



Public Works Commission

Wednesday, July 17, 2024, 6:30 PM, To Attend in Person - 645 Pine St. Main Conference Room OR REMOTELY via ZOOM

6:30 pm, Main Conference Room, 645 Pine St OR Remotely via ZOOM:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83495330508>

Or Telephone: Dial US: 301-715-8592 Webinar ID: 834 9533 0508

Channel 17 also often livestreams this on their YouTube channel and airs it over the air at a later date.

Note that comments on YouTube are not monitored.

1. Call to Order

2. Agenda - 5 Minutes

Subject	2.1. Motion to amend/adopt agenda
Meeting	July 17, 2024 - DPW Public Works Commission - Wednesday, July 17, 2024, 6:30 PM, To Attend in Person - 645 Pine St. Main Conference Room OR REMOTELY via ZOOM
Category	2. Agenda - 5 Minutes
Department	Public Works Department
Type	Action
Recommended Action	Motion to Approve Agenda

3. Election of Chair, Vice Chair & Secretary - 5 Minutes

4. Public Forum - 3 Minutes per Person Time Limit - 10 Minutes

5. Consent Agenda - 5 Minutes

5.1. Approval of Draft Minutes of 6-26-24

5.2. Annual Commission Report To City Council

6. Residential Parking Permits Rate Change - 30 Minutes

Subject **6.1. Communication, J. Esperti & M. Bilodeau**

Meeting July 17, 2024 - DPW Public Works Commission - Wednesday, July 17, 2024, 6:30 PM,
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Category 6. Residential Parking Permits Rate Change - 30 Minutes

Department Public Works Department

Type Action

Recommended Action Motion to Approve

7. Downtown Speed Limit - 20 Minutes

Subject **7.1. Information, P. Peterson**

Meeting July 17, 2024 - DPW Public Works Commission - Wednesday, July 17, 2024, 6:30 PM,
To Attend in Person - 645 Pine St. Main Conference Room OR REMOTELY via ZOOM

Category 7. Downtown Speed Limit - 20 Minutes

Department Public Works Department

Type Information

Recommended Action None

8. Scheduling Commission Work Session on FY'25 Goals - 15 Minutes

Subject **8.1. Information**

Meeting July 17, 2024 - DPW Public Works Commission - Wednesday, July 17, 2024, 6:30 PM,
To Attend in Person - 645 Pine St. Main Conference Room OR REMOTELY via ZOOM

Category 8. Scheduling Commission Work Session on FY'25 Goals - 15 Minutes

Department Public Works Department

Type Information

Recommended Action None

9. Director's Report - 10 Minutes

Subject **9.1. Communication, C. Spencer**

Meeting July 17, 2024 - DPW Public Works Commission - Wednesday, July 17, 2024, 6:30 PM,
To Attend in Person - 645 Pine St. Main Conference Room OR REMOTELY via ZOOM

Category 9. Director's Report - 10 Minutes

Department Public Works Department

Type Communication

10. Commissioner Items

11. Adjournment & Next Meeting Date - September 18, 2024

Subject	11.1. Motion to adjourn
Meeting	July 17, 2024 - DPW Public Works Commissssion - Wednesday, July 17, 2024, 6:30 PM, To Attend in Person - 645 Pine St. Main Conference Room OR REMOTELY via ZOOM
Category	11. Adjournment & Next Meeting Date - September 18, 2024
Department	Council and Board
Type	Action
Recommended Action	Motion to Adjourn

DEPARTMENT OF PUBLIC WORKS
645 PINE STREET
BURLINGTON, VERMONT 05401
COMMISSION MEETING JUNE 26, 2024
DRAFT MINUTES

For video of the meeting, please visit Town Meeting TV's YouTube Channel:
<https://www.youtube.com/watch?v=k0r9VW6DgXY&t=978s>

Commissioners Present: Commissioner Barr, Commissioner Damiani (Vice Chair),
Commissioner Fox, Commissioner Munteanu; Commissioner O'Neill-Vivanco (Chair)

Commissioners Absent: Commissioner Hogan and Commissioner Sears

ITEM 1 – CALL TO ORDER

Commissioner O'Neill-Vivanco called the meeting to order at 6:02 p.m.

ITEM 2 – AGENDA

Commissioner Barr made a motion to accept the agenda
Commissioner Munteanu seconded
Unanimous approval

ITEM 3 – PUBLIC FORUM

There was no one present for public forum

ITEM 4 – CONSENT AGENDA

- 4.1 Approval of Draft Minutes 5-15-24
- 4.2 July 3 Event Rate

Commissioner Barr made a motion to approve the agenda with the removal of
Commissioner Munteanu seconded
Unanimous approval

ITEM 5 – RECONNECTING BANK ST & CHERRY ST

City Engineer Julia Ursaki went over a review of the history of planning for this project and we have based our plans on this Council approved plans back to 2011. After reviewing this, she went over the key elements of the new proposed concept for the connections of Bank Street and Cherry Street. We are seeking approval of the preferred design concepts of the new blocks added to the project.

DPW also explained that the design has room for flexibility in the future for what these streets may look like. We have had community conversations and discussion with the

community and the downtown stakeholders.

DPW is also seeking to reduce the speed limit to 20 miles per hour for the downtown streets.

We are looking to take this to City Council on July 15, 2024.

Commissioner O'Neill-Vivanco had concerns about the calculation of tax receipt and loss of parking revenue and was informed that we are adding streets with 17 new parking spaces no parking is being lost just reallocated. Commissioner O'Neill-Vivanco asked about the clearance of the underground roadway under 100 bank Street and was informed that it will be warned at 12 feet 6 inches. Commissioner O'Neill-Vivanco also supports the lower speed limit of 20 miles per hour.

Commissioner Fox stated the plans look great but would like to see bike parking throughout the entire corridor and there should also be some signage and way finding

Commissioner O'Neill-Vivanco stated that the proposed motion is that Public Works Commission recommends that the City Council approves the Great Street reconnecting Bank Street and Cherry Street concept design.

Commissioner Barr motion to approve

Commissioner Damiani seconded

Unanimous approval

ITEM 6 – STANBURY/DALE RD PEDESTRIAN ZONE PILOT

Senior Transportation Planner Philip Peterson stated that the Stanbury/Dale Road Pedestrian project is a pilot project. Staff is recommending that on the east side of Stanbury Road and extending south 857 feet that there will be no parking of any vehicles at any time. This traffic regulation will end on November 1, 2024. This is to enhance the pedestrian safety and to address traffic calming concerns on Stanbury/Dale Roads. The proposed pedestrian zone will be delineated with temporary vertical orange delineators and provide a dedicated pedestrian space on the street that has no sidewalk. The pedestrian zone will narrow the roadway to slow down vehicles and provide traffic calming. Parking will remain on the west side of the street.

Commissioner Barr asked about the delineators if they were weighted on the bottom and if they come up for the winter, as they are temporary so street can be plowed. Is this a pilot to see if we should put in infrastructure?

Senior Planner Peterson stated it is a pilot and someone stated that if this works why we don't put the sidewalk, which would be much more expensive for us.

Director Wheelock explained the process she reviewed to get some funding for the process to get sidewalks which part of the procedure is to do a scoping study.

Commissioner Fox stated that is high supportive of this project as people driving west on Woodbury and Woodlawn do not see the pedestrians.

Senior Planner Peterson stated they want to do chalk lanes and signage as well. Commissioner Fox asked who was maintaining the cones and Senior Planner Peterson stated they were hoping to have volunteers look into how the cones are faring.

Johan I live on Stanbury Road and it sound wonderful to me. While I'm here let me just say that I am so grateful to you in trying to preserve the street.

Commissioner O'Neill-Vivanco the recommendation is to relocate 7 no parking areas on the east side of Stanbury Road beginning at Staniford Road and extending south 857 feet. This traffic regulation will have a sunset date of November 1, 2024.

Commissioner Munteanu would like to move exactly that language
Commissioner Barr would like to second.
Unanimous approval.

ITEM 7 – TACTICAL TRAFFIC CALMING INSTALLATIONS

Director Spencer stated we have 40 plus traffic calming requests in que and we are only able to fund one or two a year we need to figure something out. I am really pleased with Senior Planner Philip Peterson .

Senior Planner Philip Peterson stated that we are going to talk about traffic calming. Our goal is to be more strategic as we address some of these requests. We do have some limited funds, we've had some staffing shortages as well and it's also fair to note some of these traffic calming projects are time consuming. What we want to look at is a strategic resolution is rubber speed bumps. We've called some communities, in particular Salem, Massachusetts and hey use these particular speed bumps and they work very well. They are very dynamic. We did a speed bump on South Prospect Street last year and it cost us \$34,000.00 where as a rubber speed bump would have been two to three thousand. We are looking at traffic calming location to test out in three different locations.

Commissioner O'Neill-Vivanco how can they be secured into the ground?
Warranty on these is we have to use their connectors to the see, they have to be bolted down not going anywhere.

Commissioner O'Neill-Vivanco asked about the criteria to put these in neighborhoods and Engineer Julia Ursaki stated there are 30 to 40 qualified which are streets close to schools and parks, it is a sensitive choice we make. We will put something up on our website.

Commissioner Fox had questions on placing them on Grove Street and was informed by City Engineer Ursaki that this is a dense residential neighborhood as opposed to Chase Street.

City Planner Peterson stated this was just the testing phase right now.

ITEM 8 – ANNUAL COMMISSION REPORT TO CITY COUNCIL

Director Spencer stated that we have received good comments from the Chair on the report and we are looking to get approval next month from the Commission and it will go in front of City Council late summer

Chair O'Neill-Vivanco stated that she asked to include staff for the sewer line break in July after the heavy rains in July in the New North End and address how well it was handled. Also the pause in construction on Main Street during the Eclipse and how the parking went smoothing on the beltline for the eclipse.

ITEM 9 – DIRECTOR'S REPORT

Director Spencer stated this was the last meeting for Commissioner Hogan.

Sewer bypass in the New North End will be removed in July

Laura Wheelock is the New City Engineer and Division Director for the Technical Team
FY 25 budget has been approved by City Council.

Rob Golding stated that there will be no Thursday pick up for recycling next week due to the 4th of July Holiday

ITEM 10 – COMMISSIONER ITEMS

Commissioner Fox made a comment about the parking meters being gone by Frankie's.
Director Spencer stated we are struggling with vandalism so we are placing kiosks so people can pay using cash.

Commissioner Barr stated the speed-reader digital sign in the Old East End is broken.
Director Spencer stated we would put one of in the interim.
Commissioner Barr asked for a more visible quick build Chase and Colchester as cars are going fast again

Director Spencer stated that the Champlain Parkway we will be starting a key and impactful closure. Pine Street will be one way traffic from Howard to Maple for the next six weeks as we are doing concrete raised intersection. This should be the last major impact for the first initial step.

Commissioner Damiani asked about strategic planning.
Commissioner Munteanu stated that the residential parking should be talked about
Commissioner Munteanu asked about the 3-year lien and asked how much of a change it would for sidewalks and road repairs
Director Spencer stated we are doing 1 miles of roadwork and 1 mile of sidewalk.

Commissioner O'Neill-Vivanco stated the vegetation is growing over the sidewalks as well as the sidewalks have many pieces missing, this is in her neighborhood. She also questioned if people do not have Park Mobil where do they pay on Pine, Cherry and Pearl Street. Director Spencer stated on Cherry Street.

Commissioner O'Neill-Vivanco stated we need to have wayfinding for bike parking. Also on North Willard Street and North Street, trucks are pulling up on the curb and green space in front of store and on North Street as the truck zone is across the street. We should put bike parking there to stop the trucks from coming on the sidewalk and greenspace.

City Engineer Wheelock stated a request can be put in for bike parking.

Commissioner O'Neill-Vivanco stated where she walks there are underground sprinklers and when the sprinklers go on can't walk on the sidewalk as they are getting wet from the sprinklers.

ITEM 11 – ADJOURNMENT AND NEXT MEETING DATE JULY 17, 2024

Commissioner Barr made a motion to adjourn the meeting

Commissioner Damiani seconded

Unanimous Approval

Meeting ended at 7:55 p.m.



**CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS**

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Burlington, VT 05401
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www.burlingtonvt.gov/dpw

DRAFT MEMO – FOR THE COMMISSION’S CONSIDERATION

To: Burlington City Council
Fr: Public Works Commission
Re: FY’24 DPW Commission Annual Report
Date: ~~June~~ July 26¹², 2024

Burlington Public Works Mission Statement

- To steward Burlington’s infrastructure and environment by delivering efficient, effective and equitable public services

FY 24 Public Works Commissioners

- Peggy O’Neill-Vivanco – ***Chair***
- Christopher Damiani – ***Vice Chair***
- Jim Barr
- Eliana Fox
- Brendan Hogan
- Daniel Munteanu
- Justine Sears

Overview of the Commission: The Public Works Commission represents the citizens of Burlington in reviewing departmental performance. The seven Commissioners are appointed jointly by the Mayor and the City Council, and serve for three-year terms. With departmental support and recommendation, the Commission is responsible for reviewing and changing ordinances that are contained within Appendix C of the Burlington Code of Ordinances (‘Rules and Regulations of the Traffic Commission’).

More info: The Commission typically meets regularly on the third Wednesday of each month at 6:30 pm at 645 Pine Street. Visit <https://www.burlingtonvt.gov/DPW/Commission/Agendas> for more.

Year In Review:

The Commission provided guidance on many timely Public Works matters and considered regulatory changes to advance municipal projects. The DPW Commission continues its focus on increased transportation safety, traffic calming and youth engagement. Highlights of FY 24 included:

- **Youth Engagement:** The DPW Commission has placed an emphasis on meaningfully engaging the younger generation in our work after the Council’s passage of the “Expanding Youth Representation on City Boards” resolution in May 2021. For the second year in a row we reached out to the Burlington City and Lake Program at Burlington High School. This included:
 - **Battery St Scoping Study:** Burlington City and Lake students participated in a review of the Battery St Corridor Scoping Study
 - **Great Streets Main Street Kickoff:** On February 5th, DPW Commission Chair O’Neill-Vivanco was joined by students from the Burlington City and Lake Program to celebrate the construction start of the Main Street Great Streets project – along with Mayor Miro Weinberger, and other community stakeholders.

- **Commission Oversight and Feedback – As stewards of the public’s interest in DPW work, the Commission receives regular updates on timely and critical projects, even when no specific action needs to be taken by the body.**
 - August, September: The Commission was presented with updates to the July 2023 sewer siphon break under the Winooski River. They gave feedback on the Department’s swift responsiveness, and timely communications to stakeholders and the public
 - March, April: The Commission heard feedback and offered comments on the City’s plans to manage the Eclipse. They offered feedback on the effective management of Route 127 parking, efficient shuttle service, and pausing ongoing construction projects to help manage the inflow of visitors.

- **Individual Parking Ordinance Changes** – The Commission reviewed and acted on a wide variety of traffic requests that were separate and in addition to traffic requests that were part of large capital projects.
 - July, September, October, November, December, January, February, March, April, May and June meetings
 - Outcome: The Commission acted on each request.

- **BHS Partnership** – The Commission reviewed a proposal to extend the ongoing parking partnership with the temporary high school location – allowing an extension of the discounted rates and offering the discounted rates to students beyond the allocation to BHS directly.
 - July 2023, February 2024
 - Outcome: The Commission approved the requests to extend the parking partnership and adjust rates.

- **Wastewater Treatment Plants** – The Commission received a presentation from staff on the recent Tertiary Treatment technology pilot project at Main Wastewater Plant.
 - October meeting
 - Outcome: Input provided, no formal action taken.

- **Great Streets Main Street** – As an important step to bring this project to construction, The Commission considered parking regulation changes to revise and accommodate time-limited, police and accessible parking on Main Street and South Champlain St. They also considered an encumbrance of the Main/Winooski lot to provide the contractor a staging location.
 - July 2023 meeting
 - Outcome: The Commission approved ordinance changes for the generational project.
- **Great Streets Bank & Cherry** – The Commission reviewed the current project designs for renewing and reconnecting Bank and Cherry. The Commission discussed whether to recommend approval of the current designs to the City Council.
 - June 2024 meeting
 - Outcome: The Commission... (TBD)
- **Traffic Calming** – The Commission has reiterated its interest and support for traffic calming and traffic safety.
 - July, September, June
 - Outcome: The Commission approved ordinance changes to prohibit some parking on Chase St as part of a future traffic calming installation and ordinance changes to initiate a sidewalk/traffic calming project on Stanbury Rd. We reviewed a presentation on traffic safety/crash trends over time provided by staff. Lastly, the Commission encourage staff to bring forward a more tactical traffic calming approach to more quickly serve neighborhoods with outstanding traffic calming requests. Staff presented their approach in June 2024 for initial implementation later this summer.
- **GMT Fare Policy** – With its focus on transportation, the Commission gave a forum to GMT to provide an overview of the future return of GMT fares.
 - September
 - Outcome: Input provided, no formal action taken.
- **Asset Management & Service Line Inventory Project** – The Commission has given opportunities for the City to share updates and progress on important ongoing citywide initiatives.
 - November
 - Outcome: Input provided, no formal action taken.
- **Public Garage Parking Policy Review** – The Commission received reports on various public parking policies and fees including: Holiday parking, Eclipse parking rate, Courthouse Plaza parking, Fines for Food performance, various potential rate adjustments and more.
 - October, November, December, February, April

- Outcome: The Commission approved a holiday parking rate, a special Eclipse parking rate, Courthouse Plaza parking rates, as well as an increase in garage maximum daily rates, hotel rates and monthly permit rates.
- **Director Review** – The Commission reviewed the performance of the DPW Director. The City Engineer at the time was departing City employment so no review was performed.
 - May meeting
 - Outcome: The Commission provided their feedback to the Mayor’s Office for their consideration of reappointment.
- **FY’24 DPW Goals and Objectives** – The Commission reviewed the annual goals and objectives developed by DPW leadership
 - May meeting
 - Outcome: Input provided. DPW leadership updated annual goals and objectives to be used in FY’24 reviews.

FY’24 DPW Commissioner Attendance:

	Barr	Damiani	Fox	Hogan	Munteanu	O’Neill	Sears
July	Present		Present	Present	Present	Present	
August – NO MEETING	--	--	--	--	--	--	--
September	Present	Present	Present	Present		Present	Present
October	Present	Present	Present	Present		Present	
November	Present	Present	Present	Present	Present	Present	
December	Present		Present	Present	Present	Present	Present
January – NO MEETING	--	--	--	--	--	--	--
February	Present		Present	Present	Present	Present	Present
March	Present	Present	Present	Present	Present	Present	Present
April	Present	Present	Present	Present	Present	Present	Present
May	Present	Present	Present	Present	Present	Present	Present
June							

FY’24 DPW Commission Leadership:

At the first meeting in FY’24, the Commission elected the following officers:

- Chair: Peggy O’Neill-Vivanco, PONeill-Vivanco@burlingtonvt.gov
- Vice Chair: Chris Damiani, cdamiani@burlingtonvt.gov

We hope this report is helpful. Please reach out with any questions.



Memo

Date: July 17th, 2024

To: Public Works Commission

From: Marc Bilodeau, Parking Manager

*CC: Jackie Esperti, Division Director, Parking and Traffic
Phillip Peterson P.E., Public Works Engineer*

Subject: Residential Parking Permit Fee Adjustment

Staff recommends the DPW Commission change (see Attachment-1):

27 No parking except with resident parking permit.

No person shall park any vehicle except (1) a vehicle with a valid residential street sticker or valid license plate number via a digital permitting program; (2) a vehicle with a valid transferable residential hanging tag; (3) a clearly identifiable delivery vehicle while conducting a delivery; (4) a clearly identifiable car share vehicle; or (5) a vehicle displaying a valid state-issued special registration plate or placard for an individual with a disability on any street, or portion thereof, designated as "residential parking."

(f) Permits. Parking services shall issue resident parking permits only to residents of streets, or portions thereof, that are designated "resident parking only" for parking on that street pursuant to subsection (i) of this section.

(1) Residents may apply for up to four (4) permits if their property has one (1) dwelling unit, and up to three (3) permits per unit if the property has more than one (1) dwelling unit. The number of dwelling units at a property is the number of units authorized by the city zoning department. Of the permits issued per dwelling unit, up to two (2) may be in the form of a transferable residential hanging tag or valid license plate number via a digital permitting



program and the remaining permits shall be residential street stickers that must be affixed to a permitted vehicle or valid license plate number via a digital permitting program. A resident may also be eligible for a thirty (30) day temporary resident permit in order to secure and produce proof of residency in accordance with subsection (g)(1) of this section subject to compliance with the applicable rules. Permits shall be valid for up to two (2) years, effective the date of issuance.

(2) The cost of a one (1) year permit shall be twenty dollars (\$20.00).

(3) The cost of a two (2) year permit shall be forty dollars (\$40.00).

(4) Residential parking permits shall be available at ~~no cost~~ fifty percent (50%) of the above rates to residents located on a street which provides a minimum of four (4) hour public parking during daytime hours in accordance with these regulations

Purpose & Need:

At the November 28, 2018 Public Works Commission meeting, the Commission approved changes to the residential parking program. These were the result of recommendations from the 2016 Residential Parking Management Plan. These changes included the guidelines shown on the next page that initiated fees for the residential permits. The voucher system for voiding tickets has been modified into the Whoops Program, and the contractor permit pricing has changed to \$5 per month / \$30 per 6 months / \$50 per calendar year, but the rest of the program has remained unchanged for the last 5 plus years. The Whoops Program has shown to be a better way to manage parking tickets on a license plate basis, functioning as a limited scope warning system. If a resident three parking tickets in a 9 month span, only one is able to be voided under Ordinance 20-80 Limited Forgiveness.

Many aspects of the recommendations from the Residential Parking Management Plan called for review every five years to re-evaluate the appropriateness and effectiveness of the program. Since the implementation of the original recommendations in 2018, the rates have not changed for this program. Additionally the city has recently commissioned a Comprehensive Citywide User Fee Study concluding generally; that some parking products in Burlington are below other peer cities with similar population, a higher education presence, and residential density.

The parking rates for the garages in Burlington have recently been evaluated and increased with a daily rate of \$12 and monthly permits are \$100 at the Downtown Garage, and a daily rate of \$14



City of Burlington
Department of Public Works

Parking Services Division
645 Pine Street
Burlington, VT 05402
P 802-540-2380
www.burlingtonvt.gov/parking

and monthly permits are \$120 at the Marketplace Garage. Those rate changes represent about a 5% increase, the first in 12 years. The User Fee Study compared residential permits in cities similar to Burlington, such as Portland Maine, Boulder Colorado, Amherst Massachusetts, and Medford Massachusetts, range from free to \$100 per year. The user fee study mirrors those comparisons and has helped, along with the review of the Residential Rates, to lead to the proposal that those rates should be increased.

Also to be considered is the operational cost of running the Residential Permit Program, which is estimated at \$60,000 per year. This estimate takes into account the cost of hang tags, office hours spent in the selling and renewing of the permits, and the hours and materials used in the process of enforcement of the ordinance.



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2016 Residential Parking Management Plan:

CHANGE	BEGINNING FOR NEWLY ISSUED PERMITS IN 2019
Fee	\$10/per annual permit
	\$20/per 2 year permit
To Avoid This Fee	Residential parking permits will be \$0 on streets which provide a minimum of 4 hour public parking during daytime hours. Other policies apply. Please contact Public Works for more information, 802-863-9094/ PPeterson@burlingtonvt.gov
Permit Cap	4 permits per single unit dwelling (i.e., single family home)
	3 permits per unit in a multi-unit property
Voided Tickets	One voucher provided per year per permit to void a ticket
Clarifying Acceptable Proof of Residency	Please visit https://www.burlingtonvt.gov/Police/Residential-Parking for acceptable proof of residency.
Contractor Permits	Residents may request up to 8 contractor permits valid for 30 day increments. The cost of each permit will be \$10 per 30 day period
Transferable Permits	For more information, please contact John King, Burlington Police Department, at 802-540-2381 or JKing@bpdvt.com
Clarifying policies for businesses and fraternities/sororities in RPP areas	For more information, please contact John King, Burlington Police Department, at 802-540-2381 or JKing@bpdvt.com
CarShare regulations	For more information, please contact John King, Burlington Police Department, at 802-540-2381 or JKing@bpdvt.com

PROPOSED CHANGES



City of Burlington
Department of Public Works

Parking Services Division
645 Pine Street
Burlington, VT 05402
P 802-540-2380
www.burlingtonvt.gov/parking

We are proposing implementing the following policies to the Residential Parking Program:

- An increase in the one year fee for a Residential Permit from \$10 per year, per permit, to \$20.
- An increase in the two year fee for a Residential Permit from \$20 per year, per permit, to \$40.
- Include the residential streets with part-time public parking (currently Bradley Street and North Williams Street) to the fee structure at 50% of the above rates.
- Include the fee structures above for all future residential streets that participate in the program
- Maintain the \$5 credit for the returned visitor hang tag when renewing the permit
- Maintain the ability for home owners to pay for two years when renewing at no discount

PUBLIC ENGAGEMENT

We have undertaken the following public outreach on these changes.

- Presented potential changes to the DPW Commission on 4/17/24
- Emailed all current RPP holders through our Parking Services database on June 10th, which has email addresses for nearly 100% of permit holders
- Posted a website banner on the Residential Parking Page – burlingtonvt.gov
- Emailed the final staff recommendations to all current RPP holders through our Parking Services database
- Emailed the final staff recommendations to City Councilors who have RPP streets in their ward or district

These actions meet the engagement standards of DPW's Public Engagement Plan

BUDGET IMPACTS



City of Burlington
Department of Public Works

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Burlington, VT 05402
P 802-540-2380
www.burlingtonvt.gov/parking

The chart below is based on 1,768 current active residential permits and hangtags sold in the last calendar year, that include those being sold/renewed for both one and two years. Bradley Street was included in the current active residential permits and hangtags despite there being no charge. Projected income for Bradley Street and North Williams Street included the price structure outlined for the amount of permits issued for those streets, even though North Williams was very recently designated.

Permit Cost	One Year Revenue	Five Year Revenue
Current \$10 Permit Price Structure	\$21,700	\$108,500
Proposed \$20 Permit Price Structure	\$44,310	\$221,550
Projected Increase	\$22,610	\$113,050

Summary & Conclusion:

This proposal is in keeping with the recent rate change processes, to the Marketplace and Downtown Garages, of assessing, evaluation and adjustment. The time frame is in keeping with the expectation of the program and the fee structure does warrant an increase commensurate with the other fees for parking in the city, the results of the Comprehensive User Fee Study, and the services provided by the city to enforce the residential parking ordinances.

The main reason for increasing the cost of the permit is to cover the costs of the program. By increasing \$10/year to \$20, we believe we will achieve this goal.

Attachments:

1. Regulation Change Form



CITY OF BURLINGTON DEPARTMENT OF PUBLIC WORKS

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www.burlingtonvt.gov/dpw

To: DPW Commissioners
Fr: Chapin Spencer, Director (cspencer@burlingtonvt.gov)
Re: **DPW Director's Report**
Date: July 17, 2024

ON-STREET PARKING RATE REVIEW

Staff is continuing to evaluate potential changes to on-street parking rates. The last comprehensive rate adjustment was nearly 10 years ago in November 2014. While we had hoped to bring forward a recommendation at this meeting, we need more time for public engagement and to complete some long-term financial projections. We're seeking to evaluate rate changes that balance multiple interests including supporting downtown's recovery, improve the financial position of the Traffic Fund and the Parking Facilities Fund, and achieve various policy goals of the City. We look forward to discussing this change at our next meeting. More information: Jackie Esperti, jesperti@burlingtonvt.gov.

BERYL STORM IMPACTS

As of end of day, Thursday, July 11, the impacts to the City's infrastructure have been relatively minor. There was some localized flooding, a short duration Pine Street combined sewer overflow (CSO) and the Intervale is experiencing flooding as well. The North Wastewater Treatment Plant's river siphon was repaired last fall and was put back in service after 2023's July storm event. We are hoping it fairs well through the current high water. Our department has offered mutual aid to other Vermont municipalities through VT Rural Water and direct contacts with other public works departments. More info: Chapin Spencer, cspencer@burlingtonvt.gov.

RECONNECTING BANK & CHERRY CONCEPT PLANS

Thank you for the Commission's support last month of the conceptual plans for the Reconnecting Bank & Cherry project. The concept plans were approved by the Transportation, Energy & Utilities Committee last night on a 3-1 vote and the concept plans now go to the City Council's July 15, 2024 meeting for final approval. More info: Laura Wheelock, lwheelock@burlingtonvt.gov.

CHAMPLAIN PARKWAY UPDATES

Bids for the final construction phase are due today at 2pm. We'll update the Commission on what we receive at the upcoming meeting. Additionally, the new section of the Champlain Parkway between Lakeside Avenue and Home Avenue should be open to traffic in the next month. More info: Corey Mims, cmims@burlingtonvt.gov.

DPW PUBLIC ENGAGEMENT PLAN REVIEW

Staff appreciated the recent conversations at the DPW Commission regarding a desire to revisit DPW's Public Engagement Plan (<https://www.burlingtonvt.gov/DPW/Public-Engagement>). There have been some timely discussions within the City Administration about cross-departmental public engagement coordination. Before we bring the DPW-specific plan to the Commission for review and potential updates, we want to understand from the still relatively new Administration whether a cross departmental plan will be developed. We will be back to the DPW Commission in September with an agenda item or at least an update. More info: Rob Goulding, rgoulding@burlingtonvt.gov.

See you all next Wednesday!