

# **BURLINGTON HOUSING BOARD OF REVIEW**

**Monday, January 6, 2025**

**6:30 p.m.**

**\*\* REMOTE and IN PERSON\*\***

**645 Pine Street, Front Conference Room OR**

**Remotely via Zoom:**

<https://zoom.us/j/99793834260>

## **Minutes**

Board Members present: Betsy McGavisk, Josh Wronski, Lisa Gerlach, Don Sligh

Staff present: Lisa Jones, Erik Ramakrishnan

1. Melissa Moore, Matthew Moore (tenants); Katherine Malle, Garry Malle (landlord) (security deposit case) re: 40 College Street, Apt. 510 – **SETTLED – HEARING CANCELLED**
2. Phuong Tran, Tuan Nguyen (property owners) (suspension of certificate of compliance) re: 31 Willow Street  
Present were: William Ward, Cara Simoneau, Elvis Nguyen, Amanda Santor (remotely) and Kim Sturtevant.

The Board considered the property owner's request for postponement.

William Ward outlined the request made by the property owner due to medical and financial hardship. Mr. Ward would not oppose a continuance if the owners demonstrate some compliance with the orders within 48 hrs, specifically, minimal smoke & CO detection and fire extinguishers. In addition, Mr. Ward would like a written schedule of repairs that need to be made.

The building has 2 units: one is occupied by Amanda Santor and one by Elvis Nguyen, the property manager.

Amanda Santor did not oppose the postponement, but wants repairs made very soon.

Chair Betsy McGavisk notes the Board's next meeting is on Feb. 3, 2025 and confirms that the parties will be available on that date.

Motion before the Board: The matter is continued until Feb. 3, 2025 at 6:30PM at 645 Pine Street. Notice has been given to the landlord and tenant at the hearing. In the next 48 hours, the landlord shall meet and confer with staff to demonstrate compliance with the fire extinguisher requirement and to work out a schedule for compliance.

Josh Wronski – so moved

Don Slis seconds.

Board votes unanimously to continue hearing to Feb. 3, 2025 at 6:30PM at 645 Pine Street.

Meeting adjourned.