# Board of Finance

## Monday, September 23, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall

**Please click the link below to join the webinar:**
**https://zoom.us/j/94751796951**
**Or Telephone: +1 646 931 3860 US**
**Webinar ID: 947 5179 6951**

****CCTV link: https://www.youtube.com/playlist?list=PLljLFn4BZd2PwCge7lNoKug676jIf_iUA ****

## 1. Agenda

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| **Subject** | **1.1. Motion to adopt agenda** |
| Meeting | September 23, 2024 - Special Board of Finance Meeting - Monday, September 23, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall |
| Category | 1. Agenda |
| Department | Council and Board |
| Type | Action<br>Procedural |
| Recommended Action | Motion to adopt agenda |

## 2. Public Forum

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| **Subject** | **2.1. Verbal Comments** |
| Meeting | September 23, 2024 - Special Board of Finance Meeting - Monday, September 23, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall |
| Category | 2. Public Forum |
| Department | Council and Board |

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| Type | Action<br>Procedural |
| Recommended Action | open Public Forum<br>close Public Forum |

## 3. Consent Agenda

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| **Subject** | **3.1. Motion to adopt the consent agenda and take the actions indicated** |
| Meeting | September 23, 2024 - Special Board of Finance Meeting - Monday, September 23, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall |
| Category | 3. Consent Agenda |
| Department | Council and Board |
| Type | Action (Consent)<br>Procedural |
| Recommended Action | Motion to adopt the consent agenda and take the actions indicated |
| **Subject** | **3.2. Renewal of Tax Increment Financing (TIF) District consulting services contract with White+Burke - CEDO** |
| Meeting | September 23, 2024 - Special Board of Finance Meeting - Monday, September 23, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall |
| Category | 3. Consent Agenda |
| Department | Community & Economic Development Office (CEDO) |
| Type | Action (Consent) |
| Recommended Action | to approve and recommend that the City Council approve and authorize the Director of the Community & Economic Development Office to execute the proposed contract with White+Burke Real Estate Advisors for TIF consulting services regarding the Waterfront and Downtown TIF districts with a maximum limiting amount of $65,000, to be paid out of TIF related costs, pursuant to final review of the City Attorney's Office |

## 4. Deliberative Agenda

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| **Subject** | **4.1. 201 Flynn Avenue Purchase and Sales Agreement, Between the City of Burlington and Chittenden Solid Waste District - DPW** |
| Meeting | September 23, 2024 - Special Board of Finance Meeting - Monday, September 23, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall |
| Category | 4. Deliberative Agenda |
| Department | Public Works Department |
| Type | Action |
| Recommended Action | (1) To approve and recommend that City Council authorize the Mayor to execute a purchase and sale agreement between the City of Burlington and Chittenden Solid Waste District for the property located at 201 Flynn Avenue in the amount not to exceed $375,000.00, substantially in the form included in the agenda packet and |

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| | subject to minor modifications approved by the City Attorney or designee.<br>(2) To recommend that the City Council authorize the Mayor and Director of Public Works to take such further actions and execute such further instruments approved as to form by the City Attorney or designee as may be necessary or convenient to effectuate the transactions contemplated hereby. |
| **Subject** | **4.2. Creation of Chief Accountant in the Clerk/Treasurer's Office - C/T** |
| Meeting | September 23, 2024 - Special Board of Finance Meeting - Monday, September 23, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall |
| Category | 4. Deliberative Agenda |
| Department | Clerk/Treasurer's Office |
| Type | Action |
| Recommended Action | to approve and recommend that the City Council approve the creation of a Chief Accountant, a Regular, Full-time, Exempt, Non-Union, Grade 23 position |
| **Subject** | **4.3. Approval of Marina Slip and Mooring Fees - BPRW** |
| Meeting | September 23, 2024 - Special Board of Finance Meeting - Monday, September 23, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall |
| Category | 4. Deliberative Agenda |
| Department | Parks, Recreation, & Waterfront |
| Type | Action |
| Recommended Action | to approve and recommend that the City Council approve the 2025 Marina fees as recommended by the Parks and Recreation Commission, acting as the Harbor Commission, during its September 19, 2024 meeting, as detailed in the rate table herein |
| **Subject** | **4.4. Contingent Settlement Agreement - City Attorney's Office** |
| Meeting | September 23, 2024 - Special Board of Finance Meeting - Monday, September 23, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall |
| Category | 4. Deliberative Agenda |
| Department | City Attorney |
| Type | Action |
| Recommended Action | to approve, ratify, and authorize the Mayor or her designee to enter into the Contingent Settlement Agreement in the litigation matter captioned Mabior Jok v. City of Burlington, Brandon del Pozo, and Joseph Corrow, Docket No. 2:19-cv-00070 |

## 5. Adjournment

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| **Subject** | **5.1. Motion to adjourn** |
| Meeting | September 23, 2024 - Special Board of Finance Meeting - Monday, September 23, 2024, 5:30 PM, Bushor Conference Room 1st Floor, City Hall |

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| Category | 5. Adjournment |
| Department | Council and Board |
| Type | Action<br>Procedural |
| Recommended Action | Motion to adjourn |