



Monday, July 15, 2024, 3:00 PM, This Hybrid meeting will take place in the Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont and online over Zoom.

Join Zoom Meeting:

<https://zoom.us/j/92902344422?pwd=ZzlnbFISdFhsdnh6ZG9FTehLTFRnQT09>

Meeting ID 929 0234 4422

Passcode 803707

1. Adopt the Agenda

2. Introductions

3. Adopt Minutes

Subject	3.1. Approve/ Adopt Minutes from the 06.17.24 meeting of the Burlington Accessibility Advisory Committee
Meeting	July 15, 2024 - Burlington Advisory Committee On Accessibility - Monday, July 15, 2024, 3:00 PM, This Hybrid meeting will take place in the Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont and online over Zoom.
Category	3. Adopt Minutes
Department	Other
Type	

4. Public Forum

5. News & Updates

6. Review Resolution For Committee & Discuss Goals Going Froward

Subject	6.1. Proposed Resolution for Council - Accessibility - July 2024 V3
Meeting	July 15, 2024 - Burlington Advisory Committee On Accessibility - Monday, July 15, 2024, 3:00 PM, This Hybrid meeting will take place in the Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont and online over Zoom.
Category	6. Review Resolution For Committee & Discuss Goals Going Froward
Department	Other
Type	
Recommended Action	

7. Other Committee Business

8. Adjournment

Subject	8.1. Motion to adjourn
Meeting	July 15, 2024 - Burlington Advisory Committee On Accessibility - Monday, July 15, 2024, 3:00 PM, This Hybrid meeting will take place in the Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont and online over Zoom.
Category	8. Adjournment
Department	Council and Board
Type	
Recommended Action	

9. Informational and Non-Discrimination Statements

Subject	9.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.
Meeting	July 15, 2024 - Burlington Advisory Committee On Accessibility - Monday, July 15, 2024, 3:00 PM, This Hybrid meeting will take place in the Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont and online over Zoom.
Category	9. Informational and Non-Discrimination Statements
Department	Council and Board
Type	



BURLINGTON CITY COUNCIL - CHARTER CHANGE COMMITTEE
MONDAY JUNE 17, 2024, 3:00 PM, THIS HYBRID MEETING WILL TAKE PLACE IN
THE SHARON BUSHOR CONFERENCE ROOM, FIRST FLOOR OF CITY HALL 149
CHURCH STREET, BURLINGTON, VERMONT AND ONLINE OVER ZOOM.
MINUTES OF MEETING
June 17, 2024

1. Adopt the Agenda

1. Adopt the Agenda

Meeting called to order at 3:05pm by Chair NB.

Motion to adopt made by ER seconded by KS - Motion passes unanimously

2. Introductions

2. Introductions

Present for meeting:

Nate Besio(He/Him) - Vermont Center for Independent Living
Tim Williams(He/Him) - COB Safety Manager
Katherine Schad(She/Her) - COB Cheif Administrative Officer
Jon Adam-Koltz(He/Him) - COB BPRW Planner
John Thomas(He/Him) - Vermont Association for the Blind
Sarah Carpenter(She/Her) - Ward 4 City Councilor
Elena Rosen(She/Her) - COB BCA Development and Communications
Kelly(She/Her) - Member of the public and of the deaf blind community
Laura Wheelock - COB DPW - Technical Services

3. Approve and Adopt Minutes

3. Approve and Adopt Minutes

Subject

3.1. April 15, 2024 Meeting Minutes - Draft

Meeting

June 17, 2024 - Burlington Advisory Committee On Accessibility - Monday, June 17, 2024, 3:00 PM, **Monday June 17, 2024, 3:00 PM, This hybrid meeting will take place in the Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont and online over Zoom.**

Category

3. Approve and Adopt Minutes

Department

Other

Type

3.1. April 15, 2024 Meeting Minutes - Draft

TW made a motion to approve minutes, as posted on civic clerk. The motion passes unanimously

Subject 3.2. May 20th, 2024 Meeting Minutes - Draft

Meeting June 17, 2024 - Burlington Advisory Committee On Accessibility - Monday, June 17, 2024, 3:00 PM, **Monday June 17, 2024, 3:00 PM, This hybrid meeting will take place in the Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont and online over Zoom.**

Category 3. Approve and Adopt Minutes

Department Other

Type

3.2. May 20th, 2024 Meeting Minutes - Draft

TW made a motion to approve minutes, as posted on civic clerk. The motion passes unanimously

4. Public Forum

4. Public Forum

No members of the public present wished to address the committee at this time.

5. News & Updates

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JT - Shared updates about the official unveiling of a waterfront tactile sign on June 25th at 11am.

KS - Shared that the city's Chief Innovation Officer, Scot Barker, is working on an update to the City's Website that would include updates on accessibility.

6. Discussion on Format & Goals of Committee Going Forward

6. Discussion on Format & Goals of Committee Going Forward

KS - Shared a draft resolution to be brought to City council formalizing the City's commitment to accessibility and the role of the Burlington Advisory Committee's in that commitment. The Committee and Councilor Carpenter preceded to have a spirited conversation about what should be included in the resolution. Key topics being discussed included but was not limited to:

- How to maintain a focus on items the City as an organization has the ability to impact
- Maintaining a group size that allows the committee to focus on advancing goals and projects
- A desire to use the committee as a way to evaluate issues for City Council

KS asked that members share additional edits/ suggestions via email, and that another draft would be shared at the next committee meeting.

7. Other Committee Business

7. Other Committee Business

No other Committee business

8. Adjournment

8. Adjournment

Motion for adjournment made by ER seconded by KS, motion passes unanimitisly and meeting adjured at 4:05pm

Subject 8.1. Motion to adjourn

Meeting June 17, 2024 - Burlington Advisory Committee On Accessibility - Monday, June 17, 2024, 3:00 PM, **Monday June 17, 2024, 3:00 PM, This hybrid meeting will**

**take place in the Sharon Bushor Conference Room, first floor of City Hall
149 Church Street, Burlington, Vermont and online over Zoom.**

Category 8. Adjournment

Department Council and Board

Type

Recommended Action

8.1. Motion to adjourn

9. Informational and Non-Discrimination Statements

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Category 9. Informational and Non-Discrimination Statements

Department Council and Board

Type

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Resolution Relating to

FORMALIZATION OF BURLINGTON ADVISORY
COMMITTEE ON ACCESSIBILITY

RESOLUTION _____

Sponsor(s): _____
Introduced: _____
Referred to: _____
Action: _____
Date: _____
Signed by Mayor: _____

CITY OF BURLINGTON

In the year Two Thousand Twenty-Four.....
Resolved by the City Council of the City of Burlington, as follows:

- 1 That WHEREAS according to the Centers for Disease Control¹, 24% of adults living in Vermont have a disability,
- 2 WHEREAS, the Burlington Disability Council was first created by the City in 1986, and has existed since, changing the name to the Advisory Committee on Accessibility in 1990, and
- 3 WHEREAS, the mission statement of the Mayor’s Advisory Committee on Accessibility is “the City recognizes that communities excel when all citizens are able to fully participate in all aspects of community life. The Advisory Committee on Accessibility shall assist and advise the Mayor, the City Council, and City departments on ways to increase opportunities for people with disabilities and meet the needs of people with disabilities by encouraging full and equal participation in all aspects of life. This includes the identification and removal of architectural, procedural, programmatic, attitudinal, and communication barriers, and strong advocacy for policies, programs, and services that meet the needs of people with disabilities; and
- 4 WHEREAS, the Committee has been meeting regularly and advancing Mayoral priorities, but has not confirmed its membership with the City Council in some years;
- 5 WHEREAS, the City Council endorses the committee’s work supporting Burlington’s robust and engaged disabled community;
- 6 NOW, THEREFORE, BE IT RESOLVED that each City department shall name an Accessibility Coordinator who shall serve as consultant to staff educating members of the City about access issues and ensuring that planning for access is incorporated into all City decisions, as needed. The Accessibility Coordinator shall also serve as a liaison to the Accessibility Committee, present issues and be available to the committee as needed; and serve as a point of contact for the City ADA Coordinator or Committee Chair for information and constituent concerns. Accessibility Coordinators shall regularly inform the City ADA Coordinator of any accessibility issues they are working on.

6 BE IT FURTHER RESOLVED that the Committee members shall be appointed jointly by the Mayor and City Council President, in consultation with the HR Committee, with half of the members -serving two-year terms and the other half serving one-year terms beginning August 1, 2024, and shall include at a minimum:

- Three City Staff including the City's ADA Coordinator and the Director of Capital Programs
- Three representatives from organizations or programs representing those with a disability including a representative from Vermont Center for Independent Living
- At least three people with lived experience who live, work, or spend significant time in Burlington

The Committee is encouraged to invite additional participants to attend as needed or desired.

7 BE IT FURTHER RESOLVED that the City ADA Coordinator and City departments, including the Human Resources Department, shall seek the advice of the Accessibility Committee regarding posting information and formats for information about accessibility in Burlington.

8 BE IT FURTHER RESOLVED that after the first year, all members will serve two-year terms, such that half the members are appointed each year beginning July 1, and the Committee shall elect a chair and vice chair from among its members; and

9 BE IT FURTHER RESOLVED that HR will provide staff support for the Committee and shall be responsible for creating and posting agendas, meetings, and notices and ensuring compliance with the Vermont Open Meeting Law requirements.

