



Retirement Board

Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room

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Webinar ID: 923 2810 3586

1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	1. Agenda
Department	Retirement Administration
Type	Action Procedural
Recommended Action	Motion to adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	2. Public Forum
Department	Retirement Administration

Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

3. Minutes

Subject	3.1. November 18, 2024 Retirement Board Meeting Minutes, Draft
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	3. Minutes
Department	Clerk/Treasurer's Office
Type	Action Information Minutes
Recommended Action	approve the minutes

4. Approve Return of Contributions

Subject	4.1. Nicoletta Salvatore, Class B \$2,166.65; Effective Date of Benefit: 01/01/25
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	4. Approve Return of Contributions
Department	Retirement Administration
Type	Action
Recommended Action	approve return of contribution for Nicoletta Salvatore
Subject	4.2. Sophia Haley, Class B \$1,089.65; Effective Date of Benefit: 01/01/25
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	4. Approve Return of Contributions
Department	Retirement Administration
Type	Action
Recommended Action	approve return of contribution for Sophia Haley
Subject	4.3. Scott Hannigan, Class B \$7,316.62; Effective Date of Benefit: 01/01/25
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	4. Approve Return of Contributions

Department	Retirement Administration
Type	Action
Recommended Action	approve return of contribution for Scott Hannigan
Subject	4.4. Michael Malak, Class A \$6,691.07; Effective Date of Benefit: 01/01/25
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	4. Approve Return of Contributions
Department	Retirement Administration
Type	Action
Recommended Action	approve return of contribution for Michael Malak
Subject	4.5. Sabrina Wing, Class B \$363.61; Effective Date of Benefit: 01/01/25
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	4. Approve Return of Contributions
Department	Retirement Administration
Type	Action
Recommended Action	approve return of contribution for Sabrina Wing
Subject	4.6. Amanda Robertson, Class B \$5,779.79; Effective Date of Benefit: 01/01/25
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	4. Approve Return of Contributions
Department	Retirement Administration
Type	Action
Recommended Action	approve return of contribution for Amanda Robertson

5. Approve Retirement Applications

Subject	5.1. Deborah Kirby, Class B \$31.86; Effective Date of Benefit: 12/01/24; Payment Date: 12/15/24
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration

Type	Action
Recommended Action	approve retirement application for Deobrah Kirby
Subject	5.2. George Bennis, Sr., Class B \$217.71; Effective Date of Benefit: 11/01/24; Payment Date: 11/15/24
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action
Recommended Action	approve retirement application for George Bennis, Sr.
Subject	5.3. Matthew White, Class A \$5,142.12; Effective Date of Benefit: 11/01/24; Payment Date: 11/15/24
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action
Recommended Action	approve retirement application for Matthew White
Subject	5.4. Sean Foley, Class B \$192.23; Effective Date of Benefit: 02/01/25; Payment Date: 02/15/25
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action
Recommended Action	approve retirement application for Sean Foley
Subject	5.5. Derek R. Libby, Class A \$8,392.06; Effective Date of Benefit: 11/01/24; Payment Date: 11/15/24
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration

Type	Action
Recommended Action	approve retirement application for Derek R. Libby
Subject	5.6. John Choate, Class B \$597.19; Effective Date of Benefit: 01/01/25; Payment Date: 01/15/25
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action
Recommended Action	approve retirement application for John Choate
Subject	5.7. Laurie D. Lemieux, Class B \$5,655.69; Effective Date of Benefit: 11/01/24; Payment Date: 11/15/24
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action
Recommended Action	approve retirement application for Laurie D. Lemieux
Subject	5.8. Naomi Fletcher, Class B \$1,343.54; Effective Date of Benefit: 01/01/25; Payment Date: 01/15/25
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action
Recommended Action	approve retirement application for Naomi Fletcher
Subject	5.9. Lisa Martin, Class B \$340.82; Effective Date of Benefit: 10/01/24; Payment Date: 11/15/24
Meeting	December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action

Recommended Action approve retirement application for Lisa Martin

6. Administrative Update

Subject **6.1. Updates from questions during 11/18/24 meeting - C/T**

Meeting December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room

Category 6. Administrative Update

Department Clerk/Treasurer's Office

Type Information
Communication

Subject **6.2. Additional Information Requests from Board**

Meeting December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room

Category 6. Administrative Update

Department Retirement Administration

Type Information

7. Fiducient

Subject **7.1. BERS - November 2024 Flash Report**

Meeting December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room

Category 7. Fiducient

Department Retirement Administration

Type Information
Report
Discussion

8. Adjournment

Subject **8.1. Motion to adjourn**

Meeting December 16, 2024 - Retirement Board Meeting - Monday, December 16, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room

Category 8. Adjournment

Department Retirement Administration

Type Action
Procedural

Recommended Action Motion to adjourn