Burlington Planning Commission
149 Church Street
Burlington, VT 05401
www.burlingtonvt.gov/cityplanning

Andy Montroll, Chair
Michael Gaughan, Vice Chair
Alexander Friend
Erhard Mahnke
Erin Malone
Ryan Nick
Julia Randall

Burlington Planning Commission

Tuesday, August 13, 2024, 6:30 PM

Remote & Virtual Meeting via Zoom
In person option available:
Bushor Conference Room (Room 102), 1st Floor of City Hall, 149 Church St.
To Join the Meeting on a Computer
Link: https://zoom.us/j/97941883790?pwd=bGZBNzNyV1liL3p5NkhIL2dqUFIzdz09
Passcode: 658929
Webinar ID: 979 4188 3790
To Join the Meeting on a Phone
Number: +1 646 931 3860 Meeting ID: 979 4188 3790

1. Agenda

2. Chair's Report

3. Director's Report

4. Proposed CDO Amendment: ZA-25-01 Overdose Prevention Centers

Subject

4.1. Recommended Action: Receive testimony from the following invited guest speakers, ask questions and provide feedback:

- **Brandon Marshall, Brown University**
- **Alex Collins, Brown University**
- **Melo Grant, City Councilor and Chair, Public Safety Committee**
- **Grace Keller, Howard Center**
- **Jess Kirby, Vermonters for Criminal Justice Reform**
- **Tom Dalton, Vermonters for Criminal Justice Reform**
- **Ed Baker, Independent Addiction/Recovery Educational Consultant**

Staff will introduce a revised CDO amendment at a future Planning Commission meeting.

Meeting: August 13, 2024 - Planning Commission - Tuesday, August 13, 2024, 6:30 PM, Burlington Planning Commission

Category: 4. Proposed CDO Amendment: ZA-25-01 Overdose Prevention Centers

Department: Planning

Type

Recommended Action

5. Public Forum

Subject	**5.1. Speakers will be limited to no more than 3 minutes during the public forum.**
Meeting	August 13, 2024 - Planning Commission - Tuesday, August 13, 2024, 6:30 PM, Burlington Planning Commission
Category	5. Public Forum
Department	Planning

Type

6. Commissioner Items

7. Adopt Minutes

Subject	**7.1. Review and approve the 7/9 Planning Commission meeting minutes**
Meeting	August 13, 2024 - Planning Commission - Tuesday, August 13, 2024, 6:30 PM, Burlington Planning Commission
Category	7. Adopt Minutes
Department	Planning

Type

8. Communications

9. Adjournment

City of Burlington, VT
149 Church Street, 3rd Floor
Burlington, VT 05401
Phone: (802) 865-7144

www.burlingtonvt.gov/plan

Guidance for Participating in a Virtual Planning Commission Meeting

As social distancing measures to preserve public health and safety continue to be required to prevent the spread of COVID-19, or are recommended as a standard practice, the Office of City Planning will be supporting the Planning Commission to conduct their meetings online via Zoom. Here is information about how to join a virtual meeting, and what to expect while participating.

General Guidance for Public Participation

Please remember that in this digital meeting environment, meetings are open to the public and anyone may be watching or listening even if you cannot see them. Meetings will be recorded, and both the recording and chat content of the meeting will be maintained as a public record.

Please ensure your display photo and screen name are professional, such as using your first and last name. Please test your audio and video prior to the start of a meeting, and familiarize yourself with how to join a meeting by your chosen method. And finally, please be patient with us. Technology doesn't always work as planned, and we are all learning how to hold a successful virtual meeting!

How to Join a Virtual Meeting

Zoom allows participation via either computer or telephone. Each agenda for a meeting that will be conducted virtually will include details about how to join via either of these options, including a web address, phone number, Meeting ID, and password.

If you participate via computer, you have the option of seeing Commissioner videos and any presentation materials that may be shared. If you use either a standard phone or cell phone to call in, you will only hear the audio portion of the meeting. If you join via a smartphone, you may have the option to download the Zoom app, which will enable you to see and hear the meeting.

How to Participate in a Virtual Meeting

During meetings, only Planning Commission members and limited staff members will be viewed on video. Members of the public attending a meeting will be muted, except when invited to speak during public forum or a public hearing. Whether members of the public can speak at other times during the meeting is the discretion of the Chair.

If you want to speak during public forum, please take the following steps to assist us in making this process run as smoothly as possible:

- Email staff at cdillard@burlingtonvt.gov by 5pm on the day before a meeting to indicate your interest in speaking. You do not need to provide your comments. Staff will enable your microphone as your name is called from a list of interested speakers.
- During a meeting, you can use the "Raise Hand" feature, or indicate in a chat message that you wish to speak during public forum. Staff will enable your microphone as your name is called.
- If you are interested in submitting your comments in writing instead of speaking during the meeting, you may do so by 5pm the day before a meeting, they will be forwarded to the Commissioners ahead of the meeting.

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact the City Planning department or 711 if you are hearing or speech impaired.

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Burlington Planning Commission

Tuesday, July 23, 2024, 6:30 P.M.

Hybrid Meeting via Zoom and in the Bushor Conference Room

Draft Minutes

Members Present	Andy Montroll, Erin Malone, Erhard Mahnke, Ryan Nick, Julia Randall, Michael Gaughan
Staff Present	Charles Dillard, Sarah Morgan, Scott Gustin (DPI)
Public Attendance	Sharon Bushor

1. Agenda

Call to Order	Time: 6:30pm
Changes to Agenda	Correct the Overdose Prevention Center ordinance from ZA-24-05 to ZA-25-01

2. Public Forum

Name(s)	Comment
Sharon Bushor	• Asked why the language related to stormwater management can't move forward, pointed out the differences between streets identified as corridors, brought up missing the fire department access language in the ordinance. • See communication for more detailed comments on Neighborhood Code

3. Chair's Report

A. Montroll	• The Chair and staff are having discussion about the PC committees.

4. Director's Report

C. Dillard	• The RFP for Plan BTV New North End is released and will be out for 1 month • Had a good public meeting for the South End coordinated redevelopment on July 11th at the Miller Centre, Champlain College • Public meeting for Memorial block scheduled for September • Planning Staff will host Office Hours for commissioners on Friday, August 2nd

5. Proposed CDO Amendment: ZA-24-04 Neighborhood Code Part 2A

Action: Warn the amendment for a public hearing and approve the municipal bylaw amendment		
Motion: E. Mahnke	Seconded by: R. Nick	Vote: Unanimous
Among technical changes requested, requested edits and discussion topics to the amendment include: • Explore how changes to ADU standards and secondary structures could unintentionally see a rise in short-term rentals. Staff to explore the comparison of waived impact fees and STR tax. • Re-work "Senior Housing and Housing for Individuals with Disabilities Bonus", explore federal definition for age-restricted housing. • Remove "Monument" sign type from allowable signs in the RC		

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- The PUD section will be warned to public hearing as part 2A but the Commission will continue to do work over the next month
- Andy suggested putting together a memo that will explain how the IZ will be addressed in the NC

6. Proposed CDO Amendment: ZA-25-01 Overdose Prevention Centers

Action: n/a		
Motion:	Seconded by:	Vote:

The Commission discussed the proposed districts that would allow OPCs as a use.

Erin Malone: Suggests either being more inclusive by permitting these in all areas of the City or just allowing them in Institutional. Wants considerations to be made for school zones.

Michael Gaughan: Spoke about the need for more information on this topic to make an informed decision. Requests subject matter experts to attend a future meeting and provide more information.

Erhard Mahnke: Supports broader eligible locations. Points out that people who would be using the centers likely wouldn't be going to the hospital. Would like to talk to the health department about regulations.

Ryan Nick: Doesn't feel like we can make an informed decision. Notes that a downtown location might be inconsistent with planBTV: Downtown + Waterfront.

The Commission will continue the discussion at their next meeting

7. Commissioner Items

Next meeting is August 13th

8. Minutes

Action: Review and approve the 7/9 meeting minutes		
Motion by: E. Malone	Second by: R. Nick	Approved: unanimous

9. Communications

Action: Review and accept the communications		
Motion by: E. Malone	Second by: R. Nick	Approved: unanimous

10. Adjournment

Adjournment	Time: 20:50	
Motion: R. Nick	Second: E. Malone	Vote: unanimous

DRAFT