



Retirement Board

Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room

Please click the link below to join the webinar:

<https://zoom.us/j/93274800987>

Or Telephone: +1 646 931 3860 US

Webinar ID: 932 7480 0987

1. Agenda

Subject	1.1. Motion to adopt agenda
Meeting	November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	1. Agenda
Department	Retirement Administration
Type	Action Procedural
Recommended Action	Motion to adopt agenda

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	2. Public Forum
Department	Retirement Administration
Type	Action Procedural

Recommended Action open Public Forum
close Public Forum

3. Approve Minutes from Monday, October 21, 2024

Subject **3.1. October 21, 2024 Draft Minutes**

Meeting November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room

Category 3. Approve Minutes from Monday, October 21, 2024

Department Retirement Administration

Type Action
Minutes

Recommended Action approve the minutes

4. Approve Return of Contributions

Subject **4.1. Melissa Hutson, Class B \$9,245.87; Effective Date of Benefit: 11/01/24**

Meeting November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room

Category 4. Approve Return of Contributions

Department Retirement Administration

Type Action

Recommended Action approve return of contribution for Melissa Hutson

Subject **4.2. Dora Bean, Class B \$5,846.24; Effective Date of Benefit: 12/01/24**

Meeting November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room

Category 4. Approve Return of Contributions

Department Retirement Administration

Type Action

Recommended Action approve return of contribution for Dora Bean

Subject **4.3. Kerin Durfee, Class B \$18,337.75; Effective Date of Benefit: 11/01/24**

Meeting November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room

Category 4. Approve Return of Contributions

Department Retirement Administration

Type Action

Recommended Action	approve return of contribution for Kerin Durfee
Subject	4.4. Nicholas Carter, Class B \$3,819.99; Effective Date of Benefit: 01/01/25
Meeting	November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	4. Approve Return of Contributions
Department	Retirement Administration
Type	Action
Recommended Action	approve return of contribution for Nicholas Carter

5. Approve Retirement Applications

Subject	5.1. Robert Cummings, Class B \$89.66; Effective Date of Benefit: 08/01/24; Payment Date: 11/15/24
Meeting	November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action
Recommended Action	approve retirement application for Robert Cummings
Subject	5.2. Suvad Coric, Class B \$322.99; Effective Date of Benefit: 10/01/24; Payment Date: 10/15/24
Meeting	November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action
Recommended Action	approve retirement application for Suvad Coric
Subject	5.3. Kevin Wilson, Class A \$5,145.05; Effective Date of Benefit: 10/01/24; Payment Date: 10/15/24
Meeting	November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action
Recommended Action	approve retirement application for Kevin Wilson

Subject	5.4. Steven A. Locke, Class A \$1,627.46; Effective Date of Benefit: 01/01/25; Payment Date: 01/15/25
Meeting	November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action
Recommended Action	approve retirement application for Steven A. Locke
Subject	5.5. Kerry L. Tibbetts, Class B \$168.19; Effective Date of Benefit: 08/01/24; Payment Date: 10/15/24
Meeting	November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action
Recommended Action	approve retirement application for Kerry L. Tibbetts
Subject	5.6. James F. Dutra, Sr., Class B \$12,168.50; Effective Date of Benefit: 10/01/24; Payment Date: 10/15/24
Meeting	November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	5. Approve Retirement Applications
Department	Retirement Administration
Type	Action
Recommended Action	approve retirement application for James F. Dutra, Sr.

6. Administrative Update

Subject	6.1. Miscellaneous Responses to Questions from October 21, 2024 Meeting - C/T
Meeting	November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	6. Administrative Update
Department	Clerk/Treasurer's Office
Type	Communication Information
Subject	6.2. Additional Information Requests from Board

Meeting	November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	6. Administrative Update
Department	Retirement Administration
Type	Information

7. Fiducient

Subject	7.1. BERS - October 2024 Flash Report
Meeting	November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	7. Fiducient
Department	Retirement Administration
Type	Communication Information

8. Adjournment

Subject	8.1. Motion to adjourn
Meeting	November 18, 2024 - Retirement Board Meeting - Monday, November 18, 2024, 9:30 AM, Burlington City Hall, 1st Floor, Bushor Conference Room
Category	8. Adjournment
Department	Retirement Administration
Type	Action Procedural
Recommended Action	Motion to adjourn