



BURLINGTON POLICE COMMISSION
THIS MEETING WILL BE HELD ON ZOOM ONLY AND THERE WILL BE NO
PHYSICAL MEETING LOCATION
MINUTES OF MEETING
June 18, 2024

1. Agenda

1.1. Call to Order

Meeting Called to order by Chair Rao at 0601pm

1.2. Roll Call and Determination of Quorum

Commissioners Present

- Commissioner Shakuntala Rao
- Commissioner Jessica Oski
- Commissioner Susan Comerford
- Commissioner Kevin Garrison
- Commissioner Jack Keefe
- Commissioner Mary Cox

City of Burlington Staff

- BPD Chief, Jon Murad
- HR Safety Manager, Tim Williams (working as staff support for the commission)
- Assistant City Attorney, Hayley McClenahan

1.3. Additions or Modifications to Agenda

Commissioner Oski, made an motion to include commissioner comments as 1.4 and to add an executive session.

Seconded by Commissioner Keefe, the motion passed unanimously

1.4. Commissioner Comments

Commissioner Oski, shared comments about the recent incident involving the Burlington Highschool's YES program and a presentation/ scenario involving simulated gunfire that involved members of the BPD. Commissioner highlighted the event as an opportunity for the department to reflect on how the department can engage with the high school community, and asked that the department evaluate with a trauma informed approach while engaging with the community.

2. Public Forum

1 member of the public was present at time of public forum

2.1. The public is invited to address the Commission

Christiene Hughes, director of the Richard Kemp Center, wished to address the committee and shared that when she was a member of the commission and was curious to see what the commission is working on.

3. Revisions to DD40

The commission conducted a line by line review for edits and discussion of DD40 using the document entitled Consolidated DD40v2 Commissioner Keefe. Review and discussion begins at approximately the time stamp of 20:25 minutes into the recording and continues till the time stamp of 2:09:31

Chief Murad, shared that he will send an updated version of DD40 to commissioners to make it the finalized version. Attorney McClenahan clarified that the approved finalized version of DD40 must be sent to the CAO and the Mayor's office, the commission would need to vote on the finalized version while in public session in accordance with open meeting laws.

The committee voted to approve the DD40 with edits as made and discussed during the session, and forgo a latter final review. motion made by commissioner Oski, and seconded by commissioner Comerford. The motion passes unanimously.

3.1. Revisions to DD40 and Role of the Burlington Police Commission in Reviewing Complaints Against BPD Employees

3.2. Discussion and deliberation on DD40 in respect to the 14 day time frame as found on page 17, D4 and potential conflicts in BPC's role in both weighing in on a discipline and in being an appellate body.

3.3. DD40 Status of CNA recommendations

3.4. Commissioner Keefe Comments section IX DD40

3.5. Consolidated DD040 v2 Commissioner Keefe

4. Executive session

Motion made by Commissioner Oski to go into Executive session, seconded by commissioner Comerford. The motion passed unanimously. The committee will not be returning to public session and adjures at 0817pm

5. Adjournment

Motion made by Commissioner Oski to go into Executive session, seconded by commissioner Comerford. The motion passed unanimously. The committee will not be returning to public session and adjourns at the public meeting a 0817pm

5.1. Motion to Adjourn

6. Informational and Non-Discrimination Statements

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