



Board of Finance

**Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street,
1st Floor**

Please click the link below to join the webinar:

<https://zoom.us/j/91081797319>

Or Telephone: +1 305 224 1968 US

Webinar ID: 910 8179 7319

****CCTV link: https://www.youtube.com/playlist?list=PLIjLFn4BZd2PwCge7lNoKug676jIf_iUA ****

1. Agenda

Subject	1.1. Motion to amend/adopt agenda
Meeting	December 9, 2024 - Board of Finance Meeting - Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to amend/adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	December 9, 2024 - Board of Finance Meeting - Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	2. Public Forum
Department	Council and Board

Type	Action Procedural
Recommended Action	open Public Forum close Public Forum

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda and take the actions indicated
Meeting	December 9, 2024 - Board of Finance Meeting - Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
Subject	3.2. November 18, 2024 Board of Finance Meeting Minutes, Draft
Meeting	December 9, 2024 - Board of Finance Meeting - Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Communication Information Minutes
Recommended Action	approve the minutes
Subject	3.3. Authorization to Accept Grant Funds from the Patrick Leahy Lake Champlain Basin program and acquire the 0 North Avenue property - BPRW
Meeting	December 9, 2024 - Board of Finance Meeting - Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Parks, Recreation, & Waterfront
Type	Action (Consent)
Recommended Action	to approve and recommend to the City Council that it approve and authorize: 1. Acceptance of \$1,228,592 in grant funds from Patrick Leahy Lake Champlain Basin Program in furtherance of acquisition, improvement, and maintenance of certain property located at 0 North Avenue; and 2. Execution of a grant agreement and all documents necessary to accept the funding by the Director of Parks, Recreation, and Waterfront , subject to the final review and approval of the City Attorney's Office and Chief Administrative Officer; and

3. Acquisition of the 0 North Ave property for a cost not to exceed \$80,000, with the understanding that the land will be conserved in perpetuity, including mayoral execution of a purchase and sale agreement and any other documents necessary to affect the transaction, subject to final review and approval of the City Attorney's Office

Subject	3.4. Reassignment of lease for kiosk at the corner of Church St. & College St. - BWD
Meeting	December 9, 2024 - Board of Finance Meeting - Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Business and Workforce Development
Type	Action (Consent)
Recommended Action	to approve and recommend that the City Council authorize the Mayor to execute a lease agreement with a term concluding on July 31, 2026 with Taste of France, LLC for food and beverage operations in the College Street Kiosk, subject to final review and approval by the City Attorney's Office

Subject	3.5. Sponsorship Agreements for REIB Empowerment Fund Awardees FY25 - REIB
Meeting	December 9, 2024 - Board of Finance Meeting - Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Racial Equity, Inclusion, & Belonging (REIB)
Type	Action (Consent)
Recommended Action	The Office of Racial Equity, Inclusion, and Belonging requests the Board of Finance approve the following motion: To approve and authorize the Interim Director of the Racial Equity, Inclusion, and Belonging Office and the Chief Administrative Officer to issue grants of City funds from the Empower Fund GL, and to execute grant agreements memorializing the same, subject to review by the City Attorney's Office, as follows:

1. to Asian General Market for a total authorized grant amount of \$800;
2. to Black Bamboo Wellbeing for a total authorized grant amount of \$700;
3. to Burlington School District for a total authorized grant amount of \$7,250;
4. to Champlain Valley Office of Economic Opportunity for a total authorized grant amount of \$2,067;
5. to Connecting Cultures for a total authorized grant amount of \$750;
6. to Conscious Homestead for a total authorized grant amount of \$1,500;
7. to Empress Levi Soul Food for a total authorized grant amount of \$1,000;
8. to the Greater Burlington YMCA for a total authorized grant amount of \$1,500;
9. to Harmony's Kitchen for a total authorized grant amount of \$500;
10. to Hip-Hop For Flood Relief for a total authorized grant amount of \$800;
11. to Ishmael Ahmed for a total authorized grant amount of \$1,500;
12. to the Islamic Society of Vermont for a total authorized grant amount of \$1,000;
13. to King Street Center for a total authorized grant amount of \$1,500;
14. to Martha Kemp for a total authorized grant amount of \$1,500;
15. to Mawuhi African Market for a total authorized grant amount of \$1,500;

16. to Migrant Justice for a total authorized grant amount of \$1,500;
17. to Mulu's Kitchen and Catering for a total authorized grant amount of \$750;
18. to New American Youth on the Rise for a total authorized grant amount of \$500;
19. to New American Public Health Initiative for a total authorized grant amount of \$1,000;
20. to Pam's Moda for a total authorized grant amount of \$900;
21. to the People's Kitchen Project for a total authorized grant amount of \$1,500;
22. to Rajnii Eddins for a total authorized grant amount of \$750;
23. to Raphaella Brice for a total authorized grant amount of \$1,500;
24. Salome Oforiwa for a total authorized grant amount of \$800;
25. to the Somali Bantu Association of Vermont for a total authorized grant amount of \$1,000;
26. to the South End Arts and Business Association for a total authorized grant amount of \$2,000
27. to Spectrum Youth and Family Services for a total authorized grant amount of \$1,000;
28. to the Creative Discourse Group for a total authorized grant amount of \$1,000;
29. Thingz from Yaad for a total authorized grant amount of \$500;
30. to Urmila Chhetri for a total authorized grant amount of \$1,500;
31. to the Vermont Asylum Assistance Project for a total authorized grant amount of \$500;
32. to the Vermont Language Justice Project for a total authorized grant amount of \$1,000;
33. to Vermont Community Wash and Learn for a total authorized grant amount of \$1,350;

For a total authorized grant expenditure in the amount of \$42,917.

Subject	3.6. Request for approval to execute a Military Air National Guard Facilities Sustainment, Repair, Modernization Cooperative Agreement (FSRMCA) with National Guard Bureau (NGB) for reimbursement of design, administration, engineering, and construction work costs associated with the Vermont National Air Guard Aircraft System Drainage improvements - Airport
Meeting	December 9, 2024 - Board of Finance Meeting - Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	3. Consent Agenda
Department	Airport
Type	Action (Consent)
Recommended Action	to approve and recommend the City Council approve and authorize the Director of Aviation to execute a Military ANG Facilities Sustainment, Repair, Modernization Cooperative Agreement (FSRMCA) with National Guard Bureau (NGB) for reimbursement of design, administration, engineering, and construction work costs associated with the VTANG Aircraft System Drainage Improvements, upon approval by the Office of the City Attorney

4. Deliberative Agenda

Subject	4.1. Addition of a new position: Airport Maintenance Worker II at the Patrick Leahy Burlington International Airport - Airport/HR
Meeting	December 9, 2024 - Board of Finance Meeting - Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Airport

Type	Action
Recommended Action	to approve and recommend that the City Council approve the addition of an additional full time Grade 14 AFSCME position in the existing "Airport Maintenance Worker II" job category within the Landslide Division at the Leahy Burlington International Airport
Subject	4.2. BED U.S. Department of Transportation Charging & Fueling Infrastructure grant - BED
Meeting	December 9, 2024 - Board of Finance Meeting - Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Burlington Electric Department
Type	Action
Recommended Action	to approve and recommend the City Council approve and authorize the BED General Manager or their designee, subject to final review and approval by the City Attorney's Office, to accept and execute the grant agreement for a U.S. Department of Transportation Federal Highway Administration Charging & Fueling Infrastructure award
Subject	4.3. Wastewater Plant Operator Reclassification Grievance Agreement - DPW
Meeting	December 9, 2024 - Board of Finance Meeting - Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Public Works Department
Type	Action
Recommended Action	to approve and recommend City Council approve the attached "Memorandum of Agreement Between AFSCME Local #1343 and the City of Burlington Re: Grievance Regarding Main Plant Wastewater Operators and Retroactive Pay" authorizing the pay of \$17,750 in total wages to identified, eligible employees presently holding the positions of Wastewater Operator II and Senior Wastewater Operator and employed with the City as of May 5, 2023, and further authorize the Director of Public Works to execute said agreement on behalf of the City
Subject	4.4. Resolution: Authorization For <u>\$18,330,720</u> Amended Step III Loan From Vermont Clean Water State Revolving Fund And For Construction Contract With PC Construction For Up To <u>\$15,540,800</u> For Headworks Improvements (Stage 0) At The City's Three Wastewater Plants - DPW/Water Resources
Meeting	December 9, 2024 - Board of Finance Meeting - Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Public Works Department - Water Resources
Type	Action Resolution
Recommended Action	to recommend that the City Council approve the attached resolution

Subject	4.5. FY2025 Budget to Actuals Review through October 31, 2024 - C/T
Meeting	December 9, 2024 - Board of Finance Meeting - Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	4. Deliberative Agenda
Department	Clerk/Treasurer's Office
Type	Discussion Information

5. Adjournment

Subject	5.1. Motion to adjourn
Meeting	December 9, 2024 - Board of Finance Meeting - Monday, December 9, 2024, 5:00 PM, Bushor Conference Room, 149 Church Street, 1st Floor
Category	5. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn