

**BURLINGTON BOARD OF CIVIL AUTHORITY  
CITY HALL , CONTOIS AUDITORIUM \*OR\*  
REMOTE MEETING WITH CALL-IN  
BURLINGTON, VERMONT  
MINUTES OF MEETING  
August 12, 2024  
DRAFT**

**MEMBERS PRESENT:**

Joan Shannon  
Sarah E Carpenter  
Mark Barlow  
Gene Bergman  
Ben Traverse  
Tim Doherty  
Melo Grant  
Carter Neubieser  
Joe Kane  
Becca Brown McKnight (via Zoom)  
Evan Litwin  
Marek Broderick  
Emma Mulvaney-Stanak

**OTHERS PRESENT:**

Erin Jacobsen  
Joe Magee  
Katherine Schad  
Joe McNeil  
Lori Olberg  
Keaton Knowles

---

**1. CALL TO ORDER and AGENDA**

City Council President Traverse called the meeting to order at 8:09 PM.

1.1 Motion to amend/adopt agenda

**MOTION by Councilor Barlow, SECOND by Councilor Grant, to adopt the agenda.**

**VOTING: unanimous; motion carries.**

## **2. CONSENT AGENDA**

2.1 Motion to adopt the consent agenda and take the actions indicated

2.2 Resolution: Ratification of City Clerk's Designation of Pairs of Representatives to Deliver Ballots Pursuant to 17 V.S.A. 2538: Authority to Make Such Designations for Future Elections (Councilor Bergman) – waive the reading and adopt the resolution.

**MOTION by Councilor Bergman, SECOND by Councilor Grant, to adopt the consent agenda and take the actions indicated for items 2.1-2.2.**

**VOTING: unanimous; motion carries.**

## **3.0 ADJOURNMENT**

3.1 Motion to Adjourn

The meeting was adjourned without objection at 8:10 PM.