



BURLINGTON CITY COUNCIL - LICENSE COMMITTEE
BUSHOR CONFERENCE ROOM, 149 CHURCH STREET, 1ST FLOOR
MINUTES OF MEETING
October 22, 2024

1. Agenda

1. Agenda

Meeting began at 5:08 pm

Chair Joan Shannon and Staffperson Lori Olberg (in person)

Councilors Broderick and Grant (5:08 pm); Assistant Fire Marshal Phil Edgerley (zoom)

Subject

1.1. Motion to adopt agenda

Meeting

October 22, 2024 - City Council License Committee Meeting - Tuesday, October 22, 2024, 5:20 PM, Bushor Conference Room, 149 Church Street, 1st floor

Category

1. Agenda

Department

Council and Board

Type

Action
Procedural

Recommended Action Motion to adopt agenda

1.1. Motion to adopt agenda

Motion made by Councilor Broderick, seconded by Councilor Shannon. Motion passed unanimously.

2. Consent Agenda

2. Consent Agenda

Subject

2.1. Motion to adopt the consent agenda and take the actions indicated

Meeting

October 22, 2024 - City Council License Committee Meeting - Tuesday, October 22, 2024, 5:20 PM, Bushor Conference Room, 149 Church Street, 1st floor

Category

2. Consent Agenda

Department

Council and Board

Type

Action (Consent)
Procedural

Recommended Action Motion to adopt the consent agenda and take the actions indicated

2.1. Motion to adopt the consent agenda and take the actions indicated
Motion made by Councilor Grant, seconded by Councilor Broderick. Motion passed unanimously.

Subject **2.2. Communication: BPD, re: Saturday, October 5, 2024, 12 pm - 5 pm, Youth-Centered Community Event, North Willard Street closure**

Meeting October 22, 2024 - City Council License Committee Meeting - Tuesday, October 22, 2024, 5:20 PM, Bushor Conference Room, 149 Church Street, 1st floor

Category 2. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

2.2. Communication: BPD, re: Saturday, October 5, 2024, 12 pm - 5 pm, Youth-Centered Community Event, North Willard Street closure

Subject **2.3. Communication: BPD, re: Friday, November 29, 2024, 5 pm - 7 pm, Tree Lighting Ceremony on Church Street, Cherry Street closure**

Meeting October 22, 2024 - City Council License Committee Meeting - Tuesday, October 22, 2024, 5:20 PM, Bushor Conference Room, 149 Church Street, 1st floor

Category 2. Consent Agenda

Department Police Department

Type Action (Consent)
Communication
Information

Recommended Action waive the reading, accept the communication and place it on file

2.3. Communication: BPD, re: Friday, November 29, 2024, 5 pm - 7 pm, Tree Lighting Ceremony on Church Street, Cherry Street closure

3. Deliberative Agenda

3. Deliberative Agenda

Subject **3.1. Tobacco License Application and Tobacco Substitute Endorsement License Application (2024-2025): Stewarts' Shops Corp, dba Jolley #526, 1555 North Avenue**

Meeting October 22, 2024 - City Council License Committee Meeting - Tuesday, October 22, 2024, 5:20 PM, Bushor Conference Room, 149 Church Street, 1st floor

Category 3. Deliberative Agenda

Department Clerk/Treasurer's Office

Type Action

Recommended Action approve the 2024-2025 Tobacco License Application and Tobacco Substitute Endorsement License Application for Stewart's Shops Corp, dba Jolley #526, 1555 North Avenue

3.1. Tobacco License Application and Tobacco Substitute Endorsement License Application (2024-2025):
Stewarts' Shops Corp, dba Jolley #526, 1555 North Avenue
Motion made by Councilor Broderick, seconded by Councilor Grant. Motion passed unanimously,

Subject 3.2. Special Event Outdoor Entertainment Permit Application (November 15-December 22): Burlington City Arts & Burlington Workforce Development, City Hall Park, BTV Winter Market

Meeting October 22, 2024 - City Council License Committee Meeting - Tuesday, October 22, 2024, 5:20 PM, Bushor Conference Room, 149 Church Street, 1st floor

Category 3. Deliberative Agenda

Department City Arts

Type Action

Recommended Action approve the special event outdoor entertainment permit application for Burlington City Arts and Burlington Workforce Development, City Hall Park, November 15-December 22, BTV Winter Market

3.2. Special Event Outdoor Entertainment Permit Application (November 15-December 22): Burlington City Arts & Burlington Workforce Development, City Hall Park, BTV Winter Market
Motion made by Councilor Broderick, seconded by Councilor Grant. Motion passed unanimously.

BCA Zach Williamson spoke about the event. 20 vendor stalls.

4. Adjournment

4. Adjournment

Subject 4.1. Motion to adjourn

Meeting October 22, 2024 - City Council License Committee Meeting - Tuesday, October 22, 2024, 5:20 PM, Bushor Conference Room, 149 Church Street, 1st floor

Category 4. Adjournment

Department Council and Board

Type Action
Procedural

Recommended Action Motion to adjourn

4.1. Motion to adjourn
Without objection Councilor Shannon adjourned the meeting at 5:12 pm

