



**BURLINGTON BOARD OF HEALTH
BURLINGTON BOARD OF HEALTH MEETING
MAIN CONFERENCE ROOM 645 PINE STREET OR REMOTELY VIA ZOOM
MINUTES OF MEETING
June 18, 2024**

1. Agenda

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Subject

1.1. Motion to amend/adopt agenda

Meeting

June 18, 2024 - Board of Health - Tuesday, June 18, 2024, 6:30 PM, Burlington
Board of Health Meeting
Main Conference Room 645 Pine Street OR REMOTELY via ZOOM

Category

1. Agenda

Department

Type

Recommended Action

1.1. Motion to amend/adopt agenda

Attending the meeting was Board Chair Celia Bird, Jenny Tomczak, Ines Castro, Jane Seymour and Health Officer Bill Ward.

The meeting was called to order by Chair Celia Bird at 6:47 pm.

The agenda was amended to move approval of the draft May minutes to be within the Emerging Issues agenda item. This was motioned by Jenny with a 2nd by Ines. The vote was unanimous in favor.

Jenny then motioned to approve the amended agenda. 2nd by Ines. The vote was unanimous in favor.

2. Public Forum

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There were no members of the public present to give comments.

Subject

2.1. Verbal Comments

Meeting

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2. Public Forum

Department

Council and Board

Type

2.1. Verbal Comments

3. McNeil Annual Vegetation Control Application for 111 Intervale Road

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Michael Flora, Burlington's Electric Department's Director of Safety & Environmental attended the meeting to give an overview and answer questions about their application for using pesticides at 111 Intervale Road. He explained the fenced in area that was the focus area of the request. He further explained the alternative efforts the staff had used prior to requesting the use of a professional pesticide application. Board members asked questions about the area and posting. The facility is a fenced in area within the fenced property at 111 Intervale Road and does not require posting every 100 feet along the property like a residential property. The ordinance for private fenced in areas was discussed. The specific requirements in this case would be as follows.

- (3) Fenced, private nonresidential properties shall post written notices as described below in visitor reception areas and at all employee entrances.
 - a. The written notice shall contain information as specified under subsection (c)(2) as well as the specific location where each pesticide is to be applied.
 - b. The notices shall be posted at least twenty-four (24) hours prior to application and shall remain in place for at least twenty-four (24) hours after application.
 - c. Upon request, copies of any or all material listed under subsection (c)(2) shall be made available to any visitor or employee.
 - d. All adjacent property owners must be notified by the grounds superintendent or equivalent at least twenty-four (24) hours prior to pesticide application. Copies of all materials listed under subsection (c)(2) must be provided to all adjacent property owners.

Ines made a motion to approve the request. 2nd by Jenny. The vote was unanimous in favor.

4. Substance Abuse and Safe Syringe Disposal

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Jenny gave an update about the order for sharps disposal containers which were delivered or on the way to Burlington. Bill will check with the city's supply manager to see if the shipment has arrived.

5. Health Equity

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Ines gave an update on Juneteenth and the board discussed being prepared for direct participation next year with a table at the event.

Ines also gave an update on the 2024 health equity summit and asked for a board member to continue the communications with the organizers in her absence. Jenny agreed to be the contact.

The board discussed the impending vacancy with the departure of Ines at the end of the month. Ines noted

that she was going to be signing off soon. The board discussed the application process for the next Board of Health member. The board generally agreed that they would offer to assist with the application process and be a resource for the City Council committee. They discussed ideas about how to encourage participation by applicants and how to assist applicants in preparation for the council meeting. Ines left the meeting at 7:31 pm.

6. Chair Report

6. Chair Report

Celia noted that she had reached out to the King Street Center to discuss the Board's donation to them. She had not heard back but inquired about the status of the donation check. Bill noted that the checks were being disbursed by the Clerk Treasurer's office, and they would either be mailed directly to the organizations or come to Bill's office. If the checks came first to Bill, he said we could draft a letter to be mailed along with the check explaining the circumstances.

7. Budget update for year end expenses

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Some of the budget was discussed in other items on the agenda, so Jenny gave a brief update on the sunscreen items that were ordered. They were shipped but not received yet.

8. Emerging Issues

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The draft May minutes were reviewed. Jane made a motion to approve the minutes. 2nd by Jenny. The vote was unanimous in favor.

9. Public Outreach / Communications

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Jane noted that she had prepared the pollinator message from the Board of Health, but she did not have access to the FPF link yet. She agreed to be a contact with Patrick if FPF allowed more than one. Bill will work on getting access for Jane to be listed as an approved BOH member with FPF.

The next message will be the pollinator message and advertising for BOH applicants can be after that.

Subject

9.1. Scheduling next meeting date

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9. Public Outreach / Communications

Department

Permitting & Inspections

Type

Recommended Action

9.1. Scheduling next meeting date

10. Adjournment

10. Adjournment

The next meeting date was discussed, and the board members found that July 9th was the best date for everyone. They will confirm this with Patrick and post the date after that.

Jenny made a motion to adjourn at 7:56 pm. 2nd by Jane. The vote was unanimous in favor.

Subject	10.1. Motion to adjourn
Meeting	June 18, 2024 - Board of Health - Tuesday, June 18, 2024, 6:30 PM, Burlington Board of Health Meeting Main Conference Room 645 Pine Street OR REMOTELY via ZOOM
Category	10. Adjournment
Department	Council and Board
Type	
Recommended Action	
10.1. Motion to adjourn	