



**BURLINGTON CITY COUNCIL - LICENSE COMMITTEE**  
**BUSHOR CONFERENCE ROOM, 149 CHURCH STREET, 1ST FLOOR**  
**MINUTES OF MEETING**  
**December 11, 2024**

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## **1. Agenda**

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### **1. Agenda**

**Subject**

**1.1. Motion to amend/adopt agenda**

Meeting

December 11, 2024 - License Committee Meeting - Wednesday, December 11, 2024, 5:45 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category

1. Agenda

Department

Council and Board

Type

Action  
Procedural

Recommended Action    Motion to amend/adopt agenda

**1.1. Motion to amend/adopt agenda**

Present: Councilor Shannon (remote), Councilor Broderick (remote), Councilor Grant (remote), Assistant City Attorney Hayley McClenahan (remote), Lori Olberg - Clerk's Office, Keaton Knowles - Clerk's Office

Meeting is called to order at 5:39pm

Councilor Broderick moves. Councilor Shannon seconds. Motion passes unanimously.

## **2. Consent Agenda**

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### **2. Consent Agenda**

**Subject**

**2.1. Motion to adopt the consent agenda and take the actions indicated**

Meeting

December 11, 2024 - License Committee Meeting - Wednesday, December 11, 2024, 5:45 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category

2. Consent Agenda

Department

Council and Board

Type

Action (Consent)  
Procedural

Recommended Action    Motion to adopt the consent agenda and take the actions indicated

**2.1. Motion to adopt the consent agenda and take the actions indicated**

Councilor Broderick moves. Councilor Shannon seconds. Motion passes unanimously.

**Subject**                    **2.2. Tobacco License Renewal (2025-2026): Kampus Kitchen**

Meeting                    December 11, 2024 - License Committee Meeting - Wednesday, December 11, 2024, 5:45 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category                    2. Consent Agenda

Department                Clerk/Treasurer's Office

Type                         Action

Recommended Action    approve the 2025-2026 Tobacco License Renewal for Kampus Kitchen

2.2. Tobacco License Renewal (2025-2026): Kampus Kitchen

**Subject**                    **2.3. Tobacco Substitute Endorsement Renewals (2025-2026): Grass Queen and Kampus Kitchen**

Meeting                    December 11, 2024 - License Committee Meeting - Wednesday, December 11, 2024, 5:45 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category                    2. Consent Agenda

Department                Clerk/Treasurer's Office

Type                         Action (Consent)

Recommended Action    approve the 2025-2026 Tobacco Substitute Endorsement Renewals for Grass Queen and Kampus Kitchen

2.3. Tobacco Substitute Endorsement Renewals (2025-2026): Grass Queen and Kampus Kitchen

### **3. Deliberative Agenda**

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#### **3. Deliberative Agenda**

**Subject**                    **3.1. Indoor Entertainment Permit Application (2024-2025): Spiral House Collective, 19 Church Street**

Meeting                    December 11, 2024 - License Committee Meeting - Wednesday, December 11, 2024, 5:45 PM, Bushor Conference Room, 149 Church Street, 1st Floor

Category                    3. Deliberative Agenda

Department                Clerk/Treasurer's Office

Type                         Action

Recommended Action    approve the 2024-2025 Indoor Entertainment Permit Application for Spiral House Collective, 19 Church Street with all standard conditions

3.1. Indoor Entertainment Permit Application (2024-2025): Spiral House Collective, 19 Church Street

Discussion from Dillon Tanner about future plans for events at Spiral House Collective.  
Councilor Broderick moves. Councilor Shannon seconds. Motion passes unanimously.

**Subject** **3.2. Communication: Cindi Wight, Director, BPRW, re: License Agreement with Battery Park, LLC (DBA Beansie's Bus)**

**Meeting** December 11, 2024 - License Committee Meeting - Wednesday, December 11, 2024, 5:45 PM, Bushor Conference Room, 149 Church Street, 1st Floor

**Category** 3. Deliberative Agenda

**Department** Parks, Recreation, & Waterfront

**Type** Action

**Recommended Action** to approve and recommend that the City Council approve and authorize the granting of a license to Battery Park, LLC (DBA Beansie's Bus) to occupy space in the Sherman Street extension from April 1, 2025 – December 31, 2029 for the purpose of carrying on food concession operations; and, to further authorize the Mayor to execute a license agreement with Battery Park, LLC (DBA Beansie's Bus) and all documents necessary to effect the license, subject to the final review and approval of the City Attorney's Office

3.2. Communication: Cindi Wight, Director, BPRW, re: License Agreement with Battery Park, LLC (DBA Beansie's Bus)

Councilor Broderick moves. Councilor Grant seconds. Motion passes unanimously.

## 4. Adjournment

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### 4. Adjournment

**Subject** **4.1. Motion to adjourn**

**Meeting** December 11, 2024 - License Committee Meeting - Wednesday, December 11, 2024, 5:45 PM, Bushor Conference Room, 149 Church Street, 1st Floor

**Category** 4. Adjournment

**Department** Council and Board

**Type** Action  
Procedural

**Recommended Action** Motion to adjourn

4.1. Motion to adjourn

Meeting adjourns at 6:02pm