



**Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR
REMOTELY via ZOOM**

**5:30 pm, 645 Pine Street, Front Conference Room, OR Remotely via ZOOM:
Please click the link below to join the webinar:**

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+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

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1. Agenda

1.1. Motion to amend/adopt agenda

2. Consent Agenda

Subject	2.1. November Commission Meeting Minutes
Meeting	December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM
Category	2. Consent Agenda
Department	Parks, Recreation, & Waterfront
Type	Action (Consent)

Recommended Action	waive the reading, accept the communication and approve the minutes from November and place them on file
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3. Public Forum

Subject	3.1. Verbal Comments
Meeting	December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM
Category	3. Public Forum
Department	Parks, Recreation, & Waterfront
Type	Procedural

4. Deliberative Agenda

Subject	4.1. Penny for Parks Community Requests, Max Madalinski, BPRW, Parks Project Coordinator (attachments)
Meeting	December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM
Category	4. Deliberative Agenda
Department	Parks, Recreation, & Waterfront
Type	Action

Subject	4.2. Pomeroy Park Playground, Sophie Sauve, PLA, LEED A.P, BPRW, Parks Comprehensive Planner (verbal)
Meeting	December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM
Category	4. Deliberative Agenda
Department	Parks, Recreation, & Waterfront
Type	Information

Subject	4.3. Open Space Plan Update, Scott Gustin, Dept. of Permitting & Inspections and Sophie Sauve, Parks Comprehensive Planner (verbal)
Meeting	December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM
Category	4. Deliberative Agenda
Department	Parks, Recreation, & Waterfront
Type	Discussion

Subject	4.4. Parking Fees, Erin Moreau, Waterfront Superintendent & Harbormaster, BPRW (attachment)
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Meeting December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM

Category 4. Deliberative Agenda

Department Parks, Recreation, & Waterfront

Type Action

Subject 4.5. 2025 Commission Goals, Lee Morrigan and Nate Lantieri, Commission Chair and Vice Chair (verbal)

Meeting December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM

Category 4. Deliberative Agenda

Department Parks, Recreation, & Waterfront

Type Discussion

Subject 4.6. Public Forum Process, Aaron Keech, Commissioner (verbal)

Meeting December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM

Category 4. Deliberative Agenda

Department Parks, Recreation, & Waterfront

Type Discussion

5. Standing Items

Subject 5.1. Parks Foundation Update (verbal)

Meeting December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM

Category 5. Standing Items

Department Parks, Recreation, & Waterfront

Type Report
Information

Recommended Action

Subject 5.2. Off-Leash Dog Sub-Committee (verbal)

Meeting December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM

Category 5. Standing Items

Department Parks, Recreation, & Waterfront

Type Information
Report

Recommended Action

Subject 5.3. Public Forum Action Items (tentative)

Meeting December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM

Category 5. Standing Items

Department Parks, Recreation, & Waterfront

Type

Recommended Action

6. Director's Report

7. Commissioner's Items & Volunteer Hours

8. Adjournment

Subject 8.1. Motion to adjourn

Meeting December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM

Category 8. Adjournment

Department Parks, Recreation, & Waterfront

Type Procedural

Recommended Action

9. Harbor Commission

10. Agenda

Subject 10.1. Motion to amend/adopt agenda

Meeting December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM

Category 10. Agenda

Department Parks, Recreation, & Waterfront

Type Procedural

Recommended Action

11. Public Forum

12. Deliberative Agenda

Subject	12.1. Waterfront Update, Erin Moreau, Waterfront Superintendent and Harbormaster, BPRW (verbal)
Meeting	December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM
Category	12. Deliberative Agenda
Department	Parks, Recreation, & Waterfront
Type	Information

Recommended Action

13. Adjournment

Subject	13.1. Motion to adjourn
Meeting	December 10, 2024 - Parks & Recreation Commission & Harbor Commission - Tuesday, December 10, 2024, 5:30 PM, 645 Pine Street, Front Conference Room OR REMOTELY via ZOOM
Category	13. Adjournment
Department	Parks, Recreation, & Waterfront
Type	Procedural

Recommended Action

Penny for Park Community Requests – FY2025

Project Ranking Summary

Total budgeted: \$40,000

Total approved: \$30,250

Remaining: \$9,750

Recommendation for remaining funds: If request #1 proves feasible, use a portion of the remainder towards that request. Any remaining funds beyond that would be used as additional contingency on community requests and emergent needs.

Following are short descriptions of each project request with staff notes and recommendations for FY25's qualifying Penny for Parks (PFP) project requests in their ranked order. Full PFP Request applications are attached as an appendix to this report.

1) AED for Calahan Park

Application Summary: Request is for installation of an Automated External Defibrillator (AED) in an exterior location at Calahan Park, similar to the model in this link: [CE-TEK 4000 Outdoor AED Enclosure – AED Team](#)

Estimated Project cost: \$4,000

Staff Notes: Staff understand the need and see the value in adding an AED at Calahan Park, given the high number of visitors during simultaneous Little League and soccer programming at the Park. However, we unfortunately expect that an exterior mounted unit would be vandalized or stolen, as there is no continuous staff for monitoring and security at Calahan.

As an alternative, we are considering if we could purchase one-to-two AED's to lend to the Little League and/or soccer programs who could securely store them for use during the season. We have reached out to our City Attorney's office for advisement on legal liability and what type of agreement might be required to determine if this is a reasonable path forward.

Recommendation: Await further information from City Attorney's office. If determined to be feasible, allocate \$4,000 - \$8,000 for the purchase of 1 or 2 AEDs.

2) "Picnic Anyone" Picnic Tables and Benches for Calahan Park

Application Summary: Members of the Ward 5 NPA have requested funding for constructing picnic tables and installing benches at Calahan Park. Picnic tables and materials would be purchased by Parks and the NPA members would assemble and place them in locations determined with BPRW staff. BPRW staff would install concrete pads and benches.

Estimated Project cost: \$7,750

Staff Notes: BPRW Staff support this request and have been in contact with NPA members to discuss logistics. Funding will pay for 2-3 picnic tables and 1-2 benches and concrete pads.

Recommendation: Allocate \$7,750 for this request.

3) New Scoreboard for Calahan Park Middle Infield

Application Summary: Request is for a replacement scoreboard for the Calahan Park Middle Infield for the Burlington American Little League. Requester noted that the existing scoreboard is in poor condition and that the 2024 team won the VT State Championship. They would like the new scoreboard to be ornamented with a dedication to the 2024 team.

Estimated Project cost: \$15,000 for scoreboard (\$9,500 for scoreboard, plus installation)

Staff Notes: Staff support the replacement of the existing scoreboard and would aid in coordination and installation. Additional cost for install would pay for materials that may be required, such as mounting poles, hardware, and wiring or conduit.

Recommendation: Allocate \$15,000 for replacement of Scoreboard.

4) Speed Bumps for Schmanska Park Access Road

Application Summary: Requester asks for installation of speed bumps along uphill access road for the barn in Schmanska Park. Noted that people often drive up the road at speed despite 'Authorized Use Only' signage being posted at the entrance.

Estimated Project cost: \$500

Staff Notes: Rather than installing speed bumps, which would be to slow vehicles, staff is recommending installation of heavy [portable concrete bollards](#) along the roadway, since the goal is to prevent unauthorized vehicles from driving into the park, not for them to drive slower. Additionally, the installation of speedbumps would make plowing of the access more difficult for our maintenance staff.

Recommendation: Allocate \$500 for purchase of 2 portable concrete bollards for the park.

5) Benches for Roosevelt Park

Application Summary: BPRW staff did not receive a formal PFP request, but consistent feedback was heard during the Roosevelt Park Comprehensive plan process that there is a desire to add additional benches throughout the park.

Estimated Project cost: \$6,000

Staff Notes: Would cover the purchase and installation of 2-3 park benches on concrete pads.

Recommendation: Allocate \$6,000 for purchase of benches and pre-cast concrete pads.

6) ADA Picnic Table for Oakledge Park Playground

Application Summary: Also not a formal PFP application, but there is an outstanding request for an ADA picnic table(s) at the Oakledge Park Universally Accessible playground. A concrete pad already exists directly adjacent to the playground with the intent of installing an accessible picnic table.

Estimated Project cost: \$1,000

Staff Notes: Would cover the cost of purchasing table bases and materials, which would be assembled and installed by BPRW staff.

Recommendation: Allocate up to \$1,000 for purchase of picnic table bases and lumber.

Max Madalinski

From: parks.notifications
Sent: Wednesday, October 2, 2024 11:20 AM
To: Jon Adams-Kollitz; Sophie Sauvé; Max Madalinski
Subject: New submission from Penny For Parks Submission

Date
10/02/2024
Name
Jill Priester
Address
84 Hardy Ave Burlington, VT 05408 United States Map It
Email
jillkpriester@gmail.com
Phone
(805) 705-6615
Organization/Volunteer Group (if applicable)
Burlington American Little League
Project Name
AED for Calahan Park
Park Location
Calahan Park
Cost Estimate (if known)
\$4,000.00 (cost of equipment and installation)
Project Description
Place an Automated External Defibrillator (AED) at Calahan park. This equipment can be used to assist lay people and EMS in saving the lives of people using Calahan park and in the surrounding area such as: Burlington American Little League, GBGSL and others using the playground equipment, basketball courts, tennis courts and multiple baseball and softball fields. Burlington American Little League can also help fund this important project by raising money at the Snack Shack during the baseball season in the spring/summer and possibly also a GoFundMe page. Ideally this equipment will be located outside of the Snack Shack building and be accessible by calling 911 year round. Please see this link for an AED option: https://aedteam.com/products/ce-tek-4000-all-weather-aed-enclosure?variant=39394828058756 Thank you!

Max Madalinski

From: parks.notifications
Sent: Monday, October 14, 2024 9:28 PM
To: Jon Adams-Kollitz; Sophie Sauv ; Max Madalinski
Subject: New submission from Penny For Parks Submission

Date
10/14/2024
Name
Greg Stefanski
Address
423 St. Paul Street Apt. 1 Burlington, Vermont 05401 United States Map It
Email
gregorystefanski81@gmail.com
Phone
(802) 730-2720
Organization/Volunteer Group (if applicable)
Calahan Park Crew (a committee of the Ward 5 NPA)
Project Name
"Picnic anyone?" Picnic table project
Park Location
Calahan Park
Cost Estimate (if known)
Approx \$3750
Project Description
The Calahan Park Crew came together at a meeting of the Ward 5 NPA early in the summer of 2024. The goal of the group has been to make improvements to the Park for the safety and enjoyment of those who use it and to encourage those who don't use it to discover what the Park has to offer. Our Crew has met several times at the Park to tour the space, to brainstorm ideas and to look for connections to projects that are in the Calahan Park Comprehensive Plan. The Crew has also met with Cindi, Sophie and Max from Burlington Parks Recreation Waterfront to explore the best ways to partner with BPRW and implement both ideas in the Plan and other ideas that might arise. The top priority for the Crew is to purchase 5 picnic tables for the Park. We believe adding these to the park is line with the Plan and would encourage people of all ages to visit the park and spend time there, eating, socializing and enjoying the beauty of the park. We do not have any funding for the project, but our hope is to use the picnic table project as a catalyst for interest in the further development of the Park and for funding from those who see that our "planning and doing" group is bringing the Plan to life with tangible results. We are planning a community event in the Spring of 2025 to reinvigorate interest in the Park and the Plan and would love to host visitors at 5 brand new picnic tables. Our very rough estimate is that the picnic tables will cost about \$750 each. Our request is for \$3750 to purchase 5 tables. Thank you for considering our request. Please contact us with any questions, concerns or suggestions.

Max Madalinski

From: parks.notifications
Sent: Thursday, August 29, 2024 12:23 PM
To: Jon Adams-Kollitz; Sophie Sauv ; Max Madalinski
Subject: New submission from Penny For Parks Submission

Date
08/29/2024
Name
Nate Yager
Address
129 Spruce Street Burlington, VT 05401 United States Map It
Email
nyager@hotmail.com
Phone
(802) 825-6545
Organization/Volunteer Group (if applicable)
Burlington American Little League
Project Name
New Scoreboard
Park Location
Callahan Park
Cost Estimate (if known)
\$9,500 for the scoreboard not including instalation
Project Desciption
This project request is for a new scoreboard at Callahan Park for Burlington American Little League. There are two main reasons that a new scoreboard would be great. 1. The old scoreboard is on its last legs (literally) and seems to constantly be on the verge of not working. More on this latter. 2. This year's Burlington American majors team won the Vermont state championship and went on to play in Bristol Connecticut at the New England regional tournament. This is a huge accomplishment!! No team from Burlington (we have 3 little league teams) has made it that far in over 50 years! It's becoming more and more difficult with numbers of players in Burlington dropping and surrounding teams getting stronger. We would like to honor this team with a sign on the scoreboard reading " Home of the 2024 Vermont State Champions" or something like that and have an unveiling at opening day 2025. I am the father of a 9-year-old player on BA and would like to point out the great leadership this team has shown to the younger kids. This group was instrumental in making BA the great place is to play little league. Not only are they great players, but they are also great kids! Back to the scoreboard itself. Every year we talk about finding a way to replace the scoreboard, but it never actually happens. To my knowledge this is the first year we knew about penny for parks program, and we are very excited at this possibility. Thank you, Cindi Wight, for recommending it! The scoreboard has been getting us through, but you never know if things will go wrong. Like if all the strike lights will be working on any given day. The scoreboard is very close to our batting cages so there are always kids under it watching the game as they wait to go in batting cage. I mention that because one of the posts is badly damaged and is temporarily supported

by signposts. I will upload pictures to help show the condition. I'm not sure how old the scoreboard is but I would not be surprised if it was around to see BA's last state championship 54 years ago. The new scoreboard will have a pitch count which is a big emphasis in little league for player safety.
Thank you to the city for working with and supporting BA at Callahan Park!

Nate Yager
BA board member

File Upload

- [IMG_4548.JPG](#)
- [IMG_4544.JPG](#)
- [IMG_4549.JPG](#)

Max Madalinski

From: parks.notifications
Sent: Monday, July 29, 2024 4:37 PM
To: Jon Adams-Kollitz; Sophie Sauv ; Max Madalinski
Subject: New submission from Penny For Parks Submission

Date
07/29/2024
Name
Sheryl Bellman
Address
140 Lyman Avenue Burlington, VT 05401 United States Map It
Email
Sherylbellman48@gmail.com
Phone
(802) 363-0558
Project Name
Oakledge Pickleball
Park Location
Oakledge
Cost Estimate (if known)
Unknown
Project Description
Mark at least one of the tennis courts at Oakledge for pickleball.

Max Madalinski

From: parks.notifications
Sent: Monday, August 12, 2024 11:49 AM
To: Jon Adams-Kollitz; Sophie Sauv ; Max Madalinski
Subject: New submission from Penny For Parks Submission

Date
08/08/2024
Name
Susan Linskey
Address
10 East Village Drive Burlington, Vermont 05401 United States Map It
Email
susanlinskey@gmail.com
Phone
(802) 540-0833
Organization/Volunteer Group (if applicable)
Individual Citizen
Project Name
Burlington Public Pool
Park Location
To be decided.
Cost Estimate (if known)
\$4,000,000.00
Project Description
Burlington needs a public swimming pool. Many towns in our state have public swimming pools. In Chittenden County we have Essex Town (Sand Hill Park), Essex Junction (Maple Street Pool) and Winooski (Myers Memorial Pool). A pool will serve all of the public including particularly, children, parents and seniors. I am looking to find supporters of this project and would appreciate help getting connected with folks interested in developing a public swimming pool for Burlington. The pool in Winooski cost 4million dollars and was completed in 2021. This cost included demolishing the "old pool" and construction of the new. The project was started in 2018 and completed in 2021. Funding is possible and we can do it. I suggest tapping the federal infrastructure,as we will need cooling areas as we continue to experience climate change. I know that we have citizens who can access wealth and have demonstrated civic consciousness. Chris Ireland and Eddie Ferrall come to mind. Of course there are more who might want to participate in this project. I would like to be a part of moving this to fruition and would like to participate with a group in getting this job done. Thank you for your help, Susan Linskeyn

Max Madalinski

From: parks.notifications
Sent: Thursday, September 12, 2024 9:43 PM
To: Jon Adams-Kollitz; Sophie Sauv ; Max Madalinski
Subject: New submission from Penny For Parks Submission

Date
09/12/2024
Name
Jason J Stuffle
Address
316 COLCHESTER AVE BURLINGTON, VT 05401 United States Map It
Email
jason.stuffle@gmail.com
Phone
(802) 598-0805
Organization/Volunteer Group (if applicable)
Old East End Neighbors
Project Name
Speed Bumps for access road
Park Location
Schmanska Park
Cost Estimate (if known)
\$1700 per speed bump
Project Description
The road leading up to the Schmanska Barn and Basketball courts is needed to allow access and for barn events and to get to the accessible parking spots. The road in the park is also used by many people including young children on scooters and bicycles as well. Sometimes they are doing chalk art on the road. Too many vehicles have been seen speeding up the road and into the park with disregard for park users. Signs are ineffective as many people make use of the accessible parking spots who do not need to as they play basketball when there are clearly "Authorized Use Only" signs at the entrance and clearly marked accessible parking signs at the parking spots. People who choose to park there can be ticketed or towed. More concerning is how fast some vehicles enter the park which first goes by the playground and then right next to the basketball court. Please add speed bumps and other physical deterrents to speeding to the access road so any vehicle entering does not endanger park users.
File Upload
jimi-on-schmanska-road.jpg