



BURLINGTON CITY COUNCIL - CHARTER CHANGE COMMITTEE
MONDAY JUNE 17, 2024, 3:00 PM, THIS HYBRID MEETING WILL TAKE PLACE IN
THE SHARON BUSHOR CONFERENCE ROOM, FIRST FLOOR OF CITY HALL 149
CHURCH STREET, BURLINGTON, VERMONT AND ONLINE OVER ZOOM.
MINUTES OF MEETING
June 17, 2024

1. Adopt the Agenda

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Meeting called to order at 3:05pm by Chair NB.

Motion to adopt made by ER seconded by KS - Motion passes unanimously

2. Introductions

2. Introductions

Present for meeting:

Nate Besio(He/Him) - Vermont Center for Independent Living
Tim Williams(He/Him) - COB Safety Manager
Katherine Schad(She/Her) - COB Cheif Administrative Officer
Jon Adam-Koltz(He/Him) - COB BPRW Planner
John Thomas(He/Him) - Vermont Association for the Blind
Sarah Carpenter(She/Her) - Ward 4 City Councilor
Elena Rosen(She/Her) - COB BCA Development and Communications
Kelly(She/Her) - Member of the public and of the deaf blind community
Laura Wheelock - COB DPW - Technical Services

3. Approve and Adopt Minutes

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Subject

3.1. April 15, 2024 Meeting Minutes - Draft

Meeting

June 17, 2024 - Burlington Advisory Committee On Accessibility - Monday, June 17, 2024, 3:00 PM, **Monday June 17, 2024, 3:00 PM, This hybrid meeting will take place in the Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont and online over Zoom.**

Category

3. Approve and Adopt Minutes

Department

Other

Type

3.1. April 15, 2024 Meeting Minutes - Draft

TW made a motion to approve minutes, as posted on civic clerk. The motion passes unanimously

Subject 3.2. May 20th, 2024 Meeting Minutes - Draft

Meeting June 17, 2024 - Burlington Advisory Committee On Accessibility - Monday, June 17, 2024, 3:00 PM, **Monday June 17, 2024, 3:00 PM, This hybrid meeting will take place in the Sharon Bushor Conference Room, first floor of City Hall 149 Church Street, Burlington, Vermont and online over Zoom.**

Category 3. Approve and Adopt Minutes

Department Other

Type

3.2. May 20th, 2024 Meeting Minutes - Draft

TW made a motion to approve minutes, as posted on civic clerk. The motion passes unanimously

4. Public Forum

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No members of the public present wished to address the committee at this time.

5. News & Updates

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JT - Shared updates about the official unveiling of a waterfront tactile sign on June 25th at 11am.

KS - Shared that the city's Chief Innovation Officer, Scot Barker, is working on an update to the City's Website that would include updates on accessibility.

6. Discussion on Format & Goals of Committee Going Froward

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KS - Shared a draft resolution to be brought to City council formalizing the City's commitment to accessibility and the role of the Burlington Advisory Committee's in that commitment. The Committee and Councilor Carpenter preceded to have a spirited conversation about what should be included in the resolution. Key topics being discussed included but was not limited to:

- How to maintain a focus on items the City as an organization has the ability to impact
- Maintaining a group size that allows the committee to focus on advancing goals and projects
- A desire to use the committee as a way to evaluate issues for City Council

KS asked that members share additional edits/ suggestions via email, and that another draft would be shared at the next committee meeting.

7. Other Committee Business

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No other Committee business

8. Adjournment

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Motion for adjournment made by ER seconded by KS, motion passes unanimisly and meeting adjured at 4:05pm

Subject 8.1. Motion to adjourn

Meeting June 17, 2024 - Burlington Advisory Committee On Accessibility - Monday, June 17, 2024, 3:00 PM, **Monday June 17, 2024, 3:00 PM, This hybrid meeting will**

**take place in the Sharon Bushor Conference Room, first floor of City Hall
149 Church Street, Burlington, Vermont and online over Zoom.**

Category 8. Adjournment

Department Council and Board

Type

Recommended Action

8.1. Motion to adjourn

9. Informational and Non-Discrimination Statements

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Subject 9.1. This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (802-865-7136)(TTY 802-865-7142). Persons with disabilities who require assistance or special arrangements to participate are encouraged to contact 802-865-7000 (voice) or 802-865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting, starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.

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Category 9. Informational and Non-Discrimination Statements

Department Council and Board

Type

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