



**BURLINGTON CITY COUNCIL - LICENSE COMMITTEE
BUSHOR CONFERENCE ROOM 1ST FLOOR
MINUTES OF MEETING
February 4, 2025**

1. Agenda

1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	February 4, 2025 - License Committee Meeting - Tuesday, February 4, 2025, 6:10 PM, Bushor Conference Room 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adopt agenda
1.1. Motion to adopt agenda Chair Shannon opened the meeting at 6:18 pm.	

2. Consent Agenda

2. Consent Agenda

Subject	2.1. Motion to adopt the consent agenda and take the actions indicated
Meeting	February 4, 2025 - License Committee Meeting - Tuesday, February 4, 2025, 6:10 PM, Bushor Conference Room 1st Floor
Category	2. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
2.1. Motion to adopt the consent agenda and take the actions indicated Motion made by Councilor Broderick, seconded by Councilor Grant. Motion passed unanimously.	

Subject **2.2. Communication: BPD, re: HOPE Works: March - Take Back the Night, April 29, 2025, 5 pm - 8 pm, UVM Royal Theater to City Hall**

Meeting February 4, 2025 - License Committee Meeting - Tuesday, February 4, 2025, 6:10 PM, Bushor Conference Room 1st Floor

Category 2. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

2.2. Communication: BPD, re: HOPE Works: March - Take Back the Night, April 29, 2025, 5 pm - 8 pm, UVM Royal Theater to City Hall

Subject **2.3. Communication: BPD, re: COTS Walk, May 4, 2025, 1 pm - 5 pm, start and end at Battery Park**

Meeting February 4, 2025 - License Committee Meeting - Tuesday, February 4, 2025, 6:10 PM, Bushor Conference Room 1st Floor

Category 2. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

2.3. Communication: BPD, re: COTS Walk, May 4, 2025, 1 pm - 5 pm, start and end at Battery Park

Subject **2.4. Communication: BPD, re: National MS Society Walk, May 10, 2025, 9 am - 1 pm, 3-mile walk begins and ends at Rice Memorial High School**

Meeting February 4, 2025 - License Committee Meeting - Tuesday, February 4, 2025, 6:10 PM, Bushor Conference Room 1st Floor

Category 2. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

2.4. Communication: BPD, re: National MS Society Walk, May 10, 2025, 9 am - 1 pm, 3-mile walk begins and ends at Rice Memorial High School

Subject **2.5. Communication: BPD, re: NAMI (National Alliance on Mental Illness) Vermont Walk, May 17, 2025, 12 pm - 3 pm, start and end at Church Street**

Meeting February 4, 2025 - License Committee Meeting - Tuesday, February 4, 2025, 6:10 PM, Bushor Conference Room 1st Floor

Category 2. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

2.5. Communication: BPD, re: NAMI (National Alliance on Mental Illness) Vermont Walk, May 17, 2025, 12 pm - 3 pm, start and end at Church Street

Subject **2.6. Tobacco and Tobacco Substitute Endorsement Renewals (2025-2026): see attached list**

Meeting February 4, 2025 - License Committee Meeting - Tuesday, February 4, 2025, 6:10 PM, Bushor Conference Room 1st Floor

Category 2. Consent Agenda

Department Clerk/Treasurer's Office

Type Action (Consent)

Recommended Action approve the 2025-2026 Tobacco and Tobacco Substitute Endorsement Renewals as listed

2.6. Tobacco and Tobacco Substitute Endorsement Renewals (2025-2026): see attached list

Subject **2.7. Communication: BPD, re: Vermont City Marathon, May 25, 2025, 7 am - 4 pm**

Meeting February 4, 2025 - License Committee Meeting - Tuesday, February 4, 2025, 6:10 PM, Bushor Conference Room 1st Floor

Category 2. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

2.7. Communication: BPD, re: Vermont City Marathon, May 25, 2025, 7 am - 4 pm

3. Deliberative Agenda

3. Deliberative Agenda

Subject 3.1. 141 Maple Street - Landing area for front door and ADA accessible ramp - Pathways Vermont - DPW

Meeting February 4, 2025 - License Committee Meeting - Tuesday, February 4, 2025, 6:10 PM, Bushor Conference Room 1st Floor

Category 3. Deliberative Agenda

Department Public Works Department

Type Action

Recommended Action to approve and recommend that the City Council approve the Encumbrance Application for Pathways Vermont at 141 Maple Street requesting use of the City Right of way for a ADA Accessible ramp and front door landing area to further recommend that the City Council authorize the Mayor to enter into a license agreement with the Applicant for use of the portion of the right-of-way outlined in the Application, subject to review by the City Attorney's Office

3.1. 141 Maple Street - Landing area for front door and ADA accessible ramp - Pathways Vermont - DPW
Motion made by Councilor Broderick, seconded by Councilor Grant. Motion passed unanimously.

Subject 3.2. Special Event Indoor and Outdoor Entertainment Permit Application (one day only): Bern Gallery, 135 Main Street, Suite 101

Meeting February 4, 2025 - License Committee Meeting - Tuesday, February 4, 2025, 6:10 PM, Bushor Conference Room 1st Floor

Category 3. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the one day only indoor and outdoor special event entertainment permit application for Bern Gallery, 135 Main Street, Suite 101, Friday, February 14, 2025, 12 pm - 5 pm, DJ (inside) and one small speaker (outside)

3.2. Special Event Indoor and Outdoor Entertainment Permit Application (one day only): Bern Gallery, 135 Main Street, Suite 101
Motion made by Councilor Broderick, seconded by Councilor Grant. Motion passed unanimously.

4. Adjournment

4. Adjournment

Subject 4.1. Motion to adjourn

Meeting February 4, 2025 - License Committee Meeting - Tuesday, February 4, 2025, 6:10 PM, Bushor Conference Room 1st Floor

Category	4. Adjournment
Department	Council and Board
Type	Action Procedural

Recommended Action Motion to adjourn

4.1. Motion to adjourn

Chair Shannon adjourned the meeting at 6:26 pm.

