Burlington Development Review Board
Department of Permitting & Inspections
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AJ LaRosa
Caitlin Halpert
Geoff Hand
Sean McKenzie
Brad Rabinowitz
Leo Sprinzen
Miles Waite
Marina Campbell, (Alternate)
Evan Gould, (Alternate)

BURLINGTON DEVELOPMENT REVIEW BOARD
Tuesday, July 2, 2024, 5:00 PM
MINUTES

Hybrid & In Person (at 645 Pine Street) Meeting

Board Members Present: AJ LaRosa, Caitlin Halpert, Sean McKenzie (5:05 PM), Brad Rabinowitz, and Evan Gould

Board Members Absent: Geoff Hand, Leo Sprinzen, Miles Waite, and Marina Campbell

Staff Members Present: Garret King and Joseph Cava

Staff Members Absent: Scott Gustin and Mary O'Neil

I. **Agenda**
II. **Communications**
III. **Minutes**
IV. **Public Hearing**

1. **ZP-24-224; 173-175 North Prospect Street (RL, Ward 1) Burlington Monthly Meeting, Inc. / Noa Isabella**
Proposed conversion of the front building, a multi-use space, into a school program for up to ten children, ages 2-12, one to two days a week. (Project Manager, Garret King)
Noa Isabella and Sharon Bushor: Sworn in

AJ LaRosa: This item was recommended for consent approval. Does anyone on the board have an issue with treating this as consent? Hearing none, has the applicant had a chance to review the staff report and have any questions or comments?

Noa Isabella: Yes, I have reviewed the staff report and have no questions or comments.

AJ LaRosa: Are there any questions or comments from board members? Hearing none, are there any questions or comments from the public?

Sharon Bushor: Currently, there is a large meeting room on this site utilized by the Neighborhood Planning Assembly (NPA). Can you clarify where this childcare programming will be held and whether it is a conflict with other events?

Noa Isabella: No, this won't be a conflict with existing meetings or other organizational groups.

AJ LaRosa: Hearing no additional questions or comments, would someone like to make a motion?

AJ LaRosa: Motioned to approve and adopt staff recommendations, Caitlin Halpert 2nd. Vote 4-0. Motion carried.

2. **ZP-24-148; 49-55 Chase Street (RL, Ward 1) Chase Street 49, LLC / Missa Aloisi**
Proposed subdivision of existing lot into four separate parcels. Development plan includes residential unit expansions to existing structures and construction of one new four-unit apartment building. (Project Manager, Garret King)

AJ LaRosa: My understanding is that more information is needed before we can proceed with this review and public comments have also pointed out inaccuracies that should be addressed.

Garret King: Yes, this project is a major impact review, which requires the submission and approval of additional documentation and is required to return to the Conservation board.

AJ LaRosa: Would someone like to make a motion deferring this project?

AJ LaRosa: Motioned to defer to 8/20/24 DRB meeting, Evan Gould 2nd. Vote 5-0. Motion carried.

V. Adjournment
Hearing closed at 5:10 PM.

7-16-24

Alexander J. LaRosa, Chair of Development Review Board — Date

Joseph H. Cava

7-16-24

Joseph H. Cava, Permitting & Inspections Permit Technician — Date

Plans may be viewed upon request by contacting the Department of Permitting & Inspections between the hours of 8:00 a.m. and 4:30 p.m. Participation in the DRB proceeding is a prerequisite to the right to take any subsequent appeal. Please note that ANYTHING submitted to the Zoning office is considered public and cannot be kept confidential. This may not be the final order in which items will be heard. Please view final Agenda, at www.burlingtonvt.gov/dpi/drb/agendas or the office notice board, one week before the hearing for the order in which items will be heard.

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