV”) seeks approval and authorization to:

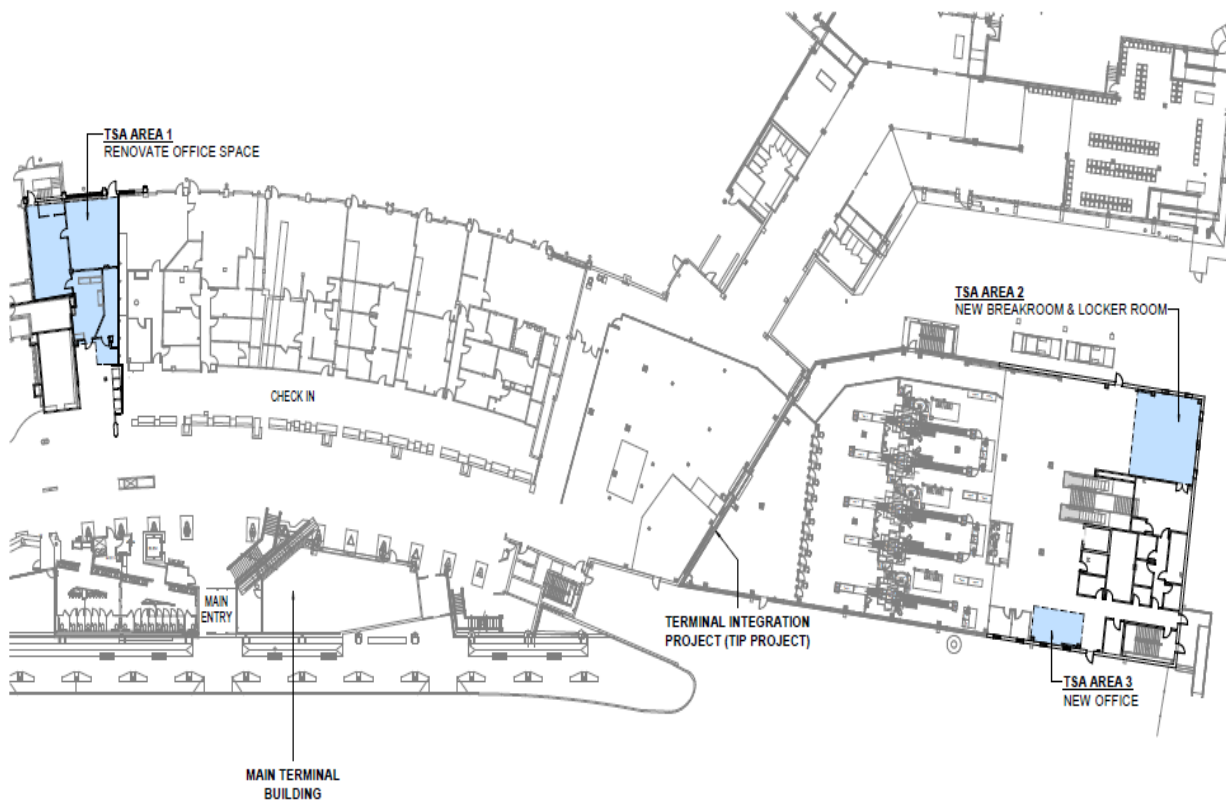
Execute a contract with Engelberth Construction Inc. (ECI) for the Design-Build Contract for the TSA Break Room, Locker Room and Small New Office Area in the South Terminal adjacent to the TSA passenger processing area.

EXECUTIVE SUMMARY

The project was bid as a Design-Build contract. At the time of bidding consisted of an interior renovation of approximately 2,586 SF of TSA office space located on the first floor. **Area one** is the current TSA office suite located north of the check in area. The existing breakroom will be converted into offices, and the suite will grow to the west into the existing vending machine lobby. The kitchen area will be demolished and all new finishes provided throughout the suite. **Area two** is the new breakroom and locker room. This will be located in southwest corner of the recently completed Terminal Integration Project (TIP). Currently it is an open area with limited seating. New plumbing connections will be required. **Area three** is a small new office also located in the TIP on the southwest side. Currently it is unused space. This will provide security, IT, power, and data systems per the TSA document the airport provided and provide

new LED light fixtures as shown to coordinate with the new wall configurations. The project is an interior renovation and nonstructural requirements are expected; minor roof work may be required for venting.

At this time, we are moving forward with **Area's two and three**. At a future date, after further communication with the TSA, we will move forward and request approvals for **Area one**.



BENEFITS ANTICIPATED:

This space will be leased to the TSA and replace old space that will be used for other functions in the future.

PROJECT APPROACH

Airport staff responded to the TSA's request for new space by engaging Freeman, French and Freeman Architects to prepare architectural and engineering plans to a certain level

where this project could be bid as a Design-Build contract by qualified contractors. The project was advertised and bid with ECI being the selected contractor at the bid price of \$253,225.00 for the Design-Build contract.

FUNDING SOURCES

The Airport's approved Fiscal Year 2025 capital budget included this project. This project is creating additional rentable space within the Terminal which will increase terminal revenues.

PROPOSED MOTION:

Airport Commission:

"To recommend to the City of Burlington Board of Finance and City Council to authorize the Director of Aviation to execute a contract with Engelberth Construction Inc. (ECI) for the Design-Build Contract for the TSA Break Room, Locker Room and Small New Office Area in the South Terminal adjacent to the TSA passenger processing area in the amount of \$253,225.00 with a contingency of 15% for the total amount of \$291,209.00, upon approval by the Office of the City Attorney."

TO: Airport Commission

FROM: Patrick Leahy Burlington International Airport

Nic Longo, Director of Aviation

Larry Lackey, Director of Planning, Engineering and Sustainability

DATE: March 5, 2025

SUBJECT: To recommend to the City of Burlington Board of Finance and City Council to authorize the Director of Aviation to execute a Contract with Engineers Construction Inc. (ECI) for the Vermont Air National Guard Aircraft Arrestor Cable System Drainage Improvements Project and to sign an amendment to the Military Air National Guard Facilities Sustainment, Repair, Modernization Cooperative Agreement (FSRMCA) with National Guard Bureau (NGB) for reimbursement of construction work costs associated with the Vermont Air National Guard Aircraft Arrestor Cable System Drainage Improvement Project based on the bid received.

REQUEST

The Patrick Leahy Burlington International Airport (“Leahy BTV”) seeks approval and authorization to:

Execute a contract with Engineers Construction Inc. (ECI) for the Construction of the Vermont Air National Guard Aircraft Arrestor Cable System Drainage Improvements Project and, execute an amendment to the Military Air National Guard Facilities Sustainment, Repair, and Modernization Cooperative Agreement (FSRMCA) with National Guard Bureau (NGB) for reimbursement of the construction work costs associated with the Vermont Air National Guard Aircraft Arrestor Cable System Drainage Improvements Project.

EXECUTIVE SUMMARY

This project involves repairing and modifying the existing Aircraft Arresting Systems (AAS), which are safety mechanisms designed to rapidly decelerate aircraft during landings or takeoffs by catching the aircraft with cables or barriers. The improvements will include

upgrading the drainage system by adding infiltration galleries and connecting it to the existing stormwater system, ensuring continued compliance with state and federal stormwater regulations. Enhancements include upgrading the sump pump capabilities to establish redundant drainage functions in each barrier pit, updating the control system for flood-level monitoring, and relocating the Arresting Gear Markers. The AAS at Leahy BTV are the only functioning systems for this installation and are critical to operations.

BENEFITS ANTICIPATED:

Ensures proper treatment of stormwater, maintaining compliance with state and federal regulations

PROJECT APPROACH

Stantec was selected through the airport's standard selection process for design and construction management services, meeting federal standards for this type of project. Stantec's appointment also supports project efficiency, as they are the engineer of record for the upcoming Runway 15–33 rehabilitation project, which will overlap with this work, enabling effective coordination. The Airport with Stantec's support advertised for bid for this project. There were two bidders with ECI being selected as the lowest responsive bidder.

FUNDING SOURCES

The project finance plan establishes the maximum amount the NGB will reimburse Leahy BTV for project costs under the FSRMCA. Exceeding any line-item cost limitation requires an amendment to the agreement. Either party may propose changes to the finance plan in writing. As the design was not finalized at the time of the FSRMCA signing, modifications to the Maximum Contractual Cost (MCC) and associated construction fees may be needed. Additionally, since construction bids have not yet been secured, further amendments to the agreement may be necessary. This project and agreement will reimburse 100% costs back to Leahy BTV. At this time, the only costs incurred through the end of this Fiscal Year will be associated with design and bidding described below and will not require a budget amendment this fiscal year:

Activity	Estimated ANG Share	Estimated Recipient Share	Estimated Other Share	Estimated Total
Code and Criteria Review	\$20,200	0	0	\$20,200
Design Fees	\$58,560	0	0	\$58,560

Design Agent Fee – Recipient	\$0	0	0	\$0
Totals	\$78,760	0	0	\$78,760

Starting July 1, 2025, the construction and construction oversight will be completed and will not require a budget amendment as this will be part of our FY2026 budget. This cost is \$1,492,815.

PROPOSED MOTION:

Airport Commission:

1. “To recommend to the City of Burlington Board of Finance and City Council to authorize the Director of Aviation to execute a contract with Engineers Construction Inc. (ECI) for the construction of the Vermont Air National Guard Aircraft Arrestor Cable System Drainage Improvements in the amount of \$1,492,815.00 with a contingency of 15% for the total amount of \$1,716,737.00, upon approval by the Office of the City Attorney.”
2. “To recommend to the City of Burlington Board of Finance and City Council to authorize the Director of Aviation to execute an amendment to the Military ANG Facilities Sustainment, Repair, Modernization Cooperative Agreement (FSRMCA) with National Guard Bureau (NGB) for construction work costs associated with the VTANG Aircraft System Drainage Improvements based on the bid price received, upon approval by the Office of the City Attorney.”

To: Airport Commission

From: Larry Lackey, Director of Planning, Engineering and Environmental Compliance

Date: **March 5, 2025**

Subject: Airport Commission Construction Update

1. **Annual Parking Garage Maintenance (\$2.2M)**. The purpose of this maintenance is to ensure the longevity of the parking garage. We are in the process of replacement of all lighting and the fire alarm systems in the parking garage totaling up to \$2.2M. MEI was the selected contractor. Construction on the lighting and fire alarm replacement in the entire garage is complete. The replacement of the expansion joints and joint seal repair in the vicinity of the north and south garage areas has started and is ongoing.
2. **Environmental Assessment (est. \$.25M)**. The purpose of this project is to evaluate environmental impacts related to the mitigation of obstructions with in the aircraft approach surfaces to the runways. This is in follow up to the recently completed Master Plan, which includes obstruction identification and environmental review. The scope and IFE process is complete and a grant application was prepared and submitted on April 29, 2022. Grant received. Contract issued with work progressing. Letters currently going out to property owns about the investigations required. Investigations are complete with the report in progress. The draft report has been submitted to the FAA for review. Received FAA review. We are following up on the FAA's comments to make updates.
3. **South Terminal Replacement Project (\$35M)**. The purpose of this project is for overall terminal efficiencies and a better passenger experience. Due to increased aircraft seating existing passenger hold areas are overcrowded during peak times as identified in the recent Master Plan Update. Recently the opportunity had risen through the Airport Terminal Improvement Program from the Bipartisan Infrastructure Law. We have submitted our request for full build out of this project, including: Demolition of the existing South Concourse; new Terminal improvements (approximately 45,000 SF of new gross floor area on 2 levels); five (5) new aircraft gates; up to four (4) new passenger boarding bridges (PBB), new passenger circulation and hold rooms; future concessions space; and apron construction within demolished South Concourse footprint. The South Terminal Replacement Project will be approximately 160' farther from Taxiway A as the existing South Concourse. We were not selected this past year and have reapplied for FFY23

design only. We did receive notice from the program that we will be awarded the a design only grant for this project. We have finalized discussions with the FAA to how best move this project forward in

the future, as the timing to design this needs to be pushed back due to FAA scheduling requirement and having the funding to complete the construction of this project.

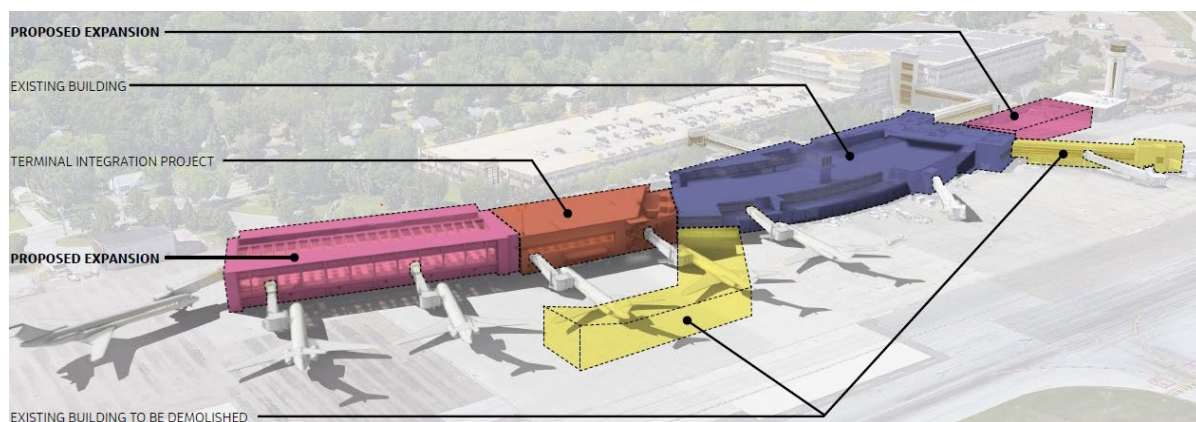
4. **Cargo Apron Design Project (\$0.3M)**. The purpose of this project is to provide additional space for other potential cargo carry operations. Have submitted 7460-1 (Air Space Review) to FAA for this project. The scoping of the he project, design only has been completed with the FAA. The IFE process for completion before a FAA Grant Application in April has been completed. Grant Application was submitted on April 3, 2023. Grant has been issued, moving to finalize contract. The contract has been issued to Hoyle, Tanner and Associates with the design to started. It has been determined that this project will require additional FAA technical operations review prior to proceeding. The FAA updated review has been issued as favorable, and the project design is moving forward.
5. **SRE Building Design (\$1.2M)**. The purpose of this project is to replace the existing out dated facilities, which does not meet the storage needs of the required equipment to maintain the airfield. A contract for study is being completed with programing and scoping moving forward. The scoping session with the FAA has been completed. The final scope is complete with the IFE process was completed. The Grant Application was submitted to the FAA. Contract has been signed with Passero Associates to design and bid this project. Site investigations were completed in November. The site plan is developed with the building design at 30%. We have had page turn of the draft plans. Applications for permits are being moved forward. A pre –Application meeting was held with South Burlington Planning and Development Staff in preparation for an upcoming DRB hearing. Permit Applications are being prepared.
6. **Burlington Tech Center (BTC) (\$12M)**. The purpose of this project is to support the design efforts for an improved facility at the airport for the regional educational needs. The Burlington School district has been given an award for \$10M in which they are in the process of applying for. We continue to work with the school on this project. Permit applications were submitted on March 25th to the regulatory bodies for this project. The SB DRB issued there positive decision with follow submittal needed as agreed during the hearing. DEW was the selected contractor. Construction started December 4th. The planned completion is August 2025.
7. **FAA CIP for next 5 years**. We had our FAA Airports Division CIP review on September 14th. The focus was on next years proposed projects (FFY24), with the balance of the meeting discussion on the needed funds for our identified projects for the additional 4 years and beyond. A couple of weeks ago we had our annual review. IT went very well with the FAA requesting proposed project worksheets. They asked that we submit them in the next 2 weeks. Item's (Projects) included the balance of Project Next, TW C rehabilitation, obstruction removal, and the SRE Building. FAA Verification of intent forms were filed in January for the FFY 25 projects.
8. **BETA – Development**
Communication and coordination with Beta on the first phase of the Electric Aircraft Assemble Facility and Valley West Hangar for all aspects of permitting, environmental, engineering, utilities and attendance at public hearing and construction meetings. The first Phase is complete.

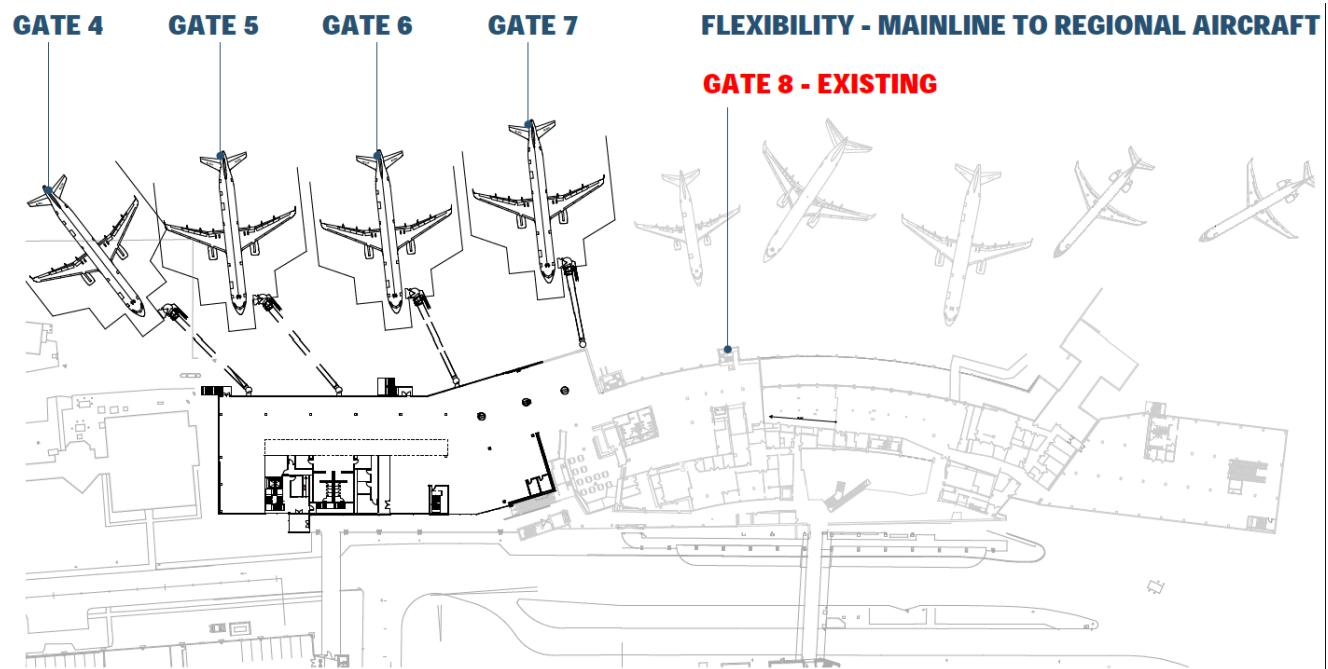
9. **South Apron and TW G Ext. Development (\$6.6)**. The purpose of this project is to provide much needed additional general aviation apron area on the airfield. Received scope and proposal from the consultant (Hoyle, Tanner and Associates) and have completed the FAA scoping session. The FAA IFE process is complete. The proposed project would extend Taxiway G approximately 100', construct a 19,000 SY general aviation apron in the area of the "quarry". Excess material from the site would be used to fill in the "gully" creating a level area along the Medium Intensity Approach Light System (MALSF) approach lighting plane replacing two light stations currently on towers with ground mounts and connecting the vehicle service road from the civilian to the military side of the airport. Scope for design and bidding has been completed with an IFE. Design is underway. There has been a delay in design do to the availability of the geotech contractor. Request for bids have been issued. The geotech report confirmed that a total fill of the gully is not economically feasible at this time. Grant has been recieved. Received Bids with the selected bidder being Engineers Construction, Inc. Grant Application has been submitted to the FAA. Completed questions from the FAA on the Application. We have completed permit process. Contractor started mobilization/construction on July 17, 2023. Mass excavation is complete. Stormwater chamber installation is complete, with other drainage piping work is completed. Placement of final sub-base materials is underway. In vicinity of the Beta building a temporary aircraft access for the winter is complete. Project is complete with exception to tie downs. This is being coordinated for spring installation.
10. **Glycol System Upgrade (est. \$3.5M)**. The purpose of this project is to improve the glycol system (De-icing). We have had additional follow up discussions with the FAA and it appears this is eligible for funding and is being added back into our FAA CIP. We have received and reviewed the site evaluation and process review scope. We brought this for Airport Commission approval last month subsequently, it was approved by City Council. Study is moving forward. We visited the Syracuse Airport to evaluate and understand the technology they were using to compare to our Portland Jetport visit. The Draft study has been issued and is under review by the airport team. **A review session with Stantec was completed. We waiting on the final report so we can start scoping.**
11. **North Terminal Improvement Project (\$2.2M)**. The purpose of this project is for overall terminal efficiencies and a better passenger experience due to the completion of the TIP the north terminal will be upgraded to provide more capacity for passengers and concessions. This includes the removal of the existing north TSA station along with the removal of the existing escalators. This project is under design and funding is anticipated from the recent approval of the Infrastructure Law. Received Bids with the selected bidder being Engelberth Construction, Inc. Preparing and submitting Grant Application. This will become a FFY23 Project. We have received the Grant from the FAA. Construction is nearing completion, and should be complete by September 15th. There was a delay related to the glass for the new restaurant area. Construction is complete with final inspection with the FAA completed on 10/30/23. Project closeout in process. We have applied for an additional grant to add additional egress lanes in both the North and South Terminal locations. A grant application was submitted April 26th to the FAA. Received BOF approval to accept the Grant on June 17, 2024, City Council to vote on June 25, 2024. Grant has been issued for the two new egress lanes. **A review of the issued funding is being reviewed by the airport on how much money can actually be used from the**

grant for this project.

- 12. PROJECT NEXT: North Terminal Replacement Project and New PBB's (\$63M).** The purpose of this project is for overall terminal efficiencies and a better passenger experience. Due to increased aircraft seating existing passenger hold areas are overcrowded during peak times as identified in the recent Master Plan Update. Recently the opportunity had risen from Senator Leahy's office through Congressional Directed Spending. We have submitted our request for full build out of this project Phase III Terminal Improvement Project, including: Demolition of the existing North Concourse; new Terminal Improvement (approximately 25,000 SF of new gross floor area on 2 levels); five (5) new aircraft gates; six (6) new passenger boarding bridges (PBB), new passenger circulation and hold rooms; future concessions space; and apron construction within demolished North Concourse footprint. Contract for 30% design has been issued to Jacobs Engineering Group. Geo-technical site work has been completed. Data collection and design currently on going. We submitted to the FAA for a Construction Manager at Risk (CMAR) RFQ/P construction development process. We received approval from the FAA on this procurement process. The RFQ/P for CMAR has been advertised with a pre-bid meeting and site visit by prospective contractors completed. CMAR Proposals received reviewed and scored. Also, held interviews with the top 3 contractors. This has been scored and we can let you know the selected contractor at the AC meeting. As reported the CMAR selected is Engelberth Construction Company. The contract with our design engineer, Jacobs Engineering Group, is completing the 80% design to move to pricing. We received City Council approval to accept the Grant on March 25 for this project, as brought for your approval during our last meeting. Our CMAR is in the process of receiving bids for the final price for this project. The FAA asked us to submit a draft grant application for administrative review prior to final construction pricing to help us expedite the grant issuance, with them once final pricing is in. The Draft Application was completed and submitted on March 27. The FAA grant application was submitted on May 23. Received BOF approval to accept the Grant on June 17, 2024, City Council to vote on June 25, 2024. We received the Grants for this project. The enabling work has started on the project.

Conceptual Renderings – North and South Terminal (concourse) Improvements





13. **RW 15 – 33 Improvements – Mill and Overlay (15M).** The purpose of this project is to improve the pavement condition of the airport’s main runway. The 100% plans are complete and we are moving to bid this project. FAA Grant Application will be submitted by May 1, 2024. Construction will begin in the spring of 2025. This project bids were received on April 18. The bids received were in line with the engineers estimate and bids reviewed were all within a difference of \$100K on a \$10.2M low bid. Received BOF approval to accept the Grant on June 17, 2024, City Council to vote on June 25, 2024. We received the Grant for this project. Construction to start in May.
14. **Airfield Pavement Plan Update (\$.25M).** The purpose of this project is to update the outdated pavement condition report done in 2017. All surfaces will be evaluated so we can plan on future improvement for the safety of the aircraft users. Scoping has been completed with the FAA. We have completed the IFE. A Grant Application was submitted on April 3, 2023. Investigations have started,

and the grant has been issued. Moving to finalize contract. The Contract has been issued to HTA with the investigations being completed. The report is in progress.

15. **TW C/G Rehabilitation (\$4.6M)**. The purpose of this project is to improve the pavement condition of the airport's taxiway C and intersection at taxiway G. **Site investigation (geotechnical, survey...) have been completed with the project being under design. The project will be out for bids in the next month. The FAA Grant Application will be submitted by May 1, 2025. Construction will begin in the spring of 2026.**
16. **Obstruction Removal (\$0.5M)**. The purpose of this project is to remove potential obstructions with in the aircraft approach surfaces to runways 15 and 33. Environmental Assessment is almost complete with the scoping session with the FAA to be scheduled. **FAA Grant Application is pushed back to May 1, 2026. This is due to a review of our existing easement and a determination if others may be required Construction will begin as soon after grant is issued as possible taking into environmental conditions.**
17. **Runway 33 Threshold Bar Improvement Project (\$.25M)**. The purpose of this project is to remove the damaged navigational aid, replace the lights and rings, and place a quick dry durable concrete for a longer term fix. This bar has been detreating for years. The airport has spent thousands of dollars repairing this FAA owned aid. We have also spent years working to resolve this issue with the FAA Tech Operations Section and finally have a plan to move forward. **Design and pricing has been completed. We are working with the FAA and Contractor to have this added to the RW 15-33 Rehab project.**
18. **VTANG Arrester Cable Drainage (Stormwater) Project (\$1.5M)**. This project involves repairing and modifying the existing Aircraft Arresting Systems (AAS), which are safety mechanisms designed to rapidly decelerate aircraft during landings or takeoffs by catching the aircraft with cables or barriers. The improvements will include upgrading the drainage system by adding infiltration galleries and connecting it to the existing stormwater system, ensuring continued compliance with state and federal stormwater regulations. Enhancements include upgrading the sump pump capabilities to establish redundant drainage functions in each barrier pit, updating the control system for flood-level monitoring, and relocating the Arresting Gear Markers. The AAS at Leahy BTV are the only functioning systems for this installation and are critical to operations. This project will be completed concurrently with the Runway 15 – 33 Rehabilitation Project. **The project has been bid and we are asking for authorization to move this project forward under action items during this meeting.**

Projects to be submitted for closure.

1. **In-line Baggage Screening System Design (\$.75M)**
2. **Gate 9 Passenger Boarding Bridge (PBB) (\$2.0M).**
3. **Taxiway A Mill & Overlay (est. \$3.7M).**
4. **HSR TW K Construction**
5. **TIP add'l eligible items**
6. **South Terminal Apron PH7 – 2&3**

We recently received official closure on 4 projects

6 other grants have been submitted and awaiting official closure from the FAA.

Our next step is to complete closure applications on 8 grants.

This leaves 11 active grants.

Note: All project grants require to have been submitted for closure within 4 years of issuance.

Patrick Leahy Burlington International Airport

Board of Commissioners

Sound/Noise Update Report

March 5, 2025

ADDITIONAL INFORMATION IS UPLOADED TO WWW.BTVSOUND.COM

Residential Sound Insulation Programs:

The purpose of the project is to convert a sample of incompatible residential units to a compatible land use by installing an acoustical treatment package which will provide relief from aircraft noise by upgrading interior living areas. Upgrades may include replacement of windows and doors with acoustically rated products and installation or upgrade of ventilation systems. The sound insulation treatments are designed to reduce the interior noise levels to below 45 DNL and provide a minimum noise level reduction of 5dB.

1. **Sound Insulation Pilot Project (Phase 1) (\$1.5M)**. This Program includes: Program formulation, Home eligibility determination, Project Management, Community Outreach, Evaluations of Structures, Design Services, Bid activities, Construction Support, Construction and Pre-qualification of 50 homes. The Airport and Consultant team has established program standards, implemented a pilot phase for sound insulation, and developed and created a public outreach program that defines the process. Based on the completed acoustical testing we requested and received approval from the FAA for blanket approval of homes in the 70 dB contour and higher to move to outreach and design without additional testing from the FAA. Construction has started on October 2nd and the first windows were installed on the first home. The schedule for this Phase 1 portion will include 9 properties, and construction will be completed approx. prior the end of calendar year 2023. . The installation of noise reduction materials for the 9 properties is currently substantially complete, and construction close out is ongoing with the contractor.
2. **Residential Sound Insulation Project - Phase 2 (\$2.20M)** The purpose of the project is convert incompatible residential units to a compatible land use by installing an acoustical treatment package which will provide relief from aircraft noise by upgrading interior living areas as defined in the Phase 1 project and the Noise Compatibility Program. The Airport is

proposing to continue implementation of its Residential Sound Insulation Program (RSIP). This grant will include: community outreach, historic review, design and bidding of 52 homes, noise reduction of 6 homes which construction improvements will be completed by the end of calendar year 2023. Properties are located within the 70+ DNL FAA accepted 2023 noise contours. Bids were received on April 22, 2022 and a grant application was prepared, submitted, and received by the FAA. The FAA grant included installation of noise reduction materials for 6 properties and the design of noise reduction improvements to 52 homes. This grant also includes the outreach and design for the next approximate 50 homes. The installation of noise reduction materials for the 5 properties is currently substantially complete, and construction close out is ongoing with the contractor. Materials were purchased for the 6th property however the homeowner left the area. It will be completed with the next phase of homes.

3. **Residential Sound Insulation Project - Phase 3 (\$6.2M).** The Airport is proposing to continue implementation of its Residential Sound Insulation Program (RSIP) as described in more detail above. This grant was issued in late August includes: the construction improvements of the 52 Homes designed and bid in Phase 2, in addition it provides for community outreach, historic review, design and bidding of the next approximately 50 homes for improvements. The schedule for installing the noise insulating improvements for the 52 homes will start in 2024. This is currently being worked out with JPG and the contractor. The Contract with the contractor has been signed, as reported there was a delay due to windows again. We also are currently engaging with additional property owners to start designing the next 50 homes as part of this grant. The contractor has completed all measurement and inventory of product need to complete these 52 homes. As was previously verbally reported there was an outstanding issue related to how we were to complete acoustical testing for this phase to complete the balance (34 homes) of the outreach and design. This has been resolved and we are moving forward under the rules prior to the recent changes. The Construction Improvements has started on this phase of homes and will continue through October 2025.

See status below:

Phase 3 Status:

20250226

Homes in Contract per NTP	Total: 52
To be Dropped / Added	TBD
In Final Stage	Total: 7
Accepted as Final with Exception	6
Accepted as Final	1
In Construction	Total: 5
Active construction	2
Substantially Complete – Punch Requested	0
Punch List Issued	0
Pending Request for Final	3
Incomplete Punch List Items	0
Pending Final Visit	0
Pending Fire Marshall Permit Closure	0
Pending Final Documents	0
Pending	Total: 40

4. **Residential Sound Insulation Project - Phase 4 (\$3.9M EST.).** The Airport is proposing to continue implementation of its Residential Sound Insulation Program (RSIP) as described in more detail above. We are currently reviewing the status of the programing and will be able to detail this in our next month's airport commission meeting. The initial grant for 16 of the 50 homes for construction improvements was submitted on April 26 to the FAA. Also in the grant was the funding for the next 50 homes. As discussed in our last month's meeting, we are completing the required new acoustical testing for the balance of the 50 homes so we can do a follow grant application on those homes. (See update above) The Buy American process moving forward but awaiting grant for the 16 homes. We received the grant for this phase however; the amount (\$)'s was slightly less than what the application was. We are making the construction the priority and amending the scope of the future outreach and design under this grant. The Contact with Strong Tower to start construction improvements has been signed.

Strong Tower is working on submittals for this phase.

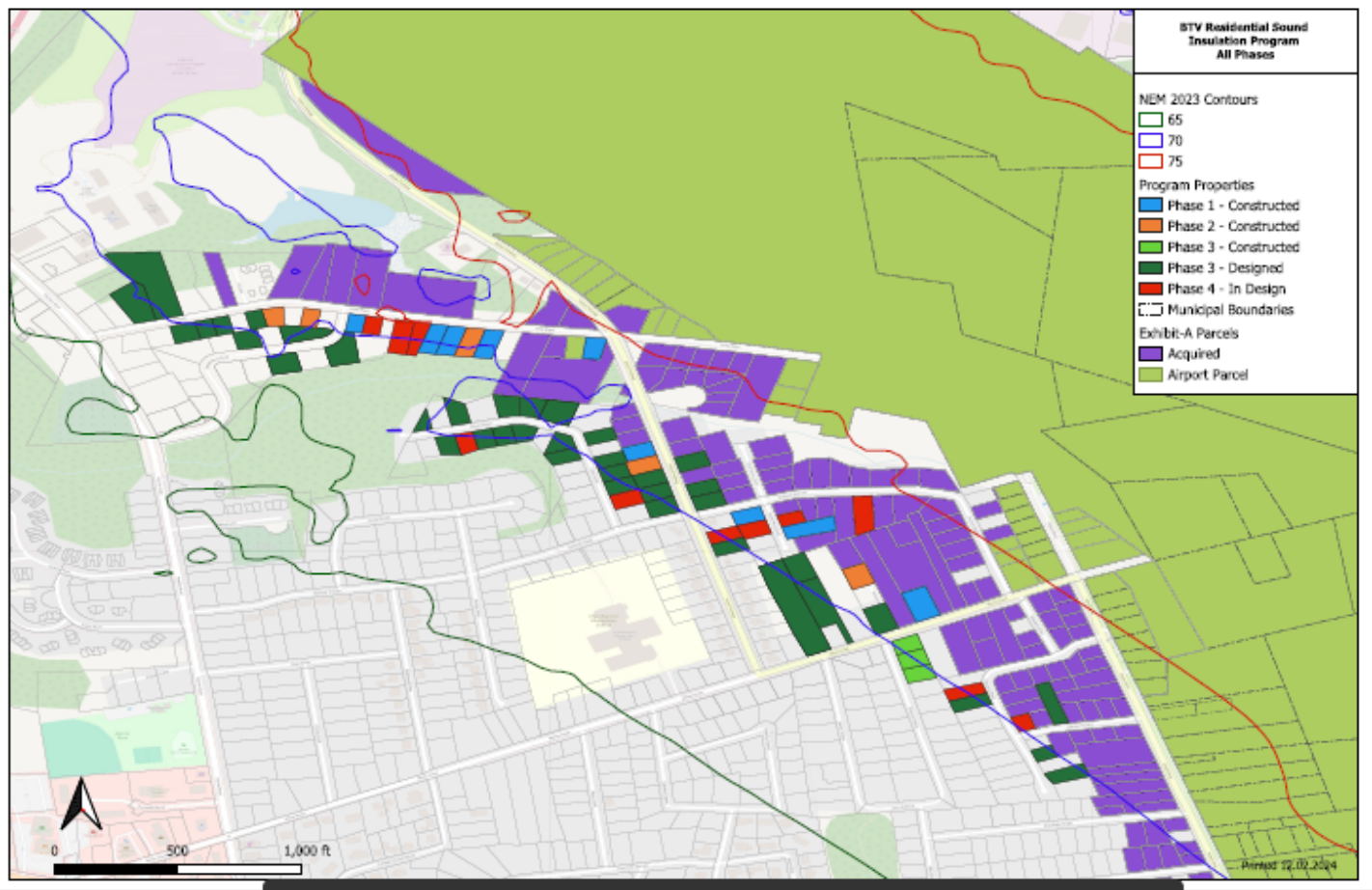
RSIP Phase Status Chart & Timeline

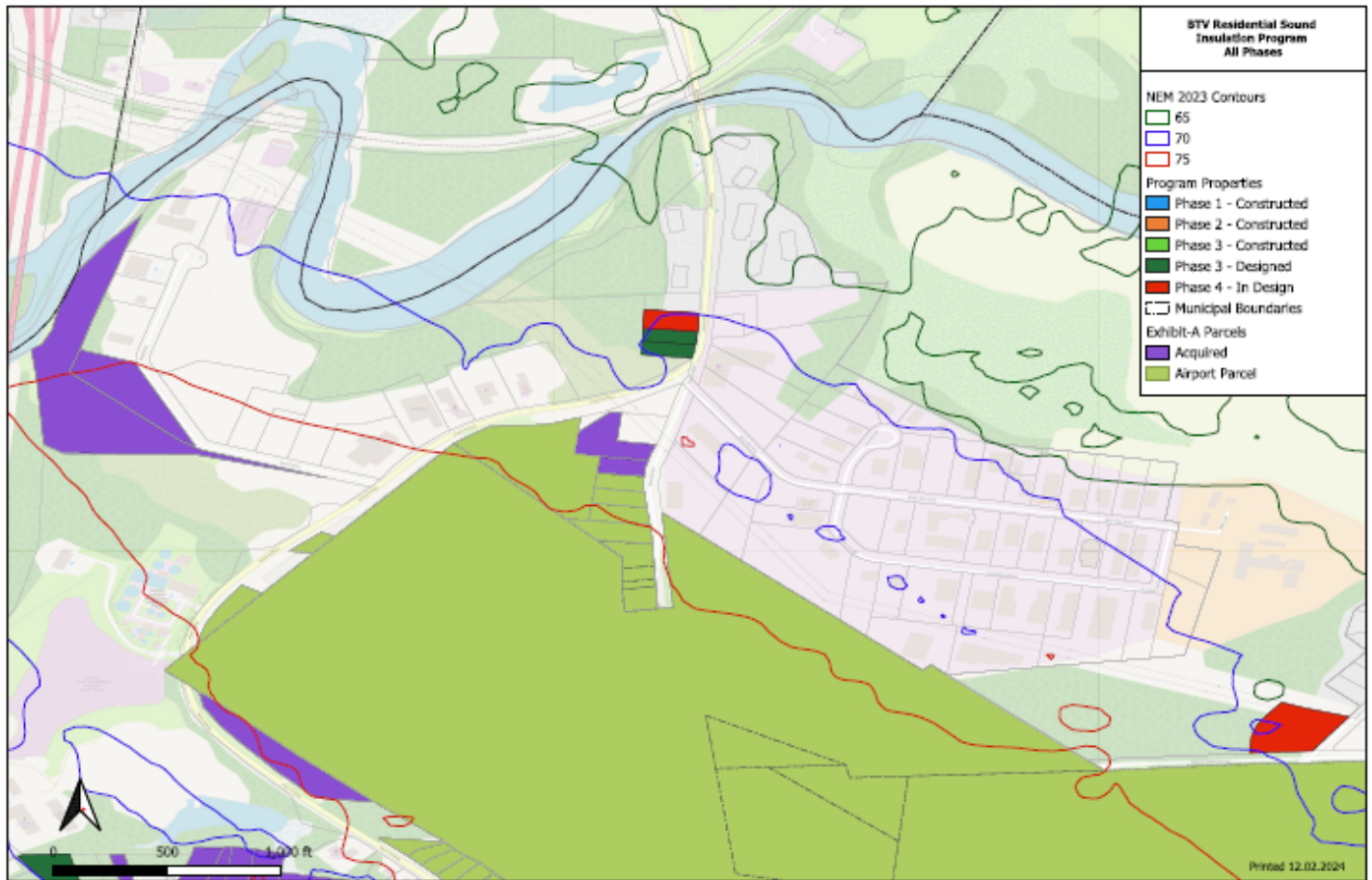
Patrick Leahy Burlington International Airport RSIP Phase Status Chart

January 2025

AIP NO.	Phase	Grant Scope	Units Designed					Units Constructed					Status
			Total	Burlington	South Burlington	Winooski	Williston	Total	Burlington	South Burlington	Winooski	Williston	
129	1	Design 10 homes	9	0	9	0	0						Complete
		Construction 10 homes						9	0	9	0	0	Complete/ Final Close out
141	2	Design 7 homes	6	0	6	0	0						Complete
		Construction of 7 homes						5	0	5	0	0	Complete/ Final Close out
		Design 54 homes	52	0	52	0	0						Complete
148	3	Construction 52 homes						4	0	4	0	0	Construction Ongoing
		Design 50 homes	16	0	16	0	0						Design of 16 complete Outreach underway 34 (Delay due to FAA approval of Acoustical Test Plan)
157	4	Design 50 homes	0										Outreach underway

5. **Residential Sound Insulation Project - Phase 5 (\$1.6M EST.).** The Airport is proposing to continue implementation of its Residential Sound Insulation Program (RSIP) as described in the first paragraph in this report. This phase will include balance of scope not funded in Phase 4. It will also include the construction of 6-7 homes that remain in the above 70 DNL contour. Also, due to the change in the FAA acoustical requirement additional funding is being requested for homes in outreach from Phase 4. We will submit a grant application to the FAA by May 1, 2025 for this phase.





6. **Noise Exposure Map Updates (NEM) (est. \$.85M).** The purpose of the Federal Aviation Administration (FAA) grant is to prepare a 14 C.F.R Part 150 Noise Exposure Map (NEM) update for Patrick Leahy Burlington International Airport (BTV). The NEM Update will replace the maps which were accepted by the FAA in 2019. Under the Federal requirements, the previous NEM Update indicated an update would be completed once the F-35A aircraft have been operational for one year. The scope and Independent Fee process is complete and a grant was received by FAA to proceed. Currently, the schedule, outlined below, and Technical Advisory Committee (TAC) meetings are being coordinated and outreach is proceeding with communities to identify these changes. Further, the Airport held in informational town meeting style meeting at the Chamberlin Elementary School on September 14, 2023 to discuss the proposed schedule and general updates to the process. Additional TAC meetings and Public meetings are being identified and planned under the proposed schedule. We have had a recent meeting with the FAA to discuss and resolve any outstanding issues related to the

NEM. We received final word from the FAA and are moving forward the final noise contours. The map was released and presented to the TAC on October 23. We followed up with public meeting that evening in South Burlington and one was held in Winooski on October 24th. All public comments are being responded to for the report. Submittal of the NEM to the FAA was completed the last week of December. The FAA accepted the NEM last week. It will be posted 3 times.



To: Airport Commissioners
From: Marie Friedman, CPA, Director of Finance
Date: March 5, 2025
Re: Financial Highlights Report for March 5th, 2025 meeting

- This month's financial package includes the January P&L, Revenue Recovery Metrics, Banking Balance report and the AIP Receivable report.
- STIMULUS GRANTS Summary
 - CRSSA Grant was received April 5, 2021 for a combined total of \$4.04M. A closeout report to draw down \$391,000 was submitted to the FAA in October. The FAA approved the closeout and reimbursed the airport in December.
 - The Airport received a \$7.6M Grant November 30, 2021 under the American Rescue Act. There is still \$768,957 available under ARPA grant. A reimbursement request for \$1.34 Million was submitted to the FAA in January and money was received in February. We have four years to utilize this grant.
 - BTV renewed the Grant Anticipation Note (GAN) on June 26, 2024. There is no current borrowings under the GAN. The Airport has approximately \$9 million still available to draw on if needed. The Airport drew down \$1,058,216 under the GAN for AIP-125 and repaid this in January. Interest rates are adjusted monthly. Interest paid on the GAN is eligible for reimbursement under a future PFC application.
- Year-to-date (YTD) Revenues through January were \$17.7 Million. Operating revenues are higher than the prior year primarily due to parking garage, higher landing fee revenues, higher PFC revenues and higher rental car revenues. Please refer to the P&L for more detail. The Airport Revenue recovery schedule is included as well. All metrics are recovering as expected. This shows five revenue sources and how they performed over time. The data points represent a trailing twelve month for each month. PFC revenues are at 99% which is similar to enplanement recovery and this is expected to increase. Landing fees year-to-date are higher than last year due to increased flights and an increase to the landing rate.
- Expenses thru January were \$11.2 Million. The biggest component of this increase is salaries and employee benefits (\$522k higher). Please refer to the P&L for more detail.
- Cash update: As of January 31, 2025, BTV had \$3,836,468 in the Airport International account and did not owe the City any money. The Airport paid significant grant construction invoices the end of January in which the FAA reimbursed the beginning of February.
- AIP receivable update: As of January 31st, 2025, the FAA owes the airport \$8.99 Million. The FAA

reimbursed the Airport \$6.48 Million in February. Additionally, approximately \$1.7 Million will be reimbursed through the grant closeout process. In December, the FAA approved closeout grant request for AIP-122 and AIP-120. In January, the FAA approved closeout grant request for AIP-130, AIP-125, AIP-124 and AIP-131.

Budget Performance Report

Fiscal Year to Date 1/31/2025

Account	Account Description	Amended Budget	YTD Encumbrances	FY 2025 YTD Transactions	Remaining Balance	% Used/ Rec'd	FY 2024 YTD Transactions
Fund 400 - Airport							
REVENUE							
4247	Fees and Permits	115,000.00	.00	79,263.31	35,736.69	69%	69,620.00
4267	Utility Reimbursement	148,700.00	.00	87,385.18	61,314.82	59%	71,919.25
4268	Sale of Gasoline	650,000.00	.00	393,637.87	256,362.13	61%	374,945.96
4295	Parking Fees	7,149,500.00	.00	4,339,436.02	2,810,063.98	61%	3,976,737.47
4297	CFC's	2,000,000.00	.00	1,474,156.00	525,844.00	74%	1,434,322.00
4345	Advertising Revenues	200,000.00	.00	63,650.00	136,350.00	32%	50,045.00
4385	Ticket Sales	21,000.00	.00	.00	21,000.00	0%	160.00
4390	Concessions	360,000.00	.00	259,743.00	100,257.00	72%	212,534.45
4440	Taxi Fees	170,000.00	.00	129,648.00	40,352.00	76%	138,553.00
4445	Terminal Rent - Exclusive	1,375,000.00	.00	612,462.76	762,537.24	45%	758,826.25
4450	Terminal Rent - Commonuse	1,601,000.00	.00	969,675.62	631,324.38	61%	884,093.86
4455	Terminal Concessions Airport	750,000.00	.00	487,380.03	262,619.97	65%	410,773.72
4460	Rental Car Concessions	3,600,000.00	.00	2,667,740.00	932,260.00	74%	2,546,874.91
4465	Rent Grounds	549,707.00	.00	323,899.16	225,807.84	59%	329,513.34
4470	Rent Buildings	1,255,702.00	.00	665,601.87	590,100.13	53%	834,314.01
4475	Landing Fees	2,300,000.00	.00	1,479,185.66	820,814.34	64%	1,128,402.30
4480	PFC Revenue	2,700,000.00	.00	1,592,769.00	1,107,231.00	59%	1,428,181.00
4505	Terminal Non Airline	705,000.00	.00	389,638.52	315,361.48	55%	545,624.59
4535	Misc Rev	1,000.00	.00	12,216.67	(11,216.67)	1222%	542.10
4600	Fees For Services	6,500.00	.00	4,420.00	2,080.00	68%	5,240.00
4700	Interest / Investment Income	50,000.00	.00	76,352.79	(26,352.79)	+++	147,926.97
4702	Interest Income PFC	10,000.00	.00	2,198.53	7,801.47	22%	6,816.15
4703	Restricted Interest Income	100,000.00	.00	106,669.41	(6,669.41)	+++	87,262.72
4705	Unrealized Gain/Loss-Invest	.00	.00	(36,499.43)	36,499.43	+++	72,631.81
4750	Gain/Loss On Asset	.00	.00	29,561.56	(29,561.56)	+++	14,410.91
4875	Grants TSA Leo Grant	.00	.00	.00	.00	+++	13,640.00
4890	CARES ACT/ARPA/CRRSA Federal Grant	3,040,542.00	.00	1,337,841.81	1,702,700.19	+++	.00
4925	Proceeds	10,000.00	.00	.00	10,000.00	+++	61,109.90
4961	Property Tax Reimbursement - Airport	215,638.00	.00	145,246.42	70,391.58	67%	145,337.04
REVENUE TOTALS		\$29,084,289.00	\$0.00	\$17,693,279.76	\$11,391,009.24	61%	\$15,750,406.44
EXPENSE							
5000	Salaries and Wages	3,977,768.00	.00	2,057,713.54	1,920,054.46	52%	1,816,891.77
5100	Overtime	356,000.00	.00	189,895.42	166,104.58	53%	180,345.79
5200	Other Personal Service	510,880.00	.00	285,041.92	225,838.08	56%	279,275.04
5400	Employee Benefits	1,757,225.00	.00	1,010,494.99	746,730.01	58%	744,684.88
6000	Office Supplies	6,000.00	.00	1,315.01	4,684.99	22%	2,260.21
6005	Postage	200.00	.00	88.00	112.00	44%	67.99
6007	Shipping and Moving	28,400.00	.00	16,544.09	11,855.91	58%	11,007.70
6010	Computer Equipment	85,000.00	489.80	19,512.86	64,997.34	24%	26,331.81
6015	Computer Software	4,300.00	.00	.00	4,300.00	0%	5,452.00
6017	Computer Licensing and Maint.	307,500.00	6,264.00	205,546.17	95,689.83	69%	203,816.93
6020	Office Equipment	11,000.00	.00	549.99	10,450.01	5%	549.99
6025	Furnishings	28,000.00	.00	22,353.82	5,646.18	80%	18,266.87

Budget Performance Report

Fiscal Year to Date 1/31/2025

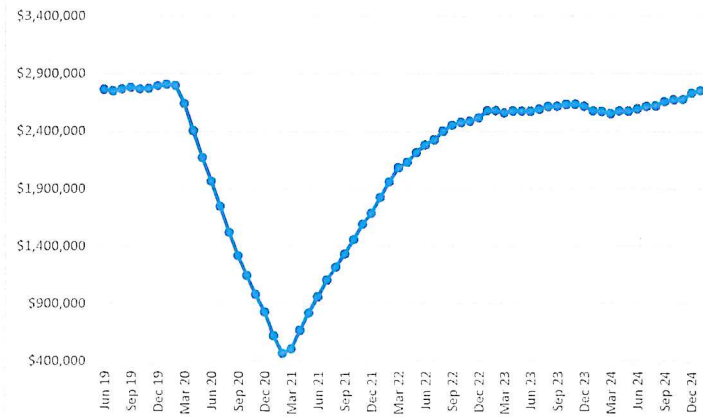
Account	Account Description	Amended Budget	YTD Encumbrances	FY 2024 YTD Transactions	Remaining Balance	% Used/ Rec'd	FY 2023 YTD Transactions
6200	Medical Fees And Supplies	5,500.00	.00	1,360.76	4,139.24	25%	1,413.82
6202	Printing/Copying/Paper Mgt	11,675.00	1,043.20	9,469.42	1,162.38	90%	612.49
6203	Dues/Subscriptions	134,500.00	.00	110,252.46	24,247.54	82%	69,441.05
6206	Custodian Supplies	130,000.00	.00	62,480.04	67,519.96	48%	47,313.22
6208	Special Supplies	84,500.00	2,497.98	39,912.39	42,089.63	50%	45,142.73
6210	Small Tools and Equipment	80,810.00	.00	14,532.58	66,277.42	18%	16,467.40
6212	Fuel	777,168.00	.00	423,447.79	353,720.21	54%	443,706.23
6214	Clothing And Uniforms	33,800.00	.00	23,738.70	10,061.30	70%	2,136.60
6215	Uniform Laundering	20,200.00	1,123.88	10,376.12	8,700.00	57%	8,853.84
6216	Oil & Grease & Antifreeze	20,000.00	.00	5,694.53	14,305.47	28%	6,528.78
6222	Runway De-Ice	330,000.00	.00	.00	330,000.00	0%	81,098.59
6247	Energy Efficient	.00	.00	.00	.00	0%	63,147.70
6294	Donations	2,500.00	.00	5.25	2,494.75	0%	3,581.20
6300	Repair & Maintenance	3,283,897.00	826,811.09	1,524,308.52	932,777.39	72%	1,283,474.63
6350	Legal Notice & Advertising	1,500.00	.00	465.00	1,035.00	31%	345.00
6400	Utilities	1,759,150.00	4,105.50	868,133.77	886,910.73	50%	838,497.62
6500	Professional and Consultant Services	2,049,774.00	7,182.50	767,702.08	1,274,889.42	38%	846,409.31
6530	Rentals	11,000.00	.00	4,200.00	6,800.00	38%	11,550.07
6600	Maintenance Contracts	384,439.00	18,177.25	126,403.01	239,858.74	38%	125,672.80
6605	Radio Maintenance	17,850.00	1,736.00	5,328.00	10,786.00	40%	6,867.48
6610	Custodial Contracts	807,205.00	.00	474,845.00	332,360.00	59%	474,845.00
6615	Property Repairs	492,400.00	12,293.85	174,334.79	305,771.36	38%	231,373.62
6625	Equipment Maintenance Repairs	184,897.00	1,150.00	127,950.70	55,796.30	70%	69,168.70
6700	Travel & Training	102,990.00	.00	54,804.25	48,185.75	53%	30,980.02
6800	Fees for Services	25,350.00	.00	3,701.30	21,648.70	15%	14,039.90
7002	Interest Expense	.00	.00	.00	.00	+++	.00
7004	Interest Expense - Restricted	.00	.00	.00	.00	0	.00
7200	Capital Leases	572,488.00	.00	349,200.27	223,287.73	61%	332,624.97
7230	Insurance	437,932.00	.00	281,515.84	156,416.16	64%	290,524.31
7303	Regulatory and Bank Fees	225,000.00	.00	99,743.37	125,256.63	44%	112,024.46
7312	Real Estate Taxes	852,670.00	284,222.57	568,445.14	2.29	100%	531,520.10
7652	Discretionary Spending	55,000.00	.00	19,067.88	35,932.12	35%	29,944.80
8015	Indirect Fees	571,839.00	.00	333,571.00	238,268.00	58%	376,618.08
8017	Indirect Fees - City Attorney	92,660.00	.00	54,054.00	38,606.00	58%	59,824.92
8095	Interest On Pooled Cash	.00	.00	.00	.00	0%	9,964.54
8135	Airport Security To Police	1,474,000.00	.00	859,838.00	614,162.00	58%	654,685.95
Operating EXPENSE TOTALS		\$22,118,732.00	\$1,167,097.62	\$11,207,937.77	\$9,743,696.61	56%	\$10,409,350.91
Net Operating Revenues (which are used to pay for Bond payments, Leases, Capital and FAA projects)				\$6,485,341.99			\$5,341,055.53

Recovery Metrics

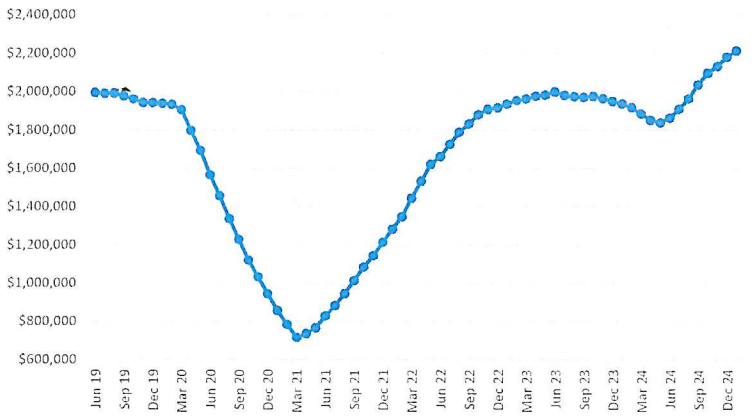
	At Feb 2020	Minimum	Drop	Current	Recovery
Parking	\$6,670,572	\$911,595	-86%	\$7,499,461	112%
PFCs	\$2,797,591	\$467,680	-83%	\$2,756,486	99%
Car Concessions	\$2,673,896	\$994,488	-63%	\$3,786,374	142%
Landing Fees	\$1,933,993	\$716,928	-63%	\$2,214,898	115%
CFCs	\$1,568,752	\$352,036	-78%	\$2,204,672	141%

All figures are trailing twelve months

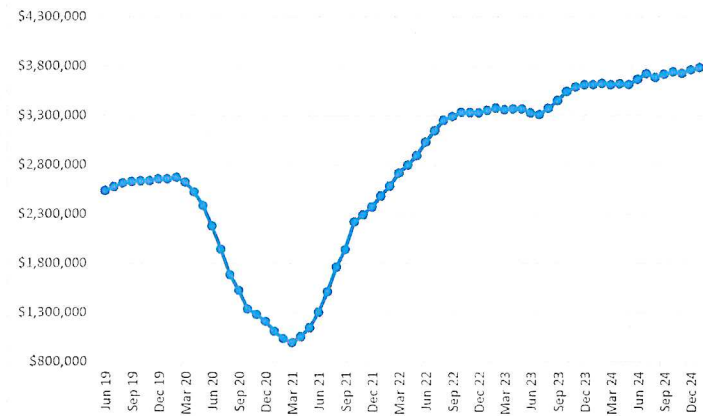
TTM PFC



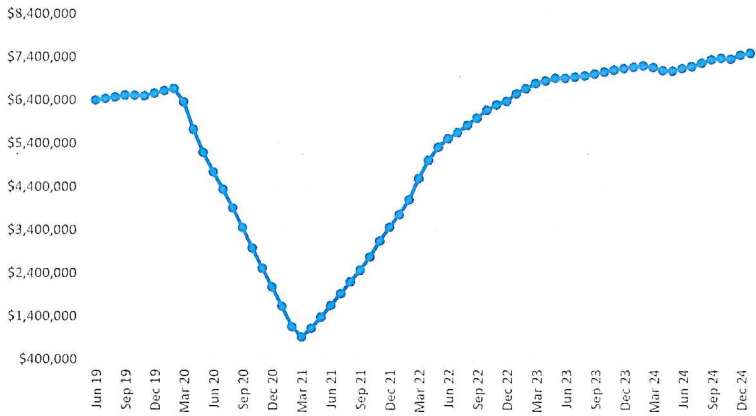
TTM Landing



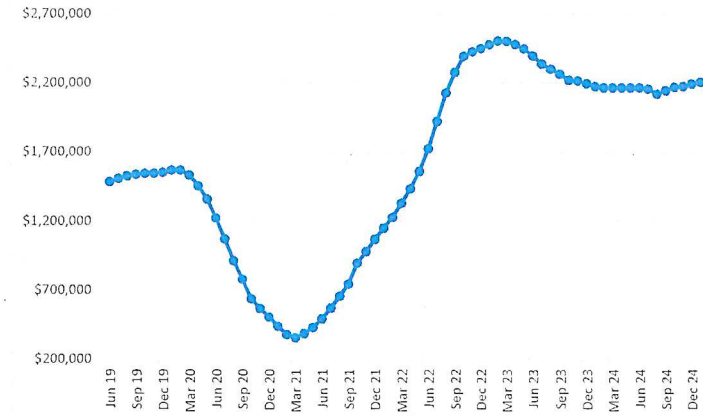
TTM Car Concessions



TTM Parking



TTM CFC



Burlington International Airport

Cash and Investments

January 31, 2025

Account	Account Description	1/31/2025
Unrestricted Bank Accounts		
1000_400	Bank Account Airport	3,836,468
1050_496	Cash Restricted AIP Deposit Keybank	56,859
Restricted Bank Accounts		
1050_420	Cash Restricted Escrows - Airport PFC TD Bank	9,499,755
1000_415	Bank Account - PFC Prepaid Cash Account	491,892
1000_420	Bank Account CFC	3,776,822
1050_416	Cash Restricted Revenue Bond DSR-Zion Trustee	3,511,452
1050_492	Cash Restricted Air Debt Service Fund - Interest	82,734
1050_401	Cash Restricted Air Debt Service Fund-Principal	1,066,592
1050_402	Cash Restricted Air Debt Service Fund-Sinking	651,946
1050_425	Cash Restricted Escrows - Airport - Op Maint Res	5,690,711
1050_430	Cash Restricted Airport Renewal and replacement - Zion	318,100
1050_495	Projects Operating Acct/Escrow GAN Keybank	279
Total Cash and Investments		<u><u>28,983,610</u></u>
1100_999	(Due To) / Due From Pooled Cash (timing)	<u><u>-</u></u>

Comparative Information on Primary Airport bank account

		1/31/2025
1000_400	Bank Account Airport - Current Fiscal year	3,836,468
1000_400	Bank Account Airport - Prior Fiscal year - Jan 2024	2,984,352
1000_400	Bank Account Airport - Two prior years - Jan 2023	5,843,415

PROJECT DESCRIPTION

FEDERAL
GRANT A/R
BALANCE
06/30/24

TOTAL
PROJECT
EXPENSES
FY 2025

GRANT
Reimburse
Percent

% OF
PROJECT
EXPENSES
FY 2025

REIMBURSE-
MENTS
FY 2025

FEDERAL
GRANT A/R
BALANCE
01/31/25

10%
LOCAL
SHARE
FY 2025

ACTIVE AIP PROJECTS

423	120	ACCESS CONTROL SECURITY REHAB	115,648	-	100%	-	(115,647)	0	-
420-700	122	S. TERMINAL APRON REHAB PH 7	245,804	-	100%	-	(245,804)	-	-
415	124	NOISE MONITORING EQUIPMENT	1,380	-	100%	-	-	1,380	-
425	125	TERMINAL INTEGRATION PROJECT	1,450,562	-	88%	-	(1,450,562)	(0)	-
425	155	TERMINAL INTEGRATION PROJECT-BIL	388,054	-	88%	-	(314,320)	73,734	-
400	127	CRRSA STIMULUS GRANT	(0)	391,088	100%	391,088	(391,088)	(0)	-
400	128	CRRSA CONCESSION GRANT	143,605	-	100%	-	-	143,605	-
428-901	129	SOUND INSULATION PILOT PROGRAM	315,733	-	100%	-	-	315,733	-
427-900	130	HOT SPOT MITIGATION GRANT	99,954	-	100%	-	(99,594)	360	-
427-904	131	HSR TWC & K	54,584	-	100%	-	-	54,584	-
427-902	132	HSR RW 1 PAPI	2,790	-	100%	-	(2,790)	-	-
420-903	133	TERMINAL APRON PH 7, Parts 2&3	922,144	2,184	100%	2,184	(334,586)	589,742	-
400	134	ARPA	(0)	946,754	100%	946,754	(946,754)	(0)	-
400	135	ARPA CONCESSION GRANT	579,132	-	100%	-	-	579,132	-
427-911	136	HSR TW K PAPI	0	-	90%	-	-	0	-
427-905	137	TW K CONSTRUCTION GRANT	259,830	-	90%	-	-	259,830	-
416-907	138	ENVIRONMENTAL ASSESSMENT	27,770	13,287	90%	11,959	(27,770)	11,958	1,329
426-910	139	BOARDING BRIDGE GATE 12	269,428	7,091	90%	6,382	-	275,810	709
416-913	140	NOISE EXPOSURE MAP	0	73,752	90%	66,377	(19,613)	46,763	7,375
428-908	141	SOUND INSULATION PROGRAM FFY22	255,787	-	90%	-	(60,648)	195,139	-
427-906	142	REHAB TAXIWAY A	1,028,323	278,773	90%	250,896	(1,104,582)	174,637	27,877
416-925	144	PAVEMENT MANAGEMENT PLAN	16,391	52,433	90%	47,189	(16,391)	47,189	5,243
424-924	145	CARGO APRON DESIGN 2023	17,511	1,720	90%	1,548	(18,781)	277	172
421-918	future	SOUTH TERMINAL REPLACEMENT	-	-	90%	-	-	-	-
426-923	147	SNOW REMOVAL EQUIPMENT BLDG	46,360	211,511	90%	190,360	(201,459)	35,261	21,151
424-909	149	SOUTH APRON CONSTRUCTION	1,226,815	24,580	90%	22,122	(625,505)	623,432	2,458
421-919	153	NEXT PROJECT	1,948,041	7,774,729	90%	6,997,256	(4,928,219)	4,017,078	777,473
421-931	156	NEXT PROJECT - BIL funding	-	842,426	90%	758,184	-	758,184	84,243
426-916	143	NORTH TERMINAL RENOVATION	420,011	-	95.76%&90%	-	-	420,011	-
427-927	146	TW A MILL & OVERLAY, TW C	314,612	55,902	90%	50,312	(314,612)	50,312	5,590
428-926	148	SOUND INSULATION PHASE 3	0	993,745	90%	894,370	(634,978)	259,393	99,374
426-930	155	ADDITIONAL EGRESS LANES	-	-	90%	-	-	-	-
427-928	154	RUNWAY 15-33 MILL & OVERLAY	499,819	71,882	90%	64,694	(499,819)	64,694	7,188
TOTAL CURRENT PROJECTS			10,650,085	11,741,858		10,701,674	(12,353,522)	8,998,238	1,040,183

AIP Projects being Closed out

Future AIP Projects

\$ 1,702,367
\$ -



PATRICK LEAHY
BURLINGTON
INTERNATIONAL AIRPORT

Patrick Leahy
Burlington International Airport

March 5, 2025
Airport Commission
Director's Report





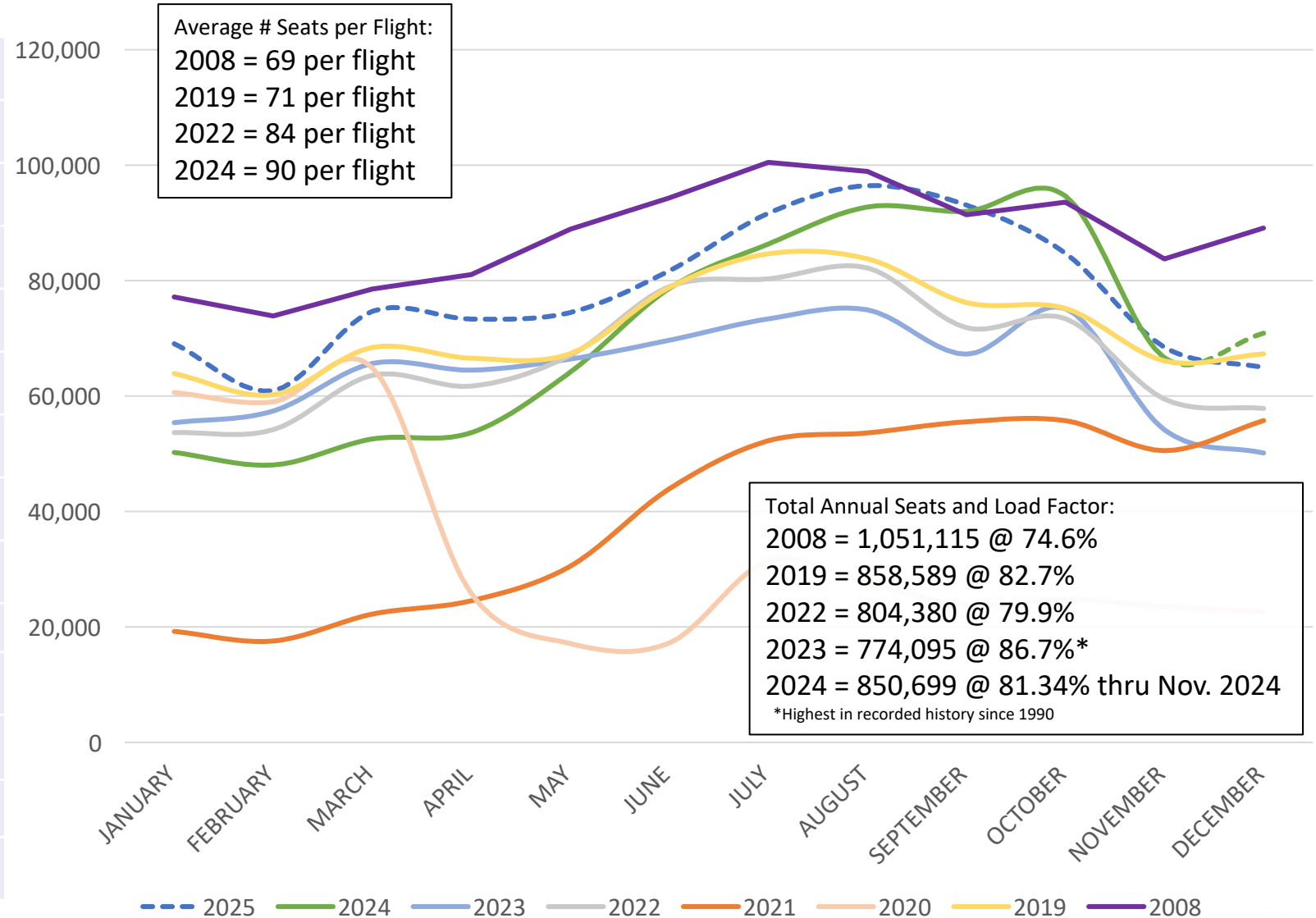


Upcoming Events and Items

- Events:
 - Legislative tours March 6-7
 - Lake Champlain Chamber of Commerce Legislative Breakfast on March 24
- Items:
 - Aviatron moving in March
 - Arrestor Cable Contract
 - Snow Removal Equipment
 - Pratt & Whitney Canada Lease Negotiation
- New Hire for Environmental Compliance and Project Manager
- Updates from TSA Federal Security Director and Other Tenants

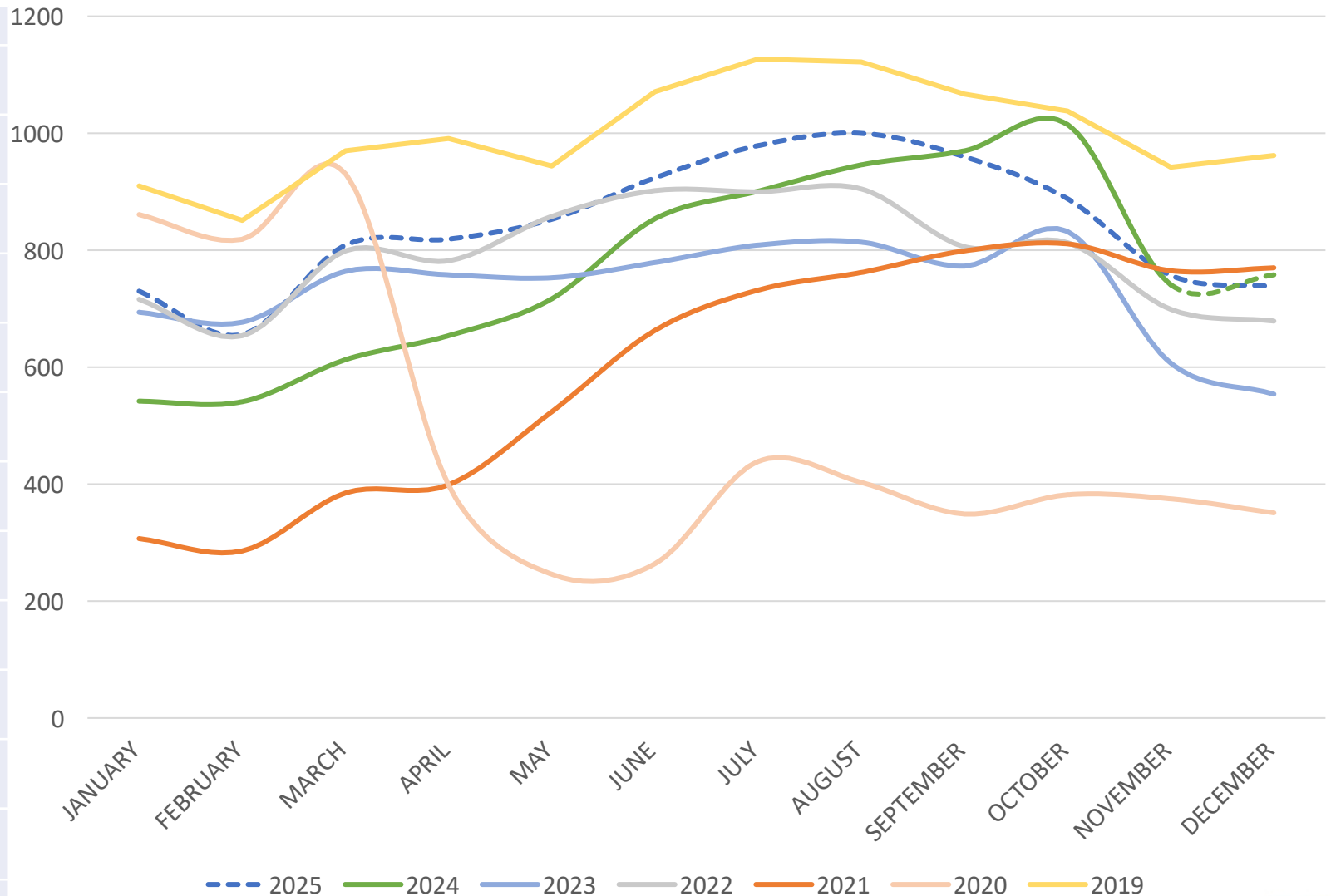
Scheduled Seats; Past and Projections

	2025	2024	2023	2022	2021	2020	2019
JAN	69,073	50,245	55,401	53,680	19,243	60,623	63,905
FEB	60,958	48,066	57,412	54,187	17,571	59,004	60,240
MAR	74,685	52,577	65,656	63,612	22,229	64,908	68,428
APR	73,342	53,671	64,497	61,736	24,541	25,790	66,566
MAY	74,484	64,163	66,423	67,070	30,532	17,126	67,379
JUN	81,725	78,672	69,679	78,974	43,954	17,236	78,828
JUL	91,679	86,352	73,387	80,312	52,270	31,442	84,658
AUG	96,464	92,765	74,942	82,198	53,620	27,551	83,786
SEP	93,084	92,016	67,270	71,852	55,555	23,823	76,194
OCT	84,728	94,651	75,143	73,411	55,743	24,753	75,193
NOV	68,466	66,633	54,148	59,481	50,552	23,524	66,096
DEC	64,952	70,888	50,137	57,867	55,753	22,648	67,316
TOTAL	933,640	850,699	774,095	804,380	481,563	398,428	858,589



Scheduled Departures; Projections

	2025	2024	2023	2022	2021	2020	2019
JANUARY	730	542	694	716	307	861	910
FEBRUARY	656	541	677	654	286	819	851
MARCH	809	613	764	799	385	931	970
APRIL	819	654	758	782	399	398	991
MAY	853	717	753	858	524	246	944
JUNE	924	854	779	902	663	264	1,071
JULY	979	901	809	900	732	439	1,127
AUGUST	1,000	946	814	905	762	403	1,122
SEPTEMBER	960	970	773	806	799	349	1,067
OCTOBER	888	1,015	832	813	811	382	1,038
NOVEMBER	757	741	607	699	765	375	942
DECEMBER	738	758	554	679	770	351	962
TOTALS	10,113	9,341	8,814	9,513	7,203	5,818	11,995



	2025	2024	2023	2022	2021	2020	2019
Jan	50,093	42,691	44,848	32,652	8,979	50,750	46,356
Feb		44,133	47,864	39,291	11,696	49,341	49,867
Mar		45,049	52,484	47,878	13,491	26,158	56,400
April		46,158	52,018	46,485	19,563	1,448	54,340
May		50,972	52,471	48,564	26,325	3,911	55,209
June		61,136	56,241	58,546	37,229	7,458	62,180
July		68,026	64,807	63,402	46,344	12,119	71,381
Aug		72,448	67,763	65,535	47,059	12,823	71,200
Sept		67,296	59,751	57,037	43,072	11,292	62,116
Oct		76,054	68,823	64,490	50,618	14,416	66,795
Nov		51,977	49,302	47,452	41,572	10,211	53,007
Dec		57,012	43,725	44,545	42,886	9,393	56,314
TOTALS	50,093	681,925	660,097	615,877	388,834	209,320	705,165

