

**BURLINGTON CITY COUNCIL LICENSE COMMITTEE
CITY HALL –1ST FLOOR, BUSHOR CONF. ROOM *OR*
ZOOM MEETING WITH CALL-IN
BURLINGTON, VERMONT
MINUTES OF MEETING
July 10, 2024
DRAFT**

MEMBERS PRESENT:

Joan Shannon, Chair (via Zoom)
Marek Broderick (via Zoom)

OTHERS PRESENT:

Keaton Knowles
Lori Olberg
Caleb Manna
Layne Darfler
Amy Lieblein

1.0 AGENDA

1.1 motion to amend/adopt the agenda

Councilor Shannon called the meeting to order at 4:06 PM.

MOTION by Councilor Broderick, SECOND by Councilor Shannon to adopt the agenda.

VOTING: unanimous; motion carries.

2.0 PUBLIC COMMENT (VERBAL)

2.1 Public Comment (verbal)

None.

3.0 CONSENT AGENDA

3.1 motion to adopt the consent agenda as amended and take the actions as indicated

3.2 Communication: BPD, re: Block Party, Sunday, May 26, 2024, 9 am – 8 pm, Residents of Upper North Street - waive the reading, accept the communication, and place it on file.

3.3 Communication: BPD, re: Block Party, Saturday, June 1, 2024, 5 pm – 8 pm, Brandywine Street - waive the reading, accept the communication, and place it on file.

3.4 Communication: BPD, re: BTV Market Street Closure, Every Saturday, June 1 – September 28, 2024, 9 am – 4 pm, City Hall Park - waive the reading, accept the communication, and place it on file.

3.5 Communication: BPD, re: Block Party, Sunday. June 2, 2024, 4:30 pm – 8:30 pm, Drew Street - waive the reading, accept the communication, and place it on file.

3.6 Communication: BPD, re: Dewey Park Event, Wednesday, June 26, 2024, 10 am – 1:30 pm, Walnut Street - waive the reading, accept the communication, and place it on file.

3.7 Communication: BPD, re: Festival of Fools – Street Event, August 2-4, 2024, Various times, CSM to include CHP - waive the reading, accept the communication, and place it on file.

3.8 Communication: BPD, re: Block Party, Saturday, August 10, 2024, 11 am – 3 pm, Spring Street - waive the reading, accept the communication, and place it on file.

3.9 Tobacco License Renewal (2024-2025): Northern Lights, 75 Main Street – approve the 2024-2025 Tobacco License Renewal for Northern Lights, 75 Main Street.

3.10 Indoor and Outdoor Entertainment Permit Renewals (2024-2025): see attached list – approve the 2024-2025 Indoor and Outdoor Entertainment Permit Renewals as listed with all standard conditions.

MOTION by Councilor Broderick, SECOND by Councilor Shannon, to adopt the consent agenda and take the actions as indicated for items 3.1-3.5.

VOTING: unanimous; motion carries.

4.0 DELIBERATIVE AGENDA

4.1 Tobacco License Application (2024-2025): True-802 Cannabis, 132 Church Street

MOTION by Councilor Broderick, SECOND by Councilor Shannon, to approve the 2024-2025 Tobacco License Application for True-802 Cannabis, 132 Church Street.

VOTING: unanimous; motion carries.

4.2 180 Battery Street – Outdoor Seating Encumbrance Permit Application – Kismet Kitchen – DPW
Excavation Inspector Manna spoke briefly about this request, saying that the location is at 180 Church Street, which previously had an outdoor seating permit in 2017. He said that the new establishment would like to also have outdoor seating and that the location is ideal, given that there is a large decorative patio area in the entryway leading into the building. He said that the City has designated a 9' by 37' space that has no impact on the direct public sidewalk, and that the City does not have an issue with this.

MOTION by Councilor Broderick, SECOND by Councilor Shannon, to approve and recommend that the City Council approve the Encumbrance Application for Kismet Restaurant LLC at 180 Battery Street requesting use of the sidewalk for an outdoor seating area and to further recommend that the City Council authorize the Mayor to enter into a license agreement with the Applicant for use of the portion of the right-of-way outlined in the Application, subject to review by the City Attorney's Office.

VOTING: unanimous; motion carries.

4.3 365 South Winooski Ave – Encumbrance Permit Application – Lewis Creek Builders – DPW

Excavation Inspector Manna spoke about this, saying that it is a fairly straightforward request. He said that the property is doing a large addition and remodel, so the request is specifically to allow a dumpster for construction debris and a trailer to exist in the parking stall. He noted one issue that came up with a resident who lives in that area, who said that the dumpster is currently in the street and is causing an inconvenience. He requested that Lewis Creek make use of the driveway whenever possible.

Lane Darfler spoke on behalf of the Applicant, saying that they have been trying to move the dumpster to accommodate as much parking as possible, noting that the site is difficult in that the driveway is small, and adding that the goal is to keep the sidewalk, driveway, and travel lane as clear as possible.

MOTION by Councilor Broderick, SECOND by Councilor Shannon, to approve and recommend that the City Council approve the Encumbrance Application for Lewis Creek Company Inc. d/b/a Lewis Creek Builders for the address located at 365 South Winooski Ave, requesting use of the parking stall and greenbelt for a staging area and to further recommend that the City Council authorize the Mayor to enter into a license agreement with the Applicant for use of the portion of the right-of-way outlined in the Application, subject to review by the City Attorney's Office.

VOTING: unanimous; motion carries.

4.4 Special Event Outdoor Entertainment Permit Application (one day only): Switchback Brewing Company, 160 Flynn Avenue, lawn on brewery property, Saturday, July 27, 2024, 12 pm – 6 pm

Amy Lieblein spoke on behalf of the Applicant about the event, saying that it is the second year of this event. She noted that it is family-friendly and will take place on the property's lawn and have food trucks, live music, and a fundraising component. She said that there will be plenty of staff on site to check identification, issue bracelets, and monitor the event grounds.

MOTION by Councilor Broderick, SECOND by Councilor Shannon, to approve the one day only special event outdoor entertainment permit application for Switchback Brewing Company, 160 Flynn Avenue, lawn on brewery property, Dog Days of Summer Fundraising Event, Saturday, July 27, 2024, 12 pm – 6 pm.

VOTING: unanimous; motion carries.

5.0 ADJOURNMENT

5.1 Motion to adjourn

The meeting adjourned without objection at 4:16 PM.