

DEPARTMENT OF PUBLIC WORKS
645 PINE STREET
BURLINGTON, VERMONT 05401
COMMISSION MEETING JUNE 26, 2024

DRAFT MINUTES

For video of the meeting, please visit Town Meeting TV's YouTube Channel:
<https://www.youtube.com/watch?v=k0r9VW6DgXY&t=978s>

Commissioners Present: Commissioner Barr, Commissioner Damiani (Vice Chair),
Commissioner Fox, Commissioner Munteanu; Commissioner O'Neill-Vivanco (Chair)

Commissioners Absent: Commissioner Hogan and Commissioner Sears

ITEM 1 – CALL TO ORDER

Commissioner O'Neill-Vivanco called the meeting to order at 6:02 p.m.

ITEM 2 – AGENDA

Commissioner Barr made a motion to accept the agenda
Commissioner Munteanu seconded
Unanimous approval

ITEM 3 – PUBLIC FORUM

There was no one present for public forum

ITEM 4 – CONSENT AGENDA

- 4.1 Approval of Draft Minutes 5-15-24
- 4.2 July 3 Event Rate

Commissioner Barr made a motion to approve the agenda with the removal of
Commissioner Munteanu seconded
Unanimous approval

ITEM 5 – RECONNECTING BANK ST & CHERRY ST

City Engineer Julia Ursaki went over a review of the history of planning for this project and we have based our plans on this Council approved plans back to 2011. After reviewing this, she went over the key elements of the new proposed concept for the connections of Bank Street and Cherry Street. We are seeking approval of the preferred design concepts of the new blocks added to the project.

DPW also explained that the design has room for flexibility in the future for what these streets may look like. We have had community conversations and discussion with the

community and the downtown stakeholders.

DPW is also seeking to reduce the speed limit to 20 miles per hour for the downtown streets.

We are looking to take this to City Council on July 15, 2024.

Commissioner O'Neill-Vivanco had concerns about the calculation of tax receipt and loss of parking revenue and was informed that we are adding streets with 17 new parking spaces no parking is being lost just reallocated. Commissioner O'Neill-Vivanco asked about the clearance of the underground roadway under 100 bank Street and was informed that it will be warned at 12 feet 6 inches. Commissioner O'Neill-Vivanco also supports the lower speed limit of 20 miles per hour.

Commissioner Fox stated the plans look great but would like to see bike parking throughout the entire corridor and there should also be some signage and way finding

Commissioner O'Neill-Vivanco stated that the proposed motion is that Public Works Commission recommends that the City Council approves the Great Street reconnecting Bank Street and Cherry Street concept design.

Commissioner Barr motion to approve

Commissioner Damiani seconded

Unanimous approval

ITEM 6 – STANBURY/DALE RD PEDESTRIAN ZONE PILOT

Senior Transportation Planner Philip Peterson stated that the Stanbury/Dale Road Pedestrian project is a pilot project. Staff is recommending that on the east side of Stanbury Road and extending south 857 feet that there will be no parking of any vehicles at any time. This traffic regulation will end on November 1, 2024. This is to enhance the pedestrian safety and to address traffic calming concerns on Stanbury/Dale Roads. The proposed pedestrian zone will be delineated with temporary vertical orange delineators and provide a dedicated pedestrian space on the street that has no sidewalk. The pedestrian zone will narrow the roadway to slow down vehicles and provide traffic calming. Parking will remain on the west side of the street.

Commissioner Barr asked about the delineators if they were weighted on the bottom and if they come up for the winter, as they are temporary so street can be plowed. Is this a pilot to see if we should put in infrastructure?

Senior Planner Peterson stated it is a pilot and someone stated that if this works why we don't put the sidewalk, which would be much more expensive for us.

Director Wheelock explained the process she reviewed to get some funding for the process to get sidewalks which part of the procedure is to do a scoping study.

Commissioner Fox stated that is high supportive of this project as people driving west on Woodbury and Woodlawn do not see the pedestrians.

Senior Planner Peterson stated they want to do chalk lanes and signage as well. Commissioner Fox asked who was maintaining the cones and Senior Planner Peterson stated they were hoping to have volunteers look into how the cones are faring.

Johan I live on Stanbury Road and it sound wonderful to me. While I'm here let me just say that I am so grateful to you in trying to preserve the street.

Commissioner O'Neill-Vivanco the recommendation is to relocate 7 no parking areas on the east side of Stanbury Road beginning at Staniford Road and extending south 857 feet. This traffic regulation will have a sunset date of November 1, 2024.

Commissioner Munteanu would like to move exactly that language
Commissioner Barr would like to second.
Unanimous approval.

ITEM 7 – TACTICAL TRAFFIC CALMING INSTALLATIONS

Director Spencer stated we have 40 plus traffic calming requests in que and we are only able to fund one or two a year we need to figure something out. I am really pleased with Senior Planner Philip Peterson .

Senior Planner Philip Peterson stated that we are going to talk about traffic calming. Our goal is to be more strategic as we address some of these requests. We do have some limited funds, we've had some staffing shortages as well and it's also fair to note some of these traffic calming projects are time consuming. What we want to look at is a strategic resolution is rubber speed bumps. We've called some communities, in particular Salem, Massachusetts and hey use these particular speed bumps and they work very well. They are very dynamic. We did a speed bump on South Prospect Street last year and it cost us \$34,000.00 where as a rubber speed bump would have been two to three thousand. We are looking at traffic calming location to test out in three different locations.

Commissioner O'Neill-Vivanco how can they be secured into the ground?
Warranty on these is we have to use their connectors to the see, they have to be bolted down not going anywhere.

Commissioner O'Neill-Vivanco asked about the criteria to put these in neighborhoods and Engineer Julia Ursaki stated there are 30 to 40 qualified which are streets close to schools and parks, it is a sensitive choice we make. We will put something up on our website.

Commissioner Fox had questions on placing them on Grove Street and was informed by City Engineer Ursaki that this is a dense residential neighborhood as opposed to Chase Street.

City Planner Peterson stated this was just the testing phase right now.

ITEM 8 – ANNUAL COMMISSION REPORT TO CITY COUNCIL

Director Spencer stated that we have received good comments from the Chair on the report and we are looking to get approval next month from the Commission and it will go in front of City Council late summer

Chair O'Neill-Vivanco stated that she asked to include staff for the sewer line break in July after the heavy rains in July in the New North End and address how well it was handled. Also the pause in construction on Main Street during the Eclipse and how the parking went smoothing on the beltline for the eclipse.

ITEM 9 – DIRECTOR'S REPORT

Director Spencer stated this was the last meeting for Commissioner Hogan.

Sewer bypass in the New North End will be removed in July

Laura Wheelock is the New City Engineer and Division Director for the Technical Team
FY 25 budget has been approved by City Council.

Rob Golding stated that there will be no Thursday pick up for recycling next week due to the 4th of July Holiday

ITEM 10 – COMMISSIONER ITEMS

Commissioner Fox made a comment about the parking meters being gone by Frankie's.

Director Spencer stated we are struggling with vandalism so we are placing kiosks so people can pay using cash.

Commissioner Barr stated the speed-reader digital sign in the Old East End is broken.

Director Spencer stated we would put one of in the interim.

Commissioner Barr asked for a more visible quick build Chase and Colchester as cars are going fast again

Director Spencer stated that the Champlain Parkway we will be starting a key and impactful closure. Pine Street will be one way traffic from Howard to Maple for the next six weeks as we are doing concrete raised intersection. This should be the last major impact for the first initial step.

Commissioner Damiani asked about strategic planning.

Commissioner Munteanu stated that the residential parking should be talked about

Commissioner Munteanu asked about the 3-year lien and asked how much of a change it would for sidewalks and road repairs

Director Spencer stated we are doing 1 miles of roadwork and 1 mile of sidewalk.

Commissioner O'Neill-Vivanco stated the vegetation is growing over the sidewalks as well as the sidewalks have many pieces missing, this is in her neighborhood. She also questioned if people do not have Park Mobil where do they pay on Pine, Cherry and Pearl Street. Director Spencer stated on Cherry Street.

Commissioner O'Neill-Vivanco stated we need to have wayfinding for bike parking. Also on North Willard Street and North Street, trucks are pulling up on the curb and green space in front of store and on North Street as the truck zone is across the street. We should put bike parking there to stop the trucks from coming on the sidewalk and greenspace.

City Engineer Wheelock stated a request can be put in for bike parking.

Commissioner O'Neill-Vivanco stated where she walks there are underground sprinklers and when the sprinklers go on can't walk on the sidewalk as they are getting wet from the sprinklers.

ITEM 11 – ADJOURNMENT AND NEXT MEETING DATE JULY 17, 2024

Commissioner Barr made a motion to adjourn the meeting

Commissioner Damiani seconded

Unanimous Approval

Meeting ended at 7:55 p.m.