



Airport Commission

Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport

PLEASE NOTE:

This meeting is will be held on zoom and in-person in the Wright Room at the Airport. Zoom Info:
Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [https://us02web.zoom.us/j/86253461005?](https://us02web.zoom.us/j/86253461005?pwd=U0IQem55VVRxb2RCUGs4aHVFb3VSdz09)

[pwd=U0IQem55VVRxb2RCUGs4aHVFb3VSdz09](https://us02web.zoom.us/j/86253461005?pwd=U0IQem55VVRxb2RCUGs4aHVFb3VSdz09)

Passcode: 472807

Or One tap mobile:

+ 16468769923,,86253461005# US (New York)

+ 13017158592,,86253461005# US (Washington DC)

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782
or +1 346 248 7799 or +1 408 638 0968

Webinar ID: 862 5346 1005

International numbers available: [https://us02web.zoom.us/u/kA3vE0KmX](https://us02web.zoom.us/j/86253461005?pwd=U0IQem55VVRxb2RCUGs4aHVFb3VSdz09)

1. Call to Order

Subject

1.1. Call to Order

Meeting

August 7, 2024 - Airport Commission - Wednesday, August 7, 2024 - Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport

Category

1. Call to Order

Department

Type

Subject

1.2. Acknowledgement of Remote Commissioners

Meeting

August 7, 2024 - Airport Commission - Wednesday, August 7, 2024 - Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport

Category

1. Call to Order

Department

Type

2. Agenda

Subject	2.1. Motion to amend/adopt agenda
Meeting	August 7, 2024 - Airport Commission - Wednesday, August 7, 2024 - Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport
Category	2. Agenda
Department	
Type	
Recommended Action	

3. Public Forum

Subject	3.1. PUBLIC FORUM - Verbal Comments
Meeting	August 7, 2024 - Airport Commission - Wednesday, August 7, 2024 - Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport
Category	3. Public Forum
Department	
Type	

4. Consent Agenda

Subject	4.1. Approval of Minutes - July 2, 2024
Meeting	August 7, 2024 - Airport Commission - Wednesday, August 7, 2024 - Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport
Category	4. Consent Agenda
Department	
Type	
Recommended Action	

5. Action Items

Subject	5.1. Mirabelle's Bakery Lease Assumption and Assignment at 3060 Williston Rd (N. Longo)
Meeting	August 7, 2024 - Airport Commission - Wednesday, August 7, 2024 - Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport
Category	5. Action Items
Department	Burlington International Airport
Type	
Recommended Action	

6. Financial Update

Subject	6.1. Financial Update (M. Friedman)
Meeting	August 7, 2024 - Airport Commission - Wednesday, August 7, 2024 - Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport
Category	6. Financial Update
Department	Burlington International Airport
Type	

7. Construction Update

Subject	7.1. Construction Update (L. Lackey)
Meeting	August 7, 2024 - Airport Commission - Wednesday, August 7, 2024 - Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport
Category	7. Construction Update
Department	Burlington International Airport
Type	

8. Residential Sound Insulation Program Updates

Subject	8.1. Residential Sound Insulation Program Updates (L. Lackey)
Meeting	August 7, 2024 - Airport Commission - Wednesday, August 7, 2024 - Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport
Category	8. Residential Sound Insulation Program Updates
Department	Burlington International Airport
Type	

9. Director's Report

Subject	9.1. Director's Report (N. Longo)
Meeting	August 7, 2024 - Airport Commission - Wednesday, August 7, 2024 - Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport
Category	9. Director's Report
Department	
Type	Communication

10. Commissioner Items

Subject	10.1. Commissioner Items
Meeting	August 7, 2024 - Airport Commission - Wednesday, August 7, 2024 - Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport
Category	10. Commissioner Items
Department	
Type	

11. Follow-up Items

Subject	11.1. Follow-up Items
Meeting	August 7, 2024 - Airport Commission - Wednesday, August 7, 2024 - Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport
Category	11. Follow-up Items
Department	Burlington International Airport
Type	

12. Adjournment

Subject	12.1. Motion to adjourn - Next Meeting: September 4, 2024
Meeting	August 7, 2024 - Airport Commission - Wednesday, August 7, 2024 - Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport
Category	12. Adjournment
Department	Council and Board
Type	
Recommended Action	

13. Informational and Non-Discrimination Statements

Subject	13.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.
Meeting	August 7, 2024 - Airport Commission - Wednesday, August 7, 2024 - Wednesday, August 7, 2024, 4:00 PM, Zoom/Wright Room at the Airport
Category	13. Informational and Non-Discrimination Statements
Department	Council and Board
Type	

**BURLINGTON INTERNATIONAL AIRPORT
BOARD OF AIRPORT COMMISSIONERS
MINUTES OF MEETING
July 2, 2024**

DRAFT

[Hybrid meeting]

MEMBERS PRESENT: Tim George
Jeff Schulman
Helen Riehle
Greg Shepler
Chip Mason
Bryn Oakleaf

MEMBERS ABSENT: Robin Guillian

BTV STAFF PRESENT: Nic Longo, Director of Aviation
Marie Friedman, Director of Finance
Larry Lackey, Director of Engineering & Environmental Compliance
Dave Carman, Director of Aviation Operations
Jeff Bartley, Director of Innovation & Marketing
Hannah Dusablon, Executive Assistant

OTHERS PRESENT: Assistant City Attorney, Burlington Taxi Administrator,
members of the Vehicle for Hire Board, Channel 17

1.0 CALL TO ORDER

Aviation Director, Nic Longo, opened the meeting at 4 PM and facilitated election of the Aviation Commission Chair. Those attending remotely were acknowledged.

2.0 AGENDA

2.01 Approve/Adopt Agenda

MOTION by Greg Shepler, SECOND by Chip Mason, to approve the agenda as presented. VOTING: unanimous (6-0); motion carried.

2.02 Election of Chair

MOTION by Jeff Schulman, SECOND by Helen Riehle, to nominate Tim George as Chair of the Burlington Aviation Commission. There were no other nominations.
VOTING: unanimous (6-0); motion carried.

Tim George is Aviation Commission Chair and assumed facilitation of the meeting.

2.03 Election of Vice Chair

MOTION by Helen Riehle, SECOND by Chip Mason, to nominate Jeff Schulman as Vice Chair of the Burlington Aviation Commission. There were no other nominations.
VOTING: unanimous (6-0); motion carried.

Jeff Schulman is Aviation Commission Vice Chair.

3.0 PUBLIC FORUM

None.

4.0 CONSENT AGENDA

4.01 Minutes: June 5, 2024

MOTION by Jeff Schulman, SECOND by Helen Riehle, to approve the consent agenda as presented. VOTING: unanimous (6-0); motion carried.

5.0 ACTION ITEMS

5.01 Jones Payne Lease Agreement

MOTION by Jeff Schulman, SECOND by Helen Riehle, to recommend to the Board of Finance and City Council to approve the lease agreement with Jones Payne Group, Inc. for space at the airport as outlined

DISCUSSION:

- Staff explained the space leased currently and in the future to the consultant working with the airport.

VOTING: unanimous (6-0); motion carried.

5.02 Eagle Drive Paving Contract

MOTION by Helen Riehle, SECOND by Jeff Schulman, to recommend to the Board of Finance and City Council to approve the contract with ECI for roadwork on Aviation Avenue and Eagle Drive as outlined.

DISCUSSION:

- Staff explained paving work to be done on Aviation Avenue and Eagle Drive at the airport.

VOTING: unanimous (6-0); motion carried.

5.03 Marketing and Promotional Services Contract

MOTION by Jeff Schulman, SECOND by Helen Riehle, to recommend to the Board of Finance and City Council to approve the contract with Hagan Associates for marketing and promotional services as outlined.

DISCUSSION:

- Staff explained the five year contract with Hagan Associates. The firm is already working with the airport.
- There was discussion of the air carrier incentive program.

VOTING: unanimous (6-0); motion carried.

6.0 TAXI ORDINANCE UPDATES

The Aviation Commission gave feedback on proposed changes to the Taxi Ordinance that included use of a taxi meter, credit card payment of fares, and having members of TEUC participate in meetings of the Vehicle for Hire Board when necessary in order to form a quorum. Feedback on the proposed changes to the ordinance included clarifying the language relative to payment of fares with cash or credit card to avoid confusion and establishing a driver incentive program, such as “Driver of the Month” recognition. The

Aviation Council was in support of the proposed changes and communicating the feedback that was provided.

7.0 CONSTRUCTION UPDATE

In addition to the written construction update provided to the Airport Commission, staff highlighted the following:

- The airport received the full timber grant (\$1.78 million) for wood elements in Project Next.
- An update on the status of grants and projects was given.

8.0 FINANCIAL UPDATE

In addition to the written financial update provided to the Airport Commission, staff highlighted the following:

- Year to date revenues are at \$24.77 million. Operating revenues are strong.
- Expenses are at \$16.17 million due to repair and maintenance projects.
- Cash account holds \$6.4 million. The airport does not owe the City any money.
- AIP receivables are \$6.66 million.

9.0 NOISE COMPATIBILITY PROGRAM UPDATE

Staff reported:

- Update of the Noise Exposure Map is on track. Information will be available to the public in the fall after the next Technical Advisory Committee meeting.
- Work continues on houses in the Residential Sound Insulation Program.

10.0 AVIATION DIRECTOR'S REPORT

Aviation Director Longo reported:

- Breeze Airlines has added a flight to Fort Myers, Florida making this the fifth destination from Burlington with Breeze.
- United to Denver service will resume in September.
- The airport participated in the recent "Touch-a-Truck" event in South Burlington.
- Airport staff gave a presentation on the airport to the Realtor Group.
- The recent incident with the hangar suppression system at the Army Guard building at the airport is being handled by the Army National Guard not the airport. Airport staff is monitoring the cleanup. The public can contact the Army Guard for more specific information on the cleanup.
- General Aviation planes are using 100 low lead fuel. There is more information on aviation fuel on the FAA website.
- A group of international delegates will be visiting the airport in July to tour airport security systems in place.
- Annual FAA inspection of the airport is upcoming in July.
- Employee appreciation night is scheduled for July 5th at the Lake Monsters baseball game.
- Scheduled seat numbers remain strong and extremely positive. There are fewer landings because larger aircraft are being used.

11.0 COMMISSIONER ITEMS

Bryn Oakleaf announced the new representative to the Aviation Commission for Winooski will begin in August.

12.0 FOLLOW UP ITEMS

None.

13.0 EXECUTIVE SESSION and/or ADJOURNMENT

MOTION by Helen Riehle, SECOND by Jeff Schulman, to find that premature public knowledge of information concerning contract negotiations regarding BTV Hotel, LLC would clearly place the City at a substantial disadvantage with such negotiations. VOTING: unanimous (6-0); motion carried.

MOTION by Jeff Schulman, SECOND by Helen Riehle, based on the finding above and pursuant to 1VSA313(a)(1)(A) to go into Executive Session to receive confidential updates on contract negotiations regarding BTV Hotel, LLC, invite airport staff to attend, and adjourn the regular meeting as no action is expected following Executive Session. VOTING: unanimous (6-0); motion carried.

Chip Mason recused himself from the Executive Session discussion.

The regular meeting was adjourned and Executive Session convened at 5:51 PM.

RScty by tape: MERiordan

TO: City of Burlington, Airport Commission

FROM: Nicolas Longo, Director of Aviation

DATE: August 7, 2024

SUBJECT: Authorization to execute an Assignment and Assumption Agreement by and between Mirabelle's Inc. and Mirabelle's Bakery, LLC.

Request:

The Patrick Leahy Burlington International Airport ("Leahy BTV") seeks City Council authorization to execute an assignment and assumption agreement by and between Mirabelle's Inc. and Mirabelle's Bakery, LLC.

Summary:

Mirabelle's Inc, commonly referred to as Mirabelle's Bakery entered into a property lease with Leahy BTV on October 21, 2019 to occupy the Airport owned space located at 3060 Williston Road, Suite 8 in South Burlington, VT. The owners of Mirabelle's, Inc. are now in the process of selling their business to new ownership. Both parties have agreed to enter into an Assignment and Assumption Agreement with Mirabelle's Inc. agreeing to sell its business assets and assign the existing lease to Mirabelle's Bakery, LLC.. By entering into this agreement, the new ownership of Mirabelle's Bakery is assuming the current lease terms, and the bakery will remain in its current location.

Motion:

"To approve and recommend to the City Council the authorization and execution of the Assignment and Assumption Agreement between Mirabelle's Inc. and Mirabelle's Bakery, LLC in regards to the leasing of the Airport's business premises located at 3060 Williston Road, Suite 8, South Burlington, VT, subject to final review and approval by the City Attorney's Office."

Thank you for your continued support.

ASSIGNMENT AND ASSUMPTION AGREEMENT

This ASSIGNMENT AND ASSUMPTION AGREEMENT is entered into as of August __, 2024 (this “Agreement”) by and between Mirabelle’s, Inc., a Vermont corporation (“Assignor”), and Mirabelle’s Bakery, LLC, a Vermont limited liability company (“Assignee”).

WHEREAS, Assignor operates a business at premises with an address of 3060 Williston Road, Suite 8, South Burlington, Vermont 05403 (“Premises”).

WHEREAS, Assignor leases the Premises from the City of Burlington, Burlington International Airport (“Landlord”) under a Lease Agreement dated on or about October 21, 2019.

WHEREAS, Assignor entered into an Asset Purchase Agreement with Assignee, agreeing to sell its business assets to Assignee, with a closing date of August 16, 2024 (“Asset Purchase”).

WHEREAS, as part of the Asset Purchase, Assignor agreed to assign all of its rights, interests and obligations under the Lease, subject to Assignee’s agreement to assume such rights, interests and obligations.

WHEREAS, the Lease requires Assignor to obtain the consent of the Landlord prior to assigning the Lease.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual agreements and covenants herein contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Assignment. Assignor hereby assigns and conveys to Assignee for the benefit of Assignee, its successors and assigns, all of Assignor’s right, title and interest in, to and under the Lease.
2. Assumption. Assignee hereby accepts the assignment of the Lease and does hereby assume and agree to perform all of the obligations of the lessee or tenant per the terms of the Lease.
3. Consent. Landlord hereby consents to this Assignment and Assumption Agreement, as indicated by the signature of a duly authorized agent.
4. Counterparts. This Agreement may be executed in counterparts, it being understood that the parties hereto need not sign the same counterpart. Delivery of an executed counterpart of a signature page to this Agreement by electronic mail shall be as effective as delivery of a manually executed counterpart of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed and delivered this Assignment and Assumption Agreement as of the date first above written.

SIGNATURE PAGE FOLLOWS

ASSIGNOR
MIRABELLE'S, INC.

By: _____
Andrew Silva, President

ASSIGNEE
MIRABELLES BAKERY, LLC

By: _____
Jacob Kent, Member

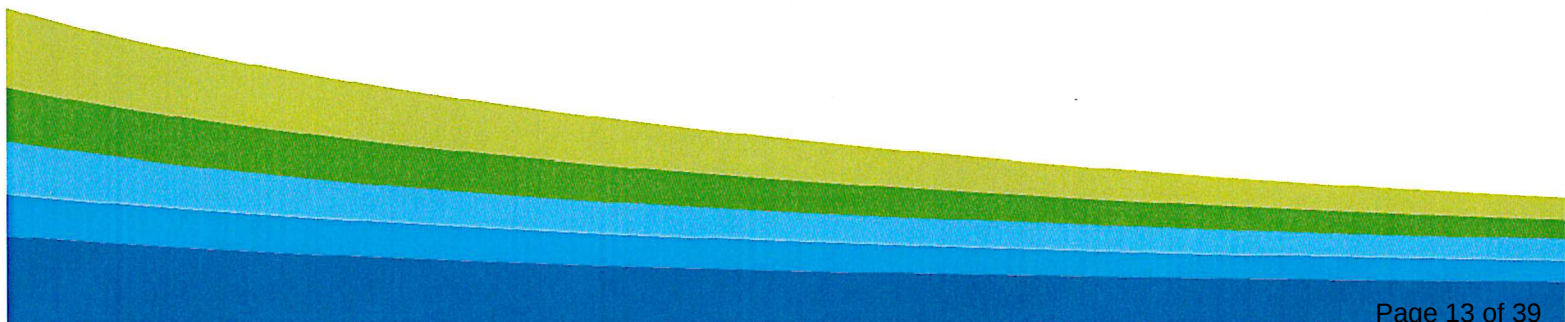
LANDLORD
CITY OF BURLINGTON
BURLINGTON INTERNATIONAL AIRPORT

By: _____
Mayor Emma Mulvaney-Stanak

To: Airport Commissioners
From: Marie Friedman, CPA, Director of Finance
Date: August 2, 2024
Re: Financial Highlights Report for August 7th, 2024 meeting

- This month's financial package includes the June Preliminary P&L, Revenue Recovery Metrics, and the July 31st Banking Balance report and the AIP Receivable report.
- STIMULUS GRANTS Summary
 - CARES ACT Grant received May 11, 2020 for \$8.7M. BTV has drawn down the entire grant amount and the grant is now closed.
 - CRSSA Grant was received April 5, 2021 for a combined total of \$4.04M. There is still \$400,000 available under the CRRSA grant. This grant is effective until April 5, 2025.
 - The Airport received a \$7.6M Grant November 30, 2021 under the American Rescue Act. There is still \$3.0 million available under ARPA grant. We have four years to utilize this grant.
 - BTV renewed the Grant Anticipation Note (GAN) on June 26, 2024. The Airport drew down \$1,058,216 under the GAN for AIP-125 Interest rates are adjusted monthly. Interest paid on the GAN is eligible for reimbursement under a future PFC application.
- Year-to-date (YTD) Revenues through June were \$27 Million. Operating revenues are higher than the prior year primarily due to higher rental car revenues and parking revenues. Please refer to the P&L for more detail. The Airport Revenue recovery schedule is included as well. All metrics are recovering as expected. This shows five revenue sources and how they performed over time. The data points represent a trailing twelve month for each month. Parking garage revenues, Car rental concession revenues, landing fees and CFC have all recovered. PFC revenues are at 92% which is similar to enplanement recovery. Landing fees year-to-date are lower than last year due to less flights. June landing fees were higher this year and this trend is anticipated to continue with the airlines showing increased flights starting in June. CFC revenues are also lower than prior year due to the expiration of the higher CFC daily charge rate. The airport increased the rate from \$4 to \$6 for one year.
- Expenses thru June were \$17.9 Million. This is higher than last year primarily due to garage lighting and fire alarm system replacement (approx. \$108k higher). The Airport is also seeing expenditure increases to salaries and employee benefits (approx. \$913k higher), as well as professional and consulting services (\$203k higher), Utilities (\$197k higher) and property repairs (\$79k higher). Please refer to the P&L for more detail.
- Cash update: As of July 31st, 2024, BTV had \$5,734,647 in the Airport International account and did not owe the City any money.
- AIP receivable update: As of July 31st, 2024, the FAA owes the airport \$7.72 Million. Of this amount,

approximately \$2.97 Million will be reimbursed through the closeout process. Additionally, the Airport has applied for federal fiscal year 2024 grants. Once these grants are received, the Airport can be reimbursed approximately \$3.43 Million.



Budget Performance Report

Fiscal Year to Date 6/30/2024 Preliminary results

Account	Account Description	Amended Budget	YTD Encumbrances	FY 2024 YTD Transactions	Remaining Balance	% Used/ Rec'd	FY 2023 YTD Transactions
Fund 400 - Airport							
	REVENUE						
4247	Fees and Permits	125,000.00	.00	115,494.99	9,505.01	92%	124,501.00
4267	Utility Reimbursement	126,700.00	.00	129,076.35	(2,376.35)	102%	106,546.89
4268	Sale of Gasoline	750,000.00	.00	599,979.51	150,020.49	80%	624,461.67
4295	Parking Fees	6,750,000.00	.00	7,144,260.47	(394,260.47)	106%	6,935,332.20
4297	CFC's	1,783,000.00	.00	2,164,838.00	(381,838.00)	121%	2,396,154.00
4345	Advertising Revenues	114,000.00	.00	104,795.00	9,205.00	92%	66,950.75
4390	Concessions	330,000.00	.00	379,544.65	(49,544.65)	115%	335,544.73
4440	Taxi Fees	170,000.00	.00	193,666.00	(23,666.00)	114%	166,963.00
4445	Terminal Rent - Exclusive	1,360,800.00	.00	1,170,287.81	190,512.19	86%	1,310,474.58
4450	Terminal Rent - Commonuse	1,591,433.00	.00	1,517,875.21	73,557.79	95%	1,525,427.36
4455	Terminal Concessions Airport	750,000.00	.00	674,698.82	75,301.18	90%	393,051.15
4460	Rental Car Concessions	3,250,000.00	.00	3,665,509.00	(415,509.00)	113%	3,293,714.78
4465	Rent Grounds	508,531.00	.00	555,590.52	(47,059.52)	109%	594,191.73
4470	Rent Buildings	1,179,719.00	.00	1,355,582.61	(175,863.61)	115%	1,589,494.16
4475	Landing Fees	1,975,000.00	.00	1,864,116.10	110,883.90	94%	2,005,780.36
4480	PFC Revenue	2,625,000.00	.00	2,584,126.00	40,874.00	98%	2,572,839.88
4505	Terminal Non Airline	631,000.00	.00	811,692.49	(180,692.49)	129%	755,681.93
4535	Misc Rev	1,000.00	.00	728.10	271.90	73%	6,918.01
4600	Fees For Services	6,500.00	.00	7,840.00	(1,340.00)	121%	8,530.00
4700	Interest / Investment Income	6,000.00	.00	89,314.04	(83,314.04)	+++	170,326.49
4702	Interest Income PFC	10,000.00	.00	11,966.12	(1,966.12)	120%	10,339.01
4703	Restricted Interest Income	30,000.00	.00	108,468.34	(78,468.34)	+++	98,770.08
4705	Unrealized Gain/Loss-Invest	.00	.00	86,432.79	(86,432.79)	+++	8,675.16
4750	Gain/Loss On Asset	.00	.00	23,077.56	(23,077.56)	+++	(4,766.72)
4875	Grants TSA Leo Grant	150,000.00	.00	146,960.00	3,040.00	+++	160,600.00
4890	CARES ACT/ARPA/CRRSA Federal Grant	4,385,934.00	.00	1,247,427.80	3,138,506.20	+++	2,128,159.97
4925	Proceeds	9,900.00	.00	61,109.90	(51,209.90)	+++	250.00
4961	Property Tax Reimbursement - Airport	204,700.00	.00	217,879.24	(13,179.24)	106%	206,712.29
	REVENUE TOTALS	\$28,824,217.00	\$0.00	\$27,032,385.15	\$1,791,831.85	94%	\$27,591,714.86
	EXPENSE						
5000	Salaries and Wages	3,712,676.00	.00	3,401,198.57	311,477.43	92%	2,729,877.93
5100	Overtime	340,879.00	.00	306,170.10	34,708.90	90%	299,222.32
5200	Other Personal Service	493,774.00	.00	436,439.80	57,334.20	88%	370,114.18
5400	Employee Benefits	1,354,306.00	.00	1,294,711.93	59,594.07	96%	1,126,579.16
6000	Office Supplies	9,000.00	.00	3,609.46	5,390.54	40%	4,609.28
6005	Postage	500.00	.00	133.98	366.02	27%	161.96
6007	Shipping and Moving	33,750.00	.00	20,090.66	13,659.34	60%	28,574.19
6010	Computer Equipment	91,000.00	.00	85,703.61	5,296.39	94%	31,610.22
6015	Computer Software	10,500.00	.00	5,452.00	5,048.00	52%	.00
6017	Computer Licensing and Maint.	274,000.00	.00	250,573.92	23,426.08	91%	179,091.69
6020	Office Equipment	12,000.00	.00	1,483.95	10,516.05	12%	16,940.00
6025	Furnishings	62,600.00	.00	31,989.18	30,610.82	51%	48,993.82

Budget Performance Report

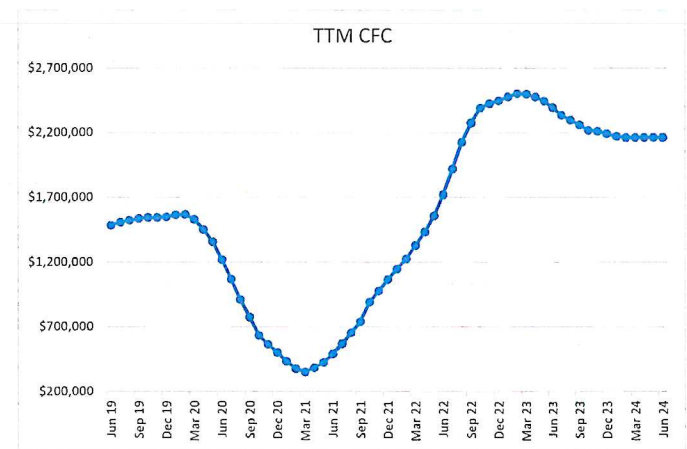
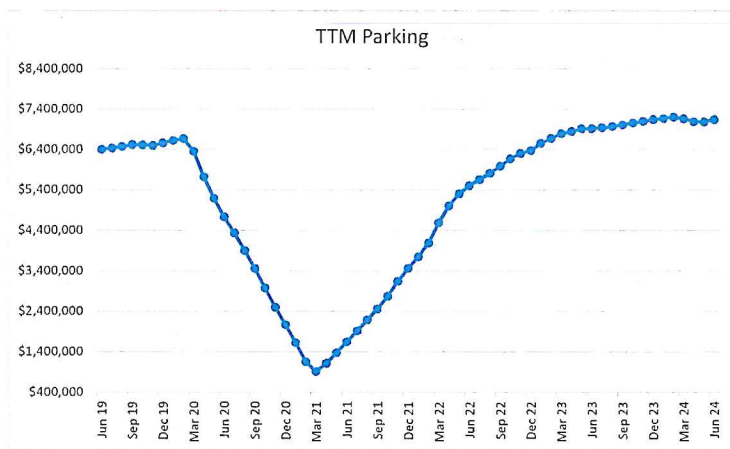
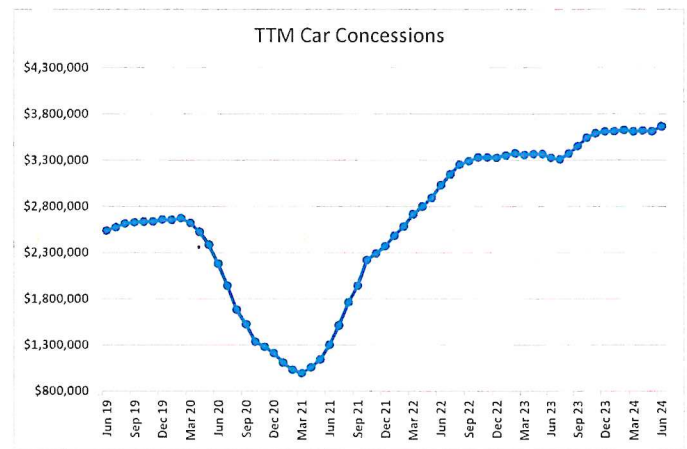
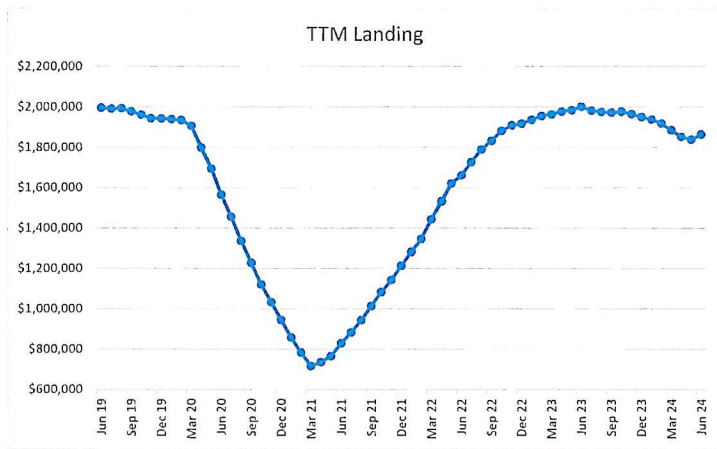
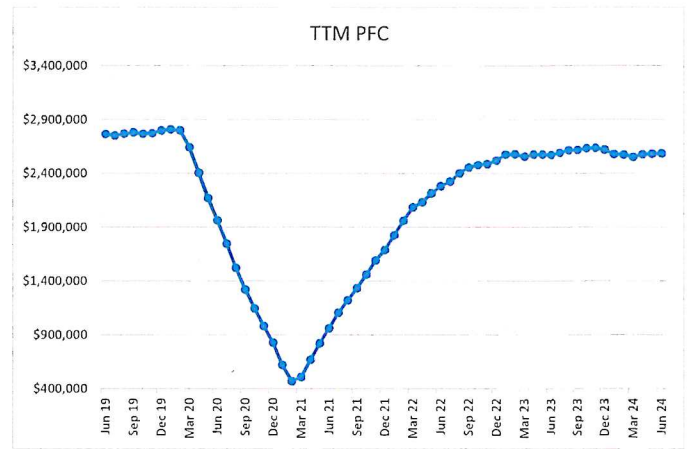
Fiscal Year to Date 6/30/2024 Preliminary results

Account	Account Description	Amended Budget	YTD Encumbrances	FY 2024 YTD Transactions	Remaining Balance	% Used/ Rec'd	FY 2023 YTD Transactions
6200	Medical Fees And Supplies	6,000.00	.00	3,674.51	2,325.49	61%	4,632.03
6202	Printing/Copying/Paper Mgt	9,700.00	.00	9,127.83	572.17	94%	572.49
6203	Dues/Subscriptions	140,737.00	3,047.74	103,015.29	34,673.97	75%	83,948.76
6206	Custodian Supplies	105,157.00	.00	92,901.32	12,255.68	88%	61,565.21
6208	Special Supplies	79,000.00	290.01	68,207.19	10,502.80	87%	54,369.31
6210	Small Tools and Equipment	105,000.00	6,691.02	62,421.98	35,887.00	66%	104,711.79
6212	Fuel	881,850.00	.00	701,663.52	180,186.48	80%	726,110.18
6214	Clothing And Uniforms	6,000.00	.00	3,846.51	2,153.49	64%	4,941.22
6215	Uniform Laundering	22,825.00	.00	14,521.12	8,303.88	64%	16,778.50
6216	Oil & Grease & Antifreeze	22,000.00	.00	6,556.86	15,443.14	30%	14,102.98
6222	Runway De-Ice	215,000.00	.00	212,891.44	2,108.56	99%	302,371.65
6247	Energy Efficient	95,000.00	.00	70,116.15	24,883.85	74%	47,956.03
6294	Donations	3,600.00	.00	3,581.20	18.80	99%	.00
6300	Repair & Maintenance	3,814,635.00	396,321.18	2,104,298.07	1,314,015.75	66%	2,212,139.87
6350	Legal Notice & Advertising	2,200.00	.00	345.00	1,855.00	16%	1,470.00
6400	Utilities	1,725,856.00	.00	1,618,783.93	107,072.07	94%	1,421,583.11
6500	Professional and Consultant Services	1,979,592.00	6,475.10	1,715,276.90	257,840.00	87%	1,512,135.11
6530	Rentals	19,100.00	726.21	16,865.85	1,507.94	92%	60,966.99
6600	Maintenance Contracts	372,500.00	1,567.50	257,378.95	113,553.55	70%	289,885.54
6605	Radio Maintenance	17,700.00	.00	12,364.98	5,335.02	70%	5,506.50
6610	Custodial Contracts	855,036.00	.00	815,490.00	39,546.00	95%	776,905.71
6615	Property Repairs	466,489.00	9,236.34	311,853.41	145,399.25	69%	391,464.12
6625	Equipment Maintenance Repairs	166,470.00	5,188.00	111,264.48	50,017.52	70%	115,227.60
6700	Travel & Training	117,207.00	.00	80,055.91	37,151.09	68%	79,987.34
6800	Fees for Services	25,630.00	.00	22,467.94	3,162.06	88%	18,501.56
7002	Interest Expense	.00	.00	.00	.00	+++	.00
7004	Interest Expense - Restricted	.00	.00	.00	.00	0	.00
7200	Capital Leases	570,495.00	321.90	551,701.09	18,472.01	97%	361,862.80
7230	Insurance	424,462.00	.00	423,613.30	848.70	100%	312,069.75
7303	Regulatory and Bank Fees	231,000.00	.00	97,988.34	133,011.66	42%	184,384.81
7312	Real Estate Taxes	802,243.00	.00	797,280.15	4,962.85	99%	767,020.29
7652	Discretionary Spending	54,990.00	.00	54,642.75	347.25	99%	39,197.59
8015	Indirect Fees	534,960.00	.00	534,960.00	.00	100%	492,806.00
8017	Indirect Fees - City Attorney	83,149.00	.00	83,149.00	.00	100%	90,586.00
8095	Interest On Pooled Cash	9,965.00	.00	9,964.54	.46	0%	.00
8135	Airport Security To Police	1,265,185.00	.00	1,113,023.95	152,161.05	88%	1,103,874.20
Operating EXPENSE TOTALS		\$21,635,468.00	\$429,865.00	\$17,932,600.62	\$3,273,002.38	85%	\$16,495,409.79
Net Operating Revenues (which are used to pay for Bond payments, Leases, Capital and FAA projects)				\$9,099,784.53			\$11,096,305.07

Recovery Metrics

	At Feb 2020	Minimum	Drop	Current	Recovery
Parking	\$6,670,572	\$911,595	-86%	\$7,144,260	107%
PFCs	\$2,797,591	\$467,680	-83%	\$2,584,126	92%
Car Concessions	\$2,673,896	\$994,488	-63%	\$3,665,509	137%
Landing Fees	\$1,933,993	\$716,928	-63%	\$1,864,011	96%
CFCs	\$1,568,752	\$352,036	-78%	\$2,164,838	138%

All figures are trailing twelve months



Burlington International Airport

Cash and Investments
July 31, 2024

Account	Account Description	7/31/2024
Unrestricted Bank Accounts		
1000_400	Bank Account Airport	5,734,647
1050_496	Cash Restricted AIP Deposit Keybank	60,286
Restricted Bank Accounts		
1050_420	Cash Restricted Escrows - Airport PFC TD Bank	8,636,317
1000_415	Bank Account - PFC Prepaid Cash Account	491,892
1000_420	Bank Account CFC	3,221,019
1050_416	Cash Restricted Revenue Bond DSR-Zion Trustee	3,429,916
1050_400	Cash Restricted Air Debt Service Fund - Interest	77,992
1050_401	Cash Restricted Air Debt Service Fund-Principal	157,002
1050_402	Cash Restricted Air Debt Service Fund-Sinking	95,935
1050_425	Cash Restricted Escrows - Airport - Op Maint Res	5,554,656
1050_430	Cash Restricted Airport Renewal and replacement - Zion	217,429
1050_495	Projects Operating Acct/Escrow GAN Keybank	279
Total Cash and Investments		27,677,369
1100_999	(Due To) / Due From Pooled Cash (timing)	-

Comparative Information on Primary Airport bank account

	7/31/2024
1000_400 Bank Account Airport - Current Fiscal year -7/31/2024	5,734,647
1000_400 Bank Account Airport - Prior Fiscal year - July 2023	6,287,923
1000_400 Bank Account Airport - Two prior years - July 2022	4,770,220

PROJECT DESCRIPTION

FEDERAL
GRANT A/R
BALANCE
06/30/24

TOTAL
PROJECT
EXPENSES
FY 2025

GRANT
Reimburse
Percent

% OF
PROJECT
EXPENSES
FY 2025

REIMBURSE-
MENTS
FY 2025

FEDERAL
GRANT A/R
BALANCE
07/31/24

10%
LOCAL
SHARE
FY 2025

ACTIVE AIP PROJECTS

410	119	TAXIWAY GULF PH 2 RW 1-19 PAPI	(0)	-	90%	-	-	(0)	-
423	120	ACCESS CONTROL SECURITY REHAB	115,648	-	100%	-	-	115,648	-
400	121	CARES ACT GRANT	-	-	100%	-	-	-	-
420-700	122	S. TERMINAL APRON REHAB PH 7	245,804	-	100%	-	-	245,804	-
415	124	NOISE MONITORING EQUIPMENT	1,380	-	100%	-	-	1,380	-
425	125	TERMINAL INTEGRATION PROJECT	1,457,659	-	88%	-	-	1,457,659	-
425	future	TERMINAL INTEGRATION PROJECT-BIL	388,054	-	88%	-	-	388,054	-
400	127	CRRSA STIMULUS GRANT	(0)	-	100%	-	-	(0)	-
400	128	CRRSA CONCESSION GRANT	143,605	-	100%	-	-	143,605	-
428-901	129	SOUND INSULATION PILOT PROGRAM	167,331	-	100%	-	-	167,331	-
427-900	130	HOT SPOT MITIGATION GRANT	111,576	-	100%	-	-	111,576	-
427-904	131	HSR TWC & K	41,969	-	100%	-	-	41,969	-
427-902	132	HSR RW 1 PAPI	2,790	-	100%	-	-	2,790	-
420-903	133	TERMINAL APRON PH 7, Parts 2&3	9,248	-	100%	-	-	9,248	-
400	134	ARPA	(0)	-	100%	-	-	(0)	-
400	135	ARPA CONCESSION GRANT	579,132	-	100%	-	-	579,132	-
427-911	136	HSR TW K PAPI	205	-	90%	-	-	205	-
427-905	137	TW K CONSTRUCTION GRANT	259,830	-	90%	-	-	259,830	-
416-907	138	ENVIRONMENTAL ASSESSMENT	23,443	-	90%	-	-	23,443	-
426-910	139	BOARDING BRIDGE GATE 12	269,428	-	90%	-	-	269,428	-
416-913	140	NOISE EXPOSURE MAP	0	-	90%	-	-	0	-
428-908	141	SOUND INSULATION PROGRAM FFY22	60,648	-	90%	-	-	60,648	-
427-906	142	REHAB TAXIWAY A	1,133,723	-	90%	-	(1,104,582)	29,141	-
416-925	144	PAVEMENT MANAGEMENT PLAN	19,091	-	90%	-	-	19,091	-
424-924	145	CARGO APRON DESIGN 2023	20,931	-	90%	-	-	20,931	-
421-918	future	SOUTH TERMINAL REPLACEMENT	-	-	90%	-	-	-	-
426-923	147	SNOW REMOVAL EQUIPMENT BLDG	28,888	-	90%	-	-	28,888	-
424-909	149	SOUTH APRON CONSTRUCTION	90,116	-	90%	-	-	90,116	-
421-919	future	NEXT PROJECT	2,542,664	-	90%	-	-	2,542,664	-
426-916	143	NORTH TERMINAL RENOVATION	301,956	-	90%	-	-	301,956	-
427-927	146	TW A MILL & OVERLAY, TW C	314,612	-	90%	-	-	314,612	-
428-926	148	SOUND INSULATION PHASE 3	0	-	90%	-	-	0	-
427-928	future	RUNWAY 15-33 MILL & OVERLAY	499,819	-	90%	-	-	499,819	-
TOTAL CURRENT PROJECTS			8,829,546	-	-	-	(1,104,582)	7,724,965	-

AIP Projects being Closed out

\$ 2,968,844

Future AIP Projects

\$ 3,430,537

\$ -

To: Airport Commission

From: Larry Lackey, Director of Planning, Engineering and Environmental Compliance

Date: August 7, 2024

Subject: Airport Commission Construction Update

1. **Annual Parking Garage Maintenance (\$2.2M)**. The purpose of this maintenance is to ensure the longevity of the parking garage. We anticipated and were ready to start the replacement of the expansion joints and joint seal repair in the vicinity on the floors above the Tesla charging area. Due to the pandemic and travel restrictions, the maintenance project was postponed. This project is in the process of rebidding. Stair tower 1 was refurbished, new roof, pressure was of walls, new paint and conduit leak repair. We are developing a plan to complete the rehabilitation of the other stair wells. We are in the process of replacement of all lighting and the fire alarm systems in the parking garage totaling up to \$2.2M. MEI is the selected contractor. Construction on the lighting and fire alarm replacement in the south garage is complete. MEI has left the site for the winter, restart, and complete the north garage in calendar year 2024. A contractor completed removing corrosion from columns and repainting in the Car Charging area. MEI resumed work this project. They will be here for the remainder of the year.
2. **Environmental Assessment (est. \$.25M)**. The purpose of this project is to evaluate environmental impacts related to the mitigation of obstructions with in the aircraft approach surfaces to the runways. This is in follow up to the recently completed Master Plan, which includes obstruction identification and environmental review. The scope and IFE process is complete and a grant application was prepared and submitted on April 29, 2022. Grant received. Contract issued with work progressing. Letters currently going out to property owns about the investigations required. Investigations are complete with the report in progress.
3. **South Terminal Replacement Project (\$35M)**. The purpose of this project is for overall terminal efficiencies and a better passenger experience. Due to increased aircraft seating existing passenger hold areas are overcrowded during peak times as identified in the recent Master Plan Update. Recently the opportunity had risen through the Airport Terminal Improvement Program from the Bipartisan Infrastructure Law. We have submitted our request for full build out of this project, including: Demolition of the existing South Concourse; new Terminal improvements

(approximately 45,000 SF of new gross floor area on 2 levels); five (5) new aircraft gates; up to four (4) new passenger boarding bridges (PBB), new passenger circulation and hold rooms; future concessions space; and apron construction within demolished South Concourse footprint. The South Terminal Replacement Project will be approximately 160' farther from Taxiway A as the existing South Concourse. We were not selected this past year and have reapplied for FFY23 design only. We did receive notice from the program that we will be awarded the a design only grant for this project. We have finalized discussions with the FAA to how best move this project forward in the future, as the timing to design this needs to be pushed back due to FAA scheduling requirement and having the funding to complete the construction of this project.

4. **Cargo Apron Design Project (\$3M)**. The purpose of this project is to provide additional space for other potential cargo carry operations. Have submitted 7460-1 (Air Space Review) to FAA for this project. The scoping of the he project, design only has been completed with the FAA. The IFE process for completion before a FAA Grant Application in April has been completed. Grant Application was submitted on April 3, 2023. Grant has been issued, moving to finalize contract. The contract has been issued to Hoyle, Tanner and Associates with the design to started. It has been determined that this project will require additional FAA technical operations review prior to proceeding. This is currently being coordinated.
5. **SRE Building Design (\$1.2M)**. The purpose of this project is to replace the existing out dated facilities, which does not meet the storage needs of the required equipment to maintain the airfield. A contract for study is being completed with programing and scoping moving forward. The scoping session with the FAA has been completed. The final scope is complete with the IFE process was completed. The Grant Application was submitted to the FAA. Contract has been signed with Passero Associates to design and bid this project. Site investigations were completed in November. The site plan has been developed with the building design in progress.
6. **Burlington Tech Center (BTC) (\$12M)**. The purpose of this project is to support the design efforts for an improved facility at the airport for the regional educational needs. The Burlington School district has been given an award for \$10M in which they are in the process of applying for. We continue to work with the school on this project. Permit applications were submitted on March 25th to the regulatory bodies for this project. **The SB DRB issued there positive decision with follow submittal needed as agree during the hearing.**
7. **FAA CIP for next 5 years.** We had our FAA Airports Division CIP review on September 14th. The focus was on next years proposed projects (FFY24), with the balance of the meeting discussion on the needed funds for our identified projects for the additional 4 years and beyond. **This past week we had our annual review. Went very well with them requesting proposed project worksheets. They asked that we submit them in the next 2 weeks. Item's (Projects) included the balance of Project Next, TW C rehabilitation, obstruction removal, and the SRE Building.**

8. BETA – Development

Communication and coordination with Beta on the first phase of the Electric Aircraft Assemble Facility and Valley West Hangar for all aspects of permitting, environmental, engineering, utilities and attendance at public hearing and construction meetings. The first Phase is substantially complete with a interim certificate of occupancy (CO) issued by the City of South Burlington. Beta received the final CO for the Phase 1 building.

- 9. Taxiway A Mill & Overlay (est. \$3.7M).** The purpose of this project is maintenance and the addition of safety measures to include new edge lighting and paved shoulders. The scope and proposal to have been received from the consultant (McFarland and Johnson Consulting, Inc.) A scoping session with the FAA was completed. The FAA Independent Fee Estimate (IFE) process has started. The permitting preparation process has started. The project consists of the rehabilitation of approximately 21,000 SY of existing Taxiway A pavement between Taxiway C and Taxiway G. Additionally, the project will include the construction of one 20-foot asphalt shoulder. The major project components include the mill and overlay of approximately 21,000 SY of existing taxiway pavement, the construction of approximately 4,000 SY of taxiway shoulder pavement, the installation of new taxiway edge lighting, airfield signage, and other ancillary items. Bids were received on April 20, 2022 and a grant application was prepared and submitted on April 29, 2022. Received grant moving to scheduling and contracts. We submitted an additional grant application for this project which includes the remainder of TW A and corresponding connection to TW C. Grant was received last week. This was initially removed from the previous year application do to limits on funding. Construction started on July 24, 2023. Construction is substantially complete. Final Inspection with the FAA was completed 10/30/23. There are inspection punch list items to be completed. We are establishing an approach to make the corrections. **The corrections and punch list items are in process in hopes to start close out by the end of August.**

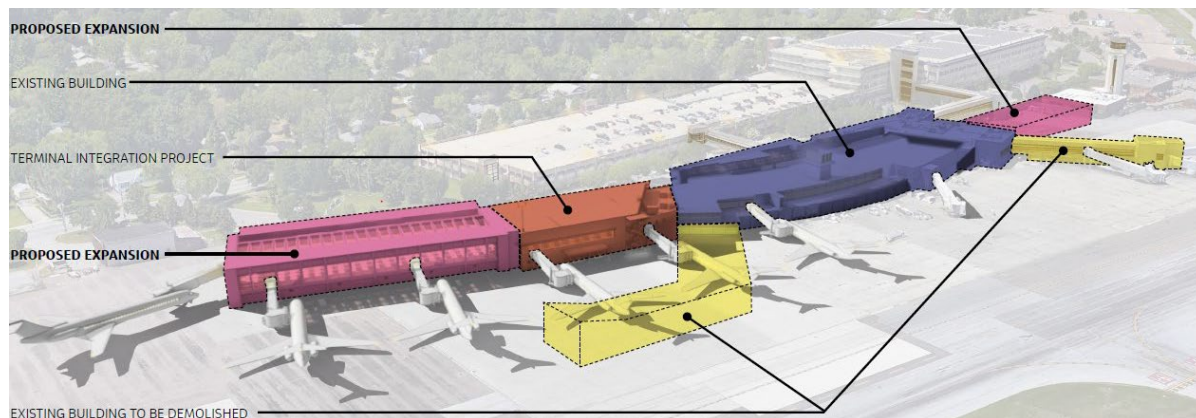
- 10. South Apron and TW G Ext. Development (\$6.6).** The purpose of this project is to provide much needed additional general aviation apron area on the airfield. Received scope and proposal from the consultant (Hoyle, Tanner and Associates) and have completed the FAA scoping session. The FAA IFE process is complete. The proposed project would extend Taxiway G approximately 100', construct a 19,000 SY general aviation apron in the area of the "quarry". Excess material from the site would be used to fill in the "gully" creating a level area along the Medium Intensity Approach Light System (MALSF) approach lighting plane replacing two light stations currently on towers with ground mounts and connecting the vehicle service road from the civilian to the military side of the airport. Scope for design and bidding has been completed with an IFE. Design is underway. There has been a delay in design do to the availability of the geotech contractor. Request for bids have been issued. The geotech report confirmed that a total fill of the gully is not economically

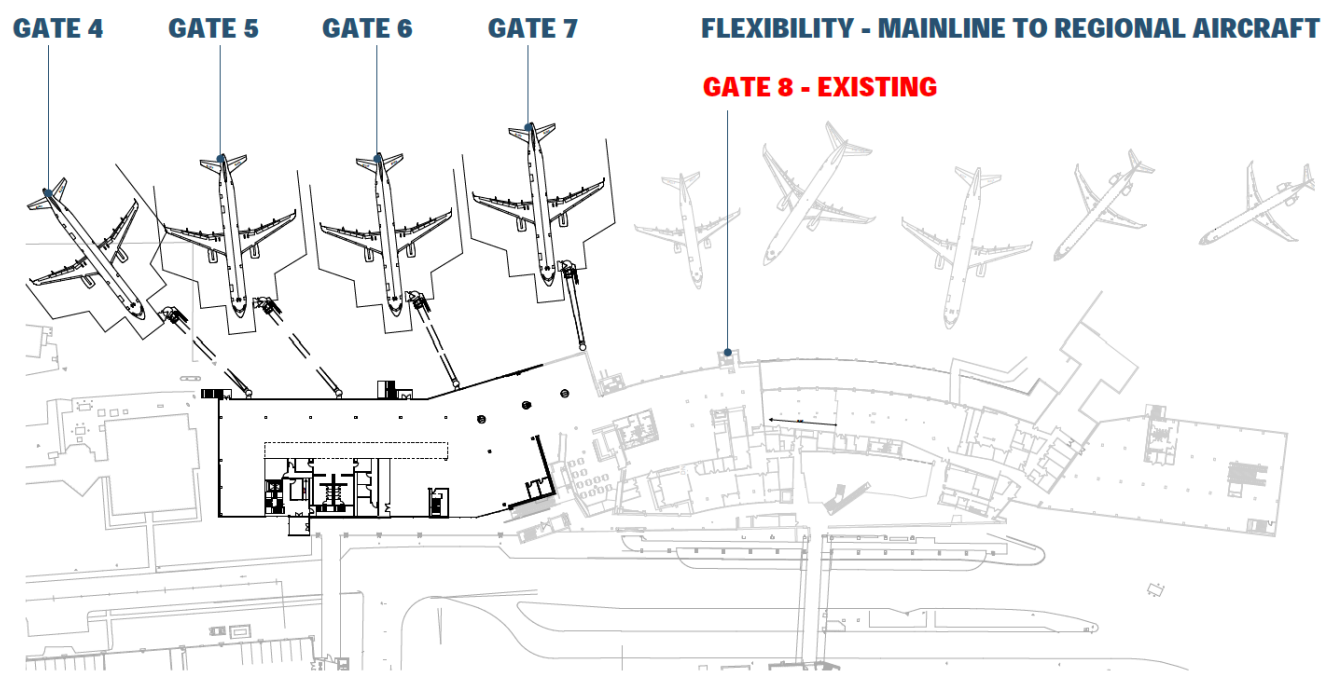
feasible at this time. Grant has been received. Received Bids with the selected bidder being Engineers Construction, Inc. Grant Application has been submitted to the FAA. Completed questions from the FAA on the Application. We have completed permit process. Contractor started mobilization/construction on July 17, 2023. Mass excavation is complete. Stormwater chamber installation is complete, with other drainage piping work is completed. Placement of final sub-base materials is underway. In vicinity of the Beta building a temporary aircraft access for the winter is complete. **Project is complete with exception to tie downs. This is being coordinated.**

11. **Glycol System Upgrade (est. \$3.5M)**. The purpose of this project is to improve the glycol system (De-icing). We have had additional follow up discussions with the FAA and it appears this is eligible for funding and is being added back into our FAA CIP. We have received and reviewed the site evaluation and process review scope. We brought this for Airport Commission approval last month subsequently, it was approved by City Council. **Study is moving forward. Syracuse Airport System visit scheduled for August 6th and 7th.**
12. **North Terminal Improvement Project (\$2.2M)**. The purpose of this project is for overall terminal efficiencies and a better passenger experience due to the completion of the TIP the north terminal will be upgraded to provide more capacity for passengers and concessions. This includes the removal of the existing north TSA station along with the removal of the existing escalators. This project is under design and funding is anticipated from the recent approval of the Infrastructure Law. Received Bids with the selected bidder being Engelberth Construction, Inc. Preparing and submitting Grant Application. This will become a FFY23 Project. We have received the Grant from the FAA. Construction is nearing completion, and should be complete by September 15th. There was a delay related to the glass for the new restaurant area. Construction is complete with final inspection with the FAA completed on 10/30/23. Project closeout in process. We have applied for an additional grant to add additional egress lanes in both the North and South Terminal locations. A grant application was submitted April 26th to the FAA. Received BOF approval to accept the Grant on June 17, 2024, City Council to vote on June 25, 2024. **Grant has been issued for the two new egress lanes.**
13. **PROJECT NEXT: North Terminal Replacement Project and New PBB's (\$63M)**. The purpose of this project is for overall terminal efficiencies and a better passenger experience. Due to increased aircraft seating existing passenger hold areas are overcrowded during peak times as identified in the recent Master Plan Update. Recently the opportunity had risen from Senator Leahy's office through Congressional Directed Spending. We have submitted our request for full build out of this project Phase III Terminal Improvement Project, including: Demolition of the existing North Concourse; new Terminal Improvement (approximately 25,000 SF of new gross floor area on 2 levels); five (5) new aircraft gates; six (6) new passenger boarding bridges (PBB), new passenger circulation and hold rooms; future concessions space; and apron construction within demolished

North Concourse footprint. Contract for 30% design has been issued to Jacobs Engineering Group. Geo-technical site work has been completed. Data collection and design currently on going. We submitted to the FAA for a Construction Manager at Risk (CMAR) RFQ/P construction development process. We received approval from the FAA on this procurement process. The RFQ/P for CMAR has been advertised with a pre-bid meeting and site visit by prospective contractors completed. CMAR Proposals received reviewed and scored. Also, held interviews with the top 3 contractors. This has been scored and we can let you know the selected contractor at the AC meeting. As reported the CMAR selected is Engelberth Construction Company. The contract with our design engineer, Jacobs Engineering Group, is completing the 80% design to move to pricing. We received City Council approval to accept the Grant on March 25 for this project, as brought for your approval during our last meeting. Our CMAR is in the process of receiving bids for the final price for this project. The FAA asked us to submit a draft grant application for administrative review prior to final construction pricing to help us expedite the grant issuance, with them once final pricing is in. The Draft Application was completed and submitted on March 27. The FAA grant application was submitted on May 23. Received BOF approval to accept the Grant on June 17, 2024, City Council to vote on June 25, 2024.

Conceptual Renderings – North and South Terminal (concourse) Improvements





14. RW 15 – 33 Improvements – Mill and Overlay (15M). The purpose of this project is to improve the pavement condition of the airport's main runway. The 100% plans are complete and we are moving to bid this project. FAA Grant Application will be submitted by May 1, 2024. Construction will begin in the spring of 2025. This project bids were received on April 18. The bids received were in line with the engineers estimate and bids reviewed were all within a difference of \$100K on a \$10.2M low bid. A grant application was submitted by April 26 to the FAA. Received BOF approval to accept the Grant on June 17, 2024, City Council to vote on June 25, 2024.

15. Airfield Pavement Plan Update (\$.25M). The purpose of this project is to update the outdated pavement condition report done in 2017. All surfaces will be evaluated so we can plan on future improvement for the safety of the aircraft users. Scoping has been completed with the FAA. We have completed the IFE. A Grant Application was submitted on April 3, 2023. Investigations have started, and the grant has been issued. Moving to finalize contract. The Contract has been issued to HTA with the investigations being completed. The report is in progress.

Projects in closure process or on hold.

1. In-line Baggage Screening System Design (\$.75M). The purpose of this project is to update the baggage screening system from independent system to a more efficient streamlined in line baggage system. This project design is substantially complete and moving to closure so we may work with TSA for a grant on construction in future years. TSA has included this in their 2027 fiscal

year budget, at this time.

- 2. Gate 9 Passenger Boarding Bridge (PBB) (\$2.0M).** The purpose of this project is to provide a fully enclosed access for passengers to the commercial aircraft using the Terminal Gate 12 location on the Apron from the new TIP. Received scope and proposal from the consultant (Jacobs Engineering Group). The FAA scoping session was completed with the FAA. The Independent Fee Estimate (IFE) process is underway. This project is for the installation of a new PBB. The new PBB will be located at the south end of the Terminal Integration Project (TIP), which is currently under construction. The second floor of the TIP will serve as the Gate 9 hold room. The new PBB will eliminate the need for passengers to descend a stairwell, walk across the apron, and board aircraft via a stair truck. Accessibility for disabled passengers will be drastically improved as well. This project is being initiated now to identify the preferred rotunda location and PBB configuration while the TIP project can still accommodate changes. Bids were received on April 27, 2022 and a grant application was prepared and submitted on April 29, 2022. Grant received. Construction contract issued moving forward with construction. Construction and installation is nearing completion. Due to a request of one air carrier for a certain angle an addition wedge piece was fabricated for connection to the building. The new PBB is operational and functioning well. The new PBB construction is complete with Final Inspection with the FAA was completed on 10/30/23. Project closeout in process.

Patrick Leahy Burlington International Airport Board of Commissioners Sound/Noise Update Report

August 7, 2024

ADDITIONAL INFORMATION IS UPLOADED TO WWW.BTVSOUND.COM

Residential Sound Insulation Programs:

The purpose of the project is to convert a sample of incompatible residential units to a compatible land use by installing an acoustical treatment package which will provide relief from aircraft noise by upgrading interior living areas. Upgrades may include replacement of windows and doors with acoustically rated products and installation or upgrade of ventilation systems. The sound insulation treatments are designed to reduce the interior noise levels to below 45 DNL and provide a minimum noise level reduction of 5dB. This project has also determined the eligibility of an additional 50 residential units, located in and around the 70 DNL which will be included in phase 2 of the program.

1. **Sound Insulation Pilot Project (Phase 1) (\$1.5M).** This Program includes: Program formulation, Home eligibility determination, Project Management, Community Outreach, Evaluations of Structures, Design Services, Bid activities, Construction Support, Construction and Pre-qualification of 50 homes. The Airport and Consultant team has established program standards, implemented a pilot phase for sound insulation, and developed and created a public outreach program that defines the process. Based on the completed acoustical testing we requested and received approval from the FAA for blanket approval of homes in the 70 dB contour and higher to move to outreach and design without additional testing from the FAA. Construction has started on October 2nd and the first windows were installed on the first home. The schedule for this Phase 1 portion will include 9 properties, and construction will be completed approx. prior the end of calendar year 2023. . The installation of noise reduction materials for the 9 properties is currently substantially complete, and construction close out is ongoing with the contractor.

2. **Residential Sound Insulation Project - Phase 2 (\$2.20M)** The purpose of the project is convert incompatible residential units to a compatible land use by installing an acoustical treatment package which will provide relief from aircraft noise by upgrading interior living areas as defined in the Phase 1 project and the Noise Compatibility Program. The Airport is proposing to continue implementation of its Residential Sound Insulation Program (RSIP). This grant will include: community outreach, historic review, design and bidding of 52 homes, noise reduction of 6 homes which construction improvements will be completed by the end of calendar year 2023. Properties are located within the 70+ DNL FAA accepted 2023 noise contours. Bids were received on April 22, 2022 and a grant application was prepared, submitted, and received by the FAA. The FAA grant included installation of noise reduction materials for 6 properties and the design of noise reduction improvements to 52 homes. This grant also includes the outreach and design for the next approximate 50 homes. The installation of noise reduction materials for the 5 properties is currently substantially complete, and construction close out is ongoing with the contractor. Materials were purchased for the 6th property however the homeowner left the area. It will be completed with the next phase of homes.

3. **Residential Sound Insulation Project - Phase 3 (\$6.2M)**. The Airport is proposing to continue implementation of its Residential Sound Insulation Program (RSIP) as described in more detail above. This grant was issued in late August includes: the construction improvements of the 52 Homes designed and bid in Phase 2, in addition it provides for community outreach, historic review, design and bidding of the next approximately 50 homes for improvements. The schedule for installing the noise insulating improvements for the 52 homes will start in 2024. This is currently being worked out with JPG and the contractor. The Contract with the contractor has been signed, as reported there was a delay due to windows again. We also are currently engaging with additional property owners to start designing the next 50 homes as part of this grant. The contractor has completed all measurement and inventory of product need to complete these 52 homes. We are awaiting the schedule to start.

4. **Residential Sound Insulation Project - Phase 4 (\$3.9M EST.)**. The Airport is proposing to continue implementation of its Residential Sound Insulation Program (RSIP) as described in more detail above. We are currently reviewing the status of the programing and will be able to detail this in our next month's airport commission meeting. The initial grant for 16 of the 50 homes for construction improvements was submitted on April 26 to the FAA. Also in the grant was the funding for the next 50 homes. As discussed in our last month's meeting, we are completing the required new acoustical testing for the balance of the 50 homes so we can do a follow grant application on those homes. The Buy American process moving forward but awaiting grant for the 16 homes.

5. **Noise Exposure Map Updates (NEM) (est. \$.85M)**. The purpose of the Federal Aviation Administration (FAA) grant is to prepare a 14 C.F.R Part 150 Noise Exposure Map (NEM) update for Patrick Leahy Burlington International Airport (BTV). The NEM Update will replace the maps which were accepted by the FAA in 2019. Under the Federal requirements, the

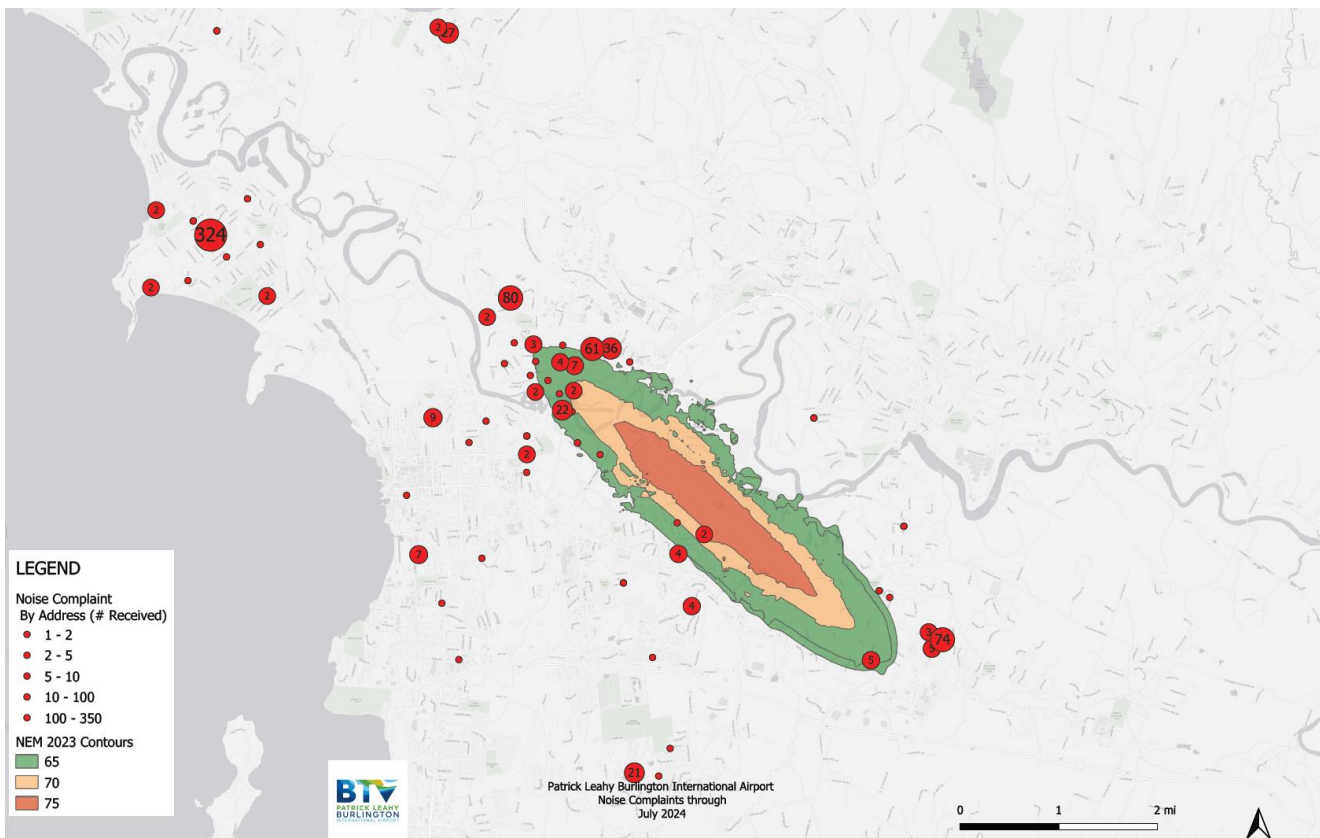
previous NEM Update indicated an update would be completed once the F-35A aircraft have been operational for one year. The scope and Independent Fee process is complete and a grant was received by FAA to proceed. Currently, the schedule, outlined below, and Technical Advisory Committee (TAC) meetings are being coordinated and outreach is proceeding with communities to identify these changes. Further, the Airport held an informational town meeting style meeting at the Chamberlin Elementary School on September 14, 2023 to discuss the proposed schedule and general updates to the process. Additional TAC meetings and Public meetings are being identified and planned under the proposed schedule. **We are working toward the final TAC meeting in October.** We have had a recent meeting with the FAA to discuss and resolve any outstanding issues related to the NEM. We received final word from the FAA and are moving forward the final noise contours.

RSIP Phase Status Chart & Timeline

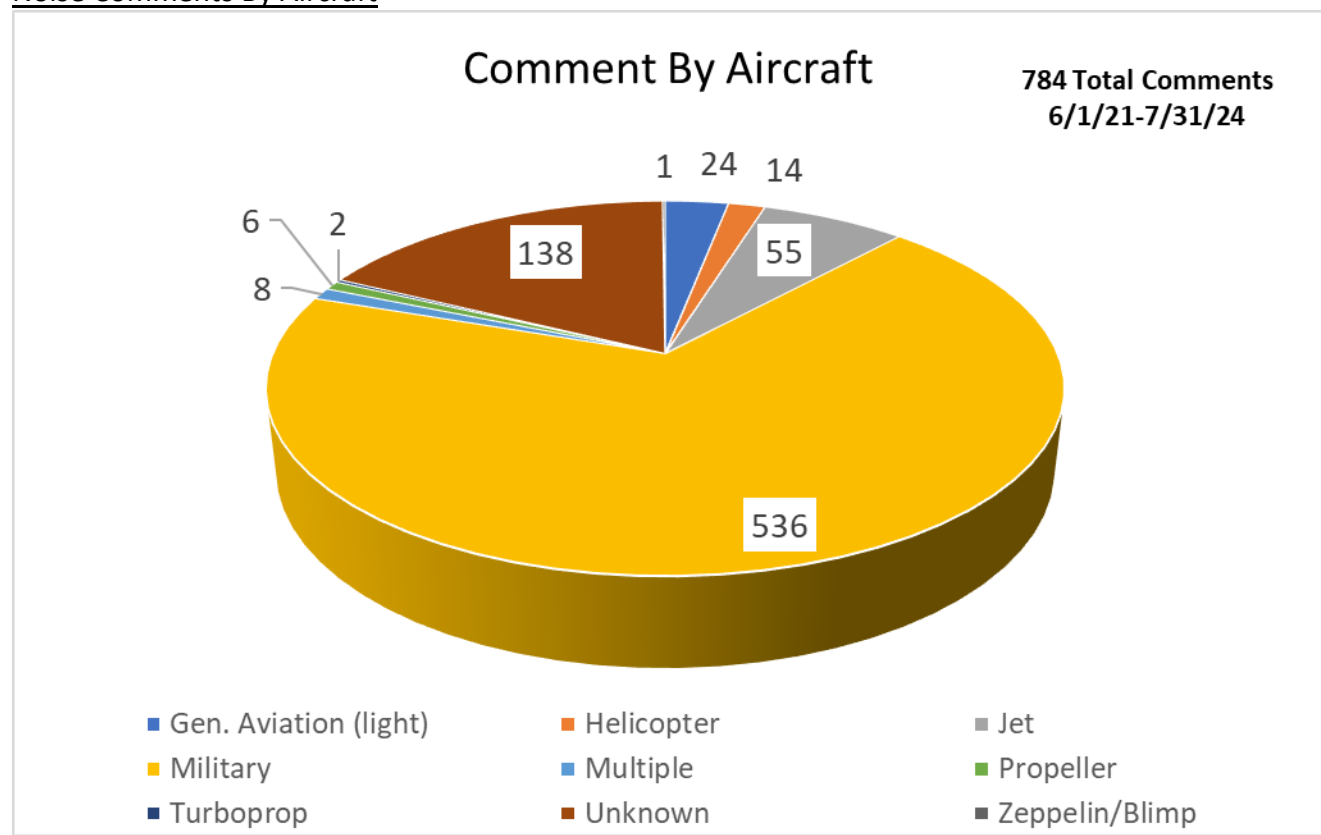
AIP NO.	JP CONTRACT	GRANT SCOPE	DESIGN GROUP NAME	UNITS DESIGNED	CONSTRUCTION PHASE NAME	UNITS CONSTRUCTED	UNIT COUNT CHANGES	STATUS
129	Phase 1 (fka Pilot Program)	Design of 10 homes	Pilot Program	9			-1 deferred	Design & bid completed
		Construction of 10 homes			Phase 1 (Group A)	9	-1 deferred (see above)	Construction completed Jan. 2024 Closeout in process
141	Phase 2 (fka Phase 1 Group 1)	Design of 7 homes	Phase 1, Group 1	6			-1 declined	Design & bid completed
		Construction of 7 homes			Phase 2 (Group B)	5	-1 declined (see above) -12 Ledoux Terrace materials ordered, construction moved to Phase 3	Construction completed Jan. 2024 Project closeout in process
		Design of 54 homes	Phase 1, Group 2	52			-53 assessed -1 declined	Design & bid completed
148	Phase 3	Construction of 52 homes			Phase 3 (Group C)	47	-12 Ledoux Terrace materials ordered under Phase 2 -4 dropped -2 deferred	Construction est. Fall 2024/Spring 2025
		Design of 50 homes	Phase 4	16			-Remaining balance of interested 70 DNL units	Design & bid completed
			Phase 5	TBD: Max 34			-Final unit count pending	Awaiting FAA ATP approval
TBD	Phase 4	Construction of 16 homes			Phase 4 (Group D)	TBD	n/a	Construction est. Spring 2025
		Design of 50 homes	Phase 6	TBD			n/a	Awaiting grant & FAA ATP approval

	Project Phase	2023						2024													
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
1	Data Collection; approval of military aircraft modeling; development of operational forecasts																				
2	Development of draft contours; land use analysis																				
3	Draft NEM document for public review; public meeting; public comment period																				
4	Finalize and submit final NEM to FAA for approval																				
		Consultant Task						Community Input						Agency Review							

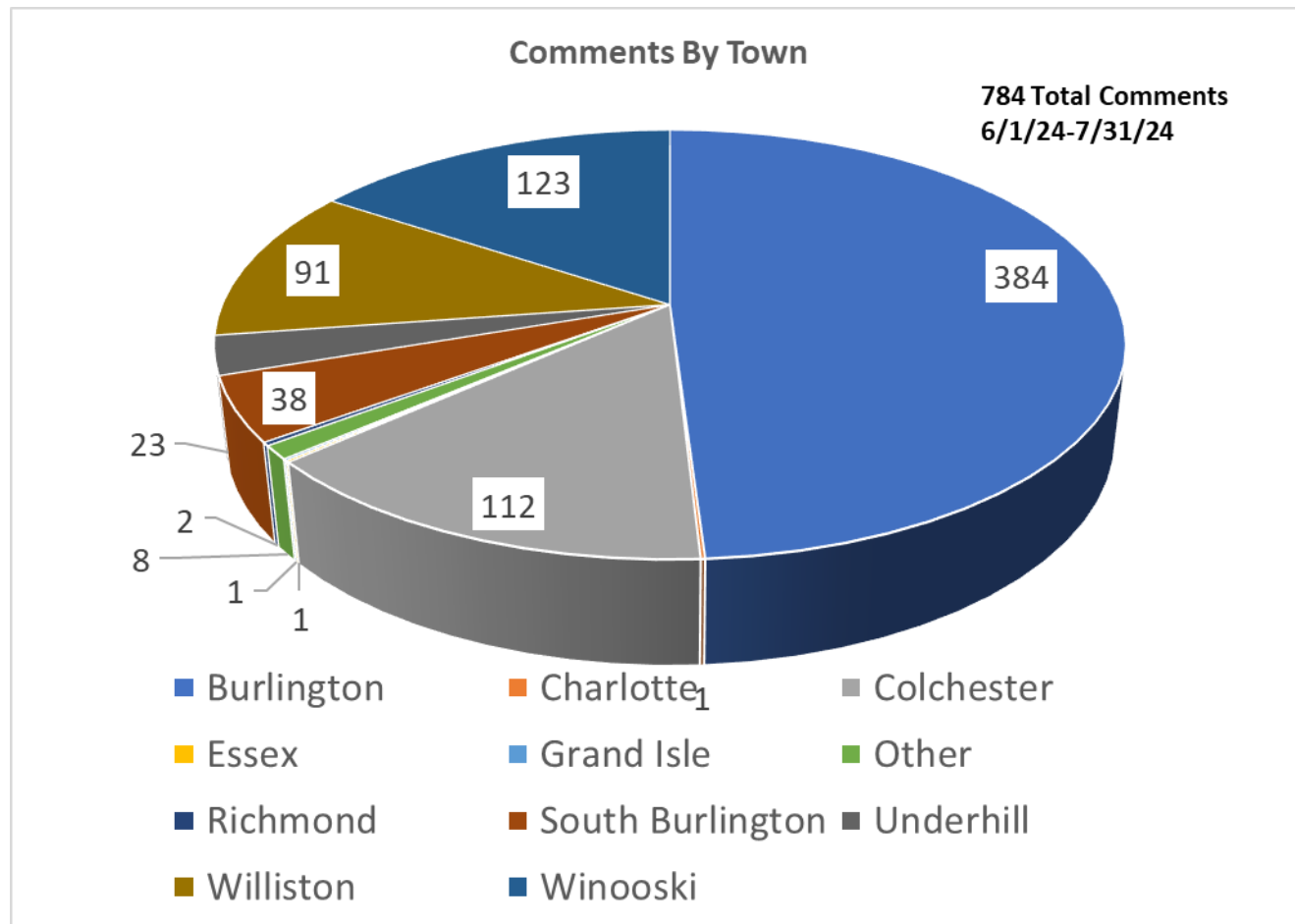
Noise Comment By Address



Noise Comments By Aircraft



Noise Comments By Town







PATRICK LEAHY
BURLINGTON
INTERNATIONAL AIRPORT

Patrick Leahy
Burlington International Airport

August 7, 2024

Airport Commission Director's Report



Annual Federal Inspection 7/8-7/10

This has been closed out with minor corrective items. Thank you to our Leahy BTV team for their tireless efforts.



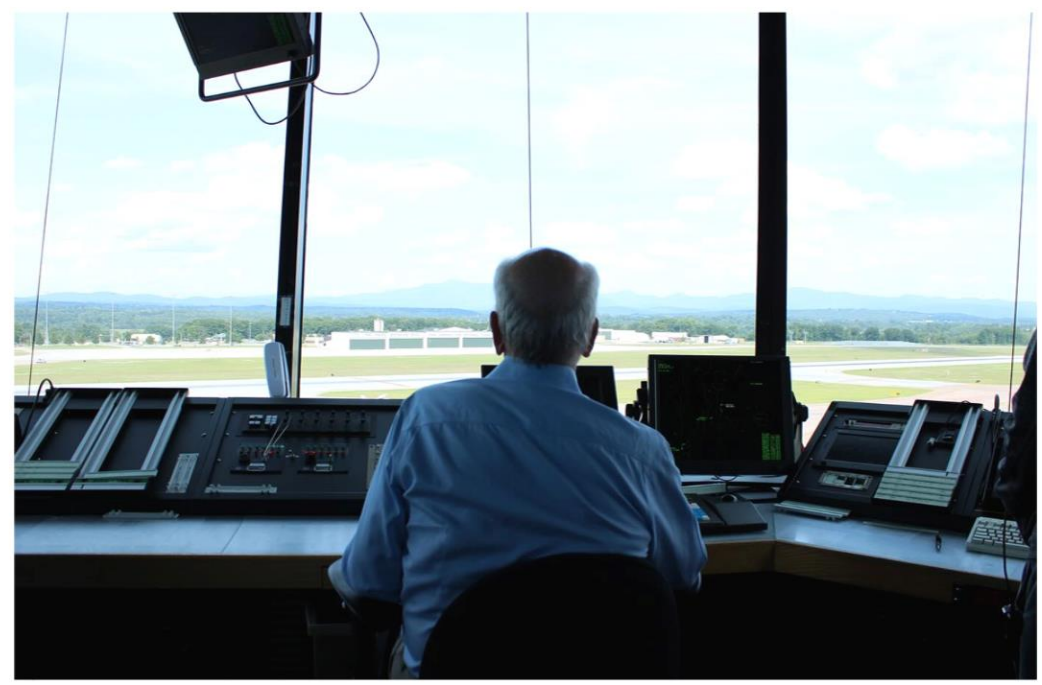
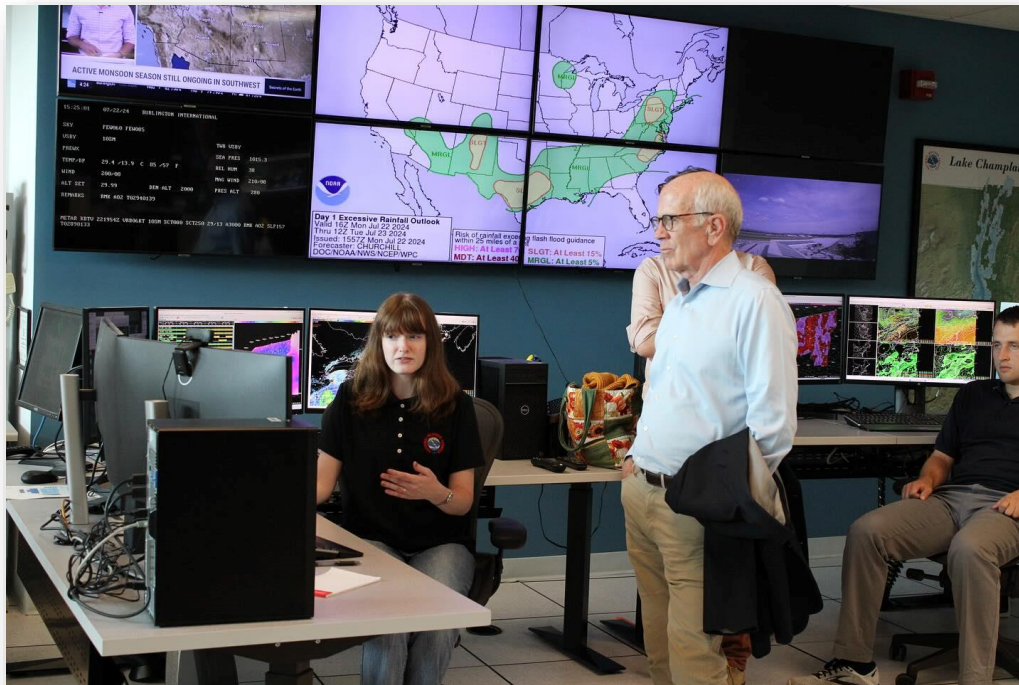
International Delegation Visit – 7/8

Leahy BTV had the honor of hosting a group from the International Visitor Leadership Program. This program fosters short-term exchanges that enable current and emerging leaders from diverse fields around the world to build enduring relationships with their American counterparts. Participants from countries such as Australia, Guyana, Jordan, Malaysia, Mongolia, Tunisia, and beyond.



Senator Welch Airport Visit

This month, Senator Welch came to visit the Airport and met with the employees of some of our Airport partners including TSA, the Control Tower and the National Weather service.



Leahy BTV Lake Monsters Team Outing 7/5



Sunflower Program now at Leahy BTV

This initiative promotes awareness of hidden disabilities and helps create more accessible and inclusive spaces using the Sunflower symbol. By voluntarily wearing the sunflower symbol, passengers can communicate that they may need extra time or support.



<https://www.btv.aero/at-btv/hidden-disabilities-sunflower>

Passenger Statistics Through June 2024

	2024	2023	2022	2021	2020	2019
JANUARY	42,495	44,848	32,652	8,979	50,750	46,356
FEBRUARY	44,078	47,864	39,291	11,696	49,341	49,867
MARCH	45,049	52,484	47,878	13,491	26,158	56,400
APRIL	46,158	52,018	46,485	19,563	1,448	54,340
MAY	50,972	52,471	48,564	26,325	3,911	55,209
JUNE	61,099	56,241	58,546	37,229	7,458	62,180
JULY		64,807	63,402	46,344	12,119	71,381
AUGUST		67,763	65,535	47,059	12,823	71,200
SEPTEMBER		59,751	57,037	43,072	11,292	62,116
OCTOBER		68,823	64,490	50,618	14,416	66,795
NOVEMBER		49,302	47,452	41,572	10,211	53,007
DECEMBER		43,725	44,545	42,886	9,393	56,314
TOTALS		660,097	615,877	388,834	209,320	705,165

