



BURLINGTON BOARD OF HEALTH
BOARD OF HEALTH MEETING MONDAY, DECEMBER 2, 2024
645 PINE STREET MAIN CONFERENCE ROOM OR REMOTELY
MINUTES OF MEETING
December 2, 2024

1. Agenda

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Attending: Celia Bird, Jennifer Thomczak, Judy Rivers, Jane Seymour and Health Officer Bill Ward

1.1. Motion to amend/adopt agenda

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The meeting was called to order by board chair Celia Bird at 5:36 pm.

Agenda amended by motion from Jenny to add speakers Gillian Nanton Mariah Flynn as agenda items 4 and 5, moving current item 4 to be item 6 and so on for the remaining agenda.

2nd by Judy. Unanimous in favor.

The amended agenda was motioned for approval by Jenny with a 2nd by Judy. Unanimous in favor.

2. Approval of November meeting draft minutes

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The November 4, 2024, draft minutes had a few typos that were corrected during board discussion. Jenny made a motion to approve the corrected minutes. 2nd by Judy. Unanimous in favor.

November 14, 2024, draft minutes had a mislabeled question in Item #3. Jane noted that the question that was edited was not "what do you know about the syringe/needle exchange program", but was actually the question regarding "how much do you support the needle exchange program?"

Jenny made a motion to approve the corrected minutes. 2nd by Judy. Unanimous in favor.

3. Public Forum

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Subject

Meeting

3.1. Verbal Comments

December 2, 2024 - Board of Health - Monday, December 2, 2024, 5:30 PM, Board of Health Meeting Monday, December 2, 2024
645 Pine Street Main Conference room or remotely

Category

3. Public Forum

Department

Council and Board

Type

3.1. Verbal Comments

There were no members of the public present for the public forum.

4. Gillian Nanton update on her work within Community & Economic Development Office (CEDO)

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Gillian Nanton provided an overview of the Division of CEDO that she leads and the current work they are engaged in.

5. Mariah Flynn update on the Burlington Partnership for a Healthy Community

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Mariah Flynn provided an overview of the Burlington Partnership for a Healthy Community current activities and their current work.

6. Housing inspection update from Bill Ward

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Bill Ward discussed 4 properties that were in the culmination stage of enforcement related to compliance with the minimum housing ordinance or vacant building ordinance.

184 Church Street – The rental Certificate of Compliance for this 17 unit property was revoked by the Housing Board of review in November 2023. The property was ultimately vacated and sold to a new owner on November 13, 2024. The new owner has applied for renovation permits and when renovations are complete, a new inspection will be required before tenants can move back in.

246 North Winooski Avenue – The 2 unit rental property was deemed unfit for Human Habitation 2 months ago due to electrical hazards. Tenants were notified in writing and the property owner has licensed professionals addressing the problems. We expect the issues to be resolved by mid-December 2024.

189-191 North Champlain Street – A fire last winter left this 6 unit building uninhabitable. As of September 29, 2024 the property had passed the 210 days of vacancy to be formally recognized as vacant per City of Burlington ordinance. City staff have been working with the owner to address the challenges associated with the now vacant building. The Fire Marshal has agreed to allow the exterior stairs to be removed to decrease the trespassing risk.

31 Willow Street - This 2 unit rental had an initial minimum housing inspection last winter and now has only one unit remaining as a rental. There are remaining deficiencies which have not been corrected after several follow-up attempts. A final inspection is set for December 13, 2024 at which time the property is expected to be in compliance or the case will be forwarded to the Housing Board of Review with a request to suspend/revoke the occupancy as a rental.

7. City Council syringe exchange resolution updates

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The board used the remainder of their agenda time discussing next steps on how they would proceed on their report due to City Council in February regarding the Syringe Exchange program and syringe disposal.

8. Chair Report

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No update.

9. Health Equity

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No report this month.

10. Public Outreach / Communications

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The board discussed options for upcoming public notices. They had previously planned on sending the survey they had been working on, but it was still in draft form. There is no immediate notice to send, so they may send two updates in January.

11. Adjournment

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Judy made a motion to adjourn. Second, by Jenny. Unanimous in favor. Celia adjourned the meeting at 8:01 pm.

Subject	11.1. Motion to adjourn
Meeting	December 2, 2024 - Board of Health - Monday, December 2, 2024, 5:30 PM, Board of Health Meeting Monday, December 2, 2024 645 Pine Street Main Conference room or remotely
Category	11. Adjournment
Department	Council and Board
Type	
Recommended Action	
11.1. Motion to adjourn	