



Board of Finance

Tuesday, February 18, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall

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1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	February 18, 2025 - Board of Finance Meeting - Tuesday, February 18, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	February 18, 2025 - Board of Finance Meeting - Tuesday, February 18, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall

Category	2. Public Forum
Department	Council and Board
Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda and take the actions indicated
Meeting	February 18, 2025 - Board of Finance Meeting - Tuesday, February 18, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
Subject	3.2. Grant Agreement & Contract Authorization to Support Fencing Installation at 1 North Ave. - C/T
Meeting	February 18, 2025 - Board of Finance Meeting - Tuesday, February 18, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent)
Recommended Action	1. To approve and recommend that the City Council authorize the Chief Administrative Officer to execute the Grant Agreement between the City and The Queen City Police Foundation in the amount of \$80,000 (no local match required) in support of the fencing installation project at 1 North Avenue. 2. To approve and recommend that the City Council authorize the Chief Administrative Officer to take all such further actions, including by taking any necessary steps to ensure the creation of the project budget reflecting the acceptance of the grant award, and to execute such further instruments approved as to form by the City Attorney, as may be necessary or convenient to effectuate the transactions contemplated hereby.

4. Deliberative Agenda

Subject	4.1. Budget Amendment for 130 Bank Street Sales Tax Reallocation Funds (2024 award) for the BTC Public Improvements Project - CEDO/DPW
Meeting	February 18, 2025 - Board of Finance Meeting - Tuesday, February 18, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda

Department	Community & Economic Development Office (CEDO)
Type	Action
Recommended Action	To approve and recommend that the City Council authorize: 1) The Director of Public Works or designee to request reimbursement in the amount of \$1,250,000 in 130 Bank Street Sales Tax Reallocation funds towards the BTC Public Improvements Project Budget and to accept the same; 2) The Chief Administrative Officer or designee to effectuate all necessary budget amendments and transfers of funds in furtherance of securing this reimbursable state funding; and 3) The Director of Public Works and the Chief Administrative Officer or their designees to take such further actions and to execute such further instruments approved as to form by the City Attorney as may be necessary or convenient to effectuate the transactions contemplated hereby.
Subject	4.2. Water Resources FY25 Personnel Reorganization - Creation of Meter to Cash Team - DPW - Water Resources
Meeting	February 18, 2025 - Board of Finance Meeting - Tuesday, February 18, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Public Works Department - Water Resources
Type	Action
Recommended Action	to recommend that the City Council approve the: ☐ Reclassification of the Financial and Administrative Assistant - a Regular, Full-time, Non- Exempt, AFSCME, Grade 16 position, to the tiered Meter to Cash Analyst I/II position as follows: - o Meter to Cash Analyst I, a Regular, Full-time, Non-Exempt, AFSCME, Grade 16, the first of two tiers for this position; and, - o Meter to Cash Analyst II, a Regular, Full-time, Non-Exempt, AFSCME, Grade 17, the second of two tiers for this position. ☐ Creation of a tiered Meter to Cash Analyst I/II position as follows: - o Meter to Cash Analyst I, a Regular, Full-time, Non-Exempt, AFSCME, Grade 16, the first of two tiers for this position; and, - o Meter to Cash Analyst II, a Regular, Full-time, Non-Exempt, AFSCME, Grade 17, the second of two tiers for this position
Subject	4.3. Acceptance And Approval Of The FY2024 Audit - C/T
Meeting	February 18, 2025 - Board of Finance Meeting - Tuesday, February 18, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Action Resolution
Recommended Action	move to recommend that the City Council adopt the attached resolution related to the FY'24 Audit
Subject	4.4. FY25 Budget to Actuals Review through December 31, 2024 - C/T

Meeting	February 18, 2025 - Board of Finance Meeting - Tuesday, February 18, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Discussion Information Presentation

5. Adjournment

Subject	5.1. Motion to adjourn
Meeting	February 18, 2025 - Board of Finance Meeting - Tuesday, February 18, 2025, 5:00 PM, Bushor Conference Room 1st Floor, City Hall
Category	5. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn