



BURLINGTON ADVISORY COMMITTEE ON ACCESSIBILITY
MONDAY NOVEMBER 18 2024, 3:00 PM, THIS HYBRID MEETING WILL TAKE
PLACE IN THE SHARON BUSHOR CONFERENCE ROOM, FIRST FLOOR OF CITY
HALL 149 CHURCH STREET, BURLINGTON, VERMONT AND ONLINE OVER ZOOM.
MINUTES OF MEETING
November 18, 2024

1. Adopt the Agenda

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Chair: Nate Besio called the meeting to order at 3:05 PM.

Motion to adopt the agenda with corrections: Moved by KD, Seconded ER, Approved unanimously.

2. Introductions

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Nate Besio (He/Him) - Chair & representative of the Vermont Center for Independent Living

John Thomas (He/Him) - Vermont Association for the Blind and Visually Impaired

Karen Downey (She/Her) - Resident of Burlington and Adjunct Faculty Instructor UVM Occupation Therapy Doctoral Program

City Employees

Tim Williams (He/Him) - Staff support for the committee

Ashely Parker (She/Her) - Capital Programs Director

Katherine Schadt (She/Her) - Chief Administrative Officer and ADA Coordinator for the City of Burlington

Eric Ramakrishnan (He/Him) - Assistant City Attorney

Jon Adams-Kollitz - Burlington Parks Recreation and Waterfront Parks Project Manager

Sophie Sauv   (She/ Her) - Burlington Parks Recreation and Waterfront Parks Comprehensive Planner

Elena Rosen (She/Her) - Marketing and Sponsorship Support Specialist Burlington City Arts

3. Approve and Adopt Minutes

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KD, noted that there appeared to be some spelling mistakes in names in the September & October meeting minutes,

Subject

3.1. September 16th meeting minutes

Meeting

November 18, 2024 - Burlington Advisory Committee On Accessibility - Monday, November 18, 2024, 3:00 PM, **Monday November 18 2024, 3:00 PM, This hybrid meeting will take place in the Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont and online over Zoom.**

Category

3. Approve and Adopt Minutes

Department

Other

Type

Recommended Action

3.1. September 16th meeting minutes

Motion to adopt the minutes with corrections: Moved KS, Seconded SS, Approved unanimously.

Subject **3.2. October 21st meeting minutes**

Meeting November 18, 2024 - Burlington Advisory Committee On Accessibility - Monday, November 18, 2024, 3:00 PM, **Monday November 18 2024, 3:00 PM, This hybrid meeting will take place in the Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont and online over Zoom.**

Category 3. Approve and Adopt Minutes

Department Other

Type

Recommended Action

3.2. October 21st meeting minutes

Motion to adopt the minutes with corrections: Moved SS, Seconded KD, Approved unanimously.

4. Public Forum

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Though no members of the public were present for the meeting, Karen Downey shared concerns that she heard from a citizen on November 5th trying to access the voting location at Edmunds Middle school related to difficulty accessing entrances for individuals with mobility impairments and issues with language and terminology used by election workers. Katherine Schad, shared that she had received the email from the same member of the public and had shared it with Assistant City Clerk Sarah Montgomery, who works on elections for the City. Sarah has been invited to the December meeting to discuss accessibility and Elecections.

5. News & Updates

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Parks and Recreation shared updates about accessibility improvements:

- Re-branding and efforts to boost participation in the annual Halloween Roll & Stroll event.
- Progress on accessible features at Oak Ledge Park and North Beach.

6. ADA Title II Discussion: Identify Top Priorities For ADA Self-Evaluation:

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Overview of the process to identify and evaluate city programs for accessibility:

- Examples of programs: elections, public meetings, and zoning.
- Need for collaboration with city departments and external organizations.

- Agreed to dedicate the next meeting or a separate session to brainstorming and categorizing city programs for evaluation.

7. Potential New Members For Committee

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The committee reviewed the City Council resolution passed 09.10.24 re formalizing the formation and duty of the advisory committee. During the discussion, the committee discussed the need to appoint a vice chair, and the potential need to move the day of the week and time of committee meetings to increase community involvement. Tim Williams and Katherine Schad, would meet outside the committee meeting to discuss what steps are needed to be taken by committee members for appointment.

8. Other Committee Business

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9. Adjournment

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Subject	9.1. Motion to adjourn
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Category	9. Adjournment
Department	Council and Board
Type	
Recommended Action	
9.1. Motion to adjourn	
Motion to adjourn: Moved TW, Seconded ER, Approved unanimously. and meeting adjourned at 3:52 PM	

10. Informational and Non-Discrimination Statements

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Subject	10.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.
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Category 10. Informational and Non-Discrimination Statements

Department Council and Board

Type

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