



**BURLINGTON BOARD OF HEALTH
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DPW CONFERENCE ROOM 645 PINE STREET OR REMOTELY VIA ZOOM
MINUTES OF MEETING
July 9, 2024**

1. Agenda

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6:35 PM chair Celia Bird calls the meeting to order.

Attending our board chair, Celia Bird, Jenny Tomczak, Jane Seymour, Health Officer Bill Ward.

Jenny makes motion to adopt the agenda second to the motion by Jane.

Unanimous in favor.

Subject

1.1. Motion to amend/adopt agenda

Meeting

July 9, 2024 - Board of Health - Tuesday, July 9, 2024, 6:30 PM, **Burlington Board of Health**
DPW Conference Room 645 Pine Street OR REMOTELY via ZOOM

Category

1. Agenda

Department

Type

Recommended Action

1.1. Motion to amend/adopt agenda

2. Approval of draft June meeting minutes

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Minutes were reviewed. Jane made a motion to adopt the agenda with one edit in item #5 that Bill noted Patrick Payne's term ended on June 30, 2024, in the Application for Board Vacancy item. Second to the motion by Jenny.

Unanimous in favor.

3. Public Forum

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No members of the public attended for public forum.

Subject

3.1. Verbal Comments

Meeting July 9, 2024 - Board of Health - Tuesday, July 9, 2024, 6:30 PM, **Burlington Board of Health**
DPW Conference Room 645 Pine Street OR REMOTELY via ZOOM

Category 3. Public Forum

Department Council and Board

Type

3.1. Verbal Comments

4. Substance Abuse and Safe Syringe Disposal

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The board reviewed the items that were purchased the previous fiscal year to look at the disposal containers available for businesses that request them. Board also discussed safety information that should be distributed with the box for the safe use by individuals or businesses who will be using them.

There was a several minute long discussion about which safety information to provide with the containers. There is one info sheet from Vermont Department of Health, another from the Food and Drug Administration and food administration and Jane found an option on a biomedical waste disposal company with clear info-graphics. The board settled on the FDA version which had multiple options for disposal which made it more universally appropriate.

5. Health Equity

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The board discussed that we're not able to get a table in time for this year's Juneteenth Burlington event, but will prepare in advance for next year. The sunscreen tabling items will need to have a sticker with a Board of Health message or logo.

Jenny made a motion to have Bill's DPI staff work on a mock-up sticker with a BOH logo and "Stay Sun Safe" type of message. Jane 2nd, unanimous vote in favor.

6. Budget requests

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Celia heard from King St., Center that they had received their donation. Bill noted that the fire department had also reached out with a similar message.

Celia and Bill will work on a message or official letter to confirm everyone who received a donation knows that it was from the board of health. This would include the Howard Center Safe Recovery CVOEO.

7. Emerging Issues

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There are two vacancies for the Board of Health as of July 1, 2024. Celia announced that she has reached out to each of the applicants in the last round who were not selected to let them know there were openings again.

Celia asked the other members if they could spend a few minutes working on a message to send to the City Council President about the board's input on the process and offering assistance with the selection process. Members spent several minutes discussing the message, and the final version will be included as an attachment with this meeting.

8. Chair Report

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Items were covered in other agenda sections

9. Public Outreach / Communications

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Jane asked that the credentials be sent for her Front Porch Forum access. Bill will complete this as soon as possible.

Jane said the next available posting maybe too late for information about gardening and planting pollinators. She added that Councilor Evan Litwin reached out about the Burlington partnership for a healthy community and information about how to request smoke-free zone signage. Jane offered to work on that post and the tobacco/smoke-free signage.

Celia asked about writing the annual report from the board to the City Council. Jenny offered to work on it with Celia next week. Jane offered to help in whatever way was needed.

So he asked the board when the next regular meeting should be based on available dates. The board considered options for meeting at the end of the month, but then decided it would be too close to the September meeting date. We settled on September 10, 2023, which would be at City Hall if the room is available.

10. Adjournment

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Jane moved to adjourn the meeting. That motion was seconded by Jenny. Unanimous vote in favor.

Celia noted the meeting concluded at 8:37 pm.

Subject	10.1. Motion to adjourn
Meeting	July 9, 2024 - Board of Health - Tuesday, July 9, 2024, 6:30 PM, Burlington Board of Health DPW Conference Room 645 Pine Street OR REMOTELY via ZOOM
Category	10. Adjournment
Department	Council and Board
Type	
Recommended Action	
10.1. Motion to adjourn	