

Burlington Planning Commission

149 Church Street
Burlington, VT 05401
Telephone: (802) 865-7188
(802) 865-7195 (FAX)
(802) 865-7144 (TTY)

www.burlingtonvt.gov/pz

Andy Montroll, Chair
Erhard Mahnke
Ryan Nick
Alexander Friend
Michael Gaughan
Erin Malone
Julia Randall

Burlington Planning Commission

Tuesday, July 9, 2024, 6:30 P.M.

Hybrid Meeting via Zoom and in the Bushor Conference Room

Draft Minutes

Members Present	A. Montroll, A. Friend, M. Gaughan, J. Randall, E. Malone, R. Nick, E. Mahnke
Staff Present	C. Dillard, S. Gustin (DPI)
Public Attendance	Jak Tiano, Sharon Bushor, Daniel Goltzman, Evan Gould, Barbara Headrick

1. Agenda

Call to Order	Time: 6:30pm
Agenda	Recommended action for item 5: Ask questions and provide feedback on the draft amendment. Warn the amendment for a public hearing and the bylaw. Recommended action for item 7: Receive the report. No action required

2. Public Forum

Name(s)	Comment
Jak Tiano	• The PUD lot coverage should be increased. • The NC needs to be accessible for people doing their own developments. • Made a note about exceptions to maximum building footprint. • PUD FAR seems low. Increase FAR to 1.25 or 1.5.
Sharon Bushor	• Noted to the Planning Commission to go over the ordinance in its entirety. • Found hard to follow the table format for PUDs 11.1.3 • Asked why some sections of the neighborhood were excluded from the design review. • Commented on the differences in existing corridors. • Commented that the minimum lot frontage of 30 feet is far too narrow.
Daniel Goltzman	• About the maximum building footprint: the increase in lot coverage is rendered practically useless by adding the provision of the maximum building footprint. • Advocates to an addition to table 4.4.5-2 to say: Max structure footprint is subject to review and alteration by the DRB.
Evan Gould	• Agrees with Jak's comment about having additional lot coverage in the PUD standards. • Add conversion of a multi unit dwelling into a single-family house to design review. • Asked what's the goal for the design review process. • Agrees with Jak Tiano that the FAR is too low.
Barbara Headrick	• Commented that the UVM single occupancy rate is still high at 63%.

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at (802) 540-2505.

	• Provided ideas to reduce the SOV rates: increasing the parking permit fees for on campus by a couple \$1000, not providing people with parking permits, requiring them to use public transportation to come in town. • Thinks that adding 400 parking spaces is a bad idea. • Suggested that UVM need to reorient its thinking about the TDM.
--	---

3. Chair's Report

A. Montroll	N/A
-------------	-----

4. Director's Report

C. Dillard	• The TDM study is nearing completion. The consultants have delivered the draft action plan. Presenting it to the Transportation, Energy and Utilities Committee on Thursday 7/11 at 5:30 at Pine St. The action plan includes both policy based and regulatory recommendations to address TDM and does include also some specific strategies to address neighborhood TDM. • First pre-development meeting for the South End Coordinated redevelopment on Thursday 7/11 at 6:30. Working over the last few months with the team of consultants through a CPND grant from the state to do exactly this sustainable design planning. There will be more neighborhood meetings and an open house in addition to some online engagement in the next couple of months. • To Barbara's comment about the TDM: the expectation is for next year's annual report to incorporate more TDM measures. • Charles and Sarah will start offering office hours to Commissioners on the Friday before a PC meeting.
------------	---

5. Proposed CDO Amendment: ZA-24-04 Neighborhood Code Part 2A

Action: N/A		
Motion: N/A	Seconded by: N/A	Vote: N/A
Commissioner discussed the language of the ordinance as it relates to the Neighborhood Code Part 2A.. Councilor Becca Brown McNight raised concerns about the height of secondary structures. Alex F. suggested including the phrase “formerly known as an accessory dwelling unit” to the language of the ordinance. Julia would like to address the FAR numbers in part 2A rather than later in part 2B. Alex M. put forward the possibility of deferring the decision on PUDs to part 2B. It was decided to start the next meeting with a recap of the decision points the Commission has made so far, and read through the code itself.		

6. Annual Organizational Meeting

Action: nominate A. Montroll for Chair		
Motion: M. Guaghan	Seconded by: E. Malone	Vote: unanimous
Action: nominate M. Gaughan for Vice Chair		

Tuesday, July 9, 2024

Motion: J. Randall	Seconded by: E. Malone	Vote: unanimous
Action: nominate J. Randall for Executive Committee at-large member		
Motion: M. Gaughan	Seconded by: A. Friend	Vote: unanimous
Action: nominate C. Dillard for Commission clerk		
Motion: A. Montroll	Seconded by: Michael Gaughan	Vote: unanimous
Action: nominate A. Friend for Chair of the Long-Range Planning Committee and M. Gaughan and E. Malone as the at-large members		
Motion: Michael Gaughan	Seconded by: J. Randall	Vote: unanimous
Action: nominate J. Randall for Chair of the Ordinance Committee		
Motion: E. Mahnke	Seconded by: A. Montroll	Vote: unanimous
The names of the additional members from the DRB, DAB, CB will be presented at the next meeting.		

7. Joint Institutional Parking Management Plan

It was decided to move the discussion to the PC meeting on August 13.

Julia asked what the 10% "other" entails on UVM Medical Center's graph, and on whether there is any data on people's commuting destinations to understand the rates for different destinations. She made a comment that the report is focused on a lot of data but it lacks strategy. She also suggested integrating some sort of analysis of housing and density in relationship to the metrics that they're already providing.

8. Commissioner Items

N/A

9. Minutes

Action: Review and approve the 6/25 Planning Commission minutes

Motion by: A. Friend	Second by: M. Gaughan	Approved: Unanimous
----------------------	-----------------------	---------------------

10. Communications

Action: Review and accept the communications

Motion by: A. Friend	Second by: M. Gaughan	Approved: Unanimous
----------------------	-----------------------	---------------------

11. Adjournment

Adjournment	Time: 8.42 p.m.
-------------	-----------------

Motion: E. Mahnke	Second: R. Nick	Vote: unanimous
-------------------	-----------------	-----------------