



Board of Finance

Monday, October 7, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall

Please click the link below to join the webinar:

<https://zoom.us/j/96332063699>

Or Telephone: +1 305 224 1968 US

Webinar ID: 963 3206 3699

****CCTV link: https://www.youtube.com/playlist?list=PLIjLFn4BZd2PwCge7lNoKug676jIf_iUA ****

1. Agenda

Subject	1.1. Motion to amend/adopt agenda
Meeting	October 7, 2024 - Special Board of Finance Meeting - Monday, October 7, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	1. Agenda
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to amend/adopt agenda as follows: add to the agenda item 4.3. ONE Graffiti-to-Mural Project Proposal (building at the Elmwood-Intervale intersection) - Ward Two City Councilor Gene Bergman

2. Public Forum

Subject	2.1. Verbal Comments
Meeting	October 7, 2024 - Special Board of Finance Meeting - Monday, October 7, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	2. Public Forum
Department	Council and Board

Type	Action Procedural
------	----------------------

3. Consent Agenda

Subject	3.1. Motion to adopt the consent agenda and take the actions indicated
Meeting	October 7, 2024 - Special Board of Finance Meeting - Monday, October 7, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Council and Board
Type	Action (Consent) Procedural
Recommended Action	Motion to adopt the consent agenda and take the actions indicated
Subject	3.2. September 9, 2024 Board of Finance Meeting Minutes, Draft
Meeting	October 7, 2024 - Special Board of Finance Meeting - Monday, October 7, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
Subject	3.3. September 23, 2024 Special Board of Finance Meeting Minutes, Draft
Meeting	October 7, 2024 - Special Board of Finance Meeting - Monday, October 7, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda
Department	Clerk/Treasurer's Office
Type	Action (Consent) Information Minutes
Recommended Action	approve the minutes
Subject	3.4. National League of Cities (NLC) Grant Acceptance for Training Underserved Arabic-speaking Burlington residents to become Personal Care Assistants (PCAs) - CEDO
Meeting	October 7, 2024 - Special Board of Finance Meeting - Monday, October 7, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	3. Consent Agenda

Department	Community & Economic Development Office (CEDO)
Type	Action (Consent)
Recommended Action	request that the Board of Finance approve the acceptance of the National League of Cities (NLC) Grant for \$20,000 and authorize Brian Pine, CEDO Director, to execute all pertinent documents necessary to carry out the requirements of the grant funding

4. Deliberative Agenda

Subject	4.1. Creation of two (2) Library Patron Specialist positions - Library/HR
Meeting	October 7, 2024 - Special Board of Finance Meeting - Monday, October 7, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Fletcher Free Library
Type	Action
Recommended Action	to recommend that City Council approve the: • Creation of Library Patron Specialist Lead, a Regular, Full-time (40 hours), non-exempt, AFSCME, Grade 15, position in the Fletcher Free Library • Creation of Library Patron Specialist, a Regular, Part-time (28 hours), non-exempt, AFSCME, Grade 14, position in the Fletcher Free Library
Subject	4.2. Creation of a Library Outreach Specialist Position and approval for a contract with Howard Center, Inc. - Library
Meeting	October 7, 2024 - Special Board of Finance Meeting - Monday, October 7, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	4. Deliberative Agenda
Department	Fletcher Free Library
Type	Action
Recommended Action	to approve and recommend that the City Council approve the execution of a contract and any related documents needed to carry out said contract with Howard Center, Inc, for a 12 month contract of Library Outreach Specialist services for the Fletcher Free Library for \$103,210.08 for which the City will be responsible for \$78,210.08 and with \$25,000 being supplied by the Friends of the Fletcher Free Library and to execute the contract and any related documents needed to carry out said contract, upon final review and approval of the City Attorney's Office and to authorize Mary Danko, Director of the Fletcher Free Library, to affect all necessary budget amendments and transfers of funds to and from the above-referenced funding sources as needed to support the proposed Fletcher Free Library's project budget for FY25
Subject	4.3. ONE Graffiti-to-Mural Project Proposal (building at the Elmwood-Intervale intersection) - Ward Two City Councilor Gene Bergman
Meeting	October 7, 2024 - Special Board of Finance Meeting - Monday, October 7, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall

Category	4. Deliberative Agenda
Department	Council and Board
Type	Action
Recommended Action	To authorize the expenditure of \$5,500 in Council Initiative Funds to pay for costs of an owner-community graffiti-to-mural project on 1 Intervale Avenue.

5. Adjournment

Subject	5.1. Motion to adjourn
Meeting	October 7, 2024 - Special Board of Finance Meeting - Monday, October 7, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall
Category	5. Adjournment
Department	Council and Board
Type	Action Procedural
Recommended Action	Motion to adjourn